

# July 24th, 2017 Board of Directors Meeting Minutes

**Attendees:** H. Crosley, M. Anglin, C. Rice, T. Muniz, A. Davis, L. Stephens, S. Fairclough-Leslie, K. Sandiford C. Williams

Meeting called to order 6:52pm by C. Williams.

Verification of public notice was reported by Ms. Muniz.

The agenda was reviewed: M. Anglin made the motion to accept the agenda. S Fairclough-Leslie seconded the motion. All approved.

The minutes from last meeting were reviewed; K. Saniford made motion; M. Angelin seconded the motion. All approved.

## **Business Operations Report – Ms. Muniz**

All students have been entered into ATS. There will be ongoing enrollment throughout the summer. Staff continues to order books for the school year as well as assessing if additional furniture is needed. Pre-K budget was discussed and it was noted that it is a three year budget and the current budget is 300,038 dollars.

## **CEO Report – Dr. Rice**

CEO is working with an Architect to move forward with acquiring Montessori School for UPK. The CEO is also working with DOE to acquire additional funds for rental assistant funds.

King's Point Development has not been responsive to calls. CEO is recommending that we consider legal advisement on how to move forward.

## **Principal Report – D. Dunlap**

Recruitment is occurring for teachers for next year throughout the summer. Teachers are going to instructional training over the summer. Administrative staff is also attending professional training throughout the summer. The schedule for teachers is in the process of being finalized for the school year. 2017-2018 calendar of events is being reviewed to be submitted to CEO and Board Chair. The goal is to finalized by mid-August.

## **Finance Report – M. Anglin**

Budget for school year was completed and submitted. The school remains in good financial standing. The budget needs to be approved by the board this evening.

**Academic Accountability – C. Williams**

Met and reviewed enrollment, summer school enrollment and hold over from last year (this includes 5 students). Recruitment of UPK students continues as well as recruitment for other grades. The DOE Annual Comprehensive Review should be received in August.

**Personnel Committee – K. Sandiford**

Personnel reported interviewing is occurring for vacant position. Personnel committee requested the teacher assistants' positions also be recruited for.

**PTO Report – A. Davis**

No Report

**Fundraising Committee – L. Stephens**

Report given. Board recommended that L. Stephens follow up with Hilton JFK on cost and availability for venue for the gala. Cost and location will assist with fundraising efforts. Fundraising sub-committee were discussed and the fundraising committee will be seeking participation on each committee from school staff, parents, church members and board members.

C. Williams thanked all for coming out. Next board meeting will be 8/28/17 at 6:30. Meeting was adjourned at 7:38 pm.

Executive Session was held to discuss and vote on budget. H. Crowley made motion to ratify the 2017- 2018 budget. S. Fairclough-Leslie seconded the motion. Budget approved.

Presentation was made during executive committee from Global Resurrection LLC. STEAM Program. Harold Hamilton and Narda Y. Cyenne presented program.