

1 **OFFICIAL MINUTES**

2  
3 of the **REGULAR MEETING** of the Greenwich Township Board of Education held  
4 **Monday, October 16, 2017** in the Nehausney Middle School library.

5  
6 The meeting was called to order by President Roseanne Lombardo at 6:30 p.m.

7  
8 **Roll Call:**

<input checked="" type="checkbox"/> Mrs. Roseanne Lombardo School Board President	Curriculum/Technology Committee Buildings & Grounds Committee Personnel & Public Relations Gloucester County/State Board Association
<input checked="" type="checkbox"/> Mr. Andrew Chapkowski School Board Vice-President	(Chair) Buildings & Grounds Committee Curriculum & Technology Committee Personnel & Public Relations
<input type="checkbox"/> Mr. John Hughes <b>Absent</b>	Paulsboro Board of Education Representative Negotiations Committee Policy & Regulations Committee Personnel & Public Relations
<input checked="" type="checkbox"/> Mr. Chad Kent	(Chair) Curriculum/Technology Committee Budget & Finance Committee Policy & Regulations Committee Personnel & Public Relations
<input type="checkbox"/> Mr. Gerald Michael, Jr. <b>Absent</b>	(Chair) Negotiations Committee Budget & Finance Committee Personnel & Public Relations
<input type="checkbox"/> Mr. Duane Sarmiento <b>Absent</b>	(Chair) Policy & Regulations Committee Buildings & Grounds Committee Personnel & Public Relations
<input checked="" type="checkbox"/> Mrs. Susan Vernacchio	(Chair) Budget & Finance Committee Negotiations Committee Personnel & Public Relations Alternate Delegate to the Gloucester County/State Board Association

9  
10 Quorum **YES**

11  
12 Also present were Mr. Scott A. Campbell, School Business Administrator/Board  
13 Secretary and Dr. Jennifer Foley-Hindman, Chief School Administrator.

14  
15 As required under the guidelines of the Open Public Meeting Law, notice of this meeting  
16 was sent to **The Courier Post**, and **The Township Clerk**. It was also posted in the  
17 Greenwich Township School Buildings. (Optional: Videotaping Regulations – “The  
18 proceedings of this meeting are being videotaped and anyone wishing to discuss an  
19 individual child should so note.”)

20  
21 **FLAG SALUTE**

22  
23 **1. MINUTES**

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25 Motion: (Kent/Lombardo) to approve the minutes:  
26

September 11, 2017– Regular Meeting  
September 11, 2017 – Executive Session #1  
September 11, 2017 – Executive Session #2

Motion carried by unanimous voice vote.

**2. ADMINISTRATIVE/PRINCIPAL REPORTS**

Motion: (Vernacchio/Lombardo) to approve the following as one, A-C:

A. School Health Services

1. School Health Services report as of **September 30, 2017** for Broad Street School. (Attachment)
2. School Health Services report as of **September 30, 2017** for Nehaunsey Middle School. (Attachment)

B. Monthly Attendance, Enrollment, Drills and Monthly Overview:

<b>MONTHLY ATTENDANCE – SEPTEMBER 2017</b>	
Broad Street School	97.88%
Nehaunsey Middle School	97.50%

<b>BROAD STREET SCHOOL ENROLLMENT – SEPTEMBER 2017</b>	
Grade PSD	Total: 7
Grade K	Total: 46
Grade 1	Total: 47
Grade 2	Total: 43
Grade 3	Total: 49
Grade 4	Total: 50
Grade 5	Total: 48
<b>TOTAL ENROLLMENT: 290</b>	

<b>NEHAUNSEY MIDDLE SCHOOL – SEPTEMBER 2017</b>	
Grade 6	Total: 53
Grade 7	Total: 34
Grade 8	Total: 48
<b>TOTAL ENROLLMENT: 135</b>	

<b>DRILLS – SEPTEMBER 2017</b>				
<b>Date</b>	<b>Time/Location</b>	<b>Duration</b>	<b>Action/Drill</b>	<b>Weather Conditions</b>
September 12, 2017	NMS/2:18 p.m.	4 minutes	Fire Drill	Warm, Sunny
September 14, 2017	NMS/1:30 p.m.	15 minutes	Bus Evacuation Drill	Warm, Sunny
September 14, 2017	NMS/12:56 p.m.	4 minutes	Non-Fire Evacuation Drill	Warm, Sunny
September 15, 2017	BSS/1:31 p.m.	2 minutes	Fire Drill	Warm, Sunny
September 19, 2017	BSS/2:18 p.m.	4 minutes	Non-Fire Evacuation Drill	Cool, Cloudy
*NMS/Nehaunsey Middle School *BSS/Broad Street School				

1

<b>MONTHLY EVENT OVERVIEW – SEPTEMBER 2017</b>		
<b>Date</b>	<b>Event</b>	<b>Location</b>
9/1/17	Faculty/Staff In-Service	District
9/5/17	First Day of School	District
9/27/17	NMS Back-To-School Night	NMS
9/28/17	BSS Back-To-School Night	BSS

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C. Student Discipline, Violence/Vandalism and HIB

- The approval of the Student Discipline, Violence/Vandalism and HIB as of **September 30, 2017**:

<b>Infractions Referrals Reports</b>	<b>Number of Incidents September 2017</b>		<b>2017-2018 Total-to-Date</b>	
	<b>BSS</b>	<b>NMS</b>	<b>BSS</b>	<b>NMS</b>
Dating Violence	0	0	0	0
Detention After School	0	0	0	0
Lunch Detention	3	0	3	0
Harassment, Intimidation or Bullying	1	1	1	1
Out-School-Suspension (OSS)	0	0	0	0
Restricted Study	0	0	0	0
Violence, Vandalism, Substance Abuse	0	0	0	0

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- Completed Investigation Reports as of **September 30, 2017**:

<b>Case Number</b>	<b>Date of Initial Report</b>	<b>Date Reported to Superintendent</b>	<b>Result of Investigation</b>
BSS-1718-1	9/21/17	9/22/17	Confirmed
NMS-1718-1	9/27/17	9/27/17	Confirmed

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Motion carried by unanimous voice vote.

1 **3. SUPERINTENDENT RECOMMENDATIONS**

2  
3 Motion: (Vernacchio/Chapkowski) to approve the following as one, A-K:

- 4  
5 A. The approval to *re-appoint* Stacy Sammons, substitute secretary,  
6 cafeteria/lunchroom aide/non-instructional aide, for the 2017-2018 school  
7 year at a rate of \$9.00 per hour as needed.  
8  
9 B. The approval to appoint Regina Thompson as substitute custodian,  
10 cafeteria/lunchroom aide, for the 2017-2018 school year at a rate of \$9.00  
11 per hour pending all required documentation including Criminal History  
12 clearance.  
13  
14 C. The approval for course request from Andrew Mettler, NMS Math teacher,  
15 to be taken at Walden University for course, “**#MATH6654: Data,**  
16 **Probability & Statistical Reasoning**”. The course will commence in  
17 October 2017 until December 2017 with provided course description.  
18 *{Andrew continues to be matriculated in the Masters of Science program*  
19 *at Drexel. As part of his pedagogy, this course is required but not offered*  
20 *during a time he could attend. They have suggested he take this course*  
21 *at Walden University and transfer the credits to his program at Drexel.}*  
22  
23 D. The approval for Stacey Ridinger to the Title IA Tutoring Club for the  
24 2017-2018 school year at a stipend of \$30.00 an hour, as per the GTEA  
25 Agreement and Title IA Regulations.  
26  
27 E. The approval of request for Personal Day above three from Stephania  
28 Tomaszewski, NMS Teacher. (Attachment)  
29  
30 F. The approval of the 2017-2018 Curriculum – Hard copy available in the  
31 Superintendent’s Office and the District Internet.  
32  
33 G. The approval of the 2017-2018 School Nursing Services Plan.  
34 (Attachment)  
35  
36 H. The approval of final Research Plan/Thesis for Vanessa Gottesfeld, BSS  
37 Teacher, completing her Masters in Reading, pending Rowan University’s  
38 plan approval and approval of parents by written consent for students to  
39 participate. (Attachment)  
40  
41 I. The approval of the 2017-2018 school year Health and Safety Evaluation  
42 of Buildings completed September 21, 2017; Broad Street School and  
43 Nehaunsey Middle School. Copies are available for review in the  
44 Superintendent’s Office.  
45

1 J. The approval of request by Dr. Steven Wehrle, Physical Education  
 2 Teacher at Broad Street School, to allow Amanda Gallagher, student at  
 3 Rowan University for Health & Physical Education, to assist in the morning  
 4 Rise and Shine Club for the 2017-2018 school year, so she may  
 5 experience a physical activity club. Amanda Gallagher will not be put in a  
 6 position of supervisor or be there in the presence of the children without  
 7 Dr. Wehrle. (Attachment)  
 8

9 K. The approval to appoint Regina Minniti and Sharon Walter as part-time,  
 10 long-term, BA/Transportation secretaries to cover maternity leave of  
 11 BA/Transportation Secretary, Judy Medica, effective January 2, 2018  
 12 through March 28, 2018, at a rate of \$20.00 per hour.  
 13

14 Motion carried by unanimous voice vote.

15 *Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for*  
 16 *approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board*  
 17 *subcommittee review and recommendation. Documentation concerning these items has been provided to all board*  
 18 *members and the public in advance to assure an extensive and thorough review. Items may be removed from the*  
 19 *consent agenda at the request of any board member.*  
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21  
 22 **4. POLICY & REGULATIONS**

23 Motion: (Chapkowski/Kent) to approve the following:  
 24  
 25

26 A. The approval of the following list of new and/or revised district policies.  
 27

<b>POLICY/REGULATION NUMBER</b>	<b>TITLE</b>	<b>1<sup>ST</sup> READING</b>	<b>2<sup>ND</sup> READING</b>
P 8550 (M, R)	Operations – Unpaid Meal Charges/Outstanding Food Service Charges	XX	
P 1511 (N)	Board of Education Website Accessibility		XX
P 2700 (M, R)	Services to Non-public School Students		XX
P 3436 (N)	Teaching Staff – Personal Leave		XX
P 4436 (N)	Support Staff – Personal Leave		XX
P & R 7100 (M, R)	Long-Range Facilities Planning		XX
P & R 7101 (R)	Educational Adequacy of Capital Projects		XX
R 7102 (R)	Site Selection and Acquisition		XX
P 7102 (N)	Site Selection and Acquisition		XX
P 7130 (R)	School Closing		XX
P 7300 (R)	Disposition of Property		XX
R 7300.2 (R)	Disposal of Land		XX
R 7300.3 (R)	Disposal of Personal Property		XX
R 7300.4 (R)	Disposal of Federal Property		XX
M – Mandatory; N – New; R - Revised			

28 Motion carried by unanimous voice vote.  
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1 **5. CURRICULUM & INSTRUCTION**

2 Motion: (Lombardo/Kent) to approve the following as one, A & B:

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4  
5 A. Field Trips

6  
7 1. The approval of the following Field Trips:

Grade and/or Group	Destination	Date	Estimated Related Cost Including Transportation
7 <sup>th</sup> Grade Resource ELA	<b>Seeing Eye Puppies in Training</b> Gloucester County Library Greenwich Branch	10/27/17	\$-0- Students will be escorted across the field to the library

9  
10 B. Workshops

11  
12 1. The approval for the following individuals to attend Out-of-District workshops:

