

**Wyoming Area School District  
Combined Work Session/Regular Meeting  
Wyoming Area Board of Education  
20 Memorial Street, Exeter, Pennsylvania, 18643  
Tuesday, March 29, 2011, 7:00 p.m.**

**Agenda**

**Pledge of Allegiance**

**Roll Call**

**Communications Report**

**Approval of Minutes: Regular Meeting of February 15, 2011**

**Superintendent's Report**

**Student Representative's Report**

**Treasurer's Report**

**New Business**

**Finance Report**

**Education Report**

**Activities Report**

**Building Report**

**Policy Report**

**Open Discussion**

**Adjournment**

**Wyoming Area School District  
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Tuesday, March 29, 2011, 7:00 p.m.  
Communications Report**

- 1. Luzerne Intermediate Unit submitting their regular meeting minutes for January 26, 2011 and February 23, 2011.**
- 2. Kathryn Gigliotti, President of the Stoners Youth Soccer, requesting permission to use the Tenth Street field or any other available areas for practice.**
- 3. Ralph Salerno, Co-Chairman for the 40<sup>th</sup> Annual West Pittston Cherry Blossom Parade, inviting the board and Wyoming Area Marching Band to participate in the Cherry Blossom Parade on Saturday, May 14, 2011 at 12:00 noon.**
- 4. Jessica Budzak, Prevention Specialist, requesting permission to transport Wyoming Area Juniors, Seniors, and SADD Club members to Pittston Area School District for a mock car crash and to attend any scheduled assemblies.**
- 5. Helen Centi of Safway Driving School, notification of not renewing the Safway contract with Wyoming Area for the 2011-2012 school year.**
- 6. Carrie Jackson, Special Ed Aide, requesting permission to take a child bearing/child rearing leave.**
- 7. George Miller, West Pittston Tax Collector, notifying the board of Paul Argenio's appointment to the position of Deputy Tax Collector.**
- 8. Deborah Przybyla, Treasurer for the Wyoming Area Softball Parent's Association, requesting permission to use the Secondary Center cafeteria for a ziti dinner.**
- 9. Exeter Park Volunteer Hose Company requesting permission to use the football stadium for a fundraiser.**
- 10. Ballots submitted to the school board from the Luzerne Intermediate Unit to elect three directors to fill unexpired terms on the Luzerne Intermediate Unit Board and ballots to elect four directors to the Luzerne Intermediate Unit whose terms expire on June 30, 2011.**
- 11. Loreann Napkora submitting her name for a position as a clerical aide and cleaning person for the upcoming summer.**

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Communications Report**

- 12. Matt Crake, President of the West Pittston Rams Football & Cheer Association, requesting permission to use various facilities for practice and games.**
- 13. Audit report for the food service department conducted by the Pennsylvania Department of Education.**

**Summary of Applications**

**Science - 1**

**Math - 1**

**Elementary - 2**

**English - 1**

**Business - 1**

**Cafeteria - 1**

**Cleaning Personnel - 1**



**WYOMING AREA SCHOOL DISTRICT**

**REGULAR MEETING OF THE BOARD OF EDUCATION**

**TUESDAY, MARCH 29, 2011, 7:00 P.M.**

**SUPERINTENDENT'S REPORT**

1. **Congratulations to the 7<sup>th</sup> and 8<sup>th</sup> grade students of the month for February:**

**Georgia Calimeres**

**Kareemah Condry**

**Taryn Fasciana**

**Jeff Hoover**

**Jay Neely**

**Mia Remplewicz**

**Amber Salvo**

**Kayla Wedlock**

**Ma'Isah Bateman**

**Josh Donvito**

**Brandon Harris**

**Tanner Johnson**

**Nina Owen**

**Kris Petrosky**

**Zachary Scrobola**

**Jonathan Urban**

2. **Parent Conferences and Report Card Distribution** was held throughout the District on Wednesday, February 16, 2011 from 11:30 A.M. to 2:30 P.M. at the Secondary Center and from 12:45 P.M. to 3:20 P.M. at the elementary Schools. Report card distribution ONLY (no conferences) were held on the same day from 6:00 P.M. to 8:00 P.M. at all schools. I am happy to report the following percentages of parent participation throughout the District:

