

**Educational Enhancement Opportunity Request Form**

**SEE BOARD POLICY 09.123**

To request an absence to attend or participate in an educational activity, please complete this application form and return it to the school principal at least five (5) days prior to the absence. If the absence is approved by the Principal it will be considered an excused absence and students will be allowed to make up all school work. **This type of absence can not occur during school-wide or District-wide assessments, unless there are extenuating circumstances that are approved by the Principal.**

Student Full Legal Name: \_\_\_\_\_ Date of Application\_\_\_\_\_

Grade Level: \_\_\_\_\_ Home Phone\_\_\_\_\_

# of Excused Absences To Date\_\_\_\_\_ # of Unexcused Absences To Date\_\_\_\_\_

# of Total Absences to Date\_\_\_\_\_

Date(s) of Intended Absence(s) \_\_\_\_\_

Other School-Aged Students Attending:

<u>Name</u>	<u>School</u>

Please explain the nature of the event the student will be attending and how the activity meets the criteria of (1) having an educational purpose, (2) having “significant educational value,” and (3) how the activity is directly related to one of the core curriculum subjects of English, science, mathematics, social studies, foreign language or the arts. (Use additional paper, if needed, and attach to this completed form.)

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\_\_\_\_\_  
*Signature of Parent/Guardian*

\_\_\_\_\_  
*Date*

**FOR SCHOOL USE ONLY**

Approved

Denied

\_\_\_\_\_  
Signature of Principal

\_\_\_\_\_  
Date

Revised:3/8/11