



EMPLOYER TRAINING AGREEMENT

For: _____ Start Date: _____

(Student's Name)

The Employer/Work-Site Supervisor Agrees:

1. To provide appropriate work-related safety training.
2. To provide a variety of work experiences for the student that contributes to the attainment of his/her career objective.
3. To employ the student for at least 8-10 (one hour release) 12 to 15 hours (two hours release) or 18 to 20 hours (three hours release) per week during the academic year. (Hours are averaged over the entire semester.)
4. To adhere to policies and practices which prohibit discrimination on the bases of race, color, national origin, sex, and handicap in recruitment, hiring, placement, assignment to work tasks, hours of employment, levels of responsibility, and pay.
5. To provide instructional materials and occupational guidance to the student.
6. To evaluate the student a minimum of twice each semester.
7. To adhere to all federal and state regulations including child labor laws and minimum wage regulations. Students employed through a work-based learning program **are not** eligible for unemployment compensation.
8. To adhere to income tax and Social Security withholding regulations.
9. To provide time for consultation with the work-based learning coordinator concerning the student and to discuss with the coordinator any difficulties that may arise.
10. To inform the work-based learning coordinator before any disciplinary action is taken in regard to the employment of the student.

I have read the above agreement and will carry out the responsibilities to the best of my ability.

Employer/Supervisor's Signature

Date

The Carroll County Board of Education does not discriminate in educational programs and activities or in employment on the basis or race, color, national origin, gender, or disability.