

**ACADEMIC COMMITTEE**  
**Southwest Georgia STEM Charter School**

**Minutes**

| <b>Tuesday, April 28, 2020</b> |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
|--------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 10:00<br>10:05                 | <p><b>Virtual Sign-in via Zoom - All members accounted for: Michelle Graham, Ginger Almon, Alex Lovering, Ashley Perryman, Tonya Germany, Teresa Banks, Danielle VanHousen</b></p> <p><b>Guests: Natalie Zajac, Katy Jackson, Toni Avera</b></p> <p><b>Welcome</b></p> <ul style="list-style-type: none"><li>● Housekeeping Items - how to mute and join in the conversation</li></ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| 10:05 - 10:50                  | <p><b>COVID-19 Updates</b></p> <ul style="list-style-type: none"><li>● Pre-K-2nd grade<ul style="list-style-type: none"><li>○ Update from Alex Lovering and Toni Avera<br/>During the last week, the work has dropped off from the number of students that are submitting assignments. There is not as much participation from the students or parents. The teachers feel like they are “bothering” the parents at this point.</li><li>○ SPED - update from Katy Jackson<br/>All students are submitting their work. The SPED teachers also feel like the lack of effort is showing. There are also problems with parents communicating back with the teachers at this time.</li></ul></li><li>● 3rd-9th grade<ul style="list-style-type: none"><li>○ Update from Ashley Perryman, Tonya Germany, and Teresa Banks<br/>The teachers also feel that the students are somewhat “done” at this point. The amount of participation has subsided and they also feel like they are “bothering” the parents.</li><li>○ SPED - update from Danielle VanHousen<br/>SPED teachers also feel the same way that other teachers feel. There are a couple of students that we have no work from. We will try to communicate with those parents at some point - may have to conduct a home visit.</li></ul></li><li>● Promotion/Retention<ul style="list-style-type: none"><li>○ Parents discussions will be coming up the week of May 4th-May 8th</li></ul></li></ul> |

|                        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
|------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                        | <p>A list with dates and times will be developed by Mrs Almon and sent out to the teachers to have conference calls - beginning Wednesday, May 6th.</p> <ul style="list-style-type: none"><li>○ Letters for placement and retention will be sent to parents after the conversations</li></ul> <p>Mrs. Almon shared the letter that will be sent out following the phone calls. All teachers agreed with the letter - no changes need to be made. If parents agree to have the student retained, then they sign the letter and the student will be retained. If the parents disagree with retention, then they will sign the form and the student will be placed - not promoted - into the next grade level</p> <ul style="list-style-type: none"><li>● Curriculum Maps<ul style="list-style-type: none"><li>○ 20-21 - Covering all content - 4 weeks</li></ul><p>Teachers in this meeting will get in touch with their colleagues to make sure they begin working on identifying the standards that they did not cover during the 4th nine weeks. Mrs. Almon will be sharing a spreadsheet for those standards to be entered into. We will make decisions about the length of time that needs to be spent on getting those standards taught - and remediating.</p></li><li>● PLC Format for the upcoming 2020-2021 School Year<ul style="list-style-type: none"><li>○ First Wednesday of the month: K-3 (Reading/Social Studies) 4th - 9th (Reading/Social Studies)</li><li>○ Third Wednesday of the month: K-3 (Math/Science) 4th - 9th (Math/Science)</li><li>○ Fourth Wednesday of the month: Faculty Meeting (Split with collaborative)</li></ul></li></ul> |
| 10:50 - 11:00<br>11:00 | <p><b>Next Meeting- Discussion of Topics:</b> Looking at next year's programs and professional development</p> <p><b>Virtual Sign-off</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |