

RANDOLPH COUNTY BOARD OF EDUCATION

Monday, February 20, 2017

Regular Monthly Session

Minutes

On Monday, February 20, 2017, the Randolph County Board of Education met for their regular monthly Board of Education meeting in the Central Services Board Room at the 2222-C S. Fayetteville Street Office in Asheboro. Board Members in attendance were as follows: Emily T. Coltrane (Vice Chair), Brian Biggs, Fred Burgess, Sharon P. Farlow, and Matthew Lambeth. Superintendent Stephen Gainey, Leadership Team, and Elizabeth Troutman, Attorney, were also present.

Open Session

Call to Order

Emily T. Coltrane called the meeting to order at 6:30 p.m. and welcomed everyone.

Moment of Silence

A moment of silence was observed.

Pledge of Allegiance

Comments by Superintendent

- January 24 – Attended a meeting with all of the first year teachers
- January 30 – Spoke to staff at Allen Tate Realty...special thanks to Allen Tate Realty for their donation of \$1000 to the school system
- January 30 – Attended the Randolph Sports Council Banquet
- February 7 – Attended the annual Spelling Bee...congratulations went to Hannah Mesmer, 8th grade student at Northeastern Randolph Middle School, on winning the 2016-2017 Spelling Bee
- February 9 – Attended a winter concert at Seagrove Elementary
- March 2 – Read Across America Day
- State Champion Wrestlers – Congratulations went to Ethan Oakley, a freshman from Providence Grove High, Nathan Oakley, a senior from Providence Grove High, and Tyler Johnson, a senior from Trinity High on winning state championships in the 2-A classification in Greensboro on 2/18/17
- March 7 – Kindergarten Registration

The Superintendent reviewed several award and recognition events that he had attended during the past month. He announced that February is Career & Technical Education month and thanked all school-level and central service level staff members for all of their great work in this area. Upon conclusion, the Superintendent shared that Budget ideas for the 2017-2018 school year were presented to county commissioners on January 17 at a Board Work Session. On February 6, the Uwharrie School Project was presented at the County Commissioners meeting and the County

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Commissioners approved the funding of the Uwharrie School Project. The Superintendent expressed appreciation to the county commissioners.

Approval of Minutes

Matthew Lambeth made a motion; motion was seconded by Brian Biggs to approve the minutes from the January 17, 2017 Board of Education meeting as presented. The motion passed unanimously.

Recognitions

1. 2016-2017 RCSS Spelling Bee winner

Hannah Mesmer, eighth grade student from Northeastern Randolph Middle School, was recognized as the winner of the 2016-2017 RCSS Spelling Bee. Debra Weston also presented Hannah a check for \$25 on behalf of The Courier-Tribune.

2. STAR³ Students

The following students were recognized as STAR³ Students for February

- Coleridge Elementary School - Hailey Harvey - 2nd Grade
- Eastern Randolph High School - Sadie Smith - 12th Grade
- Farmer Elementary School - Isaac Yates - 4th Grade
- Seagrove Elementary School - Serenity Richardson - 5th Grade
- Southeastern Randolph Middle School - Jose Fuentes Garcia - 6th Grade
- Southmont Elementary School - Madeline Strider - 3rd Grade
- Southwestern Randolph High School - Valerie York - 12th Grade
- Southwestern Randolph Middle School - Aaron Johnson - 8th Grade
- Tabernacle Elementary School - Aya Elkordy - 3rd Grade
- Uwharrie Middle School - Meadow Kennedy - 8th Grade

3. RCSS STAR Employees

The following employees were recognized as RCSS STAR Employees for February

- Coleridge Elementary School - Lisa Kidd
- Eastern Randolph High School - Sharon Cheek
- Farmer Elementary School - Meagan Gartlan
- Seagrove Elementary School - Donnie McNeill
- Southeastern Randolph Middle School - Gail Powers
- Southmont Elementary School - Megan Brubaker
- Southwestern Randolph High School - Cathy Napier
- Southwestern Randolph Middle School - Jane Braswell
- Tabernacle Elementary School - Amy Hunt
- Uwharrie Middle School - Laura Popp

Public Comments (G.S. 115C-51)

There were no public comments.

