

Califon Public School District

**Alternative Learning Program – Plan
Commenced on March 16, 2020**

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Interim Superintendent

Daniel Patton
Principal

Approved - March 18, 2020

This is an evolving document and will be updated.

Updated

April 3, 2020

May 4, 2020

“As announced by Governor Murphy, May 4, 2020, all schools will be closed for the remainder of the 2019 – 2020 school year.”

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Situational Awareness – Requirements

NJDOH guidance identifies school closure as a potential strategy to limit transmission within a community. In the event a board of education is provided a written directive by either the NJDOH or the health officer of the jurisdiction to institute a public health-related closure, the board of education may utilize home instruction to provide instructional services to enrolled students. The provision of home instruction services should be guided by N.J.A.C. 6A:16-10.1 and may include direct services, online instruction, services provided through contract with another district board of education, or any other means developed by the district to meet the needs of its students. Any day in which students impacted by a public health-related closure have access to home instruction services provided consistent with the guidance in this memo will count as a day in which the board of education has provided public school facilities toward its compliance with the 180-day requirement in accordance with N.J.S.A. 18A:7F-9 – March 19 Broadcast.

Philosophy

The Califon Public School District is dedicated to the children, faculty and staff to support both educational and personal support during this ongoing and dynamic situation. All district resources will be utilized in that effort.

The New Jersey Student Learning Standards offer the foundation for all offered instructional materials.

The basic purpose of this alternative delivery of instruction is to provide instruction during an unplanned closing of our educational community. The delivery of instruction will be offered through a variety of mediums, online resources, readings and supplemental materials. The Alternative Learning Plan will be updated. As the closure continues.

Closing of school due to an emergent situation (Health)

Collaborative decision-making with the school district and the Hunterdon County Department of Health, OEM, and the ECS are in place.

District - Alternative Learning Plan

Our teachers have been planning for the closure of our school. On Thursday, March 12, all information concerning each teacher's method of communication has been forwarded to the parents/guardians. The Alternative Learning Plan was distributed to parents/guardians, approved by the Board of Education as a "curriculum," on March 18, 2020 and updated with direct emails to external constituents to maintain information. The plan is posted on the district website with additional information.

Califon Public School District Profile

The Califon Public School District serves students in grades K-8. A Pre-K program is offered. The total enrollment is 78 students, including Pre-K. There are no students eligible for ESL/ELL or Bilingual Education. Eleven students (11) are eligible for services. Five (5) students are eligible for “speech only.” The district does not participate in the food service offering with one (1) student receiving milk. In addition, there are 19 children out of district for Inter-district School Choice with two students in out-of-district placement.

Grade	Enrollment
Pre-K	15
K-8	68
Sp. Education	11
ELL	0

The district is in a CST Shared Services Agreement with Lebanon Township School District with related services offered by the Educational Service Commission. No transportation for in-district students is offered.

Equitable Access

The Califon School maintains 1:1 Chromebooks to all students. All students have equitable access through the lesson designs and organizations. Teachers have confirmed email addresses for all families.

Placement following district policy and eligibility for services with time scheduled for individual student meetings and consultation with parents. *Virtual Crisis Intervention Protocols, page 12, and support services*, have been shared with the parents/guardians and all protocols are in place. Student support systems follow a tiered approach with individual teacher monitoring, with additional ongoing support for students:

- Parent communication
- Referral to the Principal, school nurse, and student counselor
- Consultation with the case manager
- Updates and consultation with the Coordinator of Special Services
- Student *Virtual Crisis Protocols/Support* are identified, Page 12,

Student Access

The plan identifies the primary platform for student access, Page 12.

Teacher Communication Platform– See page 12

The child's classroom/homeroom teacher will forward all assignments. Refer to the appendix for communication information:

- District website: <https://www.califonschool.org/>
- Direct email to the parents/guardians and student by the teacher: All individual communication to students is to be directed and/ or copied to the parent/guardian.

Information

- <http://www.co.hunterdon.nj.us/>
- Hunterdon Healthcare COVID Hotline - 908 788-6440 7 days 8am - 8pm
- Call the NJ Coronavirus & Poison Center Hotline at 1-800-222-1222 or 1-800-962-1253 if using out-of-state phone line

Facility – Califon School

The Califon School Facility is closed. The custodial staff will be onsite from 8:00 am to 8:00 pm to monitor the facility and maintain sanitized conditions and commence with planned and scheduled annual repairs/maintenance. The district chain of command is in place.

