

**MANNINGTON BOARD OF EDUCATION
REGULAR MEETING AGENDA
Tuesday, April 24, 2018 – 7:00 PM**

I. PLEDGE TO THE FLAG

II. CALL TO ORDER

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Mannington Township Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Municipal Building, Mannington Township School, and the SJ Times.

III. ROLL CALL

Board Secretary will roll call the attendance:

Michael Bower ___ Eric Buzby ___ Robert DiGregorio ___ Carmen Porter ___
Melanie Richman ___ Scott Robinson ___ Patricia Skwirut ___

IV. PRESENTATIONS

1. Student of the Month Recognitions
2. Master’s Program - Jessica Dyer

V. AUDIENCE PARTICIPATION I

1. Sign in at the room entrance.
2. Wait to be recognized before making your comment.
3. State your full name and address before commenting.
4. Identify the agenda item that you wish to comment on.
5. All questions are to be directed to the Board President.
6. Time limit for discussion is 5 (five) minutes per person.
7. Total time limit for public discussion is 30 minutes.

VI. PUBLIC HEARING 2018-2019 BUDGET & BOARD APPROVAL

Presentation of the 2018-2019 Mannington School Budget.

[Budget Allocation](#) - [Funding Sources](#) - [Advertised Budget](#)

Following discussion and any questions on the 2018-2019 budget as presented:

It is recommended that the Board of Education approve by Resolution the fiscal year 2018-2019 budget which has been approved by the Salem County Office of Education and is within the statutory cap reflecting a 2% increase in the tax levy and utilization of the Health Care Cost Adjustment and Banked Cap.

	Budget	Local Tax Levy
General Fund	\$ 3,688,501	\$ 2,750,279
Special Revenue Fund	\$ 204,282	\$ 0
Debt Service Fund	\$ 156,809	\$ 90,448
Total Base Budget	\$ 4,049,592	\$ 2,840,727

Motion: _____ Second: _____

Roll call vote: MB___ EB___ RD___ CP___ MR___ SR___ PS___

VII. APPROVAL OF MINUTES

The Superintendent and Business Administrator recommend that the Board of Education approve the [regular meeting minutes](#) of March 20, 2018.

Motion: _____ Second: _____

Voice Vote: Yes: _____ No: _____ Abstain: _____

VIII. FINANCIAL

The Superintendent and Business Administrator recommend that the Board of Education approve the following items:

1. **Board Secretary Certification**

Board's Certification:

Pursuant to **N.J.A.C. 6A:23A-16.10(c) 4**, the Mannington Township Board of Education certifies that as of February 28, 2018 and after review of the [Secretary's Monthly Financial Report](#) and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of **N.J.A.C. 6A:23A-16.10(a)1** and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Board Secretary's Certification:

Pursuant to **N.J.A.C. 6A:23A-16.10 (c) 3**, I certify that as of February 28, 2018, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Mannington Township Board of Education pursuant to **N.J.S.A. 18A:22-8.1** and **N.J.S.A. 18A:22-8.2** and no budgetary line item account has been over-expended in violation of **N.J.A.C. 6A:23A-16.10 (c) 4**. And, in accordance with **N.J.A.C. 6A:23A-16.10(c) 2**, it is certified that there are no changes in anticipated revenue amounts and sources for the month ending February 28, 2018.

2. **Cash Reconciliation Report** - Approve the [cash reconciliation report](#) for the month of February 2018.
3. **Transfers** – Approve the [transfer list](#) for the month of March 2018.
4. **Bills To Be Paid** – Approve [payroll and agency](#) for the month of March 2018 and the [bills list](#) for the month of April 2018.
5. **District Tax Schedule** - Approve the [District Tax Schedule](#) for 2018-2019, based on the approved budget, in the amount of \$2,750,279 general fund and \$90,448 debt service fund for a total of \$2,840,727.
6. **Transportation Contract** - Approve entering into a Participation Agreement for 2018-2019 with the Gloucester County Special Services School District for the administration of the Salem County Transportation Cooperative for transportation involving:
Homeless, Nonpublic, Choice, Special Education, and Vocational Routes
In addition, approve entering into agreement with GCSSSD for their administration of the Aid-in-Lieu payments for NonPublic and Choice students.
7. **NJSIG Safety Grant** - Approve by [Resolution](#) the digital submission of the application for the Safety Grant Program through the New Jersey Schools Insurance Group for the purposes described in the application, in the amount of \$2,690.
8. **Child Study Team Contract** - Approve the agreement with Salem County Special Services School District to provide Child Study Team Services for the 2018-2019 school year at an annual rate of \$73,743 (2017-2018 rate is \$71,944).

