

NEW MILFORD BOARD OF EDUCATION
New Milford Public Schools
50 East Street
New Milford, Connecticut 06776

OPERATIONS SUB-COMMITTEE
MEETING NOTICE

DATE:	June 5, 2012
TIME:	7:30 P.M.
PLACE:	Lillis Administration Building – Room 2

AGENDA

New Milford Public Schools Mission Statement

The mission of the New Milford Public Schools, a collaborative partnership of students, educators, family, and community, is to prepare each and every student to compete and excel in an ever-changing world, embrace challenges with vigor, respect and appreciate the worth of every human being, and contribute to society by providing effective instruction and dynamic curriculum, offering a wide range of valuable experiences, and inspiring students to pursue their dreams and aspirations.

- 1. Call to Order**
- 2. Public Comment**

The Board welcomes Public Participation and asks that speakers please limit their comments to three minutes. Speakers may offer objective comments of items on this agenda. The Board will not permit any expression of personal complaints or defamatory comments about Board of Education personnel and students, nor against any person connected with the New Milford Public School System.

3. Discussion and Possible Action

- A. Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence**
- B. Monthly Reports**
 1. Purchase Resolution D-647
 2. Budget Position as of 5/31/12
 3. Request for Budget Transfers
- C. Gifts & Donations**
 1. PTO – Exhibit B
- D. Bid Awards**
 1. Milk
 2. Student Care Workers and Job Coach Services
- E. Grant Approvals**
 1. IDEA Grant
 2. CT Community Foundation: LitLinks P-3 Preschool Collaboration Grant
- F. Food and Nutrition Services**
 1. Compliance Audit Update
 2. New Nutrition Standards for School Menus (Effective July 1, 2012)
 3. School Lunch Price Increases
- G. Possible 2012-2013 Budget Reductions**
- H. End-of-Year Projects**

GEORGE C. BUCKBEE
TOWN CLERK

2012 JUN - 1 P 3:29

NEW MILFORD, CT

4. Items of Information

- A. Annual Emergency Preparedness Report**
- B. Annual Wellness Report**
- C. John J. McCarthy Observatory Annual Report**
- D. Education Reform – Uniform Chart of Accounts**
- E. All-Star Transportation-Bus Inspections**

5. Executive Session (Anticipated)

- A. Discussion of the employment and salary of the Director of Human Resources, Director of Fiscal Services, Director of Food Services, Director of Technology, Network Administrator, Accounting Manager, Accounting/Data Specialist, Facilities Manager, Assistant Facilities Manager, and Administrative Assistant to the Superintendent.

6. Adjourn

Sub-Committee Members: **Mr. Thomas McSherry, Chairperson**
Mr. David A. Lawson
Mrs. Lynette Celli Rigdon
Mr. William Wellman

Alternates: **Mr. Tom Brant**
Mrs. Daniele Shook

NEW MILFORD PUBLIC SCHOOLS

EXHIBIT A

Regular Meeting of the Board of Education
Sarah Noble Intermediate School
New Milford, Connecticut
June 12, 2012

As of June 1, 2012

ACTION ITEMS

A. Personnel

1. **CERTIFIED STAFF**

a. **RESIGNATIONS**

1. **Mrs. A. Cecilia Page**, Art Teacher, Hill and Plain School
Move that the Board of Education accept the resignation of **Mrs. A. Cecilia Page** as Art Teacher at Hill and Plain School effective July 1, 2012.
2. **Mrs. Josephine Rositano**, School Psychologist, Northville Elementary School
Move that the Board of Education accept the resignation, due to retirement, of **Mrs. Josephine Rositano** as School Psychologist at Northville Elementary School effective July 1, 2012.
3. **Mrs. Kathleen Wooster**, Special Education Teacher, New Milford High School
Move that the Board of Education accept the resignation, due to retirement, of **Mrs. Kathleen Wooster** as Special Education Teacher at New Milford High School effective July 1, 2012.

Moving out of state

Retirement

Retirement

2. **CERTIFIED STAFF**

b. **APPOINTMENTS**

1. **None currently**

3. **NON-CERTIFIED STAFF**

a. **RESIGNATIONS**

1. **Mrs. Kathryn Chauvin**, Paraeducator, Northville Elementary School
Move that the Board of Education accept the resignation of **Mrs. Kathryn Chauvin** as Paraeducator at Northville Elementary School effective May 10, 2012.
2. **Mrs. Sharon Sainz**, Part Time Laboratory Assistant, New Milford High School
Move that the Board of Education accept the resignation of **Mrs. Sharon Sainz** as Part Time Laboratory Assistant at New Milford High School effective June 30, 2012.

Personal Reasons

Personal

3. **Mrs. Janet Smith**, Paraeducator, Northville Elementary School
Move that the Board of Education accept the resignation, due to retirement, of **Mrs. Janet Smith** as Paraeducator at Northville Elementary School effective August 1, 2012.

4. **NON-CERTIFIED STAFF**

c. **APPOINTMENTS**

1. **None**

5. **SUBSTITUTES**

a. **APPOINTMENTS**

1. **None**

6. **ADULT EDUCATION STAFF**

a. **RESIGNATIONS**

1. **None**

7. **ADULT EDUCATION STAFF**

b. **APPOINTMENTS**

1. **None**

8. **BAND STAFF**

a. **RESIGNATIONS**

1. **None**

9. **BAND STAFF**

b. **APPOINTMENTS**

1. **None**

10. **COACHING STAFF**

a. **RESIGNATIONS**

1. **None**

11. **COACHING STAFF**

b. **APPOINTMENTS**

1. **None**

12. **LEAVES OF ABSENCE**

1. **Mrs. Tracy-Ann Menzies**, Special Education Teacher, New Milford High School
Move that the Board of Education approve the request of **Mrs. Tracy-Ann Menzies** for a one year leave of absence from her position of Special Education Teacher at New Milford High School due to her appointment as Interim Supervisor of Special Education at New Milford High School for the 2012-2013 school year.

2. **Mrs. Maryann Ness**, Special Education Teacher, Sarah Noble Intermediate School
Move that the Board of Education approve the request of **Mrs. Maryann Ness** for a one year leave of absence from her position of Special Education Teacher at Sarah Noble Intermediate School due to her appointment as Interim Principal at Hill and Plain School for the 2012-2013 school year.
3. **Mrs. Melissa Nihan**, Elementary Teacher, Hill and Plain School
Move that the Board of Education approve the request of **Mrs. Melissa Nihan** to extend her maternity leave of absence through the end of the 2011-2012 school year.

Child-rearing

NEW MILFORD PUBLIC SCHOOLS
PURCHASE RESOLUTION D-647
BOE MEETING DATE: 6/12/12

Page 1/1

WHEREAS, the equipment, supplies and/or services for which the following Purchase Orders have been issued and deemed necessary by the Superintendent of Schools, and the cost, thereof, are within the budget appropriations approved by the voters of the Town, NOW, BE IT RESOLVED, that the said purchase orders and all disbursements in connection, thereof, are hereby approved.

