**Califon Public School District**

**Alternative Learning Program – Plan**

**Commenced on March 16, 2020**

Johanna S. Ruberto

Interim Superintendent

Daniel Patton

Principal

Approved - March 18, 2020

This is an evolving document and will be updated.

Updated

April 3, 2020

May 4, 2020

*“As announced by Governor Murphy, May 4, 2020, all schools will be closed for the remainder of the 2019 – 2020 school year.”*

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**Situational Awareness – Requirements**

NJDOH guidance identifies school closure as a potential strategy to limit transmission within a community. In the event a board of education is provided a written directive by either the NJDOH or the health officer of the jurisdiction to institute a public health-related closure, the board of education may utilize home instruction to provide instructional services to enrolled students. The provision of home instruction services should be guided by N.J.A.C. 6A:16-10.1 and may include direct services, online instruction, services provided through contract with another district board of education, or any other means developed by the district to meet the needs of its students. Any day in which students impacted by a public health-related closure have access to home instruction services provided consistent with the guidance in this memo will count as a day in which the board of education has provided public school facilities toward its compliance with the 180-day requirement in accordance with N.J.S.A. 18A:7F-9 – March 19 Broadcast.

**Philosophy**

The Califon Public School District is dedicated to the children, faculty and staff to support both educational and personal support during this ongoing and dynamic situation. All district resources will be utilized in that effort.

The New Jersey Student Learning Standards offer the foundation for all offered instructional materials.

The basic purpose of this alternative delivery of instruction is to provide instruction during an unplanned closing of our educational community. The delivery of instruction will be offered through a variety of mediums, online resources, readings and supplemental materials.  The Alternative Learning Plan will be updated. As the closure continues.

**Closing of school due to an emergent situation (Health)**

Collaborative decision-making with the school district and the Hunterdon County

Department of Health, OEM, and the ECS are in place.

**District - Alternative Learning Plan**

Our teachers have been planning for the closure of our school. On Thursday, March 12, all information concerning each teacher’s method of communication has been forwarded to the parents/guardians. The Alternative Learning Plan was distributed to parents/guardians, approved by the Board of Education as a “curriculum,” on March 18, 2020 and updated with direct emails to external constituents to maintain information. The plan is posted on the district website with additional information.

**Califon Public School District Profile**

The Califon Public School District serves students in grades K-8. A Pre-K program is offered. The total enrollment is 78 students, including Pre-K. There are no students eligible for ESL/ELL or Bilingual Education. Eleven students (11) are eligible for services. Five (5) students are eligible for “speech only.” The district does not participate in the food service offering with one (1) student receiving milk. In addition, there are 19 children out of district for Inter-district School Choice with two students in out-of-district placement.

|  |  |
| --- | --- |
| **Grade** | **Enrollment** |
| Pre-K | 15 |
| K-8 | 68 |
| Sp. Education | 11 |
| ELL | 0 |

The district is in a CST Shared Services Agreement with Lebanon Township School District with related services offered by the Educational Service Commission. No transportation for in-district students is offered.

**Equitable Access**

The Califon School maintains 1:1 Chromebooks to all students. All students have equitable access through the lesson designs and organizations. Teachers have confirmed email addresses for all families.

Placement following district policy and eligibility for services with time scheduled for individual student meetings and consultation with parents. *Virtual Crisis Intervention Protocols, page 12, and support services,* have been shared with the parents/guardians and all protocols are in place. Student support systems follow a tiered approach with individual teacher monitoring, with additional ongoing support for students:

* Parent communication
* Referral to the Principal, school nurse, and student counselor
* Consultation with the case manager
* Updates and consultation with the Coordinator of Special Services
* Student *Virtual Crisis Protocols*/Support are identified, Page 12,

Student Access

The plan identifies the primary platform for student access, Page 12.

**Teacher Communication Platform– See page 12**

The child’s classroom/homeroom teacher will forward all assignments. Refer to the appendix for communication information:

* District website: <https://www.califonschool.org/>
* Direct email to the parents/guardians and student by the teacher: All individual communication to students is to be directed and/ or copied to the parent/guardian.