9. **OT/PT/Speech Contract** – Approve the itinerant services agreement with Salem County Special Services and the rates for related services/evaluations on an as needed basis for the 2018-2019 school year.
10. **SCVTS Tuition** - Approve the Salem County Vocational Technical School District Tuition Contract Agreement for the 2018-2019 school year. Tuition rates are \$1,650 shared-time and \$3,300 full-time. Estimated enrollment is 34 full-time students and 1 shared-time student for a total cost of \$113,850.
11. **Public Employer Trust** - Approve the Public Employer Trust Agreement for the period July 1, 2017 to June 30, 2018. This is a participation agreement for the medical and prescription plans administered by Brown & Brown Benefit Advisors.
12. **Alliance for Competitive Energy Services (ACES)** – Approve the [resolution](#) renewing the district’s membership in the ACES Cooperative Pricing System from May 2018 through May 2023.
13. **Right To Know** - Approve participation in the Right to Know consortium (administered by Pittsgrove BOE) for completion of the RTK Survey Update by TTI Environmental, Inc. The cost is \$560 for the yearly update, to be completed by July 2018.
14. **AHERA**- Approve participation in the AHERA Compliance consortium (administered by Pittsgrove BOE) for AHERA Compliance Inspections to be completed by TTI Environmental, Inc. The cost is \$350 per inspection and inspections are done twice a year.

Motion: _____ Second: _____

Roll call vote: MB___ EB___ RD___ CP___ MR___ SR___ PS___

IX. BOARD OF EDUCATION BUSINESS

1. **Correspondence**
 - a. [SCSBA](#) - Carmen Porter 15 years of service
2. **Committee Reports**
 - a. Personnel Committee - Business Administrator contract
 - b. Township Committee Meeting - Eric Buzby
3. **Unfinished Business**
 - a. Online Ethics Financial Disclosure Forms - Due April 30th
4. **New Business**
 - a. Superintendent Evaluation for 2017 - Please complete by May 31st.
 - b. Proposal to provide Shared Business Services to Elsinboro Board of Education beginning October 1, 2018.

X. SUPERINTENDENT’S RECOMMENDATIONS

The Superintendent recommends that the Board of Education approve the following items:

- A. **Professional Personnel**
 1. Approve issuing a contract to the [tenured and non-tenured teachers](#) for the 2018-2019 school year.
 2. Approve the [2018-2019 teachers’ salaries](#) as per the MEA Negotiated Agreement.

Board of Education Meeting - Tuesday, April 24, 2018

B. Support

1. Approve the appointment of Allyson (Parris) Murphy as an Elementary teacher (2nd/3rd grade ELA/SS) for the 2018-2019 school year at an annual salary of \$55,795 Step 1 BA. Effective September 1, 2018 through June 30, 2019. Benefits according to the MEA Collective Bargaining Agreement.

C. Other

1. **Facilities Use** – Approve the following request:

ORGANIZATION	DATE(S)	TIME	ROOM/AREA	EVENT	REQUESTOR
Salem Little League	Various Dates April, May & June	4:00 pm to 7:00 pm	Backyard	Baseball Practice	Joyce Pompper

2. **Field Trip** – Approve the following requests:

DATE	GRADE	# OF STUD	LOCATION	TEACHERS	PER STUD COST	BUS COST	ANTICIPATED SUB COST
5/18/18	5 & 6	34	Delaware Art Museum	Mrs. Sakewicz-Frank, Mrs. Anderson & Mrs. Carullo	\$6 (paid by Arts Fund)	\$150 (paid by Arts Fund)	\$85
5/18/18	PK to 3	74	Cape May Zoo	Mrs. Richman, Miss Spano, Mrs. Breslin, Mrs. Pompper, Miss Kitchin, Mrs. McCormick, Miss Parris	\$80 per bus	\$300 (est.)	n/a
5/31/18	4 to 8	40	Math Showcase Salem Community College	Mrs. Stiles & Miss Fair	n/a	\$150 (est.)	\$170
6/4/18	7	15	AJ Meerwald Bayshore Center at Bivalve	Miss Fair & Miss DiSanto	n/a	\$150 (est.)	n/a

3. **Workshops** - Approve the following request:

STAFF	LOCATION	WORKSHOP	DATE	COST	MILEAGE	ANTICIPATED SUB COST
Ms. Williams	Atlantic City, NJ	NJASA Spring Leadership Conference	5/16/18 to 5/18/18	\$550	X	n/a

4. **Student Admissions** - Approve the following non-resident (parent paid) tuition students for the 2018-2019 school year:

Student	Grade	Student	Grade
Lilianna Sample	K	Emily Hlavka	3
Gracelyn Wood	K	Riley Hlavka	4

(Letters of request have been received from these families)

5. **Student Admissions** - Approve the attendance of Emma Savidge (daughter of Katelyn Savidge) in the Kindergarten program for the 2018-2019 school year.