<u>PO #</u>	<u>VENDOR/DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT #</u>
46915	Sullivan, Schoen, Campane & Connon – Legal Services	\$40,000.00	15-332-2310
47118	RnB Enterprises – Smartboards and/or Projectors for 5 Rooms at John Pettibone School	\$15,098.00	17-731-7003
47127	RnB Enterprises – Smartboards and/or Projectors for 7 Rooms at Northville Elementary School	\$16,525.00	17-733-7003
47191	Wholesale Computer – 75 Netbooks, 3 Netbook Carts and 3 Printers for HS, SNIS & SMS	\$58,896.00	17-733-7002
47423	The Taft School – AP Training for 7 Teachers	\$6,300.00	10-324-2211

New Milford Board of Education
SECONDARY REPORT BY PROGRAM AS OF 5/31/2012

FUND 001 000

Prog	Description	Approved	Adjusted	Expended	Encumbered	Balance	Pct. Used
1101	KINDERGARTEN	678,508.00	668,508.00	443,501.52	106,425.80	118,580.68	82.3 %
1102	NON DEPT INSTRUCTION	6,745,266.00	6,688,481.00	5,408,713.41	1,220,974.46	58,793.13	99.1 %
1103	BUSINESS EDUCATION	330,000.00	335,522.00	292,960.82	38,772.74	3,788.44	98.9 %
1104	ENGLISH/LANGUAGE ARTS	1,799,770.00	1,783,033.00	1,471,837.81	283,446.53	27,748.66	98.4 %
1105	WORLD LANGUAGE	997,452.00	980,335.00	831,369.48	147,965.40	1,000.12	99.9 %
1106	HOME ECONOMICS	178,333.00	178,333.00	154,581.75	23,672.81	78.44	100.0 %
1107	INDUSTRIAL ARTS	300,753.00	300,753.00	250,382.20	49,777.02	593.78	99.8 %
1108	MATHEMATICS	1,511,069.00	1,545,366.00	1,282,203.56	258,264.91	4,897.53	99.7 %
1109	MUSIC	848,161.00	851,871.00	666,898.90	159,606.19	25,365.91	97.0 %
1110	PHYSICAL EDUCATION	945,820.00	953,476.00	750,031.53	191,601.74	11,842.73	98.8 %
1111	SCIENCE	1,615,440.00	1,608,094.00	1,290,075.22	282,700.64	35,318.14	97.8 %
1112	SOCIAL STUDIES	1,444,216.00	1,446,321.00	1,219,532.66	201,607.71	25,180.63	98.3 %
1113	PATIENT CARE TECHNOLOGY	16,846.00	16,846.00	11,601.00	2,900.20	2,344.80	86.1 %
1116	HEALTH AND SAFETY	332,913.00	333,923.00	260,267.03	63,224.31	10,431.66	96.9 %
1118	CAREER EDUCATION	27,912.00	28,649.00	25,904.16	2,733.80	11.04	100.0 %
1119	COMPUTER EDUCATION	377,810.00	378,392.00	238,319.64	131,695.38	8,376.98	97.8 %
1120	DRIVER EDUCATION	.00	.00	7,808.18	.00	7,808.18	.0 %
1121	REMEDIAL READING	845,914.00	871,209.00	713,919.05	131,621.65	25,668.30	97.1 %
1123	ENGLISH AS A SECOND LANG	126,198.00	126,198.00	100,421.75	23,545.40	2,230.85	98.2 %
1124	DISTRIBUTIVE EDUCATION	56,012.00	56,012.00	44,809.60	11,202.40	.00	100.0 %
1127	ART	842,308.00	844,905.00	706,018.82	137,257.85	1,628.33	99.8 %
1128	GENERAL INSTRUCT SUPPLIES	393,920.00	388,373.00	312,708.40	25,154.17	50,510.43	87.0 %
1129	SUBSTITUTE TEACHERS	332,088.00	332,088.00	353,339.41	.00	21,251.41	106.4 %
1130	INSTRUCTIONAL TESTING	100,269.00	101,796.00	86,025.83	10,199.30	5,570.87	94.5 %
1131	NON DEPT INSTRUCT GR 6-12	71,230.00	94,230.00	77,547.56	5,416.79	11,265.65	88.0 %
1210	GIFTED TALENTED/ENRICHMNT	109,200.00	109,200.00	87,886.68	17,908.00	3,405.32	96.9 %
1211	EXCEL-EXPER. CTR EARLY MAN	414,773.00	414,773.00	338,833.47	62,337.00	13,602.53	96.7 %
1212	SPECIAL ED-NON CATEGORICL	5,002,096.00	4,992,757.00	4,118,243.89	860,990.84	13,522.27	99.7 %
1214	LEARN DISABLE/EMOT.HANDCP	.00	.00	.00	.00	.00	.0 %
1215	TRANSITION 18-21 PROGRAM (LHTC)	188,518.00	188,518.00	103,857.55	58,352.99	26,307.46	86.0 %
1270	TUTORIAL	210,779.00	210,779.00	123,427.26	.00	87,351.74	58.6 %
1271	HOMEBOUND INSTRUCTION	56,050.00	56,050.00	62,255.45	.00	6,205.45	111.1 %
1290	OTHER SPECIAL EDUCATION	293,394.00	293,394.00	257,035.96	36,689.32	331.28	100.1 %
1291	SPEC ED PARA SUBSTITUTES	58,510.00	58,510.00	88,849.18	.00	30,339.18	151.9 %
1310	ADULT ED-BASIC PROGRAM	86,441.00	86,441.00	65,198.99	2,147.32	19,094.69	77.9 %
1311	ADULT ED-HIGH SCHL EQUIV	5,191.00	5,191.00	2,803.04	.00	2,387.96	54.0 %
1410	SUMMER SCHOOL-REMEDIAT	56,563.00	56,563.00	44,867.04	.00	11,695.96	79.3 %
2113	SOCIAL WORK SERVICES	249,250.00	249,250.00	210,372.52	37,944.00	933.48	99.6 %
2120	GUIDANCE SERVICES	941,857.00	941,857.00	773,039.49	156,976.77	11,840.74	98.7 %
2130	HEALTH SERVICES	914,342.00	914,434.00	845,574.84	141,833.10	72,973.94	108.0 %
2140	PSYCHOLOGICAL SERVICES	454,555.00	455,038.00	370,991.72	74,906.48	9,139.80	98.0 %
2150	SPEECH AND HEARING	725,624.00	725,818.00	615,468.52	112,512.96	2,163.48	100.3 %
2211	STAFF DEVELOPMENT & TRAIN	56,565.00	56,565.00	27,167.49	12,023.52	17,373.99	69.3 %
2212	CURRICULUM DEVELOPMENT	166,195.00	167,722.00	119,364.74	10,715.75	37,641.51	77.6 %
2222	LIBRARY SERVICES	688,973.00	688,973.00	546,893.98	130,171.03	11,907.99	98.3 %
2223	AUDIO-VISUAL SERVICES	19,757.00	18,657.00	7,742.81	1,462.33	9,451.86	49.3 %
2224	EDUCATIONAL TELEVISION	2,004.00	2,004.00	717.32	.00	1,286.68	35.8 %
2310	BOARD OF EDUCATION	173,102.00	173,102.00	210,587.16	1,656.95	39,142.11	122.6 %
2320	CENTRAL ADMINISTRATION	339,479.00	349,132.00	275,049.69	33,236.43	40,845.88	88.3 %
2410	OFFICE OF THE PRINCIPAL	2,566,547.00	2,539,317.00	2,150,505.10	310,023.14	78,788.76	96.9 %
2490	OTHER SCHOOL ADMINSTRATN	114,073.00	112,771.00	83,293.16	28,258.09	1,219.75	98.9 %
2510	FISCAL SERVICES	412,970.00	422,987.00	377,869.34	45,138.81	21.15	100.0 %
2590	OTHER BUSINESS SUPPRT SERV	536,126.00	519,999.00	362,054.03	.00	157,944.97	69.6 %