Food Service

The Califon Public School District does not provide food service. There are no children eligible for free/reduced lunch. Plans are in place for the students eligible to receive milk.

Califon School Policy: <https://www.califonschool.org/boedocuments>

Policy 2421 – Home Instruction Due to Health Condition

Policy 4212 – Attendance

Policy 8451 - Control of Communicable Disease

Technology to support learning

All children enrolled with the Califon Public School District have access to a Chromebook. As support for this situation, children in grades K-3 will be permitted to take home their Chromebooks and chargers commencing Friday, March 13, 2020. Daily monitoring by the classroom teacher.

Connectivity

All students have a 100% connectivity. Daily monitoring since March 13 status:

- Once student lacked connectivity
- The following procedure was implemented
- Daily monitoring 100% connectivity by all students

All teachers have confirmed email addresses for the parents and guardians of their students. In the event of a breach in connectivity, the following process will be implemented:

- Review by Principal, BA, Technology Provider
- Consultation with Technology Service Provider
- Review and assess
- Comcast – Outreach
- Replacement if necessary, by school district via mail

Chromebook

The Califon Public School District has a 1:1 Chromebook initiative. All children enrolled with the Califon Public School District have access to a Chromebook. As always, children in grades 4-8 will take home their Chromebooks/chargers each day. In support of this situation, children in grades K-3 will also be permitted to take home their Chromebooks/chargers commencing Friday, March 13.

Attendance

Student attendance must be recorded. Please review the following:

- K-1 - Parents will log into Seesaw each day of closure.
- 2-3 - Students will confirm in Google Classroom each day of closure.
- 4-8 - Parent/teacher email utilized each day of closure.(Google Classroom)

Attendance: Follow-up: In the event a child is not recorded as being in attendance, the following procedures are in place:

- Teacher reports absence to the school nurse
 - School nurse contacts the parent/guardian to assess (phone-alternative contacts) email/text)
 - Response – Situation closed
 - No response – Three attempt in one day
 - Contact Washington Twp. Police Department for well check

Assessment of student Learning

Following the established formative assessment schedule, LinkIT!, the Principal and teachers will review the final formative assessment data, end of May, to determine the status of academic development. If necessary, student support services will be determined as per the district's Response to Intervention.

Fourth Marking Period Assessment

- NJDOE recommends pass/fail – Does not direct
- Notice to parents on Monday, April 17, 2020
- Teachers have developed criteria for pass/fail
 - Pre-K to Fifth – Pass/Fail
 - Grades 4-5 – Pass/Fail
 - Grades 6- 8 – Pass/Fail
- Eighth-grade Students
 - Reached out to Voorhees as it relates to fourth marking period and 8th. Grade placement for September 2020
 - Placements are complete – Math, there may be some revisions.

Formative Assessments

Following the established formative assessment schedule, LinkIT!, the Principal and teachers will review the final formative assessment data, end of May, to determine the status of academic development/progress.

NJDOE Mandated Assessments 2020

- From NJDOE March 24 – *“Given the continued threat of the Novel Coronavirus (COVID-19) to our school communities and the resulting school closures, Governor Phil Murphy today announced that the State of New Jersey is cancelling all statewide student assessments for the spring 2020 testing window.”*

Students with Disabilities

The Califon Public School District is in agreement with Lebanon Township School District to provide Child Study Team Services.

All students eligible for services will receive identified services with direct supervision and monitoring by administration (daily/weekly update), case managers and faculty as per the Shared Agreement with Lebanon Township.

IEP goals, objectives accommodations and modifications continue to be followed per students' IEPs in a reasonable and feasible manner. Related services are tracked in reference to the duration and frequency per IEP and in conjunction with student/family availability. Contact time and method is recorded by the service provider.

Contact Information:

Teacher: Page 12 (email)

Principal: Daniel Patton dpatton@califonschool.org

Case Manager: Maureen Folsom mfolsom@lebtwpk8.org

Child Study Team Coordinator: Colleen Andrade candrade@lebtwpk8.org

Child Study Team Handbook:

<http://www.lebtwpk8.org/DocumentCenter/Home/View/46>

Resources

<http://www.lebtwpk8.org/BusinessDirectoryII.aspx?lngBusinessCategoryID=2>

Monitoring

Case managers/Coordinator will maintain communication with Califon School administration, teachers and parents.

