

**BID INVITATION**  
**Disinfecting Buildings**

Issued by  
Christian County Board of Education  
P.O. Box 609  
200 Glass Ave.  
Hopkinsville, KY 42241-0609

Sealed bids will be received at the Christian County Board of Education, P.O. Box 609, 200 Glass Ave., Hopkinsville, KY 42241-0609, until 10:00 a.m. August 14, 2020, for **Disinfecting Buildings**.

**General Specifications**

Bids will be opened and acknowledged for receipt at 10:00 a.m. August 14, 2020. Any bids received after said date and time will not be considered; however, no awards will be made until after the review is complete. Bids must be sealed in an envelope that is clearly marked "Disinfecting Buildings" and delivered to the Christian County Board of Education ATTN: Jessica Darnell. All proposals are subject to verification.

The Christian County Board Of Education reserves the right to accept any bid, reject any or all bids, and to waive any informalities received where such acceptance, rejection, or waiver is considered to be in the best interest of the CCBOE. CCBOE also reserves the right to reject any bid where evidence or information submitted by the Bidder does not satisfy the CCBOE that the Bidder is qualified to carry out the requirements of the contract documents.

**Contract Period**

The bid will be awarded for six months with the option to renew for an additional six month period should both parties be in agreement. The said contract may be cancelled at anytime by either party upon notice of not less than thirty (30) calendar days from date of receipt. The effective date of the contract will be from August 21, 2020 through January 31, 2021 with an option to renew for an additional six month period. Bids must meet the minimal specifications below.

The District reserves the right to accept or reject any and all bids and to waive any informality in bids if that action is in the best financial interest of the Board. Any questions can be directed to Jessica Darnell at (270) 887-7000 or Trevor Herndon at (270) 887-7091.

**Scope of Service**

Specifications provided herein are for descriptive purposes to guide the vendor in interpreting the standard of quality, design, and performance required by the Christian County Public Schools.

Before submitting a proposal, the vendor shall visit and examine the site(s) to confirm the nature and scope of the work along with any special instructions concerning areas to be omitted, boundaries, special care areas, and hazards. The vendor will certify that no item(s) preclude the execution of the disinfecting as required by the submission of the bid document. NO work is to be sublet without written permission of the designee of the Christian County Board of Education.

The Christian County Board of Education reserves the right to add or deduct areas based upon the unit price bid for an area. This would impact the total contract amount and the payment for disinfecting

services. The designee of the Board of Education will be responsible for determining the frequency of disinfecting required per site.

### **Specifications – Disinfecting Buildings**

Vendor shall begin work August 21, 2020 through January 31, 2021. (Vendor will be contacted as to exact time based on number of people within the buildings.)

Vendors will bid per site. Award will be made on the lowest cost per site. The Christian County Board of Education reserves the right to combine a vendor's low bids into one contract.

Disinfecting will require weekly treatment of each building. Disinfecting includes:

1. Use EPA approved disinfectants
2. Square footage includes every facility on the property
3. Computers and keyboards are the responsibility of CCPS staff
4. Follow Center for Disease Control (CDC) guidelines

Vendors shall furnish all materials, labor, equipment, tools, and supplies necessary to complete the disinfecting at each site.

Payment of bills will be made once a month. Bills shall be submitted by the fifth day of the month. Bills will itemize the location(s) disinfected, the number of disinfectings, and the rate per location. Checks are written the Friday after regular Christian County Board of Education meetings, which are the third Thursday of each month.

### **Authentication of Bid Proposal and Statement of Non-Collusion and Non-Conflict of Interest**

By signing below the vendor swears or affirms, under the penalty of false swearing as provided by KRS 523.040, that he/she is in compliance with all of the following:

That I am the bidder (if bidder is an individual), a partner in the bidder (if the bidder is a partnership), or an officer or employee of the bidding corporation having authority on its behalf (if the bidder is a corporation);

That the cost quoted in the attached bid or bids responding to the Disinfecting Buildings Invitation to Bid are correct and have been arrived at by the bidder independently and have been submitted without collusion and without agreement, understanding, or planned common course of action, with any vendor of materials, equipment, or services described in the invitation to bid, designed to limit independent bidding or competition;

That the content of the bid or bids have not been communicated by the bidder, or its employees or agents, to any person not an employee or agent of the bidder or its surety on any bond furnished with the bid or bids and will not be communicated to any such person prior to the official opening of the bid or bids;

That the bidder is legally entitled to enter into the contracts with the Commonwealth of Kentucky and is not in violation of any prohibited conflict of interest, including those prohibited by the provisions of the Model Procurement Code (KRS Chapter 45A);

That I have fully informed myself regarding the accuracy of the statements made above and that I have read the entire contents of this bid invitation and accept all the terms and conditions as part of my proposal and will be bound by the same. I am not relying on any statement, verbal or otherwise, not contained herein.

**This proposal cannot be considered valid unless the bidder fully completes the information below and one or both of the attached bid forms:**

\_\_\_\_\_  
Signature of Bidder

\_\_\_\_\_  
Title

\_\_\_\_\_  
Firm Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
Phone

\_\_\_\_\_  
Date