Prog	Description	Approved	Adjusted	Expended	Encumbered	Balance	Pct. Used
2610	CUSTODIAL & HOUSEKEEPING	2,004,100.00	2,005,560.00	1,788,813.38	21,375.30	195,371.32	90.3 %
2620	MAINTENANCE & REPAIR	2,924,031.00	2,925,491.00	2,525,271.66	322,947.29	77,272.05	97.4 %
2630	BUILDING USE ADMINISTRATION	32,650.00-	32,650.00-	7,492.01-	1,468.00	26,625.99-	18.5 %
2710	REIMBURSABLE TRANSPORT	4,136,142.00	4,136,142.00	3,572,177.00	416,855.82	147,109.18	96.4 %
2790	NON-REIMBURSABLE TRANSPRT	.00	.00	1,073.80	.00	1,073.80-	.0 %
2810	PLANNING & EVALUATION	9,750.00	9,750.00	2,700.23	750.00	6,299.77	35.4 %
2820	COMMUNICATION & COMM/STAFF RELATION	29,150.00	29,150.00	23,150.98	2,339.74	3,659.28	87.4 %
2830	RECRUITING/PERSONNEL SERV	167,784.00	169,658.00	149,127.91	21,658.63	1,128.54-	100.7 %
2840	TECHNOLOGY	215,278.00	217,610.00	198,103.82	12,981.35	6,524.83	97.0 %
2910	SOCIAL SECURITY	574,438.00	574,438.00	522,202.66	.00	52,235.34	90.9 %
2920	MEDICARE	453,900.00	453,900.00	392,006.71	.00	61,893.29	86.4 %
2930	LIFE INSURANCE	83,004.00	83,004.00	86,272.02	.00	3,268.02-	103.9 %
2940	DISABILITY INSURANCE	89,443.00	89,443.00	70,813.67	18,629.33	.00	100.0 %
2950	MEDICAL INSURANCE	6,175,671.00	6,175,671.00	5,661,031.75	.00	514,639.25	91.7 %
2960	UNEMPLOYMENT INSURANCE	49,795.00	49,795.00	69,086.50	5,708.00	24,999.50-	150.2 %
2970	OTHER BENEFITS	612,210.00	612,210.00	633,039.00	.00	20,829.00-	103.4 %
2980	PENSION-NON CERTIFIED EMPLOYEES	618,958.00	618,958.00	620,258.00	.00	1,300.00-	100.2 %
3210	INTERSCHOLASTIC SPORTS	639,947.00	639,947.00	529,688.56	45,838.31	64,420.13	89.9 %
3211	INTRAMURAL SPORTS	30,786.00	30,786.00	14,208.00	.00	16,578.00	46.2 %
3212	OTHER STUDENT ACTIVITIES	194,872.00	194,872.00	124,451.19	5,033.14	65,387.67	66.4 %
6110	TUITION-CONN PUB SCHL DIS	606,553.00	606,553.00	534,607.54	18,195.30	53,750.16	91.1 %
6130	TUITION-NON PUBLIC SCHL	950,311.00	950,311.00	956,843.68	219,691.58	226,224.26-	123.8 %
7001	CAPITAL-FACILITIES	423,066.00	423,066.00	420,758.97	756.24	1,550.79	99.6 %
7002	CAPITAL-TECHNOLOGY	392,524.00	392,524.00	347,069.25	58,896.00	13,441.25-	103.4 %
7003	CAPITAL-OTHER	84,061.00	115,561.00	73,682.85	31,623.00	10,255.15	91.1 %
** FINAL TOTAL **		57,194,266.00		48,564,060.47		1,780,406.47	
			57,194,266.00		6,849,799.06		96.9 %
"FINAL TOTAL" 5/31/2011		56,945,211.00		49,411,199.76		973,085.00	
			56,945,211.00		6,560,926.24		98.3%
Variance		249,055.00	249,055.00	-847,139.29	288,872.82	807,321.47	-1.4%