The established schedule for all meetings, IEP, Annual Review, and Revaluation will be maintained. All meetings will be conducted virtually following established guidelines, mandates and compliance. Case managers communicate via email, phone call and Google Meets if needed. All meetings held via Google Meet in accordance with IDEA timelines.

Summer Services:

Will be offered as per the individual student's IEP.

Extended School Year (ESY): The ESY will be offered to students eligible for services as per the individual student's IEP. It is anticipated that the ESY will be virtual with all support services. ESY is noted in students' IEPs if deemed necessary by the IEP team. ESY will be delivered in accordance with the guidelines provided by the DOE.

Related Service (OT, PT, Speech)

Services will be offered by the Student Counselor and Speech Therapist. All related services will be offered via a "virtual" platform with appointments made by the practitioner.

ESL/ELL/Bilingual English Language Learners

Currently, there are no students eligible for ESL/ELL or Bilingual services.

Field Trips

All field trips have been cancelled with information forwarded to the specific group, parents/guardians and PTA.

School Events

All school events are cancelled. All established recognition programs will be delivered in a “virtual” format.

After School Activities

Cancelled.

Summer Programs

2020 - No summer programs. Extended school Year (ESY) will be offered through the Lebanon Twp. School District as per the child’s individual IEP.

Hard Copy Material

In support of a temporary closing of our school, some materials will be available via the Internet and some may be available in the form of hard copies (March 13, 2020) only. The hard-copied materials were sent home on Friday, March 13. All unused materials will be collected by the teacher. **PLEASE HONOR THIS REQUEST.**

Virtual Crisis Intervention Protocols

During School Hours 8:30 AM to 3:30 pm

Parents contact any of the following personnel to report a concern. The following Administrators and student support personnel faculty monitor their emails (all information is confidential):

Daniel Patton: dpatton@califonschool.org

Linda Patterson: lpatterson@califonschool.org

Christine Sullivan: csullivan@califonschool.org

Johanna Ruberto: jruberto@califonschool.org

Telecommunication – One to One - Protocols

- Verify where the child is – location.
 - Street dress
- Child identification
 - Date of birth
- Counseling – Parent/guardians – Must have their cell phone available

Follow Up Plan

If screened, parents will be required to provide documentation to the principal that the student has been evaluated and is safe to return to school. Follow up recommendations for continuing care should also be shared to ensure the student's well being.

After School Hours:

Emotional Support - Beyond School Hours - 24 - hours support systems

Parents/guardians may contact any person identified above and/or contact

Hunterdon County's 24-hour Psychiatric Hotline

908-788-6400 or 911 for a mental health screening.

New Jersey Perform Care - If your child is in crisis.

24 Hour Hotline 1-822-652-7624

<http://www.performcarenj.org/index.aspx>

Additional Resources:

United Way of NJ - free tax prep 973.993.1160, x529
http://www.unitedwaynnj.org/ourwork/in_financial_freetaxprep.php

Family Promise (rental assistance, one time gift) 908-782-2490
<https://familypromisehc.org/>

Norwescap - Utility Assistance and Employment Assistance
908-454-7000
<http://norwescap.org/how-we-help>

Teacher Communication Platform

Assignment	Platform
Supplemental/Support Instruction	Email
Music	Google Classroom
Media/Technology	Google Classroom
Science	Google Classroom
Grade 1	SeeSaw
Speech/ Services will be rescheduled	NA
Math – Algebra	Email/Google Classroom
Math/Supplemental/Support Instruction	Google Classroom
Grade 3	SeeSaw
Social Studies Grades 6-8	Google Classroom
Art	Email
Physical Education/Health	Google Classroom Google Classroom/Teacher Web Site
Spanish	
Grade 4	Email/Google Classroom
Kindergarten	SeeSaw
Pre-K/Supplemental Instruction	Email to Parents – Pre-K Early Intervention
ELA Grade 6-8	Google Classroom
Grade 5	Email/Google Classroom/Seesaw
Math/Supplemental/Support Instruction	Email/Google Classroom

Supplemental Resources by Grade

- **Kindergarten**

<https://jr.brainpop.com/>
<https://www.gonoodle.com/>
<https://www.abcy.com>
<https://www.splashlearn.com>
<https://www.starfall.com>
<https://www.abcmouse.com>
<https://www.mysteryscience.com>
<https://www.storylineonline.net>
<https://www.vooks.com>