Name/Position	Workshop, Location, Time	Date	Cost
Diane Shirley BSS Teacher	<b>Gifted &amp; Talented</b> Mantua School District 8:00 a.m. – 3:00 p.m.	10/27/17	\$-0- Plus Substitute
Steve Wehrle BSS Teacher	<b>State Adapted Health &amp; Physical Education Conference</b> Special Olympics NJ Sports Complex 8:00 a.m. – 2:30 p.m.	10/25/17	\$-0- Plus Mileage Plus Substitute
Annelise Walker BSS Teacher	<b>West Jersey Reading Council Fall Conference</b> Pennsauken, NJ 3:30 p.m. – 7:15 p.m.	10/18/17	\$50.00 Plus Mileage
Andrew Mettler NMS Teacher	<b>Representative to the South Jersey Data Consortium</b> Voorhees, NJ 9:30 a.m. – 11:30 a.m.	10/24/17 12/19/17 2/20/18 3/20/18 5/15/18	\$-0- Plus Mileage Plus Substitute
John Tirico CST Director	<b>NJSBA Safety &amp; Special Education</b> Atlantic City Convention Center Atlantic City, NJ 9:30 a.m. – 3:30 p.m.	10/25/17	\$-0- Plus Mileage
Scott Campbell SBA/BA	<b>New Title I Requirements Under ESSA Legal Issues that Impact the BA Office Purchasing</b> Mt. Laurel Doubletree Conference Center Mt. Laurel, NJ	10/10/17 1/18/18 3/15/18	\$300.00 (\$100.00 each) Plus Mileage
Stephania Tomaszewski NMS Teacher	<b>Standards Solutions for Grades 7-12 (two sessions)</b> Pitman School District	10/26/17 1/12/18	\$140.00 (\$70.00) Plus Mileage

	Science Professional Development Pitman, NJ 8:00 a.m. – 3:00 p.m.		Plus Substitute
Megan Ballinger Kathryn Tortella BSS Teachers	<b>Standards Solutions for Grades K2 &amp; 3-5</b> Pitman School District Science Professional Development Pitman, NJ 8:30 a.m. – 3:30 p.m.	10/24/17	\$140.00 (\$70.00 each) Plus Mileage Plus Substitute
Dan Giorgianni NMS School Counselor	<b>School Counselor Conference</b> Samuel Jones Innovation Center Mullica Hill, NJ 8:00 a.m. – 2:00 p.m.	11/8/17	\$129.00 Plus Mileage
School Personnel	<b>County Wide In-Service Broad Spectrum Training at the County Level</b> Nurses, Child Study Team staff, etc. Full Day	11/8/17	\$-0- Plus Mileage
Scott Campbell Dr. Jennifer Foley-Hindman	<b>Atlantic City School Board Convention</b> Harrah's Resort Atlantic City, NJ (no overnight for either but will attend during the day)	10/24/17 10/25/17 10/26/17	\$-0- Plus Mileage for both Plus meals for both
Susan Vernacchio	<b>Atlantic City School Board Convention</b> Harrah's Resort Atlantic City, NJ	10/24-10/26, 2017	\$194.00 Plus Mileage Plus Meals

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Our district has been selected to participate in the NJ Department of Education Preschool Training Series, “Improving the Preschool Classroom Environment for Young Children with Disabilities”. This is a pilot series being offered by the Office of Special Education Professional Development through the Learning Resource Center Network. The intended outcome is to improve the quality of preschool classroom environments serving young children with disabilities. The following staff will be attending on the respective dates. Substitute and mileage will be necessary for Tara Reale, PreSchool Disabled Teacher at Broad Street School and Susan Pipczynski, Broad Street School nurse and mileage only for John Tirico. There is no cost for the series. Training is held at the Learning Resource Center, Mullica Hill, NJ from 9:30 a.m. – 2:30 p.m.:

Date	Staff Member
11/20/17	John Tirico, CST Director Tara Reale, PSD Teacher Susan Pipczynski, School Nurse
12/14/17	John Tirico Tara Reale
1/25/18	John Tirico Tara Reale
2/22/18	John Tirico Tara Reale
3/15/18	John Tirico Tara Reale
4/12/18	John Tirico Tara Reale
5/4/18	John Tirico Tara Reale