Obj.	Description	Approved	Adjusted	Expended	Encumbered	Balance	Pct. Used
111	SALARY-CERTIFIED	27,349,947.00	27,351,985.00	22,365,204.38	4,456,143.89	530,636.73	98.1 %
112	SALARY-NON-CERTIFIED	7,907,898.00	7,905,860.00	6,808,221.13	686,904.26	410,734.61	94.8 %
200	EMPLOYEE BENEFITS	8,657,419.00	8,657,419.00	8,054,710.31	24,337.33	578,371.36	93.3 %
321	INSTRUCTIONAL PROGRAMS	41,363.00	37,403.00	28,094.56	2,615.00	6,693.44	82.1 %
322	PROGRAM IMPROVEMENT	84,576.00	84,576.00	41,139.58	130.50	43,305.92	48.8 %
323	PUPIL SERV. (COUNSEL, GUID)	545,827.00	545,827.00	458,402.88	115,992.38	28,568.26	105.2 %
324	STAFF SERVICES (TRAINING)	94,695.00	94,695.00	31,464.08	33,787.52	29,443.40	68.9 %
331	AUDIT SERVICES	10,000.00	10,000.00	10,000.00	.00	.00	100.0 %
332	LEGAL SERVICES	135,752.00	135,752.00	183,288.91	1,462.50	48,999.41	136.1 %
333	MEDICAL SERVICES	25,072.00	25,072.00	26,860.00	.00	1,788.00	107.1 %
336	INSURANCE SERVICES	2,500.00	2,500.00	2,098.00	122.00	280.00	88.8 %
339	PURCH. SERVICES-OTHER	1,534,591.00	1,533,554.00	1,318,793.39	191,764.62	22,995.99	98.5 %
411	WATER	78,192.00	78,192.00	61,395.50	16,227.33	569.17	99.3 %
412	SEWAGE	30,346.00	30,346.00	27,644.00	.00	2,702.00	91.1 %
413	FIRE DISTRICT	1,325.00	1,325.00	1,247.06	.00	77.94	94.1 %
421	GARBAGE AND REFUSE	72,196.00	72,196.00	66,702.27	5,493.73	.00	100.0 %
431	INSTRUCT EQUIPMENT REPAIR	19,036.00	17,313.00	8,490.29	630.00	8,192.71	52.7 %
432	NON-INSTRUCT EQUIPMENT REPAIR	75,855.00	71,329.00	48,890.58	11,908.78	10,529.64	85.2 %
433	BUILD & GROUNDS-REPAIR	258,956.00	258,956.00	305,036.25	5,415.66	51,495.91	119.9 %
442	NON-INSTRUCT EQUIPMENT-RENT	222,400.00	224,403.00	177,885.88	15,436.89	31,080.23	86.1 %
511	PUPIL TRANSPORTATION-CONTRACT	4,237,779.00	4,237,779.00	3,821,491.28	414,954.66	1,333.06	100.0 %
513	PUPIL TRANSPORTATION-OTHER	2,700.00	2,700.00	1,131.84	.00	1,568.16	41.9 %
515	FIELD TRIPS	105,807.00	108,370.00	105,257.29	7,931.52	4,818.81	104.4 %
521	PROPERTY/LIABILITY INS	336,987.00	336,987.00	338,290.00	.00	1,303.00	100.4 %
523	MEDICAL INSURANCE-SPORTS PROGRAM	21,011.00	21,011.00	14,200.00	.00	6,811.00	67.6 %
530	COMMUNICATIONS	.00	660.00	550.62	109.14	.24	100.0 %
531	TELEPHONES	86,209.00	86,209.00	68,277.05	17,931.95	.00	100.0 %
532	POSTAGE	38,638.00	36,988.00	26,628.64	8,371.58	1,987.78	94.6 %
540	ADVERTISING EXPENSE	2,145.00	5,040.00	3,564.75	494.45	980.80	80.5 %
550	PRINTING EXPENSE	65,227.00	61,764.00	35,724.82	8,845.87	17,193.31	72.2 %
561	TUITION-CONN LEA	695,412.00	695,412.00	614,889.34	18,195.30	62,327.36	91.0 %
563	TUITION-PRIVATE FACILITY	1,325,917.00	1,325,917.00	1,293,621.68	219,691.58	187,396.26	114.1 %
580	TRAVEL EXPENSES	33,990.00	35,290.00	22,333.36	4,285.33	8,671.31	75.4 %
611	INSTRUCTIONAL SUPPLIES	572,766.00	541,462.00	421,758.53	39,045.03	80,658.44	85.1 %
612	NON-INSTRUCTIONAL SUPPLIES	198,007.00	199,727.00	131,203.10	33,641.11	34,882.79	82.5 %
613	MAINTENANCE SUPPLIES	184,495.00	184,495.00	206,279.91	10,042.43	31,827.34	117.3 %
614	MAINTENANCE COMPONENTS	33,950.00	33,950.00	36,575.24	.00	2,625.24	107.7 %
619	GROUNDKEEPING SUPPLIES	6,804.00	6,804.00	7,641.94	.00	837.94	112.3 %
622	ELECTRICITY	974,479.00	974,479.00	723,697.12	155,550.88	95,231.00	90.2 %
623	BOTTLED GAS	1,325.00	1,325.00	2,121.22	59.98	856.20	164.6 %
624	OIL	292,950.00	292,950.00	215,317.63	72,208.21	5,424.16	98.1 %
625	NATURAL GAS	333,384.00	333,384.00	207,639.88	25,498.26	100,245.86	69.9 %
626	GASOLINE	42,527.00	42,527.00	27,872.59	9,928.74	4,725.67	88.9 %
641	TEXTS-NEW/NON-CONSUMABLE	143,544.00	123,936.00	98,091.61	4,285.60	21,558.79	82.6 %
642	TEXTS-REP/ADD NON-CONSUMABLE	47,166.00	46,397.00	37,243.00	2,888.60	6,265.40	86.5 %
644	TEXTS-REP/ADD CONSUMABLE	71,067.00	73,914.00	60,121.95	9,770.69	4,021.36	94.6 %
645	LIBRARY BOOKS	116,929.00	110,554.00	86,747.72	17,064.12	6,742.16	93.9 %
646	WORKBOOKS	64,317.00	59,313.00	49,987.12	2,598.58	6,727.30	88.7 %
647	PERIODICALS	47,152.00	42,870.00	27,678.03	10,232.80	4,959.17	88.4 %
720	BUILDINGS & IMPROVEMENTS	395,416.00	395,416.00	393,230.97	756.24	1,428.79	99.6 %
731	INSTRUCTIONAL EQUIPMENT-NEW	73,555.00	117,624.00	86,289.47	16,484.45	14,850.08	87.4 %
732	INSTRUCTIONAL EQUIPMENT-REPLACEMENT	16,418.00	23,191.00	20,917.50	.00	2,273.50	90.2 %
733	NON-INSTRUCTIONAL EQUIPMENT-NEW	572,269.00	586,205.00	431,681.11	165,472.82	10,948.93	101.9 %

GL2041R 6/01/2012
9:42:53
FUND 001 000 GENERAL FUND

New Milford Board of Education
APPROPRIATIONS BY OBJECT REPORT AS OF 5/31/2012

Page 2
USER - BARBARA

Obj.	Description	Approved	Adjusted	Expended	Encumbered	Balance	Pct. Used
734	NON-INSTRUCTION EQUIPMENT-REPLACEM	76,177.00	81,122.00	81,059.66	2,612.75	2,550.41-	103.1 %
810	DUES & FEES	71,026.00	71,016.00	60,143.97	2,474.00	8,398.03	88.2 %
900	FEE REVENUE	186,250.00-	186,250.00-	157,403.22-	.00	28,846.78-	.0 %
910	TUITION REVENUE	100,080.00-	100,080.00-	71,138.49-	.00	28,941.51-	.0 %
920	GRANT REVENUE STATE	849,895.00-	849,895.00-	915,171.80-	.00	65,276.80	.0 %
960	MEDICAID REIMBURSEMENT	60,000.00-	60,000.00-	19,521.34-	.00	40,478.66-	.0 %
961	UNLIQUIDATED ENCUMBRANCES	.00	.00	20,360.16-	.00	20,360.16	.0 %
965	VENDOR REBATE REVENUE	45,000.00-	45,000.00-	37,173.51-	.00	7,826.49-	.0 %
998	TRANSFER IN	.00	.00	.00	.00	.00	.0 %
** FINAL TOTAL **		57,194,266.00		48,564,060.47		1,780,406.47	
			57,194,266.00		6,849,799.06		96.9 %
"FINAL TOTAL" 5/31/2011		56,945,211.00		49,411,199.76		973,085.00	
			56,945,211.00		6,560,926.24		98.3%
Variance		249,055.00	249,055.00	-847,139.29	288,872.82	807,321.47	-1.4%