Board of Education Meeting - Tuesday, April 24, 2018

6. **Non-Resident Transportation** - Approve the request from Jolyn Mitchell-Riddle for her child to be transported to a Mannington Township address at the end of the school day at a cost of \$280 per student (payable as \$28 per month).
7. **School Calendar** - Approve the [revised 2017-2018 School Calendar](#). Revision is because of the school being closed for two days due to inclement weather.
8. **School Calendar** - Approve the [2018-2019 School Calendar](#).
9. **Homeless Agreement** - Approve entering into the Salem County Homeless Student Agreement for the 2018-2019 school year. The agreement states that Mannington Township School will not seek tuition for any resident student, excluding special education students, determined to be homeless in accordance with the law, from any Salem County school district that participates.
10. **HIB** – Approve, as per the NJDOE HIB reporting requirements, the second reading of the Superintendent’s monthly report for the period of [February 16, 2018 to March 15, 2018](#).
11. **HIB** – Approve, as per the NJDOE HIB reporting requirements, the first reading of the Superintendent’s monthly report for the period of [March 16, 2018 to April 20, 2018](#).

Motion: _____ Second: _____

Roll call vote: MB____ EB____ RD____ CP____ MR____ SR____ PS____

XI. FOR YOUR INFORMATION

1. Fire Drills - 3/29/18
2. Security Drills - 3/20/18
3. [School Report](#)
4. Noteworthy Items:
 - a.
5. Important Dates:
 - a. T.E.A.M. Cow-munity Day - May 12, 2018
 - b. Regular Monthly Meeting - Tuesday, May 15, 2018 at 7:00 pm
 - c. SCSBA Spring Meeting - Wednesday, May 16, 2018 from 6:45 pm to 9:00 pm
 - d. NJSBA/NJPTA Legislative Day - Thursday, May 17, 2018 from 8:15 am to 2:00 pm
 - e. NJSBA School Security & Student Safety Conference - Friday, June 1, 2018 from 9:30 am to 4:00 pm
 - f. Regular Monthly Meeting - Tuesday, June 12, 2018 at 7:00 pm (*Note date change*)
 - g. NJSBA Workshop 2018 - October 22nd to 25th at the Atlantic City Convention Center

XII. AUDIENCE PARTICIPATION II

1. Sign in at the room entrance.
2. Wait to be recognized before making your comment.
3. State your full name and address before commenting.
4. Identify the agenda item that you wish to comment on.
5. All questions are to be directed to the Board President.
6. Time limit for discussion is 5 (five) minutes per person.
7. Total time limit for public discussion is 30 minutes.

XIII. RECESS INTO EXECUTIVE SESSION

Mannington Board of Education Resolution Authorizing Executive Session

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of the Mannington School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Board of Education will reconvene at approximately 8:00 p.m.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Mannington School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

- _____ 1. Confidential Matters (Student) per Statute or Court Order
- _____ 2. Matters that would Impact Rights to Receive Federal Funds
- _____ 3. Unwarranted Invasion of Individual Privacy
- _____ 4. Collective Bargaining with the Mannington Education Association
- _____ 5. Acquisition of Real Property or Investment of Public Funds
- _____ 6. Tactics or Techniques utilized in Public Safety Procedures
- _____ 7. Litigation, Contract Negotiations or Attorney/Client Privilege
- _____ 8. Personnel Matters
- _____ 9. Imposition of Penalties Upon an individual

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

Motion: _____ *Second:* _____ *Time:* _____

Voice Vote: Yes: _____ No: _____ Abstain: _____

XIV. RESUMPTION OF PUBLIC PORTION OF THE MEETING

It is recommended that the Board of Education resume the public portion of meeting.

Motion: _____ *Second:* _____ *Time:* _____

Voice Vote: Yes: _____ No: _____ Abstain: _____

XV. ADJOURNMENT

It is recommended that there being no further business to come before the Board of Education, the meeting be adjourned.

Motion: _____ *Second:* _____ *Time:* _____

Voice Vote: Yes: _____ No: _____ Abstain: _____