

Augusta Independent Board of Education
May 09, 2019 6:00 PM
207 Bracken Street
Augusta, KY

Attendance Taken at 6:00 PM:

Present Board Members:

Mrs. Laura Bach
Mr. Shawn Hennessey
Mrs. Dionne Laycock
Mrs. Julie Moore
Mrs. Chasity Saunders

1. Call to Order

Rationale:

- 1.1. Roll Call
- 1.2. Pledge of Allegiance
- 1.3. Mission Statement

Rationale:

The mission of Augusta Independent School is to ensure all students achieve high levels of learning in a nurturing climate, empowering them to be responsible and productive citizens of a global community.

1.4. Approval of Agenda

Order #19-511 - Motion Passed: Approval of the agenda as presented. Passed with a motion by Mrs. Julie Moore and a second by Mrs. Dionne Laycock.

Mrs. Laura Bach	Yes
Mr. Shawn Hennessey	Yes
Mrs. Dionne Laycock	Yes
Mrs. Julie Moore	Yes
Mrs. Chasity Saunders	Yes

2. Student Recognition

Rationale:

Congratulations to our Student Achievers!

Outstanding Student Volunteers: Daniel Hensley, Jacob Hensley, and Clayton Jamison

Associate's Degree from MCTC and State FBLA Winner: Stephen Cordle

2.1. *BREAK

3. Communications

3.1. Principal's Report/Student Achievement

Rationale:

Principal Robin Kelsch reported a group of students participated in a beneficial equine therapy field trip to Circle H., Inc.

State testing was underway and going well, all seniors were college and/or career ready and one senior did not meet the requirements to graduate according to Principal Kelsch.

Principal Kelsch stated teachers would be attending professional development days during the summer for iReady Diagnostic Assessment Training, Classroom & School Wide Discipline, Updated KCAS Standards Rollout and Safe Schools Training.

3.2. Superintendent's Report

Rationale:

Superintendent Lisa McCane reported the district received an R.C. Durr Foundation \$15,000 Grant Award to update and convert the old computer lab to a 21st Century Learning Lab and the implementation of Essential Workplace Ethics Skills Program both during the 2019-2020 school year.

A Global GVBACK Project to provide scholarships for students to attend Circle H., Inc. Summer Adventure Horse Camps is underway in conjunction with the Augusta Independent Educational Foundation, Inc. and various other community partners and leaders, according to Superintendent McCane.

3.3. Personnel

Rationale:

Foster Grandparent
Sharon Kiskaden: 3rd Grade

3.4. Attendance/Enrollment

Rationale:

Attendance

April: 95.43%

Overall: 94.69%

Enrollment

P-12: 300

K-12: 280

Enrollment anticipated to increase by 7-10 students for 2019-2020 school year (St. Augustine 7 students and Silver Grove 4 students).

3.5. Citizens

3.6. Board Members

4. Business Action/Discussion Items

4.1. Approve 2019-2020 Tentative Budget & Salary Schedules

Rationale:

2019-20 Tentative Budget

The Tentative Budget is the first projection for the upcoming fiscal year with significant and known conditions. SEEK funding has been established, as well as salary increases. Other planned activities are finalized as the clarity of the budget situation has improved.

General Fund

Revenues

The beginning balance for next year is projected to be \$535,893 an increase of about \$40,000 over the current fiscal year. Continued attention to budgetary compliance has been very successful even with increasing demands on the budget. SEEK revenue decreased this year slightly by \$17,000 due to enrollment decrease. Local revenue is in line with budget projections. Total revenue has increased \$49,000 over last year's numbers through April. General Fund expenditures are

\$58,000 more through April 2019 than in April 2018, but the fund balance is \$121,000 more than at the same time last year. In the Tentative Budget, local revenue is budgeted with the expectation of taking a 4% increase. Projected ADA is set at 269. ADA decreased this year, but expectations are that ADA will be higher in 2019-2020. A smaller senior class is graduating with a larger KG class entering 1st grade. Also, enrollment increases may be obtained from other areas. A SEEK revenue increase of \$28,000 is budgeted over this year's actual receipts. Local tax revenue from all sources (property, motor vehicles, and utility taxes) is projected to increase \$13,200. This is a conservative estimate. Total current budgeted receipts are \$2,830,499.