14

1 Roll Call Vote:

- 2  
3 Roseanne Lombardo – Yes  
4 Andrew Chapkowski – Yes  
5 Chad Kent – Yes  
6 Susan Vernacchio – Abstained on vote for convention attendance;  
7 Yes to all others  
8

9 **6. BUDGET & FINANCE**

10  
11 Motion: (Vernacchio/Chapkowski) to approve the following as one, A-F:

- 12  
13 A. The approval of Starlight Homecare Agency, Inc., d/b/a Star Pediatric  
14 Home Agency for Nursing Services for the 2017-2018 school year.  
15 (Attachment)  
16  
17 B. The approval of the tuition agreement between Greenwich Township  
18 School District, (sending school) and Strang School, a.k.a. Ranch Hope  
19 School, (receiving school), for student# 9855001988, effective September  
20 7, 2017 for the 2017-2018 school year, at a cost of \$65,363.64 (tuition)  
21 and \$28,013.50 (1:1 aide) for a total of \$93,377.14. (This is not a  
22 budgeted item.)  
23  
24 C. Resolution – Comprehensive Maintenance Plan  
25  
26 1. The acceptance of the resolution authorizing submission of the  
27 Comprehensive Maintenance Plan. The Department of Education  
28 requires submission of the three-year maintenance plan as part of  
29 NJQSAC.  
30

31 **GREENWICH TOWNSHIP BOARD OF EDUCATION**  
32 **RESOLUTION**  
33 **SUBMISSION OF COMPREHENSIVE MAINTENANCE PLAN**

34  
35 **WHEREAS**, the Department of Education requires  
36 New Jersey School Districts to submit three-year maintenance plans  
37 documenting “required” maintenance activities for each of its public school  
38 facilities, and

39  
40 **WHEREAS**, the required maintenance activities as  
41 listed in the attached document for the various school facilities of the  
42 Greenwich Township School District are consistent with these  
43 requirements, and  
44



1                                   **WHEREAS**, all past and planned activities are  
2 responsible to keep school facilities open and safe for use or in their  
3 original condition and to keep their system warranties valid.  
4

5                                   **NOW, THEREFORE, BE IT RESOLVED**, that the  
6 Greenwich Township School District hereby authorizes the School  
7 Business Administrator to submit the attached Comprehensive  
8 Maintenance Plan for the Greenwich Township School District in  
9 compliance with the Department of Education requirements. (Attachment)

10  
11 D.    Annual Required Maintenance Budget  
12

- 13           1.    The acceptance of the Annual Required Maintenance Amount  
14               Worksheet (Form M-1). This form is used as a tool to help districts  
15               estimate the annual required maintenance budget amount to be  
16               submitted with the district's Comprehensive Maintenance Plan  
17               (CMP). (Attachment)  
18

19 E.    Maximum Capital Reserve Statement  
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- 21           1.    The acceptance of the Maximum Capital Reserve Statement. The  
22               Greenwich Township Public Schools have over 41 projects  
23               identified in its Five-Year Long-Range Facility Plan that have not  
24               been identified or advanced. The projects have an estimated total  
25               cost over the five-year period of \$8,643,500.00. It is estimated that  
26               the district may be eligible for State Debt service of EDA grant  
27               funds for these projects in the amount of \$3,457,400.00.  
28               Accordingly, the estimated local share of these projects is  
29               \$5,186,100.00. The local share amount of \$5,186,100.00  
30               represents the maximum amount the Greenwich Township Public  
31               Schools may deposit in its capital reserve fund for the 2017-2018  
32               school year.  
33

34 F.    Transportation  
35

- 36           1.    The approval of the Broad Street School and Nehaunsey Middle  
37               School Bus Emergency Evacuation Drill Report on September 14,  
38               2017, for submission to the County Office of Education.  
39