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Adoption of Agenda

Brian Biggs made a motion and the motion was seconded by Matthew Lambeth to adopt the meeting agenda as presented. Motion passed unanimously.

Information Items

Curriculum and Instruction

1. 2017-2018 Kindergarten Registration Plan

Catherine Berry, Assistant Superintendent, introduced Dr. Lynette Graves, Director of Elementary Education and Title I, to present the information. Dr. Graves shared that Kindergarten registration for the 2017-2018 school year will begin on Tuesday, March 7, 2017, with a floating event at each elementary school from 5:00–7:00 p.m. A timeline was presented in preparation for the kick-off event on March 7. Dr. Graves shared that the processes were in place with the help of Tim Moody, Public Information Officer, who had been instrumental in getting the information out to the public. Enrollment will continue after March 7 during the regular school office hours.

2. Agriculture Education partnership

Catherine Berry, Assistant Superintendent, introduced Nancy Cross, Director of Career & Technical Education and Innovative School Design. Ms. Cross shared that staff members from the University of Mount Olive and Randolph Community College had been working with leaders of the Randolph County School System to develop a memorandum of understanding that would offer a pilot program in Agriculture at Providence Grove High School. She shared how agriculture is one of the major industries in Randolph County. Ms. Cross reviewed the preliminary plans for a three-phase implementation process to offer options in higher education opportunities to the students of Randolph County. The end goal would be to have students be able to complete the AAS degree at Randolph Community College and then transfer to the University of Mount Olive to complete the Bachelor's degree. The superintendent shared his ties to the university due to a family member who had previously served on the board of trustees. Elizabeth Troutman, Attorney, shared there would be no conflict of interest at all with the implementation of this program.

Finance and Budget

1. Audit report for 2015-2016

Todd Lowe, Finance Officer, introduced Steve Hackett, representing Maxton McDowell's CPA firm. Mr. Hackett presented the results for the 2015-2016 school year. After a review of the audit, the Randolph County Board of Education complied in all material respects, with the requirements referred to that are applicable to each of its major federal programs for the year ending June 30, 2016.

Consent Items

Matthew Lambeth made a motion; motion was seconded by Fred Burgess to approve the consent items as presented. Motion passed unanimously. The following is a list of consent items approved by the board.

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Superintendent's Office/Board of Education

1. Approved recommendation to revise Board Policy 1610/7800-Professional and Staff Development (First Reading)
2. Approved recommendation to revise Board Policy 2010-Board and Superintendent Relations (First Reading)
3. Approved recommendation to revise Board Policy 2110-Board Member Elections (First Reading)
4. Approved recommendation to delete Board Policy 2116-Removal from Office (First Reading)
5. Approved recommendation to adopt Board Policy 2116-Removal of Office (First Reading)
6. Approved recommendation to revise Board Policy 2120-Code of Ethics for School Board Members (First Reading)
7. Approved recommendation to revise Board Policy 2121-Board Member Conflict of Interest (First Reading)
8. Approved recommendation to revise Board Policy 2123-Board Member Opportunities for Development (First Reading)
9. Approved recommendation to revise Board Policy 2130-Board Member Compensation and Expenses (First Reading)
10. Approved recommendation to revise Board Policy 2210-Duties of Officers (First Reading)
11. Approved recommendation to revise Board Policy 2220-Official School Spokesperson (First Reading)
12. Approved recommendation to revise Board Policy 2300-Board Meetings (First Reading)
13. Approved recommendation to revise Board Policy 2310-Public Participation at Board Meetings (First Reading)
14. Approved recommendation to revise Board Policy 2320-Compliance with the Open Meetings Law (First Reading)
15. Approved recommendation to revise Board Policy 2321-Closed Sessions (First Reading)
16. Approved recommendation to revise Board Policy 2325-Board Meeting News Coverage (First Reading)
17. Approved recommendation to revise Board Policy 2341-Quorum (First Reading)
18. Approved recommendation to revise Board Policy 2342-Voting Methods (First Reading)
19. Approved recommendation to revise Board Policy 2400-Board Policies (First Reading)
20. Approved recommendation to revise Board Policy 2470-Administrative Procedures (First Reading)
21. Approved recommendation to revise Board Policy 2500-Hearings Before the Board (First Reading)
22. Approved recommendation to revise Board Policy 2610-Board Attorney (First Reading)
23. Approved recommendation to revise Board Policy 7650/8620-Employee Travel and Other Expense Reimbursement (First Reading)
24. Approved recommendation to adopt Board Policy 3565/8307-Title I Program Comparability of Services (Second Reading)