**Information**

### <http://www.co.hunterdon.nj.us/>

* Hunterdon Healthcare COVID Hotline - 908 788-6440 7 days 8am - 8pm

### Call the NJ Coronavirus & Poison Center Hotline at

### 1-800-222-1222 or 1-800-962-1253 if using out-of-state phone line

**Facility – Califon School**

The Califon School Facility is closed. The custodial staff will be onsite from 8:00 am to 8:00 pm to monitor the facility and maintain sanitized conditions and commence with planned and scheduled annual repairs/maintenance. The district chain of command is in place.

**Food Service**

The Califon Public School District does not provide food service. There are no children eligible for free/reduced lunch. Plans are in place for the students eligible to receive milk.

**Califon School Policy**: <https://www.califonschool.org/boedocuments>

Policy 2421 – Home Instruction Due to Health Condition

Policy 4212 – Attendance

Policy 8451 - Control of Communicable Disease

**Technology to support learning**

All children enrolled with the Califon Public School District have access to a Chromebook. As support for this situation, children in grades K-3 will be permitted to

take home their Chromebooks and chargers commencing Friday, March 13, 2020. Daily monitoring by the classroom teacher.

**Connectivity**

All students have a 100% connectivity.  Daily monitoring since March 13 status:

* Once student lacked connectivity
* The following procedure was implemented
* Daily monitoring 100% connectivity by all students

All teachers have confirmed email addresses for the parents and guardians of their students. In the event of a breach in connectivity, the following process will be implemented:

* Review by Principal, BA, Technology Provider
* Consultation with Technology Service Provider
* Review and assess
* Comcast – Outreach
* Replacement if necessary, by school district via mail

**Chromebook**

The Califon Public School District has a 1:1 Chromebook initiative. All children enrolled with the Califon Public School District have access to a Chromebook. As always, children in grades 4-8 will take home their Chromebooks/chargers each day. In support of this situation, children in grades K-3 will also be permitted to take home their Chromebooks/chargers commencing Friday, March 13.

**Attendance**

Student attendance must be recorded. Please review the following:

* K-1 - Parents will log into Seesaw each day of closure.
* 2-3 - Students will confirm in Google Classroom each day of closure.
* 4-8 - Parent/teacher email utilized each day of closure.

**Attendance: Follow-up**: In the event a child is not recorded as being in attendance, the following procedures are in place:

* Teacher reports absence to the school nurse
* School nurse contacts the parent/guardian to assess (phone-alternative contacts) email/text)
  + Response – Situation closed
  + No response – Three attempt in one day
    - Contact Washington Twp. Police Department for well check

**Assessment of student Learning**

Following the established formative assessment schedule, LinkIT!, the Principal and teachers will review the final formative assessment data, end of May, to determine the status of academic development. If necessary, student support services will be determined as per the district’s Response to Intervention.

**Fourth Marking Period Assessment**

* NJDOE recommends pass/fail – Does not direct
* Notice to parents on Monday, April 17, 2020
* Teachers have developed criteria for pass/fail
* Pre-K to Fifth – Pass/Fail
* Grades 4-5 – Pass/Fail
* Grades 6- 8 – Pass/Fail
* Eighth-grade Students
* Reached out to Voorhees as it relates to fourth marking period and 8th. Grade placement for September 2020
* Placements are complete – Math, there may be some revisions.

**Formative Assessments**

Following the established formative assessment schedule, LinkIT!, the Principal and teachers will review the final formative assessment data, end of May, to determine the status of academic development/progress.

**NJDOE Mandated Assessments 2020**

* + From NJDOE March 24 – “***Given the continued threat of the Novel Coronavirus (COVID-19) to our school communities and the resulting school closures, Governor Phil Murphy today announced that the State of New Jersey is cancelling all statewide student assessments for the spring 2020 testing window.”***

**Students with Disabilities**

The Califon Public School District is a agreement with Lebanon Township School District to provide Child Study Team Services.