**Secondary Center:** 923 visited out of 1199 = 77%

<b>JFK:</b>	150 visited out of 170 = 89%
<b>Montgomery Ave.:</b>	353 visited out of 388 = 90%
<b>SJD:</b>	169 visited out of 202 = 84%
<b>Tenth Street:</b>	499 visited out of 588 = 85%

3. Twenty members of the [Wyoming Area Key Club](#) recently attended the 46<sup>th</sup> Annual Pennsylvania District Key Club Convention in Hershey. Once again this year, our club received numerous awards. Congratulations to the following members:
- ✚ Diamond-level Distinguished Club (The ONLY Club in Pennsylvania) scoring 193 out of a possible 200 points). This is the 4<sup>th</sup> year in a row for the Club to earn this distinction.
  - ✚ Highest Club Total Service Hours (6410 hours of community service).
  - ✚ Highest Club Average Service Hours (101.75 hours per member).
  - ✚ Highest Individual Service Hours – Ronald Klepadlo (686.5 hours of service).
  - ✚ First Place Single Service Award-Gold Division (This was the 3 on 3 basketball tournament benefiting Anthony Lydon, a two year old boy with Hypo-Plastic Left Heart Syndrome).
  - ✚ First Place Major Emphasis Award (support of Ryan’s Run, a fund-raiser for Allied Service Pediatric Services).
  - ✚ Second Place Club Digital Poster.
  - ✚ Second Place Club Video.
  - ✚ The Major Emphasis and Single Service reports, along with the club’s video and digital poster, will now compete at Key Club International Convention in Phoenix, Arizona, to be held June 27-July 3.
  - ✚ Second Place Oratorical Contest – Linnae Homza.
  - ✚ Distinguished Club Officers: President Linnae Homza, Vice-President, Sarah Connors, Secretary, Karisa Calvitti, Treasurer, Ronald Klepadlo and Webmaster, Sal Polit.
  - ✚ Bob Bagans Unsung Hero Award – Lisa Chihorek (Lisa was recognized as the member of Division 15N who best exemplifies the ideals of service, giving unselfishly without being a club officer).
  - ✚ William S. Brandamore Kiwanis Family Relations Award – The Club earned this recognition for the various projects performed in conjunction with the Builders Club. Congratulations to all members and Christine Rutledge, Advisor.
4. On February 19<sup>th</sup>, the **Wyoming Area Middle School Science Olympiad Team** placed **First** in the **Abington Heights Science Olympiad Invitational Tournament**. The team earned 9 first place finishes in the competition which was comprised of 21 individual events. Overall the team earned 20 medals, placing in all but 1 of the 21 events. Also, the **Middle School Team** took **2<sup>nd</sup> place** out of a field of 21 teams in the B-division of the **Northeast Regional Competition** of the Pennsylvania Science Olympiad. The team has once again qualified and will move on to the State Science Olympiad Competition at Juniata College on April 29, 2011.

*Congratulations to all participants, Middle School Coach, Mr. Grivensky who was assisted by the entire Science Department.*

**Team Members Include:**

*Audrey Heidacavage*

*Amy Alder*

*Lauren Perry*

*Danielle Spagnuolo*

*Brittany Thomas*

*Michael Murphy*

*Emily Bellanco*

*John Marianacci*

*Ryan Murphy*

*Gabrielle Spagnuolo*

*Nikolas Gushka*

*Zachary Lagrue*

*Gared Zabolski*

*Samantha Williams*

*Krystina Stanczyk*

*The Wyoming Area High School Science Olympiad Team took 2<sup>nd</sup> place out of a field of 31 teams in the C-division of the Northeast Regional Competition of the Pennsylvania Science Olympiad. The team has once again qualified and will move on to the State Science Olympiad Competition at Juniata College on April 29, 2011.*

**Team Members Include:**

*Josh Carey*

*Alyssa Cajka*

*Samantha Scott*

*Tia Spagnuolo*

*Eric Werbin*

*Angela Coco*

*Davide Fanelli*

*Tyler Gfeller*

*Paul Minelli*

*James Scrobola*

*Nick Szewczyk*

*Greg Cajka*

*Maria Marianacci*

*Stormy Ruiz*

*Leslie Shumlas*

*Congratulations to all participants, High School Coach, Mr. Pizano who was assisted by the entire Science Department.*