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Finance and Budget

1. Approved budget amendment #3
2. Approved budget amendment #4
3. Approved the Application for Public School Building Capital Fund North Carolina Education Lottery

Operations

1. Approved the declaration of surplus property

Action Items

Curriculum and Instruction

1. Summer 2017 reading camp fee and applications for proficient students
Catherine Berry, Assistant Superintendent, introduced Dr. Lynette Graves, Director of Elementary Education and Title I, to present the information. Dr. Graves shared that the reading camp fee is for students in first, second, and third grade who have demonstrated proficient based on the state of North Carolina but they do not fall under the Read to Achieve law. Based upon the cost of the 2016 reading camps and the number of students who attended, a recommendation was presented to the Board to approve an attendance fee of \$340 for any first or second grade student who has demonstrated appropriate developmental abilities in reading comprehension and for any third grade student who has demonstrated proficiency on third grade reading standards. Also, a recommendation was presented that the Board approve the applications for enrollment in a reading camp for first, second, and third grade students who meet the qualifications to attend a reading camp for a fee. After review, Brian Biggs made a motion to approve the 2017 reading camp fee and applications as presented. The motion was seconded by Matthew Lambeth and the motion passed unanimously.

Operations

1. Recommendation to approve facility improvements at Grays Chapel Elementary
Marty Trotter, Assistant Superintendent, presented a request from the Parent Teacher Organization (PTO) at Grays Chapel Elementary to make improvements to the school gym by adding air conditioning and new bleachers. The PTO is currently obtaining quotes and will be responsible for funding the two projects. Mr. Trotter shared this would be a multi-year project due to the amount of funds needed. After review and discussion, Matthew Lambeth moved to approve the recommendation for facility improvements at Grays Chapel Elementary as presented. The motion was seconded by Fred Burgess and the motion passed unanimously.

2. Recommendation to approve the 2017-2018 school calendar for Randolph Early College High School

Marty Trotter, Assistant Superintendent, presented the 2017-2018 school calendar for Randolph Early College High School. After review, Brian Biggs made a motion and the motion was seconded by Sharon Farlow to approve the school calendar as presented. The motion passed unanimously.

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3. Recommendation to approve the 2018-2019 school calendar (Second Reading)

Marty Trotter, Assistant Superintendent, presented the recommendation for the 2018-2019 school calendar. After review, Matthew Lambeth made a motion and the motion was seconded by Brian Biggs to approve the 2018-2019 school calendar as presented. The motion passed unanimously.

Closed Session

Matthew Lambeth made a motion and the motion was seconded by Brian Biggs to enter into closed session to preserve the attorney-client privilege by discussing confidential matters protected by state law as provided in North Carolina General Statute §143.318.11.

Return to Open Session

The board returned to open session at 8:12 p.m.