All students eligible for services will receive identified services with direct supervision and monitoring by administration (daily/weekly update), case managers and faculty as per the Shared Agreement with Lebanon Township.

Contact Information:

Teacher: Page 12 (email)

Principal: Daniel Patton [dpatton@califonschool.org](mailto:dpatton@califonschool.org)

Case Manager: Maureen Folsom [mfolsom@lebtwpk8.org](mailto:mfolsom@lebtwpk8.org)

Child Study Team Coordinator: Colleen Andrade [candrade@lebtwpk8.org](mailto:candrade@lebtwpk8.org)

Child Study Team Handbook:

<http://www.lebtwpk8.org/DocumentCenter/Home/View/46>

Resources

<http://www.lebtwpk8.org/BusinessDirectoryII.aspx?lngBusinessCategoryID=2>

**Monitoring**

Case managers/Coordinator will maintain communication with Califon School administration, teachers and parents.

The established schedule for all meetings, IEP, Annual Review, and Revaluation will be maintained. All meetings will be conducted virtually following established guidelines, mandates and compliance.

**Summer Services:**

Will be offered as per the individual student’s IEP.

**Extended School Year (ESY**): The ESY will be offered to students eligible for services as per the individual student’s IEP. It is anticipated that the ESY will be virtual will all support services.

**Related Service (OT, PT, Speech)**

Services will be offered by the Student Counselor and Speech Therapist. All related services will be offered via a “virtual” platform with appointments made the practitioner.

**ESL/ELL/Bilingual English Language Learners**

Currently, there are no students eligible for ESL/ELL or Bilingual services.

**Field Trips**

All field trips have been cancelled with information forwarded to the specific group, parents/guardians and PTA.

**School Events**

All school events are cancelled. All established recognition programs will be delivered in a “virtual” format.

**After School Activities**

           Cancelled.

**Summer Programs**

2020 - No summer programs. Extended school Year (ESY) will be offered through the Lebanon Twp. School District as per the child’s individual IEP.

**Hard Copy Material**

In support of a temporary closing of our school, some materials will be available via the Internet and some may be available in the form of hard copies (March 13, 2020) only. The hard-copied materials were sent home on Friday, March 13. All unused materials will be collected by the teacher. **PLEASE HONOR THIS REQUEST.**

**Virtual Crisis Intervention Protocols**

**During School Hours 8:30 AM to 3:30 pm**

Parents contact any of the following personnel to report a concern. The following Administrators and student support personnel faculty monitor their emails (all information is confidential):

Daniel Patton: dpatton@califonschool.org

Linda Patterson: [lpatterson@califonschool.org](mailto:lpatterson@califonschool.org)

Christine Sullivan: [csullivan@califonschool.org](mailto:csullivan@califonschool.org)

Johanna Ruberto: jruberto@califonschool.org

Telecommunication – One to One - Protocols

* Verify where the child is – location.
  + Street dress
* Child identification
  + Date of birth
* Counseling – Parent/guardians – Must have their cell phone available

**Follow Up Plan**

If screened, parents will be required to provide documentation to the principal that the student has been evaluated and is safe to return to school. Follow up recommendations for continuing care should also be shared to ensure the student’s well being.

**After School Hours:**

**Emotional Support - Beyond School Hours - 24 - hours support systems**

Parents/guardians may contact any person identified above and/or contact

**Hunterdon County’s 24-hour Psychiatric Hotline**

908-788-6400 or 911 for a mental health screening.