5. **Wyoming Area Junior Engineering Technical Society (JETS) Team (Test of Engineering Aptitude, Mathematics and Science)** took First Place at this year's **Regional Competition** held on March 8, 2011. The perpetual trophy will reside at Wyoming Area until next year at this time when the Trophy must be defended. Team members received plaques for their accomplishment and include:

**Andrew Ambruso**

**Alyssa Cajka**

**John Carey**

**David Dorbad**

**Xuan Kang**

**Samantha Scott**

**Tony Richards**

**Eric Werbin**

*Additionally, the team just learned that they tied for first place in the State within their division. The work the students completed will now be sent to the national level for additional scoring and placement.*

*Congratulations to all participants and coach Mr. Pizano who was assisted by the Math and Science Departments.*

6. **The Shore Bowl Teams** competed at Rutgers University on February 5<sup>th</sup>. The theme of this competition was **Ocean Sciences and Human Impact on the Oceans**. This year's team A won the sportsmanship award and a \$100.00 monetary award. Team B was able to compete in practice rounds and defeated the marine Academy of Technology and Environmental Science. Congratulations to all participants and Coach, Ann Wall.
7. **Breakfast With Your Child:** Will be held at the District's four elementary schools from April 11<sup>th</sup> to April 19<sup>th</sup> as follows:

**Montgomery Avenue:**

**April 11<sup>th</sup> and 12<sup>th</sup>**

**SJD:**

**April 12<sup>th</sup> and 13<sup>th</sup>**

**JFK:**

**April 14<sup>th</sup> and 15<sup>th</sup>**

**Tenth Street:**

**April 18<sup>th</sup> and 19<sup>th</sup>**

*This Program is designed to inform parents of the school breakfast program as well as help them encourage their children to be aware of the importance of a good breakfast to begin a successful school/work day. Thanks to Janet Boyer and her Cafeteria Staff.*

8. *Parents of high school students are reminded that 8<sup>th</sup>, 9<sup>th</sup>, 10<sup>th</sup> and 11<sup>th</sup> grade students are currently enrolling for courses for next year. Copies of the **Program of Studies** were distributed to the students and members of the Board. I encourage parents with questions to contact our School Guidance Office or Administration for assistance.*

9. **Kindergarten Registration** for students who will be attending Kindergarten in the Wyoming Area School District for the 2011-2012 school year will take place April 4<sup>th</sup>, April 5<sup>th</sup>, April 6<sup>th</sup> and April 7<sup>th</sup>, 2011:

<i>SJD</i>	<i>April 4, 2011</i>	<i>9:00 – 11:00 A.M.</i>
		<i>1:00 – 3:00 P. M.</i>
<i>Montgomery Ave.</i>	<i>April 5, 2011</i>	<i>9:00 – 11:00 A.M.</i>
		<i>1:00 – 3:00 P.M.</i>
<i>JFK</i>	<i>April 6, 2011</i>	<i>9:00 – 11:00 A.M.</i>
		<i>1:00 – 3:00 P.M.</i>
<i>10<sup>th</sup> Street</i>	<i>April 7, 2011</i>	<i>9:00 – 11:00 A.M.</i>
		<i>1:00 – 3:00 P.M.</i>

10. **WVIA TV Scholastic Scrimmage**: *The High School Academic Team won the Grand Championship on WVIA-TV's Scholastic Scrimmage. The team defeated Honesdale Area and won \$5,000.00 for the school's general fund. The Academic Teams have won \$9,000.00 for the school's general fund in the last 3 years and have won more Luzerne Intermediate Unit 18 Championships than any other school. **Team Members are as follows:***

<i>Samantha Scott, Captain</i>	<i>Trevor Alder</i>
<i>Davide Fanelli</i>	<i>Debbie Gross</i>
<i>Eric Werbin</i>	

*Congratulations to all participants and Coach, Eileen Palmer.*



11. **Congratulations to 4 Wyoming Area students who were chosen as finalists for Best & Brightest: Ron Klepadlo (Community Service); Linnea Homza (Community Service), Karisa Calvitti (Computer Technology) and Caitlin Vitale (English and Literature).**
  