40 Motion carried by unanimous voice vote.  
41

42 **7.    REPORT OF THE SCHOOL BUSINESS ADMINISTRATOR**  
43                                   **BOARD SECRETARY**  
44

45 Motion:           (Kent/Vernacchio) to approve the following as one, A-G:

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A. Bills Lists

1. The bills as presented by the Business Administrator in the following amounts are ordered paid:

Number	Amount
P22	\$232,801.41
P23	\$16,934.87
P24	\$219,031.79
P25	\$231,395.92
P26	\$16,827.31
P27	\$81,357.54
P28	(\$487.50)
P29	(\$412.88)
P30	\$2,041.83
P31	\$232,810.30
P32	\$16,957.96
P33	\$197,773.41
	<b>AMOUNT \$1,247,031.96</b>

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B. Student Activities Account

1. The approval of the Student Activities Account Monthly Bank Reconciliation for the months of **August** and **September 2017**. (Attachment)

C. Board Secretary's Report

1. The acceptance of the Board Secretary's Report for the months of **August** and **September 2017**. The Board Secretary certifies that no line item account has been over expended in violation of *N.J.A.C. 6A:23A-16.10(c)3* and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Attachment)

D. Treasurer's Report

1. The approval of the Treasurer's Report in accordance with *18A:17-36* and *18A:17-9* for the months of **August** and **September 2017**. The Treasurer's Report and the Secretary's Report are in agreement for the months of **August** and **September 2017**.

1 E. Revenue Certification

- 2  
3 1. The Board Secretary in accordance with *N.J.A.C. 6A:23A-16.10(c)2*  
4 certifies that there are no changes in anticipated revenue amounts  
5 or revenue sources.  
6

7 F. Board of Education Certification

- 8  
9 1. The approval of the Board of Education certification for the months  
10 of **August** and **September 2017**, that after review of the  
11 Secretary's monthly financial reports and upon consultation with the  
12 appropriate district officials, that to the best of its knowledge no  
13 major accounts or funds have been over expended in violation of  
14 *N.J.A.C. 6A:23A-16.10(c)4* and that sufficient funds are available to  
15 meet the district's financial obligations for the remainder of the year.  
16

17 G. Transfer List

- 18  
19 1. The ratification of transfers, authorized by the Superintendent, for  
20 the months of **August** and **September 2017**, to give balances to  
21 new accounts and to balance existing accounts. (Attachment)  
22

23 *Andrew Chapkowski asked if the negative amount on the payment batch have*  
24 *to do with refunds? Scott Campbell said it had something to do with payroll.*  
25 *A payment was posted in July and should have been posted in August.*  
26

27 Motion carried by unanimous voice vote.  
28

29 **8. BUILDINGS & GROUNDS**

30 Motion: (Vernacchio/Chapkowski) to approve the following as one, A1-A5:  
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33 A. Use of Facilities

- 34  
35 1. The approval for the request from Dan Giorgianni, Guidance  
36 Counselor, to use the Nehaunsey Middle School gymnasium on  
37 October 17, 2017 for Family Night Assembly from 6:00 p.m. – 7:00  
38 p.m.  
39  
40 2. The approval for the request from the PTA to use the Broad Street  
41 School for the following functions on the following days:  
42

Date	School	Function	Times
October 17-20, 2017	Broad Street School	Book Fair	During the day
October 18, 2017	Broad Street School gymnasium	Candy Bar Bingo	6:00 p.m. – 8:00 p.m.

November 2, 2017	Broad Street School library	PTA Meeting	6:30 p.m.
November 3, 2017	Broad Street School gymnasium	Basket Auction	5:00 p.m. – 9:00 p.m.

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- 3. The approval for the request from Dr. Steve Wehrle, physical education teacher at Broad Street School, to use the Broad Street School gymnasium on November 2, 2017 for Family Fitness Night from 6:00 – 7:30 p.m.
  
- 4. The approval for the request from the American Red Cross to use the Nehaunsey Middle School gymnasium on Tuesday, January 30, 2018 from 1:00 p.m. – 8:00 p.m. for their annual Blood Drive.
  