NEW MILFORD PUBLIC SCHOOLS
BUDGET TRANSFER REQUESTS – RECOMMENDED
BOE MEETING DATE: 6/12/12

Transfer #	Description	From: Account#	Amount	To: Account #	Amount
HPS 001	General Supplies for Teachers	01-550-2410	\$124.00	01-611-1128	\$124.00
NES 001	RnB Enterprises – Smart-Boards and/or Projectors for 7 Rooms	02-611-1128	\$ 8,000.00		
		02-731-1128	\$ 3,900.00		
		02-732-2223	\$ 1,100.00		
		17-732-7003	<u>\$ 525.00</u>		
			\$13,525.00	17-733-7003	\$13,525.00
NES 002	Pratt Center – Colonial Days Program	02-611-1112	\$240.00	02-321-1128	\$240.00
JPS 001	RnB Enterprises & Amazon – SmartBoards and/or Projectors for 5 Rooms & 19 Hover-Cam Document Cameras	03-647-1112	\$ 2,600.00		
		03-321-1128	\$ 4,200.00		
		03-641-1101	\$10,000.00		
		03-644-1108	<u>\$ 1,700.00</u>		
			\$18,500.00	17-731-7003	\$18,500.00
NMHS 001	B & H Photo – 2 Projectors	05-647-1112	\$998.00	05-731-1112	\$998.00
Ad.Ed 001	Saddleback Educational Publications – High School Diploma Books	10-550-1310	\$500.00	10-641-1310	\$500.00
SNIS 001	McGraw Hill Publishers – Everyday Math Journals for Grades 4, 5 & 6	06-611-1108	\$4,800.00	06-644-1108	\$4,800.00
CO 001	WB Mason	15-611-1128	\$1,589.00	15-733-2510	\$1,589.00

EXHIBIT B

**New Milford
PTO**

Parent Teacher Organization

New Milford PTO

P.O. Box 1343

New Milford, CT 06776

May 31, 2012

Dr. Jean Ann Paddyfote
Superintendent
50 East Street
New Milford, CT 06776

Dear Dr. Paddyfote:

The New Milford PTO is pleased to present the following gifts to the Board of Education for approval. Please arrange for these gifts to be placed on the agenda at the next Board of Education meeting.

Hill & Plain Requests the following:

Dr. Nadeau requests \$1550.00 for the Big Brain Show as an assembly for the entire school.

Sincerely,

Jennifer Luis
TW PTO Secretary

NEW MILFORD PUBLIC SCHOOLS

Food and Nutrition Services Department

22 Hipp Road

* New Milford, Connecticut 06776

(860) 354-3712 · FAX (860) 354-3712



Sandra Sullivan, RD, CD-N
Director

To: Dr. JeanAnn Paddyfote, Superintendent of Schools

Gregg Miller, Director of Fiscal Services ✓

From: Sandra Sullivan, Food and Nutrition Services Director

Date: May 24, 2012

Re: Milk Bid

The milk bids for the 2012- 2013 school year were opened on May 15, 2012. Three companies submitted bids. It is my recommendation that the contract be awarded to Marcus Dairy.



NEW MILFORD PUBLIC SCHOOLS

BUSINESS OFFICE

50 EAST STREET
NEW MILFORD, CT. 06776

Gregg A Miller
Director of Fiscal Services

Telephone : (860) 354 -8726
Fax: (860) 355-4966

May 25, 2012

Dr. JeanAnn C. Paddyfote
Superintendent of Schools
50 East Street
New Milford, CT 06776

Re: RFP –Student Care Workers and Job Coach Services
7/1/2012 to 6/30/2015

Dear Dr. Paddyfote:

We went out to bid for the above services on May 18, 2012. There were two bidders. The lowest bidder was Education Connection. They are also the current provider of these services. I spoke to Adele Johnson and she felt they provided the best match for the services that we require. In addition, they are the most familiar with our operations.

Based upon the above I am recommending we award the bid to Education Connection for the next three years.

Sincerely,


Gregg A. Miller

cc: Adele Johnson



NEW MILFORD PUBLIC SCHOOLS
Office for Student Affairs
50 East Street
New Milford, Connecticut 06776

MEMORANDUM

TO: Dr. JeanAnn Paddyfote
FROM: Adele S. Johnson
DATE: June 1, 2012
RE: IDEA Grant

Attached are Budget pages for the IDEA, Part B, Section 611 and Section 619 grants. These are entitlement grants, not competitive grants, and funds must be spent on activities that support district goals for special education students. IDEA-611 is for students 3-21 years old and IDEA-619 is solely for activities supporting children 3-5 years old. The major expenditures for each of these grants are on staffing. The budget narrative pages explain the full-time equivalents and the actual expenditure line for each category. The IDEA- 611 grant is \$885,220 and IDEA-619 is \$35,079.

District Goals supporting the grants:

IDEA – 611

1. To increase opportunities for all students with disabilities meaningful learning time with nondisabled peers.
2. To increase parent partnerships in the participation of their child's educational program.
3. To increase opportunities for students with disabilities to access technology, to promote communication, access to general curriculum and learning.
4. To provide appropriate instruction for students with specific learning needs
5. To increase the proficiency and accuracy of paperwork, written goals and data related to special education.
6. To promote best practices for transition planning.

IDEA – 619

1. Provide special educational preschool program within a fully inclusive environment with nondisabled typical peers.
2. To enhance preschool programming addressing state Preschool Curriculum and other best practices.

