

Southwest Georgia STEM Charter School
Finance Committee Meeting
February 11, 2020
Minutes Summary

1. Chairperson Tim Thompson called the meeting to order at 5:31 p.m.
2. Pledge of Allegiance
3. Recognition of Visitors: Ms. Kadie Phillips
4. Public Comment- Ms. Kadie Phillips
5. Approval of January 14, 2020 Minutes- Action Item
Mr. Tony Lee made a motion to approve the January 14, 2020 minutes. Michelle Graham Seconded. All Approved; Motion Carried.
6. Approval of the February 11, 2020 Agenda- Action Item
Mr. Tony Lee made a motion to approve the February 11, 2020 Agenda. Michelle Brown Seconded. All Approved; Motion Carried.
7. CFO Position- Information Item
Jan Chandler is going to start training Kadie Phillips on PC Genesis to have someone on site if there are any questions when Jan is not in the office.
Chattahoochee Flint RESA has decided to help SGSC in the search for a CFO and SGSC is going to run an ad in the Local Paper.
8. QBE Management- Information Item
Tony Lee recommended that QBE money be moved over into the revolving account to draw from as needed. Ginger Almon is going to contact the DOE and make sure this is approved by them before proceeding and get everything in writing.
9. Chattahoochee Flint RESA-Information Item
Chattahoochee Flint RESA has recommended someone from their office to help with TKES. Ginger has contacted Ms. Jo Ward and she will come in and help conduct observations. Ms. Ward and Ginger will be meeting on February 12, 2020 to set up a schedule.
10. Jostens Outstanding- Information Item
There is an outstanding balance owed to Jostens for yearbooks from years past where students got them for free. Ginger is going to contact Jostens and see if there is a payment plan that she can work out for yearbooks.

11. Capital One Credit Card-Information Item

There have been multiple attempts to contact Capital One trying to get balance information on the credit card. Kadie Phillips is going to contact Capital One and get in writing information pertinent to balance and responsibility of SGSC.

12. Funding for Aquaponics Electrician- Information

Russell French is going to donate his time to wire the electricity for the Aquaponics.

13. Enter Executive Session- Action Item

Michelle Brown made a motion to enter the Executive Session at 6:18p.m. Chris Weathersby Seconded, All Approved, Motion Carried.

a) Personnel- Action Item

Tony Lee made a motion to accept action item 1 for personnel. Michelle Graham Seconded. All Approved; Motion Carried.

b) Personnel- Action Item

Tony Lee made a motion to table item b. Chris Weathersby Seconded; All Approved; Motion Carried.

14. Exit Executive Session- Action Items

Chris Weathersby made a motion to exit the Executive Session at 6:46p.m. Michelle Brown Seconded. All Approved; Motion Carried.

15. Meeting Adjourned-Action Item

Mr. Tony Lee made a motion to adjourn meeting at 6:47p.m. Michelle Brown Seconded. All Approved; Motion Carried.