**New Jersey Perform Care** - If your child is in crisis.

24 Hour Hotline 1-822-652-7624

<http://www.performcarenj.org/index.aspx>

**Additional Resources:**

**United Way of NJ** - free tax prep 973.993.1160, x529 <http://www.unitedwaynnj.org/ourwork/in_financial_freetaxprep.php>

**Family Promise** (rental assistance, one time gift) 908-782-2490 <https://familypromisehc.org/>

**Norwescap** - Utility Assistance and Employment Assistance

908-454-7000

<http://norwescap.org/how-we-help>

**Teacher Communication Platform**

|  |  |
| --- | --- |
| **Assignment** | **Platform** |
| Supplemental/Support Instruction | Email |
| Music | Google Classroom |
| Media/Technology | Google Classroom |
| Science | Google Classroom |
| Grade 1 | SeeSaw |
| Speech/ Services will be rescheduled | NA |
| Math – Algebra | Email/Google Classroom |
| Math/Supplemental/Support Instruction | Google Classroom |
| Grade 3 | SeeSaw |
| Social Studies Grades 6-8 | Google Classroom |
| Art | Email |
| Physical Education/Health | Google Classroom |
| Spanish | Google Classroom/Teacher Web Site |
| Grade 4 | Email/Google Classroom |
| Kindergarten | SeeSaw |
| Pre-K/Supplemental Instruction | Email to Parents – Pre-K Early Intervention |
| ELA Grade 6-8 | Google Classroom |
| Grade 5 | Email/Google Classroom/Seesaw |
| Math/Supplemental/Support Instruction | Email/Google Classroom |

### 

### Supplemental Resources by Grade

* **Kindergarten**

<https://jr.brainpop.com/>

<https://www.gonoodle.com/>

[https://www.abcya.com](https://www.abcyah.com)

<https://www.splashlearn.com>

<https://www.starfall.com>

<https://www.abcmouse.com>

<https://www.mysteryscience.com>

<https://www.storylineonline.net>

<https://www.vooks.com>

* **Grade One**

[**www.mrsdemarco5.blogspot.com**](http://www.mrsdemarco5.blogspot.com)

<https://www.getepic.com/>

<https://code.org/>

<https://www.tynker.com/>

<https://jr.brainpop.com/>

<https://www.gonoodle.com/>

<https://www.mysteryscience.com>

<https://www.storylineonline.net>

<https://www.vooks.com>

* **Grade Three**

<https://jr.brainpop.com/>

<https://www.brainpop.com/>

<https://xtramath.org/#/home/index>

<https://www.gonoodle.com/>

<https://www.splashlearn.com>

<https://www.esparklearning.com/>

<http://studyjams.scholastic.com/studyjams/>

* **Grade Four**

[https://www.khanacademy.org](https://www.khanacademy.org/math/4th-engage-ny/engage-4th-module-2/4th-module-2-topic-a/v/metric-distance)

<https://www.ixl.com/math/grade-4>

[https://learnzillion.com](https://learnzillion.com/lesson_plans/8947-determine-the-theme-of-a-story/)

[http://www.readwritethink.org](http://www.readwritethink.org/files/resources/lesson_images/lesson378/venn.pdf)

[https://www.poetry4kids.com](https://www.poetry4kids.com/lessons/poetry-writing-lessons/)

[https://www.eduplace.com](https://www.eduplace.com/math/hmcam/tools/blms/g3/3hmmtx-mc02-mc.pdf)

[https://thatducttapeguy.files.wordpress.com](https://thatducttapeguy.files.wordpress.com/2014/10/practice-set-a-revised.pdf)

<http://www.hclibrary.us/> <https://kids.nationalgeographic.com/explore/states/>

[https://www.50states.co](https://www.50states.com/maps/)

* **Grade Five**

<https://www.esparklearning.com/>

<https://www.brainpop.com/>

[www.writeabout.com](http://www.writeabout.com)

[www.newsela.com](http://www.newsela.com)

[www.timeforkids.com](http://www.timeforkids.com)

* **English Language Arts**

[www.writeabout.com](http://www.writeabout.com)

[www.newsela.com](http://www.newsela.com)

* **Algebra**

<https://www.khanacademy.org/>

[www.factmonster.com](http://www.factmonster.com)

* **Math**

<https://webmathminute.com/online>

<https://www.khanacademy.org/>

[mobymax.com/signin](http://mobymax.com/signin)

[app.edulastic.com/login](http://app.edulastic.com/login)