- **Grade One**

www.mrsdemarco5.blogspot.com
<https://www.getepic.com/>
<https://code.org/>
<https://www.tynker.com/>
<https://jr.brainpop.com/>
<https://www.gonoodle.com/>
<https://www.mysteryscience.com>
<https://www.storylineonline.net>
<https://www.vooks.com>

- **Grade Three**

<https://jr.brainpop.com/>
<https://www.brainpop.com/>
<https://xtramath.org/#/home/index>

<https://www.gonoodle.com/>
<https://www.splashlearn.com>
<https://www.esparklearning.com/>
<http://studyjams.scholastic.com/studyjams/>

- **Grade Four**

<https://www.khanacademy.org>
<https://www.ixl.com/math/grade-4>
<https://learnzillion.com>
<http://www.readwritethink.org>
<https://www.poetry4kids.com>
<https://www.eduplace.com>
<https://thatducttapeguy.files.wordpress.com>
<http://www.hclibrary.us/> <https://kids.nationalgeographic.com/explore/states/>
<https://www.50states.co>

- **Grade Five**

<https://www.esparklearning.com/>
<https://www.brainpop.com/>
www.writeabout.com
www.newsela.com
www.timeforkids.com

- **English Language Arts**

www.writeabout.com
www.newsela.com

- **Algebra**

<https://www.khanacademy.org/>
www.factmonster.com

- **Math**

<https://webmathminute.com/online>

<https://www.khanacademy.org/>

mobymax.com/signin

app.edulastic.com/login

www.deltamath.com

esparklearning.com

www.kahoot.com

- **Media/Technology**

<https://hourofcode.com/us/learn>

<https://www.kodable.com/> (see Ms. Charleston website for class codes)

<https://www.seussville.com/>

<https://www.kidtopia.info/>

www.quizizz.com

- **Social Studies**

www.sheppardsoftware.com

www.nationalgeographic.org/education/student-experiences/geobee/study

www.kahoot.it

www.geoguessr.com

www.quizlet.com

- **Science**

<https://www.mysteryscience.com>

<https://kidshealth.org/>

<https://www.werkzpublishing.com/sciencewerkz/nsta-5-for-free/>

<http://www.sheppardsoftware.com/>

<https://www.exploratorium.edu/education/designing-teaching-learning-tools>

<https://www.biointeractive.org/home>

<https://www.pbs.org/wgbh/nova/labs/>

- **Music**

www.classicsforkids.com

www.Musiclab.chromeexperiments.com

<https://pbskids.org/games/music/>

www.gonoodle.com

- **Art**

<https://www.nga.gov/>

<https://www.metmuseum.org/>

<https://www.incredibleart.org/>

- **PE**

[Cosmic Kids Yoga](#) - kid friendly YouTube Channel

[Fitness Blender](#)

[GoNoodle](#)

[Daily Motion Workout](#)

- **Health**

<https://jr.brainpop.com/>

<https://www.brainpop.com/health/>

- **Spanish**

Duolingo.com

abcya.com

[Quizlet.com](https://quizlet.com)

[Quia.com](https://www.quia.com)

[Rockalingua.com](https://www.rockalingua.com)

[Kahoot.com](https://kahoot.com)

[Sporcle.com](https://www.sporcle.com)

[Studyspanish.com](https://www.studyspanish.com)

[Flipgrid.com](https://www.flipgrid.com)

Essential Employees

List of Essential Employees by Category	Role of Employee	Duties/ Work Stream	Essential Employees Per Category
Administration	Oversee operations, governance, facilities, financial operation of the school district	Interact with BOE, community, & staff; student instruction; business office functions, communication, facilities Remote/Onsite	3 people - CSA, BA, Principal
School Nurse	Oversee student, faculty, and group/individual health, mental/emotional well-being.	Attendance Support Mental Health Support Instruction - Remote - One faculty meeting per week	1
Teachers - Full Time K-8	Instruction	Instruction - Remote - One faculty meeting per week	9
Teachers - Specials	Instruction	Remote - One faculty meeting per week	1 (2.5 Days), 1 (2.5/5), 1 (4/5),
Media Specialist - +A4:F122 days	Instruction	Counseling as per IEP - Supplemental information for parents, staff - Counseling/gen. ed- Remote	1
Student Counselor	Counseling - Eligible for Services	Remote as per IEP	1
Speech Therapist (ESC)- 1 day	Speech Therapy	Remote as per IEP	1
Special Education - Full Time	Instruction - Eligible for Services	Remote as per IEP	2
Special Education - Part Time	Instruction - Eligible for Services	Remote as per IEP	2
One fulltime Custodian	Facility Cleaning/Lawn/Painting	On site	1
1 part-time Custodian 20 hours	Facility Cleaning	On site	1