12. **Under Title 7 of the Code of Federal Regulations, the Pennsylvania Department of Education must perform an administrative review and audit every 5 years of the Food Service Department. I am happy to report that Janet Boyer, Food Service Director, and her Cafeteria Staff received an excellent report from Rosemary Piskal, Field Advisor, Division of Food and Nutrition, who conducted the administrative review the week of March 21st.**



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 Treasurer's Report**

<u>Bank</u>	<u>Account</u>	<u>Checking Account</u>
First National Community Bank	General Fund	6,127,389.76
Wachovia Bank	General Fund	35,096.82
First National Community Bank	Payroll Account	4,242.24
First National Community Bank	Cafeteria Account	189,360.23
Landmark Bank	Student Activities Account	7,534.50
First National Community Bank	Student Activities Account	88,713.37
First National Community Bank	Athletic Fund Account	11,110.42
Landmark Bank	Athletic Fund Account	1,928.57
PNC Bank	Energy Performance Proceeds Fund	30,668.66
PNC Bank	Capital Projects Fund Bank Construction Account	119,488.32
PNC Bank	Capital Projects Fund Bank Investment Account	1,083,422.36

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Finance Report**

**1. Received the following checks:**

**Don Wilkinson Agency (Feb.)**

Earned Income Tax	147,639.74
Local State Tax	1,378.45
Delinquent Per Capita Tax	<u>374.00</u>
<b>Total:</b>	<b>149,392.19</b>

**Local Realty Transfer Tax**

James Red O'Brien	7,964.41
Luzerne County	<u>6,251.34</u>
<b>Total:</b>	<b>14,215.75</b>

**Tax Refund Claim**

Liquid Fuels	1,244.82
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**State & Federal Subsidy Payments**

Social Security	48,562.00
Title I - Improving Basic Programs	62,283.46
Title II - Improving Teacher Quality	17,144.54
Basic Education Funding	1,014,721.71
ARRA - Fiscal Stabilization Basic Ed	300,620.68
Reimbursement of Charter Schools	<u>8,765.00</u>
<b>Total:</b>	<b>1,452,097.39</b>

**Miscellaneous**

District Court 11-2-01	24.05
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- 2. Approve the March payment of \$73,400.39 to the Luzerne Intermediate Unit in accordance with the terms of the approved contract agreement for programs and services for the 2010-2011 school year.**
- 3. Approve the March payment of \$47,128.00 to the West Side Career and Technology Center for the 2010-2011 school year.**
- 4. Approve a contribution to the Luzerne Intermediate Unit 18 in the amount of \$1,000.00 for the Performing Arts Scholarship Program.**

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Finance Report**

- 5. Approve for Wyoming Area School District to participate in the Educational Improvement Tax Credits program through the West Pittston Library.**
- 6. Approve the Single Audit Report for the fiscal year ended June 30, 2010 as prepared by the independent auditing firm of Bonita and Rainey, CPA.**
- 7. Approve the final Tax Collector Report of the tax collectors at Wyoming Area School District for the year ended December 31, 2009 as prepared by the independent auditing firm of Bonita and Rainey, CPA.**
- 8. Approve the Luzerne Intermediate Unit's 2011-2012 General Operating Budget.**
- 9. Approve the purchase of the Central Susquehanna Intermediate Unit E-Service "hosted" Financial Software Application and Services at a cost of approximately \$27,662.95. This service was previously provided by West Side Career & Technology Center.**
- 10. Approve the extension of lease agreement between the District and Topp Copy. The amount of the lease is estimated to decrease from the current rate of \$15,244.77 to the new rate of \$13,995.00. Lease is for a 63 month period.**
- 11. Approve the extension of Pace Bus Transportation contract for five years 2013-2018 as per the term and conditions proposed in the new agreement, subject to final language by the solicitor and/or business manager.**
- 12. Approve the Solicitor to submit a letter on behalf of the district to the NEPA School District Health Care Trust requesting a minimum one month return of premium of approximately \$230,000.00. This amount is to be funded from NEPA Trust Fund balance of approximately \$15,300,000.00. (source is NEPA Trust December 31, 2010 financial statements)**
- 13. Approve the following refund of paid taxes for the year 2010 as requested by the taxpayer based on the Disabled Veterans Real Property Tax Exemption Certification:**