ED114 FISCAL YEAR 2013

BUDGET FORM

FUNDING STATUS:

GRANTEE NAME: New Milford Public Schools

TOWN CODE: 096

GRANT TITLE: IDEA, PART B, SECTION 619

PROJECT TITLE: IDEA, PART B, Section 619 Preschool Entitlement

CORE-CT CLASSIFICATION:

FUND: 12060 SPID: 20983 PROGRAM: 82032

BUDGET REFERENCE: 2013

CHARTFIELD1: 170002

CHARTFIELD2:

GRANT PERIOD: 7/01/12 - 6/30/14

AUTHORIZED AMOUNT:\$ 35,079.00

AUTHORIZED AMOUNT by SOURCE:

CURRENT DUE:\$

LOCAL BALANCE:\$

CARRY-OVER DUE:\$

CODES	DESCRIPTIONS	PUBLIC	NON PUBLIC	TOTAL
111A	ADMINISTRATOR/SUPERVISOR SALARIES			
111B	TEACHERS	25,998		
112A	EDUCATION AIDES			
112B	CLERICAL			
119	OTHERS			
200	PERSONAL SERVICES-EMPLOYEE BENEFITS			
321	TUTORS			
322	IN SERVICE	500		
323	PUPIL SERVICES	7,581		
324	FIELD TRIPS			
325	PARENT ACTIVITIES			
330	OTHER PROFESSIONAL TECHNICAL SERVICES			
331	AUDIT			
400	PURCHASED PROPERTY			
510	PUPIL TRANSPORTATION			
530	COMMUNICATIONS			
560	TUITION			
580	TRAVEL			
590	OTHER PURCHASED SERVICES			
611	INSTRUCTIONAL SUPPLIES			
612	ADMINISTRATIVE SUPPLIES			
690	OTHER SUPPLIES	1000		
700	PROPERTY			
890	OTHER OBJECTS			
940	INDIRECT COSTS			
	TOTAL	35,079		35,079

ED114 FISCAL YEAR 2013

BUDGET FORM

FUNDING STATUS:

GRANTEE NAME: New Milford Public Schools

TOWN CODE: 096

GRANT TITLE: IDEA, PART B, SECTION 611

PROJECT TITLE: IDEA, PART B, Section 611 ENTITLEMENT GRANT

CORE-CT CLASSIFICATION:

FUND: 12060 SPID: 20977 PROGRAM: 82032

BUDGET REFERENCE: 2013

CHARTFIELD1: 170002

CHARTFIELD2:

GRANT PERIOD: 7/01/12 - 6/30/14

AUTHORIZED AMOUNT:\$ 885,220

AUTHORIZED AMOUNT by SOURCE:

CURRENT DUE:\$

LOCAL BALANCE:\$

CARRY-OVER DUE:\$

CODES	DESCRIPTIONS	PUBLIC	NON PUBLIC	TOTAL
111A	ADMINISTRATOR/SUPERVISOR SALARIES	69,960		69,960
111B	TEACHERS	596,484	17,200	613,684
112A	EDUCATION AIDES	118,667		118,667
112B	CLERICAL			
119	OTHERS	12,996		12,996
200	PERSONAL SERVICES-EMPLOYEE BENEFITS			
321	TUTORS			
322	IN SERVICE	10,000		10,000
323	PUPIL SERVICES	7,581		7,581
324	FIELD TRIPS	400		400
325	PARENT ACTIVITIES	500		500
330	OTHER PROFESSIONAL/TECHNICAL SERVICES	25,074		25,074
331	AUDIT			
400	PURCHASED PROPERTY SERVICES			
510	PUPIL TRANSPORTATION	9,000		9,000
530	COMMUNICATIONS			
560	TUITION	1,458		1,458
580	TRAVEL	500		500
590	OTHER PURCHASED SERVICES			
611	INSTRUCTIONAL SUPPLIES	400		400
612	ADMINISTRATIVE SUPPLIES			
690	OTHER SUPPLIES	15,000		15,000
700	PROPERTY			
890	OTHER OBJECTS			
940	INDIRECT COSTS			
		868,020	17,200	885,220
	TOTAL			

NEW MILFORD PUBLIC SCHOOLS

50 East Street

New Milford, Connecticut 06776

(860) 354-3235 FAX (860) 210-2643

TO: Dr. JeanAnn Paddyfote
FROM: Joan Kick and Debbie Clark
DATE: June 1, 2012
RE: LitLinks P-3 Preschool Collaboration Grant

We are reapplying for the LitLinks P-3 Preschool Collaboration Grant which is funded through the Connecticut Community Foundation. This is an initiative started several years ago to promote literacy and collaboration with local preschools and daycare providers. Reaching out to our collaborative partnership supports Strategy One in our Five-Year Strategic Plan and has produced positive results.

The Early Childhood Council with members from the public schools (EXCEL teachers, kindergarten teachers, reading teachers, and administrators), local preschools, the New Milford Public Library, Literacy on the Green, and parents is actively involved with promoting early childhood literacy.

We have continued our Countdown to Kindergarten program which has been most successful. This night draws most of the parents of transitioning pre-schoolers from throughout our district and provides an informative evening on readiness skills. This affords parents the opportunity to learn about the necessary benchmarks for transitioning preschoolers and provides a wealth of activities promoting these skills. It also provides literacy bags (funded by the CT Community Foundation) filled with information as well as books, crayons, and scissors to help parents prepare their children for kindergarten.

We are requesting \$9,165 for expenses to include the following:

- Expenses for the four meetings held each year
- Literacy bags
- Bus transportation for local preschools to visit public kindergartens
- Professional development for preschool benchmarks

We would be happy to answer additional questions.




**EVALUATION/RE-APPLICATION:
2012-2013 P3 COLLABORATIVE GRANT
DEADLINE FRIDAY, JUNE 1, 2012**


Legal Name of Organization New Milford Public Schools	Date of Incorporation 1712
Address of Organization 50 East Street New Milford, CT 06776	Telephone / Fax Numbers 860-355-8406 860-210-4132 (fax)
Chief Executive Officer (CEO) / Executive Director Name Dr. Jean-Ann C. Paddyfote, Superintendent	Agency Website www.newmilfordps.org
Contact for application (if different from CEO/Executive Director) Mr. Joshua Smith	Contact Title Assistant Superintendent
Contact E-mail address smith_joshua@newmilfordps.org	Contact Telephone / Fax Numbers 860-354-3235
Organizational Budget for Current Fiscal Year \$57,194,266	Organizational Budget for Last Fiscal Year \$56,945,211
Project Name Pre-K/Kindergarten Transition	Period of time in which funds will be spent From: September 2012 To: June 2013
Total Project Cost \$ 9,165	Amount requested from Foundation \$ 9,165
Estimated # of people to be served by this project per year 350 students and families	Population served (e.g. children, unemployed, etc) Pre-K and Kindergarten Students

Is applicant a public institution or private tax-exempt organization under Sections 501(c)(3), 501(c)(4) or 501(c)(6) of the Internal Revenue Code? Yes ☒ No ☐ (Please provide copy of verification of status)

Organizational Revenue Sources:

☒ % Government ☐ % Grants (Foundation) ☐ % Individual Gifts, membership
☐ % United Way ☐ % Membership ☐ % Special Events Proceeds
☐ % Earned income, fees ☐ % Investment Income ☐ % Other

 6/1/12 Wendy A. Faulenbach, Board Chair
 Signature of Board Chair OR copy of Resolution Indicating Board Approval/Date* Print Name and Title

 6/1/12 Dr. Jean-Ann C. Paddyfote, Superintendent
 Signature of Executive Director (or equivalent)/Date Print Name and Title

Form must be completed electronically. Please send one copy by email to: grants@connctf.org

Please mail two signed hardcopies to: Connecticut Community Foundation / 43 Field Street / Waterbury, CT

* The Board will approve this grant at their next scheduled meeting on June 12, 2012.