- 5. The approval for the request from Gary Funk, Gibbstown Boys and Girls Basketball, to use the Broad Street School and Nehaunsey Middle School gymnasiums for youth basketball practices and games on the following dates:
  - Girls – Every Tuesday, Wednesday and Thursday at the Nehaunsey Middle School gymnasium starting November 7, 2017 until December 30, 2017. (Game schedule TBA for January & February 2018.)
  
  - Boys – Every Monday, Wednesday and Friday at the Broad Street School gymnasium starting November 6, 2017 until December 30, 2017. (Game schedule TBA for January & February 2018.)

*Susan Vernacchio asked what is going to be happening tomorrow night at the Family Night Assembly? Dr. Jennifer Foley-Hindman said there is a speaker coming in to talk about “good choices” and “positive influences”. He will be coming to each school during the day and then making a similar presentation at night for the parents. This Family Night Assembly is geared towards the parents but they can certainly bring children.*

*Chad Kent asked about item #4; use of facilities for the Red Cross. Since this is held during the day, what security precautions will the school be taking? Dr. Jennifer Foley-Hindman responded that people coming for the blood drive will enter the gymnasium through the external doors. There isn’t a way to lock people in the gym from the doors leading into the school so we will rely on “human security” to make sure no one wanders into other areas of the school. Scott Campbell stated that in years past, the police department has provided a special officer that stays in the gymnasium during the blood drive. Dr. Foley-Hindman does not know if that has continued but she will ask. Susan Vernacchio asked about lunchtime to which Dr. Foley-Hindman responded that lunches are already completed by the time the blood drive starts.*

1 Motion carried by unanimous voice vote.  
2

3 **9. OLD BUSINESS**  
4

5 A. **Scott Campbell** spoke to the Board about Atlantic City Electric update.  
6

7 B. **Scott Campbell** spoke about the need to go with a new accounting  
8 software. The company we will go with is Computer Solutions, Inc. out of  
9 Branchburg, NJ. The payroll software will take place on January 1, 2018  
10 and the accounting software will take place on July 1, 2018. We are going  
11 with their cloud-based system because we feel with disaster recovery it is  
12 better to do that than a stand-alone server. We will have monthly  
13 maintenance costs that will be less than what we pay to EMC now.  
14 **Susan Vernacchio** asked if the initial outlay of costs includes the training  
15 to which **Mr. Campbell** replied, "yes". He also stated that our district got  
16 together with other districts to get a 25% bundle discount. **Chad Kent**  
17 asked that with it being "cloud-based", have we checked with **Michael**  
18 **Grelli** about security? **Mr. Campbell** said he did give **Mr. Grelli** the specs  
19 on it.  
20

21 C. **Chad Kent** asked if a notice went out to our previous Attorney that we  
22 would no longer be using their services? **Scott Campbell** responded that  
23 he did sent them notice and **Dr. Foley-Hindman** said the new Attorney  
24 contacted us the next morning to "welcome us".  
25

26 **10. NEW BUSINESS**  
27

28 No new business at this time.  
29

30 **11. CORRESPONDENCE**  
31

32 A. Public Notice Delaware River Partners, LLC (Attachment)  
33

34 B. SAIF School Alliance Insurance Fund (Attachment). It is our  
35 Safety & Security Program.  
36

37 C. Youth Gibbstown Volleyball, Mr. Gary Funk (Attachment). Mr. Funk would  
38 like to start up a Youth Volleyball team and would need the Nehaunsey  
39 Middle School gymnasium.  
40

41 D. Summer Work Report – Letter from Mike Beukers (Attachment)  
42

43 **12. PUBLIC – AGENDA/NON-AGENDA ITEMS**  
44

1 This is the time when anyone from the public who wishes to speak to the Board  
2 may do so. Please state your name, address and phone number. The Board will  
3 hear your concerns. The Board may or may not take action this evening. You  
4 will be notified either at this meeting, by letter, or telephone of any action the  
5 Board does take.  
6