<b>PIN# 66-E10SE1-005-002-000</b>	<b>\$2,277.28</b>
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**Wyoming Area School District  
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 Finance Report**

- 14. Approve the following refund of paid property taxes for the year 2010 as requested by the Luzerne County Board of Assessment Appeals:**

**PIN# 17-B10-00A-36B                      \$618.46**

- 15. Approve Verizon Business Solutions as a new provider for the building to building fiber connections between Montgomery and Tenth Street Elementary Schools and the Secondary Center at a monthly Pre E-rate cost of \$1,400.00 effective July 1, 2011.**

- 16. Approve to authorize the Superintendent to submit formal application to the United States Department of Agriculture for capital loan to be utilized for renovation at Montgomery Avenue Elementary.**

- 17. Approve the General Ledger Sheet:**

Bill Listing: 3-28-11	612,477.28	
Prepays: 2-28-11	<u>115,212.58</u>	727,689.86
 Cafeteria Account:	 71,311.79	
Athletic Fund Account:	<u>8,992.32</u>	<u>80,304.11</u>
	Total:	807,993.97

**Motion by \_\_\_\_\_, second by \_\_\_\_\_, to accept the finance report.  
 Roll Call:**

**Wyoming Area School District  
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Education Report**

- 1. Reporting as per Federal Regulations Requirements that the District's Federal Programs, (Title I, Title II, and Drugs and Alcohol) have been planned for the 2010-2011 school year. Anyone desiring information regarding these programs, contact Janet Serino, District Principal of Curriculum.**
- 2. Approve the revised substitute teacher list.**
- 3. Approve the appointment of Erica Gillespie as Sophomore Class Advisor for the 2010-2011 school year.**
- 4. Approve the revised school calendar for the 2010-2011 school year:**

<b><u>Snow Day</u></b>	<b><u>Make up Day</u></b>
<b>Monday, March 7, 2011</b>	<b>Tuesday, June 14, 2011</b>
<b>Wednesday, March 23, 2011</b>	<b>Wednesday, June 15, 2011</b>
- 5. Approve the letter of agreement between the Wyoming Area School District, Wilkes-Barre Area School District and Greater Nanticoke School District for Title I Services commencing September 2, 2010 and ending June 16, 2011.**

**Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the education report.**

**Roll Call:**

**Wyoming Area School District  
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Activities Report**

- 1. Approve the appointment of Ashley Cardamone as assistant girls soccer coach at a salary of \$2,163.00 for the 2011 spring season.**
- 2. Approve the request of Kathryn Gigliotti, President of Stoners Youth Soccer, to use the Tenth Street field and other available areas for practices August until approximately November 30, 2011, pending approval by the building principal and athletic director.**
- 3. Ratify the request of Shea Riley, Music Teacher, to attend the following festivals:**
  - PMEA Region Orchestra at Manheim Township High School, along with one student, from Thursday, March 10<sup>th</sup> to Saturday, March 12, 2011. Cost is \$115.00 for registration and \$273.52 for lodging plus mileage.**
  - PMEA District Jazz at Tunkhannock High School, along with six students, Friday March 18<sup>th</sup> and Saturday, March 19, 2011 at a cost of \$280.00 for registration.**
  - PMEA Region Band at Center Columbia High School, along with five students, from Wednesday, March 23 to Saturday, March 26, 2011, at a cost of \$425.00 for registration and \$323.73 for lodging.**
- 4. Approve the request of Jessica Budzak, Prevention Specialist, to transport Wyoming Area Juniors, Seniors, and SADD Club members to Pittston Area School District for a mock car crash and to attend any scheduled assemblies on Thursday, May 5, 2011. This mock car crash is being sponsored by the Greater Pittston Anti-Drug Coalition, in conjunction with Wyoming Area SADD and Pittston Area Stand Tall.**
- 5. Approve the appointment of Lauren Shovlin as Jr. High Track & Field Coach at a salary of \$1,923.00 for the 2011 spring season.**
- 6. Approve the request of the Exeter Park Volunteer Hose Company to use the football stadium for a fundraiser on a Saturday in the middle of May. The fundraiser will be a flag football tournament with food and refreshments being served and raffle tickets, pending approval by the athletic director.**

