





(Please complete and return to counseling office when requesting a letter of recommendation.) Name: ______ Date: _____ Planned College Major or Area of Interest: 1. What will this recommendation be used for? (List each college or scholarship you will be using this recommendation for.) 2. What do you want the college or scholarship committee to know about you? 3. What school accomplishment are you most proud of? 4. What other accomplishments are you most proud of? ______

5.	What are your best qualities/strengths?
6.	What are three words that you would use to describe yourself?
7.	Give an example of something you have done that demonstrates your best qualities/strengths:
8.	How do you plan to contribute to your college?
9.	Use the below space to tell us anything else about yourself that you believe would positively influence a college's decision to admit you:

*** Please Attach Your Resume To This Form***

Resume should include your academic awards, community service/volunteer work and clubs/organizations that you have actively participate in.