7 In accordance with Board policy and procedures, speakers are not permitted to  
8 publicly speak of personal issues involving school personnel, or against any  
9 person connected to the school system. Any such concern should be presented  
10 to the school or district-level administration so that a proper response may be  
11 given.  
12

13 ***Patricia McConnell**, 128 Carson Avenue, Gibbstown, NJ, said that she is all  
14 about “going green” but there are a lot of issues in town where kids are being  
15 raised by grandparents who don’t even know how to use a computer or don’t  
16 have access to the internet and a lot of information is being lost. **Dr. Jennifer  
17 Foley-Hindman** said that if any parent/guardian has a hardship and do not have  
18 access to the internet, they most certainly can call the school and we can make  
19 arrangements to get them any information they need. **Chad Kent** added that he  
20 knows a lot of people that are “technologically challenged” but is there a way for  
21 those people to contact the school to get on some kind of list to have paper  
22 copies send home? **Dr. Foley-Hindman** responded that that is exactly what the  
23 district is trying to get away from. It would be an increased burden for the  
24 teachers to make sure they are getting the paperwork into the correct backpack  
25 at the end of the day but if they call the school, we can work something out.  
26*

27 ***Michelle Egan**, 13 South Market Street, Gibbstown, NJ, said she is the  
28 coordinator for the Book Fair and over the years she has been in charge of  
29 sending home the paperwork for the Book Fair; when it is, what time, who can  
30 help, etc. I sent home paperwork electronically to 291 students and received  
31 only one response. That means 290 people either didn’t read it, didn’t print it,  
32 chose not to read it or do not have access to the internet. If I can’t send papers  
33 home with the kids, how do I remind them of the Book Fair? **Dr. Foley-Hindman**  
34 said she will meet with **Alisa Whitcraft** and see if they can come to a “happy  
35 medium” about this. She isn’t comfortable guaranteeing that we will go back to  
36 hard copies of paperwork—it is a significant amount of time and energy but  
37 maybe we can find a happy medium that could meet everyone half way.  
38*

39 ***Denise Grovatt**, 540 Tomlin Station Road, Gibbstown, NJ said she was at the  
40 PTA meeting and a number of people were there complaining about not receiving  
41 paperwork. She explained to them the reason for the electronic paperwork but it  
42 was not well-received and decided to come to the board meeting to voice their  
43 opinion to which **Dr. Foley-Hindman** replied that they are always welcome at the  
44 board meetings. As she stated before, **Dr. Foley-Hindman** will meet with **Alisa  
45 Whitcraft** at the Broad Street School to discuss how we can come to a happy*

1 medium about this situation. **Susan Vernacchio** asked how the news gets out  
2 about Family Fun Night and Family Gym Night? **Dr. Foley-Hindman** said it is  
3 sent out electronically.  
4

5 **Kristy Featherer**, 139 Marshall Avenue, Gibbstown, NJ wants to add to the topic  
6 and that she is in a group of friends who aren't able to come to meetings so she  
7 is here to be vocal for them. She also said as far as the PTA, we need  
8 volunteers and papers go home to get people to volunteer but if we can't send  
9 home paperwork, how do we know who is able to help out at the Book Fair? **Dr.**  
10 **Foley-Hindman** said maybe she can meet with the PTA to better publicize the  
11 activities that are being planned and also meet with **Alisa Whitcraft** to come to a  
12 conclusion.  
13

14 **13. ADJOURNMENT**

15  
16 Motion: (Vernacchio/Lombardo) to adjourn the meeting at 7:33 p.m.  
17

18 Motion carried by unanimous voice vote.  
19

20  
21 Respectfully Submitted,  
22

23  
24 \_\_\_\_\_  
25 Scott A. Campbell, Board Secretary  
26  
27  
28  
29

30 **\*\*Next Board of Education Regular Meeting is scheduled for Monday, November**  
31 **13, 2017 at 6:30 p.m.\*\***  
32