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Activities Report**

7. Approve the request of Matt Crake, President of the West Pittston Rams Football & Cheer Association to use the football practice field, football field and common yard area outside of the Secondary Center cafeteria for practice for the cheerleaders Monday, June 6<sup>th</sup> from 5:30 to 8:00 p.m., Monday to Friday until school begins and for football practice Monday, July 18<sup>th</sup> from 5:30 to 8:00 p.m. Monday to Friday until school begins. Once school begins, only three days a week are requested. Use of the Key Club stand is also requested. Games will be held on Sundays, September 4<sup>th</sup>, September 18<sup>th</sup>, September 25<sup>th</sup>, October 9<sup>th</sup> and October 16, 2011, pending approval by the athletic director.

8. Approve the appointment of the head fall coaches for the 2011 fall season:

Football	Randy Spencer	6,727.00
Boys/Girls Cross Country	Paul Leonard	2,210.00
Girls Volleyball	Noah Pickett	1,815.00
Boys Soccer	Sam Fuller	3,965.00
Girls Tennis	Tony Callaio	1,340.00
Field Hockey	Megan Krebs	3,965.00
Golf	Gordon Williams	1,682.00

9. Approve the appointment of \_\_\_\_\_ as Cheerleading Advisor for the 2011-2012 school year.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the activities report.

Roll Call:



**Wyoming Area School District  
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Building Report**

- 1. Ratify the request of Saundra Colwell, Girl Scout Troop #3941 to use the Secondary Center cafeteria for a Girl Scout Birthday Party on Thursday, March 17, 2011 from 5:00 p.m. to 9:00 p.m.**
- 2. Approve the Memo of Understanding between Wyoming Area Education Support Professionals Association and Wyoming Area School District to allow any member of the support staff to voluntarily donate one sick leave day to support employee Gladys Lincoln.**
- 3. Approve the Memo of Understanding between Wyoming Area Education Support Professionals Association and Wyoming Area School District to allow any member of the support staff to voluntarily donate one sick leave day to support employee Caroline Bulford.**
- 4. Approve the request of Kris Gavigan, Special Education Aide, to take a leave of absence retroactive to March 14, 2011.**
- 5. Approve the request of Carrie Jackson, Special Education Aide, to take a child bearing/child rearing leave effective April 11, 2011 and will return the beginning of the 2011-2012 school year.**
- 6. Approve the request of Deborah Przybyla, Treasurer for the Wyoming Area Softball Parent's Association, to use the Secondary Center cafeteria and kitchen for a ziti dinner on Sunday, April 10, 2011 from 12:00 to 6:00 p.m. Saturday, April 9, 2011 is requested for set-up from 6:00 p.m. to 8:00 p.m., pending approval by the building principal and cafeteria manager.**
- 7. Approve to ratify the request of the Senior Class Parents to use the Secondary Center gym for "Donkey Basketball" on Saturday, March 26, 2011 from 4:00 p.m. to 9:00 p.m.**
- 8. Approve to ratify the request of the Wyoming Area Softball Parent's Association, to use the Secondary Center cafeteria for "Meet the Softball Warriors" on Thursday, March 24, 2011, 6:00 to 9:00 p.m.**

**Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the building report.**

**Roll Call:**

**Wyoming Area School District  
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Policy Report**

**1. Adopt the revised policies:**

**Policy #113 – Special Education  
Policy #113.1 – Discipline of Students with Disabilities  
Policy #113.2 – Behavior Support  
Policy #114 – Programs for Gifted Students**

**2. Adopt the following policies:**

**Policy #200 – Enrollment of Students  
Policy #113.4 – Screening and Evaluations for Students with Disabilities**

**3. Approve the first reading of revised policies:**

**Policy #216 – Student Records  
Policy #216.1 – Supplemental Discipline Records  
Policy #707 – Use of School Facilities**

**Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the policy report.**

**Roll Call:**