New Nutrition Standards for School Menus (Effective July 1, 2012)

COMPARISON OF CURRENT AND NEW REGULATORY REQUIREMENTS UNDER THE U.S. DEPARTMENT OF AGRICULTURE'S (USDA) FINAL RULE Nutrition Standards in the National School Lunch Program (NSLP) and School Breakfast Program (SBP)

National School Lunch Program Meal Pattern		
Food Group	Current Requirements K-12	New Requirements K-12
Fruit and Vegetables	<ul style="list-style-type: none"> • ½ to ¾ cup of fruit and vegetables combined per day 	<ul style="list-style-type: none"> • ¾ to 1 cup of vegetables per day • ½ to 1 cup of fruit per day • Students are allowed to select ½ cup fruit or vegetable under offer versus serve (OVS)
Vegetables	<ul style="list-style-type: none"> • No specifications as to type of vegetable subgroup 	<ul style="list-style-type: none"> • Weekly requirement for <ul style="list-style-type: none"> ▶ dark green ▶ red/orange ▶ beans/peas (legumes) ▶ starchy ▶ other (as defined in the 2010 Dietary Guidelines)
Meats/Meat Alternates (M/MA)	<ul style="list-style-type: none"> • 1.5 to 2 ounce equivalents (OE) (daily minimum) 	<ul style="list-style-type: none"> • Daily minimum and weekly ranges <ul style="list-style-type: none"> ▶ Grades K-5: 1 OE minimum daily (8-10 OE weekly) ▶ Grades 6-8: 1 OE minimum (9-10 OE weekly) ▶ Grades 9-12: 2 OE minimum daily (10-12 OE weekly)
Grains	<ul style="list-style-type: none"> • 8 servings per week (minimum of 1 serving per day) 	<ul style="list-style-type: none"> • Daily minimum and weekly ranges <ul style="list-style-type: none"> ▶ Grades K-5: 1 ounce equivalents (OE) minimum daily (8-9 OE weekly) ▶ Grades 6-8: 1 OE minimum daily (8-10 OE weekly) ▶ Grades 9-12: 2 OE minimum daily (10-12 OE weekly)
Whole Grains	<ul style="list-style-type: none"> • Encouraged 	<ul style="list-style-type: none"> • At least half of the grains must be whole grain-rich beginning July 1, 2012 • All grains must be whole grain rich beginning July 1, 2014
Milk	<ul style="list-style-type: none"> • 1 cup daily • Variety of fat contents allowed, flavor not restricted 	<ul style="list-style-type: none"> • 1 cup daily • Must be fat-free (unflavored/flavored) or 1% low-fat or less (unflavored)
School Breakfast Program Meal Pattern		
Food Group	Current Requirements K-12	New Requirements K-12
Fruit	<ul style="list-style-type: none"> • ½ cup per day (vegetable substitution allowed) 	<ul style="list-style-type: none"> • Beginning school year 2014-15, 1 cup per day (vegetable substitution allowed) • Students are allowed to select ½ cup of fruit under OVS
Grains and Meats/Meat Alternates (M/MA)	<ul style="list-style-type: none"> • 2 grains or 2 meats/meat alternates or 1 of each per day 	<ul style="list-style-type: none"> • Beginning school year 2013-14, daily minimum and weekly ranges for grains <ul style="list-style-type: none"> ▶ Grades K-5: 1 ounce equivalents (OE) minimum daily (7-10 oz weekly) ▶ Grades 6-8: 1 OE minimum daily (8-10 OE weekly) ▶ Grades 9-12: 1 OE minimum daily (9-10 OE weekly) • Schools may substitute M/MA for grains after the minimum daily grains requirement is met
Whole Grains	<ul style="list-style-type: none"> • Encouraged 	<ul style="list-style-type: none"> • At least half of grains must be whole grain-rich beginning July 1, 2013 • All grains must be whole grain rich beginning July 1, 2014
Milk	<ul style="list-style-type: none"> • 1 cup daily • Variety of fat contents allowed, flavor not restricted 	<ul style="list-style-type: none"> • 1 cup daily • Must be fat-free (unflavored/flavored) or 1% low-fat or less (unflavored)

COMPARISON OF CURRENT AND NEW REGULATORY REQUIREMENTS, continued

Nutrient Standards	New Standards K-12		
Sodium <ul style="list-style-type: none"> Reduce, no set targets 	Target 1: 2014-15 <ul style="list-style-type: none"> Lunch <ul style="list-style-type: none"> ≤1,230mg (K-5) ≤1,360mg (6-8) ≤1,420mg (9-12) Breakfast <ul style="list-style-type: none"> ≤540mg (K-5) ≤600mg (6-8) ≤640mg (9-12) 	Target 2: 2017-18 <ul style="list-style-type: none"> Lunch <ul style="list-style-type: none"> ≤935mg (K-5) ≤1,035mg (6-8); ≤1,080mg (9-12) Breakfast <ul style="list-style-type: none"> ≤485mg (K-5) ≤535mg (6-8) ≤570mg (9-12) 	Final Target: 2022-23 <ul style="list-style-type: none"> Lunch <ul style="list-style-type: none"> ≤640mg (K-5) ≤710mg (6-8) ≤740mg (9-12) Breakfast <ul style="list-style-type: none"> ≤430mg (K-5) ≤470mg (6-8) ≤500mg (9-12)
Calories (minimum levels only) Traditional Menu Planning <ul style="list-style-type: none"> Lunch <ul style="list-style-type: none"> 633 (grades K-3) 785 (grades 4-12) 825 (optional grades 7-12) Breakfast <ul style="list-style-type: none"> 554 (grades K-12) Enhanced Menu Planning <ul style="list-style-type: none"> Lunch <ul style="list-style-type: none"> 664 (grades K-6) 825 (grades 7-12) 633 (optional grades K-3) Breakfast <ul style="list-style-type: none"> 554 (grades K-12) 774 (optional grades 7-12) Nutrient Based Menu Planning <ul style="list-style-type: none"> Lunch <ul style="list-style-type: none"> 664 (grades K-6) 825 (grades 7-12) 633 (optional grades K-3) Breakfast <ul style="list-style-type: none"> 554 (grades K-12) 618 (optional grades 7-12) 	Calorie Ranges (minimum and maximum levels) Only food-based menu planning allowed <ul style="list-style-type: none"> Lunch <ul style="list-style-type: none"> 550-650 (grades K-5) 600-700 (grades 6-8) 750-850 (grades 9-12) Breakfast <ul style="list-style-type: none"> 350-500 (grades K-5) 400-550 (grades 6-8) 450-600 (grades 9-12) 		
Saturated Fat <ul style="list-style-type: none"> <10% of total calories 	Saturated Fat <ul style="list-style-type: none"> <10% of total calories 		
Trans Fat <ul style="list-style-type: none"> No limit 	Trans Fat <ul style="list-style-type: none"> New specification: zero grams per serving (nutrition label) 		

For more information, see the Connecticut State Department of Education's (CSDE) Meal Patterns Web page at <http://www.sde.ct.gov/sde/cwp/view.asp?a=2626&q=333770> or contact the CSDE Bureau of Health/Nutrition, Family Services and Adult Education, 25 Industrial Park Road, Middletown, CT 06457 (see <http://www.sde.ct.gov/sde/cwp/view.asp?a=2626&q=333770>).