Human Resources

1. Action items

Certified Personnel Report

Matthew Lambeth made a motion and the motion was seconded by Brian Biggs to approve the certified personnel report as presented. The motion passed unanimously. The following is the certified personnel report approved by the Board of Education:

Name	Position	Location	Date Effective
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Employment

Chloe Mintel	Art Teacher	AES, Trindale, TES	01/02/2017
June Phillips-Workman	Grade 2 Teacher	AES	01/17/2017
Jennifer MacFayden	Grade 4 Teacher	Coleridge	01/02/2017
Misty West	English Teacher	ERHS	01/25/2017
Megan Cates	EC Teacher	Grays Chapel	01/17/2017
Alyssa Pugh	Speech Language Pathologist	Grays Chapel	02/06/2017
Sherri Stone	EC Teacher	Hopewell	01/30/2017
Cara Johnson	Grade 4 Teacher	JLE	01/02/2017
Olivia Millikan	Grade 6 Math/Science Teacher	NERMS	01/23/2017
Walter Hessenthaler	Interventionist	PGHS	01/24/2017
Jenna Moody	Instructional Coach	Ramseur	01/23/2017
Brandon Blunk	Guidance Counselor	Seagrove	01/31/2017

Rescind Resignation/Reinstate

Michael Hatfield	Math/Science Teacher	SERMS	01/20/2017
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Additional Employment

Robin Adams	Remediation Tutor - Adding 4 hours per week	Farmer	01/25/17-06/01/17
Robin Hussey	Remediation Tutor - Adding 4 hours per week	Farmer	01/25/17-06/01/17

Temporary Employment

Elisha Kivett	.50 EC Facilitator	Central Services	02/13/17-06/13/17
Leslie Robinson	.50 EC Facilitator	Central Services	02/13/17-06/13/17
Annie Waddell	.50 Interventionist	ERHS	02/06/17-06/09/17
Thomas Watson	.70 Math Teacher	ERHS	01/25/17-06/13/17
Tracey Gnagey-Sparks	.50 Interventionist	Farmer	01/25/17-06/09/17
Cassandra McElreavy	.50 Interventionist	Farmer	01/25/17-06/09/17
Christine Berbaum	.31 Interventionist	Franklinville	02/02/17-06/09/17
Alice Johnson	.38 Interventionist	Franklinville	02/03/17-06/09/17
Courtney Betts	Remediation Tutor	Liberty	01/17/17-06/08/17
Gwen Hall	Remediation Tutor	Liberty	01/12/17-06/08/17
Megan Phillips	.50 Interventionist	Liberty	02/13/17-06/09/17
Debbie Green	Long Term Sub	New Market	01/03/17-02/24/17
David Brown	.70 Interventionist	NERMS	01/25/17-06/09/17
Tammy Batten	.50 Interventionist	Ramseur	01/09/17-06/09/17
Tara Kurtz	Remediation Tutor	Ramseur	01/19/17-06/01/17
Rankin Barnes	Long Term Sub	RHS	12/02/16-02/24/17

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Martin Collinson	.25 Science Teacher	RHS	01/25/17-06/13/17
Sadie Carter	.50 AIG Teacher	Southmont	01/23/17-06/13/17
Karen McNeely	.50 Interventionist	Southmont	01/25/17-06/09/17
Janet Hiatt	.50 AIG Teacher	Tabernacle	01/05/17-06/13/17
Melody Proctor	.50 Interventionist	Tabernacle	01/30/17-06/09/17

Transfer

Heather Cox	EC Facilitator to EC Teacher	Central Service to SERMS	02/20/2017
Gwen Hall	Remediation Tutor to .50 Interventionist	Liberty	02/07/17 - 06/09/17
Tabitha Judson	Interventionist to Grade 4 Teacher	Liberty	01/09/2017
Melanie Neighbors	Teacher Assistant to EC Teacher	PGHS	01/23/2017
Erin Stalker	Functional Skills Teacher to Resource Teacher	PGHS	09/12/2016
Stephanie Clark	Substitute Pay to Grade 1 Teacher Pay	RES	12/17/2016

Resignation

Jessica Taylor	Grade 4 Teacher	Liberty	01/02/2017
Taylor Cahill	Grade 6 Math/Science Teacher	NERMS	01/20/2017
Angela Kelly	Grade 1 Teacher	Southmont	01/24/2017

