

NEW MILFORD BOARD OF EDUCATION
New Milford Public Schools
50 East Street
New Milford, Connecticut 06776

FACILITIES SUB-COMMITTEE
MEETING NOTICE

DATE: November 6, 2012
TIME: 6:30 P.M.
PLACE: Lillis Administration Building—Room 2

AGENDA

New Milford Public Schools Mission Statement

The mission of the New Milford Public Schools, a collaborative partnership of students, educators, family, and community, is to prepare each and every student to compete and excel in an ever-changing world, embrace challenges with vigor, respect and appreciate the worth of every human being, and contribute to society by providing effective instruction and dynamic curriculum, offering a wide range of valuable experiences, and inspiring students to pursue their dreams and aspirations.

1. Call to Order

2. Public Comment

The Board welcomes Public Participation and asks that speakers please limit their comments to three minutes. Speakers may offer objective comments of school operations and programs that concern them. The Board will not permit any expression of personal complaints or defamatory comments about Board of Education personnel and students, nor against any person connected with the New Milford Public School System.

3. Discussion and Possible Action

- A. Status Report of District Facilities re Hurricane Sandy
- B. Fire Marshal Walk-Through
- C. Preliminary Forecast of 2012-2013 Budget Needs

4. Adjourn

Sub-Committee Members: **Mr. Daniel W Nichols, Chairperson**
Mr. Thomas McSherry
Mrs. Lynette Celli Rigdon
Mr. William Wellman

Alternates: **Mr. David A. Lawson**
Mr. David R. Shaffer

GEORGE C. BUCKBEE
TOWN CLERK

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2012 NOV -2 P 12: 56

NEW MILFORD, CT

**New Milford Board of Education
Facilities Sub-Committee Minutes
November 6, 2012
Lillis Administration Building, Room 2**

GEORGE C. BUCKBEE
TOWN CLERK

2012 NOV -8 P 12: 51

NEW MILFORD, CT

Present: Mrs. Wendy Faulenbach, Chairperson
Mr. Thomas McSherry
Mrs. Lynette Celli Rigdon
Mr. David Lawson, alternate

Absent: Mr. Daniel Nichols
Mr. William Wellman

Also Present: Dr. JeanAnn C. Paddyfote, Superintendent of Schools
Mr. Joshua Smith, Assistant Superintendent
Ms. Ellamae Baldelli, Director of Human Resources
Mr. Gregg Miller, Director of Fiscal Services
Mr. John Calhoun, Facilities Manager
Mr. Leo Rogoza, Assistant Facilities Manager
Mr. Daniel DiVito, Director of Technology

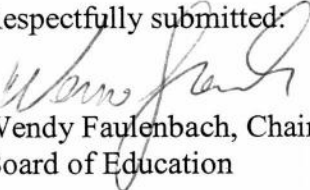
1.	Call to Order The meeting of the New Milford Board of Education Facilities Sub-Committee was called to order at 6:30 p.m. by Mrs. Faulenbach, acting as Chairperson in Mr. Nichol's absence. Mr. Lawson was seated in the absence of Mr. Wellman.	Call to Order
2.	Public Comment <ul style="list-style-type: none">• None	Public Comment
3.	Discussion and Possible Action A. Status Report of District Facilities re Hurricane Sandy <ul style="list-style-type: none">• Mr. Calhoun said that in general the district facilities fared well during Storm Sandy. SMS had no power for a few days and the rooftop units had some minor electrical issues at restart. NES had no power for a few days but no other issues. SNIS had intermittent power outages, some damage to aluminum flashing at the back of the school, and required branch clean up. It was ready to be used as a shelter but it was not needed by the town. JPS and HPS had intermittent power outages and required branch clean up but there were no issues to the buildings. NMHS fared well and	Discussion and Possible Action Status Report of District Facilities re Hurricane Sandy