Expenditures

Salaries schedules have not been increased but experience levels have been increased for all certified and classified staff. Salaries are budgeted at \$1,509,757, \$32,500 more than the current fiscal year. \$20,500 in salary was moved out of General Fund (Transportation and Maintenance) to Food Service Fund for the Food Service Director salary. The personnel budget has been increased for an additional 6th grade teacher. Employer matching costs for retirement, FICA/Medicare, Unemployment and Workers Compensation are expected to increase \$6900 to \$151,100, an increase of 4.8%. CERS is projected to go up by 13%. The school's instructional budget is an even \$20,000. Other operational costs such as utilities, maintenance, fuel, insurance, etc. were individually budgeted based on current and historical amounts. Non-personnel costs have been budgeted at \$505,645 which is \$24,113 more than the current year levels. Additional amounts are budgeted for the bathroom remodel at central office, payments to Mason County ATC, a School Resource Officer, increase in audit fees, and increasing telecommunications costs. Total budgeted current expenditures are \$2,896,688 compared to this year's 2,834,119.

Budgeted expenditures exceed budgeted receipts by \$66,189 with a projected ending fund balance of \$469,704, equivalent to a 16.5 % contingency.

Special Revenue Fund

The budgets in the Special Revenue Fund are dictated by state and federal grant awards. Several grant allocations are available and those that are not will be very close to current year numbers. For those that we do not have the allocation, we are using last year's award. The personnel that are paid from these grants have been budgeted using the new salary and benefit levels. There are no state funds for Instructional Resources or Professional Development. The Board may want to consider some strategies to fund these areas. The significant factor is that General Fund supplementation has been reduced to virtually zero. Total FY 2020 grants budgeted are \$451,837.

Capital Outlay Fund

Revenue of \$26,900 is budgeted in Capital Outlay, reflecting an expected Average Daily Attendance of 269. There are no current budgeted items for these funds. The projected ending balance in 2019-20 is \$62,442.50. The Board may want to consider using these funds for facility upgrades or transferring some funds to General Fund to boost General Fund contingency and increase flexibility of usage.

Building Fund

Revenue of \$143,613 (\$80,733 state/\$62,880 local) is budgeted for next year. \$101,472 will be used to service debt. The projected ending balance in 2019-20 is \$85,011. Again, the Board may want to consider using these funds for facility upgrades or transferring some funds to General Fund.

Debt Service Fund

This is a transfer fund to record debt payments by the district and debt service made by the state on behalf of the district. Local district debt service requirements are \$101,472 next year compared to \$100,152 this year.

Food Service Fund

The Food Service Fund is projected to end the year with a positive balance of \$31,000. The Fund began the year with a \$6300 fund balance. Total revenue has improved 2.8% so far this year and expenditures have been reduced 8.3%. Fund balance through April is \$43,850 compared to -\$16,000 last year. The Food Service Fund is projected to have a similar year in 2019-20 and is projected to have a contingency of \$31,587 after budgeting \$20,550 next year for Food Service Director salary. This will decrease General Fund salary charges for Maintenance and Transportation.

Order #19-512 - Motion Passed: Approve 2019-2020 Tentative Budget & Salary Schedules passed with a motion by Mr. Shawn Hennessey and a second by Mrs. Chasity Saunders.

Mrs. Laura Bach	Yes
Mr. Shawn Hennessey	Yes
Mrs. Dionne Laycock	Yes
Mrs. Julie Moore	Yes
Mrs. Chasity Saunders	Yes

4.2. Approve Monthly Budget Report

Rationale:

April 2019 Budget Report

General Fund

Revenue receipts through April totaled nearly \$1,644,000.

Local Revenue: Year-to-date, \$244,000 was received in property taxes. \$102,000 was received in utility taxes. \$24,500 has been collected in motor vehicle taxes. \$22,600 was collected in tuition, while \$21,000 has been received in PSC taxes. \$6,400 was received for transportation reimbursement. \$3,400 was received for delinquent property taxes, while \$3,000 was received for refunds of prior year expenditures. More than \$2,000 has been collected for the fitness center. \$1,800 was received in donations.

State Revenue: Approximately \$1,193,000 was received in SEEK funding, while \$5,300 was received for revenue in lieu of taxes from the state.

Federal Revenue: \$8,000 was received for Medicaid reimbursement.

Expenditures through April totaled nearly \$1,471,000.

School Budget: The school's budget is \$20,006. Through April, \$17,200 was expended. Expenses included \$5,800 on copying and printing costs, \$3,900 on supplemental curriculum materials, \$3,200 on general supplies, \$1,500 for assessment materials, \$1,200 on technology fees/supplies, \$1,000 dues and fees, and \$400 on postage.