Retirement

Cara Cromer	Grade 1 Teacher	Liberty	07/01/2017
Cyndi Koury	Hearing Impaired Teacher	PGHS	04/01/2017
Juanita Ray	Social Studies Teacher	RECHS	06/01/2017
Karen Newlin	Assistant Principal	RHS	07/01/2017
Gary Leach	Health/P.E. Teacher	SWRHS	07/01/2017

Classified Personnel Report

Matthew Lambeth made a motion and the motion was seconded by Brian Biggs to approve the classified personnel report as presented. The motion passed unanimously. The following is the classified personnel report approved by the Board of Education:

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Patricia Portis	School Nutrition to School Nutrition/BD	RHS to RHS/Braxton	02/09/17
Luis Vasquez	Custodian to Custodian/BD	Seagrove	02/01/17
Kristen Lineberry	Custodian/BD to Custodian	SWRMS	02/01/17

Change of Service

Jeanise Graves	School Nutrition Assistant 6 hours to 6.5 hours	Randleman Elementary	01/03/17
Genevieve Brown	School Nutrition Assistant 7 hours to 6 hours	Randleman Elementary	01/03/17
William Richardson	Custodian 4.5 hours to 8 hours	SERMS	02/01/17
Susan King	School Nutrition Assistant 7.5 hours to 7 hours	Southmont	02/01/17
Melissa McDonald	School Nutrition/BD 5 hours to 4.5 hours SN	Southmont	02/01/17
Ginger Carswell	School Nutrition/BD 3.5 hours to 4 hours SN	SWRHS	02/01/17
Megan Phillips	School Nutrition Assistant 7 hours to 7.5 hours	SWRHS	02/01/17
Debra Heglar	School Nutrition Assistant Manager 7 hours to 7.5 hours	Trindale	02/01/17

Resignation

Jessica Phillips	Teacher Assistant	Archdale	01/20/17
Darla Sue Dennis	School Nutrition Assistant	Franklinville	01/07/17
Charles Glasgow	Custodian/BD	Grays Chapel	01/12/17
Eren Morris	Teacher Assistant	New Market	02/14/17
Hector Rivera Zelada	Custodian/BD	SERMS	01/18/17
Fancy Sandquist	School Nutrition/BD	THS	02/10/17
Marcus Wood	Mechanic II	Transportation	02/03/17

Retirement

Anna Jo Cole	Teacher Assistant	Seagrove	07/01/17
Barbara Kiser	Teacher Assistant	Seagrove	07/01/17
Deborah Matthews	Bus Routing Specialist	Transportation	07/01/17

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Debra McCormick	Secretary/Treasurer	Uwharrie	03/01/17
Willis Buskirk	Head Custodian	Wheatmore	07/01/17

Substitute Teachers

Name	Grades	Schools	Pay Level
Cheryl McEntire	K-12	AT area	Non Certified
Dedra Owen	K-12	AT area	Non Certified
Kristen Day	K-8	AT area	Non Certified
Megan Phillips	K-5/ 9-12	AT/Eastern area	Certified
Michelle Wright	K-12	AT/Randleman area	Non Certified
Ashton Loftin	K-5	AT/SWR area	STET
Lorraine Kidd	3-5	Coleridge	Certified
Joy Moon	2-4	Coleridge	Certified
Amber Harris	K-5	New Market	Non Certified
Glen Simpson	9-12	PGHS	Certified
Michael Dawkins	9-12	Randleman area	Certified
Gayle Robertson	K-12	Randleman area	Non Certified
Sara Smith	K-5 /6-8	Randleman area/ Grays Chapel	Non Certified
Crystal Corns	K-12	Randleman/ SWR area	Non Certified
Heather Richmond	K-5	Tabernacle	Non Certified

Adjournment

Matthew Lambeth made a motion and the motion was seconded by Brian Biggs to adjourn the meeting. The motion passed unanimously and the meeting adjourned at 8:14 p.m.

Board Chair

Board Secretary