Albuquerque Talent Development Academy (ATDA)

Governing Council (GC) Meeting Minutes

6/15/21

GC Members: Jose Scott, President (**Present**)

Frank A. Berged III, Vice President (**Present**)

Rommie Compher, Secretary (**Present**)

Brian Jones, Member (**Not Present**)

Lavinia Flores-Fenzi, Member (**Present**)

Others Present: Lucinda Montano-Molina, Principal

Michael Davis, Assistant Principal/Technology

Whitney Galindo, Business Manager

Constance Dove, Owner/Broker of DPA, LLC.

Andrew Baca, CEO of Abba Technologies

Marquita Baca, Abba Technologies

Call to Order and Pledge of Allegiance @ 5:35 PM: Jose Scott

**[Open Session]**

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| **Approval of Agenda** |
| Motion to ApproveRommie Compher | Motion SecondedFrank A. Berged III |
| VoteJose Scott – Approved Frank A. Berged III – ApprovedRommie Compher – Approved |

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| **Approval of 5/18/21 Minutes** |
| Motion to ApproveFrank A. Berged III | Motion SecondedRommie Compher |
| VoteJose Scott – Approved Frank A. Berged III – ApprovedRommie Compher – Approved |

**Public Input –** NONE

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| **Motion to Enter Closed Session –** The entry into closed session was approved with confirmation that only the item to be discussed is the Real Property Acquisition pursuant to § 10-15-1(H)(8) of NMSA 1978. Connie Dove was invited into the closed session by the council to provide input on the Real Property Acquisition item. |
| Motion to ApproveFrank A. Berged III | Motion SecondedRommie Compher |
| VoteJose Scott – Approved Frank A. Berged III – ApprovedRommie Compher – Approved |

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**[Closed Session]**- Entered @ 5:42 PM

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| **Motion to Enter Open Session –** The entry into open session was approved with confirmation that only the item discussed in Closed Session was the Real Property Acquisition pursuant to § 10-15-1(H)(8) of NMSA 1978.  |
| Motion to ApproveFrank A. Berged III | Motion SecondedRommie Compher |
| VoteJose Scott – Approved Frank A. Berged III – ApprovedRommie Compher – Approved |

**[Open Session]**- Entered @ 5:58 PM

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**Directives from Closed Session**

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| **Motion to Pursue Property Site at Unser & St. Joseph** |
| Motion to ApproveFrank A. Berged III | Motion SecondedRommie Compher |
| VoteJose Scott – Approved Frank A. Berged III – ApprovedRommie Compher – Approved |

**Financial Information Items –** Presented by Whitney Galindo

**IT Managed Service Presentation –** Presented by Andrew Baca: Mr. Baca presented on behalf of his company, Abba Technologies. They are a flat-rate IT provider based in Albuquerque with over 80 clients, including school clients similar in structure to ATDA. A proposal has been submitted to the council on behalf of Abba Technologies for consideration.

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| **Payroll & Accounts Payable Vouchers** |
| Motion to ApproveRommie Compher | Motion SecondedFrank A. Berged III |
| VoteJose Scott – Approved Frank A. Berged III – ApprovedRommie Compher – Approved |

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| **Warrants over $5,000.00 –** There were three warrants over $5,000.00 for the month of May, although one warrant was for an incorrect amount. The warrants were #15464 to J&J Technical Services for IT support, #15480 to EASi for testing and diagnostic services, and #15485 to the Saylor Family Trust for the school site. Warrants #15464 and #15485 were approved; #15480 constitutes an overpayment and will be refunded. |
| Motion to ApproveFrank A. Berged III | Motion SecondedRommie Compher |
| VoteJose Scott – Approved Frank A. Berged III – ApprovedRommie Compher – Approved |

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| **Bank Reconciliation** |
| Motion to ApproveFrank A. Berged III | Motion SecondedRommie Compher |
| VoteJose Scott – Approved Frank A. Berged III – ApprovedRommie Compher – Approved |

**[Personnel Items]** – NONE

**[Staff/Committee Briefings] Principal’s Report –** Presented by Lucinda Montano-Molina: Graduation was held at Casa del Rey church and the ceremony was successful – parents were grateful for a ceremony. Out of 34 seniors, 26 graduated with 2 summer graduates forthcoming for a graduation rate of 82%. ATDA continues to utilize Sunny505 for marketing as well as mailers in an attempt to increase school exposure and enrollment. All ATDA instructional staff will be trained on AVID by June 10; some have already completed the initial training. NMPED is working with organizations on fall guidance and updates about PPE and mask requirements, as well as digital structures, is still forthcoming from them. The school’s reentry plan, needed for ESSR III funding, will be posted to the website by June 24.

**Additional Final Action Items**

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| **Approval to Amend Discipline Policy –** Pursuant to HB34, the ATDA Discipline Policy has been amended to clarify language, to include prohibition of microaggression, and to separate school policy from criminal activities. Definitions of offences will be moved to an appendix attached to the Student Handbook. |
| Motion to ApproveRommie Compher | Motion SecondedFrank A. Berged III |
| VoteJose Scott – Approved Frank A. Berged III – ApprovedRommie Compher – Approved |

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| **Approval to Amend Attendance Policy –** The ATDA Attendance Policy has been amended to allow for an extra intervention for students who accumulate unexcused absences at the school, aligning to a 5/10/15 unexcused absence intervention model in a similar style to the recommended 5%, 10%, and 20% model. This replaces a model where interventions occurred at 5 and 10 unexcused absences. |
| Motion to ApproveFrank A. Berged III | Motion SecondedRommie Compher |
| VoteJose Scott – Approved Frank A. Berged III – ApprovedRommie Compher – Approved |

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| **Approval to Amend Leave and Background Check Policy –** Pursuant to HB2, ATDA is now required to offer expanded sick leave for qualified reasons related to coronavirus. Pursuant to HB22, ATDA will provide leave to school employees that receive the Grow Your Own Teachers scholarship to attend classes. Finally, pursuant to HB128, ATDA employee applicants are required to provide a list of current and former employers involving unsupervised contact with children, a written statement detailing investigations and suspensions endured, and a written authorization for disclosure of information and the release of relevant records. |
| Motion to ApproveRommie Compher | Motion SecondedFrank A. Berged III |
| VoteJose Scott – Approved Frank A. Berged III – ApprovedRommie Compher – Approved |

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| **Approval of Background Disclosure Form** |
| Motion to ApproveFrank A. Berged III | Motion SecondedRommie Compher |
| VoteJose Scott – Approved Frank A. Berged III – ApprovedRommie Compher – Approved |

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| **Approval of Saylor Lease –** A lease approved by the school attorney to be in compliance with law was presented to the council. The new lease was approved by the council. |
| Motion to ApproveRommie Compher | Motion SecondedFrank A. Berged III |
| VoteJose Scott – Approved Frank A. Berged III – ApprovedRommie Compher – Approved |

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| **Scheduling of Next ATDA Governing Council Meeting*** The July 2021 GC Meeting has been scheduled for 7/20/21 @ 5:30 PM.
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| Motion to ApproveRommie Compher | Motion SecondedFrank A. Berged III |
| VoteJose Scott – Approved Frank A. Berged III – ApprovedRommie Compher – Approved |

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| **Motion to Adjourn @ 7:08 PM** |
| Motion to ApproveRommie Compher | Motion SecondedFrank A. Berged III |
| VoteJose Scott – Approved Frank A. Berged III – ApprovedRommie Compher – Approved |