Maintenance Budget: Expenses totaled approximately \$203,000 through April. Expenses included \$70,000 on salaries and benefits, \$64,500 on utility services, \$33,000 for property insurance, \$12,000 on repairs and maintenance, \$11,500 on general supplies, \$6,300 for machinery/equipment, and \$5,400 on professional services/snow removal/fees. 71% of the maintenance budget has been utilized.

Transportation Budget: Through April, costs totaled \$61,000, including \$28,000 on salaries and benefits, \$10,000 on diesel fuel, \$6,000 on fleet insurance, \$6,000 on vehicles, \$4,200 on repair parts, \$4,000 on vehicle repair, and \$1,500 on professional services/supplies/fees. 49% of the transportation budget has been utilized.

For the general fund, receipts exceeded expenditures by \$172,500.

Special Revenue Fund

\$15,000 was received for the RC Durr Grant for technology updates.

Food Service Fund

Food service receipts through April totaled \$155,000. \$140,500 was received in federal reimbursement, while \$14,500 was collected in local revenue. Expenses totaled \$123,500 including \$77,700 for food and supplies, \$38,000 for salaries

and benefits, \$5,200 on equipment/machinery, \$1,400 on equipment repair/printing costs, and \$800 for dues and fees. The food service balance as of April 30 was nearly \$44,000.

Order #19-513 - Motion Passed: Approve Monthly Budget Report passed with a motion by Mrs. Dionne Laycock and a second by Mrs. Julie Moore.

Mrs. Laura Bach	Yes
Mr. Shawn Hennessey	Yes
Mrs. Dionne Laycock	Yes
Mrs. Julie Moore	Yes
Mrs. Chasity Saunders	Yes

4.3. Approve Monthly Facilities Report

Rationale:

Monthly Maintenance:

DW Fire conducted cafeteria 6-month check
Repaired circuit board in cafeteria oven
Jefferson HVAC cleaned and inspected all units and repaired the unit in old computer lab
Purchased a leaf blower
Repaired switch on boiler
Sold by sealed bids surplus buses #11 and #H94
Remodeling board office restrooms in the summer
Replacing school phone system in the summer

Order #19-514 - Motion Passed: Approve Monthly Facilities Report passed with a motion by Mrs. Chasity Saunders and a second by Mr. Shawn Hennessey.

Mrs. Laura Bach	Yes
Mr. Shawn Hennessey	Yes
Mrs. Dionne Laycock	Yes
Mrs. Julie Moore	Yes
Mrs. Chasity Saunders	Yes

4.4. Approve Additional Elementary Teacher Position for 2019-2020

Rationale:

Superintendent McCane recommended to the board an additional elementary teacher position be added for a 6th grade self-contained classroom. This will allow more core and elective courses, less preps and more instructional time for the middle/high school levels.

Order #19-515 - Motion Passed: Approve Additional Elementary Teacher Position for 2019-2020 passed with a motion by Mrs. Dionne Laycock and a second by Mr. Shawn Hennessey.

Mrs. Laura Bach	Yes
Mr. Shawn Hennessey	Yes
Mrs. Dionne Laycock	Yes
Mrs. Julie Moore	Yes
Mrs. Chasity Saunders	Yes

4.5. Approve 2019-2020 MCTC Dual Credit MOA

Order #19-516 - Motion Passed: Approve 2019-2020 MCTC Dual Credit MOA passed with a motion by Mrs. Julie Moore and a second by Mrs. Chasity Saunders.

Mrs. Laura Bach	Yes
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Mr. Shawn Hennessey	Yes
Mrs. Dionne Laycock	Yes
Mrs. Julie Moore	Yes
Mrs. Chasity Saunders	Yes

4.6. Approve 2019-2020 Liberty Mutual Insurance Renewal

Rationale:

Superintendent, Lisa McCane stated the district's insurance policy includes property, fleet, umbrella, and workers compensation.

Order #19-517 - Motion Passed: Approve 2019-2020 Liberty Mutual Insurance Renewal passed with a motion by Mr. Shawn Hennessey and a second by Mrs. Dionne Laycock.

Mrs. Laura Bach	Yes
Mr. Shawn Hennessey	Yes
Mrs. Dionne Laycock	Yes
Mrs. Julie Moore	Yes
Mrs. Chasity Saunders	Yes

4.7. No Approval for Student Accident Insurance

Rationale:

The board will not purchase student accident insurance for the 2019-2020 school year due to expensive premiums with minimal coverage and not required.