Administrative Secretary Data
 Manager to Sup. Principal and
 BA Office
 Pre-K Part Time

Communication - Daily
 Attendance
 Early Intervention

Remote 1
 Remote 1



New Jersey Department of Education (NJDOE) Checklist for Emergency Preparedness Plans

New Jersey Department of Health (NJDOH) guidance identifies school closure as a potential strategy to limit transmission within a community. In the event that a district or charter school, in collaboration and consultation with its local health agency, determines that it is in the best interests of students and staff to close individual schools or the entire district, the district or charter school may utilize home instruction to provide instructional services to enrolled students. The provision of home instruction services should be guided by [N.J.A.C. 6A:1610.1](#) and may include direct services, online instruction, services provided through contract with another district board of education, and/or any other means developed by the district to meet the needs of all students in the district. Any day in which all students impacted by a public health-related school closure have access to home instruction services provided in alignment with this guidance will count as a day in which the board of education has provided public school facilities toward its compliance with the 180-day requirement in [N.J.S.A. 18A:7F-9](#).

County	Hunterdon
District	Califon
Chief School Administrator/ Charter Lead Name	Johanna S. Ruberto, Ed.D.
Phone Contact	908-328-2828 Cell: 908-500-8093 Home 908-788-6052

Plan Component Question 1		Mark Yes or No
Does the plan include equitable access to instruction for all students?		Yes
Does the plan include an overall demographic profile for your district, including students counts for state funded pre-school, homeless, low socioeconomic (LSE), Students with Disabilities, and English Language Learners (ELLs)?		Yes

Does the plan ensure that all students, with their varied and age-appropriate needs, are addressed through the plan?	Yes
Does the plan demonstrate a working knowledge (data summary or narrative) of student access to technology for grades identified in your plan as being served by one or more online platforms?	Yes

Notes on Question 1

Pre-K Early Intervention – Plans are in place (1) student

Plan Component Question 2	Mark Yes or No
<p>Does the plan address the provision of appropriate special education and related services for students with disabilities?</p> <p><i>Suggestions for consideration:</i></p> <ul style="list-style-type: none"> • Does the plan include adapted materials and assignments to meet student needs? • Does the plan prepare for how evaluations, Individualized Education Program (IEP) reviews, eligibility meetings and reevaluation meetings, will be rescheduled? • Does the plan include communication with all parents, including those of students in out-of-district schools and contracted providers (e.g., Head Start and private preschool providers), in their native language? • Does the plan consider the needs of students who are medically fragile? • Does the plan outline the determination of how related services will be provided or how compensatory services for related services will be determined? • Does the plan include communication with out-of-district schools where district students are attending including what will happen if the district is closed and the school is not? • Does the plan consider transportation for students attending out-of-district schools and when and how to inform vendors if schools close? 	Yes

Notes on Question 2

<ul style="list-style-type: none"> Does the plan outline the determination of how related services will be provided or how compensatory services for related services will be determined? Contradiction between legal requirement for speech and NJDOE information Does the plan include communication with out-of-district schools where district students are attending including what will happen if the district is closed and the school is not? Two out of district to a public school. Communication in place.
<ul style="list-style-type: none">

Plan Component Question 3		Mark Yes or No
Does the plan address the provision of school nutrition benefits or services for eligible students?		Yes

Notes on Question 3

Per the New Jersey Department of Agriculture, Districts should provide the following information in their plan so it can be passed on to the New Jersey Department of Agriculture in the event the pending waiver request before the United States Department Agriculture is granted:

SFA Name:

Agreement #:

Date Meal Distribution will begin:

Date Meal Distribution will end:

Schools/Site where distribution of meals will take place:

Meals to be claimed for reimbursement per day:

(up to two meals, or one meal and one snack, per child per day)

Please outline the SFA's method(s) for meal distribution, including meal content and meal counting and claiming procedure. If the SFA plans to provide meals for multiple days, please outline the plan below. Include how all food safety requirements will be met.