	<p>was used as a shower station by the town from Tuesday through the weekend. CL&P trucks also parked there on Saturday.</p> <ul style="list-style-type: none">• Mrs. Faulenbach asked about usage of the shower station. Mr. Calhoun said it was busiest the first few days when the town had more power outages. He estimated 30-40 people each day.• Dr. Paddyfote said she would like to see the town add showers at SNIS which is used as a shelter and has a generator. Mr. Calhoun estimated that adding a few showers using existing bathrooms would cost approximately \$6000 - \$7000.• Mrs. Faulenbach said she would like to pursue this idea with the town. She thought there might be emergency service grant money available. She would look into the procedure suggesting that maybe a letter could be drafted.• Mr. Lawson asked if SNIS was also a charging station. Mr. Calhoun said not this time but it had been used that way in the past.• Mrs. Celli Rigdon asked what was the total cost incurred from the storm. Mr. Calhoun estimated the total to be approximately \$5000, which was mostly labor. Mr. Miller said we will piggyback off the town for possible FEMA reimbursement.• Mrs. Faulenbach asked if the SMS roof made it through the storm okay based on previous concerns with its general condition. Mr. Calhoun said it was fine; no leaks.	
B. Fire Marshal Walk-Through	<ul style="list-style-type: none">• Mr. Calhoun said this annual walk-through is 90% complete, with just the second and third floors of the high school left to be inspected by the Fire Marshal. He said the district has gotten progressively better over the years in avoiding any issues. The Fire Marshal and staff perform a very lengthy and thorough inspection. They look at many areas including: proper use of extension cords, open means of egress with proper signage and back up lighting, and testing of doors and fire	Fire Marshal Walk-Through

	<p>extinguishers. They also examine storage height from sprinklers and amount of wall space covered by materials. Each school's fire drill record is reviewed. Mr. Calhoun says he is given a written report following the inspection noting items to be corrected. In most cases, they are very easily corrected; most are simple housekeeping issues. He commended the Fire Marshal's office, stating that they have a very good working relationship with his department and that the primary focus of both is the safety of the district's students and staff.</p>	
C.	<p>Preliminary Forecast of 2012-2013 Budget Needs</p> <ul style="list-style-type: none"> • Mr. Calhoun said each year's budget season brings different priorities. This year he met with the Observatory staff as well to make sure their needs were included since that facility is the district's responsibility. He listed the forecast of budget needs by building. • HPS budget needs are estimated at \$10,000 to start to change over classroom controls to digital to tie in with the Siemens system and to add security and access points. • NES budget needs are estimated at \$19,000 to do upgrades to rooftop ventilation, to add access controls, and to replace boiler room pumps. • JPS budget needs are estimated at \$17,000 to add Siemens building controls and access controls. • SMS needs are estimated at \$228,000 of which \$160,000 would be for roof repair. The rest of the funds would be used for a tie in to Siemens controls, replacement of plumbing fixtures in the bathrooms and repair to parking lot islands. • At NMHS, the arena ceiling has peeling paint and the floor needs to be resurfaced. Mr. Lawson asked if this was cosmetic work only. Mr. Calhoun said the floor is beginning to pit where the urethane has degraded. • Mr. Calhoun is also proposing installing an irrigation well for the playing fields at a cost of approximately \$15,000. This would provide a 	<p>Preliminary Forecast of 2012-2013 Budget Needs</p>

	<p>quick payback in water usage savings.</p> <ul style="list-style-type: none">• Mrs. Celli Rigdon asked if the well would tie in to the bathrooms out on the fields but Mr. Calhoun said no as these are considered domestic stations.• At SNIS, budget needs are estimated at \$50,000 to resurface a portion of the driveway.• Mrs. Faulenbach asked if paving would be less expensive working through the town. Mr. Calhoun said it was usually less expensive to go to bid.• At the Lillis Building, budget needs are estimated at \$85,000 to upgrade the electrical system and add a generator for technology servers.• District-wide needs are estimated at \$90,000 for maintenance equipment replacement.• The observatory request is for \$10,000 to repair the roof perimeter and add surveillance cameras.• Mr. Calhoun said the needs can be broken down as seven requests for energy efficiency, four requests for security issues, five for health and safety, and ten for maintenance needs or projects.	
4.	<p>Adjourn</p> <p>Mr. McSherry moved to adjourn the meeting at 7:20 p.m. seconded by Mrs. Celli Rigdon and passed unanimously.</p>	<p>Adjourn</p> <p>Motion made and passed unanimously to adjourn the meeting at 7:20 p.m.</p>

Respectfully submitted:


Wendy Faulenbach, Chairperson
Board of Education