[www.deltamath.com](http://www.deltamath.com)

[esparklearning.com](http://esparklearning.com)

[www.kahoot.com](http://www.kahoot.com)

* **Media/Technology**

<https://hourofcode.com/us/learn>

<https://www.kodable.com/> (see Ms. Charleston website for class codes)

<https://www.seussville.com/>

<https://www.kidtopia.info/>

[www.quizizz.com](http://www.quizizz.com)

* **Social Studies**

[www.sheppardsoftware.com](http://www.sheppardsoftware.com)

[www.nationalgeographic.org/education/student-experinces/geobee/study](http://www.nationalgeographic.org/education/student-experinces/geobee/study)

[www.kahoot.it](http://www.kahoot.it)

[www.geoguessr.com](http://www.geoguessr.com)

[www.quizlet.com](http://www.quizlet.com)

* **Science**

<https://www.mysteryscience.com>

<https://kidshealth.org/>

<https://www.werkzpublishing.com/sciencewerkz/nsta-5-for-free/>

<http://www.sheppardsoftware.com/>

<https://www.exploratorium.edu/education/designing-teaching-learning-tools>

<https://www.biointeractive.org/home>

<https://www.pbs.org/wgbh/nova/labs/>

* **Music**

[www.classicsforkids.com](http://www.classicsforkids.com)

[www.Musiclab.chromeexperiments.com](http://www.musiclab.chromeexperiments.com)

<https://pbskids.org/games/music/>

[www.gonoodle.com](http://www.gonoodle.com)

* **Art**

<https://www.nga.gov/>

<https://www.metmuseum.org/>

<https://www.incredibleart.org/>

* **PE**

[Cosmic Kids Yoga](https://www.youtube.com/user/CosmicKidsYoga) - kid friendly YouTube Channel

[Fitness Blender](https://www.fitnessblender.com/videos/fitness-blender-kids-workout-25-minute-fun-workout-for-kids-at-home)

[GoNoodle](https://www.gonoodle.com/)

[Daily Motion Workout](https://www.dailymotion.com/video/x75oo3v)

* **Health**

<https://jr.brainpop.com/>

<https://www.brainpop.com/health/>

* **Spanish**

Duolingo.com

abcya.com

Quizlet.com

Quia.com

Rockalingua.com

Kahoot.com

Sporcle.com

Studyspanish.com

Flipgrid.com

**Essential Employees**

|  |  |  |  |
| --- | --- | --- | --- |
| **List of Essential Employees by Category** | **Role of Employee** | **Duties/ Work Stream** | **Essential Employees Per Category** |
| Administration | Oversee operations, governance, facilities, financial operation of the school district | Interact with BOE, community, & staff; student instruction; business office functions, communication, facilities Remote/Onsite | 3 people - CSA, BA, Principal |
| Teachers - Full Time K-8 | Instruction | Instruction - Remote - One faculty meeting per week | 9 |
| Teachers - Specials | Instruction | Instruction - Remote - One faculty meeting per week | 1 (2.5 Days),  1 (2.5/5), 1 (4/5), |
| Media Specialist - +A4:F122 days | Instruction | Remote - One faculty meeting per week | 1 |
| Student Counselor | Counseling - Eligible for Services | Counseling as per IEP - Supplemental information for parents, staff - Counseling/gen. ed- Remote | 1 |
| Speech Therapist (ESC)- 1 day | Speech Therapy | Remote as per IEP | 1 |
| Special Education - Full Time | Instruction - Eligible for Services | Remote as per IEP | 2 |
| Special Education - Part Time | Instruction - Eligible for Services | Remote as per IEP | 2 |
| One fulltime Custodian | Facility Cleaning/Lawn/Painting | On site | 1 |
| 1 part-time Custodian 20 hours | Facility Cleaning | On site | 1 |
| Administrative Secretary Data Manager to Sup. Principal and BA Office | Communication -   Daily Attendance | Remote | 1 |
| Pre-K Part Time | Early Intervention | Remote | 1 |