Order #19-518 - Motion Passed: passed with a motion by Mr. Shawn Hennessey and a second by Mrs. Julie Moore.

Mrs. Laura Bach	Yes
Mr. Shawn Hennessey	Yes
Mrs. Dionne Laycock	Yes
Mrs. Julie Moore	Yes
Mrs. Chasity Saunders	Yes

4.8. Approve 2018-2019 Amended Calendar

Rationale:

- 11-15-2018 - 2 hour delay
- 11-27-2018 - 2 hour delay
- 12-21-2018 - Early Dismissal
- 01-22-2019 - 2 hour delay
- 01-24- 2019 - 2 hour delay
- 01-30-2019 - NTI #1
- 01-31-2019 - NTI #2
- 02-20-2019 - 2 hour delay
- 02-21-2019 - NTI #3
- 02-22-2019 - NTI #4
- 03-01-2019 - NTI #5
- 03-04-2019 - NTI #6
- 03-08-2019 - NTI #7

Order #19-519 - Motion Passed: passed with a motion by Mr. Shawn Hennessey and a second by Mrs. Chasity Saunders.

Mrs. Laura Bach	Yes
Mr. Shawn Hennessey	Yes
Mrs. Dionne Laycock	Yes

Mrs. Julie Moore Yes
Mrs. Chasity Saunders Yes

5. Business Consent Items

Order #19-520 - Motion Passed: Approval of the Business and Consent items as presented passed with a motion by Mr. Shawn Hennessey and a second by Mrs. Dionne Laycock.

Mrs. Laura Bach Yes
Mr. Shawn Hennessey Yes
Mrs. Dionne Laycock Yes
Mrs. Julie Moore Yes
Mrs. Chasity Saunders Yes

- 5.1. Approve Previous Meeting Minutes
- 5.2. Approve Use of District Property
- 5.3. Approve Surplus Technology Dept. Items

Rationale:

Computers:

10597

10460

10415

10509

10502

10503

10262

Server:

10830

Network Switch:

10399

5.4. Approve Bond of Depository for 2019-2020

Rationale:

Per KRS 160.570 and 702 KAR 3:090, by July 1st of each year, it is the duty of each local board of education to bond their depository.

5.5. Approve Fidelity Bond of Treasurer for 2019-2020

Rationale:

Per KRS 160.560 and 702 KAR 3:080, it is the duty of each local board of education to bond their board treasurer and any other school employee who is responsible for board of education funds of \$100,000.

5.6. Approve Acceptance of Donations

5.7. Approve Bills

5.8. Approve Treasurer's Report

6. Adjournment

Rationale:

May 6-10 K-Prep Testing Week

May 9 Board Meeting at 6pm & Spring Band Concert at 6:30pm


May 13-17 iReady Testing K-8 Grades & CERT Testing 9-11 Grades


May 15 Spring Athletic Banquet 6:00pm

May 16 Last Day of PreSchool - Pre-School Graduation at 1pm & Senior Awards Night at 6pm
 May 17 Pre-School Screenings, Elementary Awards at 8:30am & Middle/High School Awards at 10am and Elementary Beach Day --TEACHER APPRECIATION LUNCHEON 11:30-1:00 P.M.
 May 19 Baccalaureate Service at 5pm Crosspoint Augusta
 May 21 Election Day-No School
 May 22 Pre-School Screenings & Kindergarten Graduation at 6pm
 May 24 Last Day of School dismissal 11:30 am, Talent Show at 9am & Graduation at 7pm
 May 27 Memorial Day
 May 28 Closing Day 8am-3:30pm (All Staff to Report)
 May 29 Professional Development 8am-3:30pm
 May 30 Professional Development 8am-3:30pm
 May 31 Professional Development 8am-3:30pm
 June 3 Teacher Makeup Day 8am-3:30pm
 June 4 Teacher Makeup Day 8am-3:30pm
 June 3-7 Literacy/Critter Camp for 2nd-6th grade
 June 3 August 2 Summer Lunch 11:30am-12pm
 June 13 Board Meeting 6:00 pm

Order #19-521 - Motion Passed: Approve to Adjournment passed with a motion by Mrs. Julie Moore and a second by Mrs. Chasity Saunders.

Mrs. Laura Bach	Yes
Mr. Shawn Hennessey	Yes
Mrs. Dionne Laycock	Yes
Mrs. Julie Moore	Yes
Mrs. Chasity Saunders	Yes



 Laura Bach, Chairperson


 Lisa McCane, Superintendent