

**Randolph County School System**  
**Intent to Apply for Grant Funding**

**This form must be completed and submitted to the Randolph County School System (RCSS) Central Services Grant Approval committee prior to submitting any grant. Approval or denial will be issued within five business days after submission of this form. Attach additional pages if needed to explain any item below.**

1. Your name:
2. Your school:
3. Job Title:
4. Your e-mail address:
5. Name of the grant you wish to pursue (include a website link or a photocopy of the application)
6. Does the application require you to list your school's "EIN" or Employer Identification Number? (If yes, the request will be forwarded to the RCSS Financial Officer as part of the approval process.)
7. Briefly describe your project proposal:
8. Who will benefit from this proposal? Please be specific (e.g., economically disadvantaged students, low achieving students):
9. Goals and Strategies: (Please mark all that apply)
  - ☐ Increase Reading Performance
  - ☐ Increase School Attendance
  - ☐ Decrease Suspension Rate
  - ☐ Enhance our focus on Learning and Teaching
  - ☐ Develop and implement systems and organizational structures to support schools
10. What is the maximum award amount?                      How much are you requesting?
11. Will RCSS be the fiscal agent for this grant?      Yes ☐                      No ☐
12. If RCSS is not the fiscal agent for this grant, please name the agent:
13. Are Matching funds required? If yes, please enter amount.
14. Are in-kind contributions required? If yes, please enter percent.

15. How will the grant money be spent? Complete the chart below. (Attach a chart if more rows are needed)

ITEM	DOLLAR AMOUNT

16. If you are requesting technological resources such as computers, please indicate here who is expected to provide support/repairs on the devices (e.g., the vendor, the project leader, or the RCSS technology department?)

17. If requested items have to be ordered, have you factored in enough funding to cover shipping/handling, insurance, taxes, or other necessities?

18. Does your proposal involve any type of capital improvement (outdoor landscaping, playground projects, solar panels, electricity, network wiring, or facility changes of any kind)? If so, please explain:

19. Received approval from the school principal? Yes ☐ No ☐

20. Received approval from RCSS Finance Officer Yes ☐ No ☐

21. Received approval from RCSS Central Services Grant Committee?  
Yes ☐ No ☐

**If your grant proposal requires bus transportation, have you:**

22. Received approval from RCSS transportation? Yes ☐ No ☐

**23. REQUIRED SIGNATURES:**

Grant applicant (print and sign): \_\_\_\_\_

Supervisor's Signature: \_\_\_\_\_

(Submit this form to Central Services by email to [cberry@randolph.k12.nc.us](mailto:cberry@randolph.k12.nc.us))

\*\*\*\*\*

**CENTRAL OFFICE GRANT DECISION**

☐ This grant proposal can proceed as described

☐ This grant proposal can proceed as described, but with the following changes required:

☐ This grant proposal cannot proceed (reasons described below)

**REASON(S) FOR GRANT DENIAL:**

Catherine Berry, Assistant Superintendent

Curriculum and Instruction: \_\_\_\_\_

Date: \_\_\_\_\_

**A COPY OF THIS COMPLETED, SIGNED FORM WILL BE RETURNED TO THE PROSPECTIVE GRANT APPLICANT. IF PERMISSION IS GRANTED, A COPY OF YOUR FINAL GRANT APPLICATION MUST BE PROVIDED TO MS.BERRY AT THE SAME TIME IT IS SUBMITTED TO THE GRANTOR.**