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NEW MILFORD PUBLIC SCHOOLS

Food and Nutrition Services Department


22 Hipp Road

New Milford, Connecticut 06776

(860) 354-3712 · FAX (860) 354-3712



Sandra Sullivan, RD, CD-N
Director

To: Gregg A. Miller
From: Sandra Sullivan 
Date: May 25, 2012

Re: School Lunch Price Increases for Fiscal Year 2012-2013

The U.S. Department of Agriculture (USDA) has mandated that school districts participating in the National School Lunch Program ensure sufficient funds are provided to the nonprofit school food service account for lunches served to students not eligible for free or reduced price meals. According to the USDA, there are two ways to meet this requirement: either through the prices charged for “paid” lunches or through other non-Federal sources provided to the nonprofit school food service account.

Since the school nutrition program is self-supporting and does not rely on any BOE funding, it is necessary to increase the price of the paid lunch next school year to meet the new USDA requirements. This was determined by using special formulas that were provided by the USDA to determine if the price of the school lunch is too low. Therefore, pursuant to these mandatory guidelines I am recommending the following price increases:

Elementary, including Sarah Noble:	Old Price: \$2.25	New Price: \$2.35
Schaghticoke and High School Lunch:	Old Price: \$2.50	New Price: \$2.60
Schaghticoke and High School Deli Bar:	Old Price: \$3.00	New Price: \$3.10
High School Premium Meal:	Old Price: \$3.50	New Price: \$3.60

cc: Dr. JeanAnn Paddyfote

ANNUAL EMERGENCY PREPAREDNESS REPORT 2011 - 12

BOE Policy 5141.6 stipulates that “An annual report will be provided to the Board of Education that summarizes activities throughout the school district in implementation of the all hazard response framework.” It is the purpose of this document to review the past year.

The Director of Fiscal Services has been given the responsibility for Emergency Preparedness. The Assistant Facilities Manager and the one (1) School Resource Officer now shared between the High School and Schaghticoke are members of the team as are the administrators. The local Emergency Preparedness Director and the Assistant Chief of Police are also valuable assets. The Director of Fiscal Services is an appointed member of the Town of New Milford’s Local Emergency Planning Committee (LEPC).

We have segmented the activities of the past year into the following four (4) categories:

Activities within the Schools

1. Fire Drills/Code Red at each school
2. Lockdowns/Code Blue at each school
3. Testing operation of the emergency generator at SNIS
4. Funding SRO at NMHS and SMS –split duties (Town funded)

Activities across the District

1. Participation in the School Messenger rapid emergency notification system
2. Security equipment identification and installation at the Central Office has been completed
3. Ongoing review of potential areas in which to improve security at each school

Collaboration with the Town of New Milford

1. Participation in the Town’s Pandemic Drill exercise
2. Continuing development of formal protocols for Transportation, Nutrition Services and Facilities in support of the Town’s Pandemic Plans
3. Participation in the H1N1 and seasonal flu vaccinations for the Town

New Milford Board of Education Central Office Activities

1. Continuing receipt of notification of relevant Federal Grant Programs
2. Registration with various websites and related sources of pertinent information

3. Director of Fiscal Services is still working on obtaining accreditations in DEMHS course (NIMS IS-100.SCa) Introduction to the Incident Command Systems for Schools

The foregoing is a summary and, as such, does not include all activities, but rather is offered to provide a view of the breadth and scope of activities covered.

Respectfully submitted,

Gregg A Miller

Gregg A Miller
Director of Fiscal Services
June 1, 2012

NEW MILFORD PUBLIC SCHOOLS
Office of the Assistant Superintendent
50 East Street
New Milford, Connecticut 06776
(860) 354-3235 FAX (860) 210-2643



Maureen E. McLaughlin Ph. D.
Assistant Superintendent of Schools

TO: JeanAnn C. Paddyfote, Ph.D.
FROM: Maureen E. McLaughlin, Ph.D.
DATE: May 25, 2012
RE: Annual Wellness Report

The Wellness Committee met three times this year as a full group and three additional times as a subgroup working on "Spring into April." Our membership included representatives from New Milford Hospital, the health department, the safety committee, food services, school administration, parents, and staff from all six schools.

Accomplishments

- Our most aggressive accomplishment was the development of a health awareness campaign that reached beyond the schools into the community. We involved the schools, the hospital, the Platt Center, and fitness centers in town to provide activities and incentives during the month of April that focused on a healthy lifestyle.
- Gerry Lukovits chaired a subcommittee to pursue a grant through the United Way of Western CT to reduce childhood obesity by stabilizing Body Mass Index (BMI) scores. We were notified that the amount of the grant was decreased. It was decided that the first year the money would be used to establish a Wellness Center at a pediatric office in New Milford.
- A health teacher was added to the budget in order to meet the state regulation that health education instruction be provided in-part by a certified teacher in health education at the elementary level. She is working in the four elementary/intermediate schools.
- The fifth grade Walking Project was done again this year.
- We completed our review of the district's Wellness Policy to assess how it is being followed in each school.

Goals for 2012-2013

- Now that we have gone through the Wellness Policy at the district level and determined where each school stands, we need to review our findings and assure that all the schools are in compliance with the policy.

- A decision needs to be made whether "Spring into April" should continue next year. Do we need more community involvement or should we just perfect what was begun this year? Was all the work done by a few on the committee worth the effort?



John J. McCarthy Observatory



May 31, 2012

Board of Directors

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Kibby Ginn

Cecilia Page

Jeffrey Miskie

Ms. Wendy Faulenbach
Chairperson
New Milford Board of Education
50 East Street
New Milford, CT 06776

Dear Ms. Faulenbach,

It is with sincere pleasure that I deliver the John J. McCarthy Observatory Corporation's 2011-2012 Annual Operations Report per the Memorandum of Understanding between our organizations dated April 26, 2005.

The 2011-2012 school year has been a landmark year for the McCarthy Observatory. We have enjoyed a very significant increase in visiting group sessions – especially in the fine weather of the mild months in the 2012 calendar year to date. It is heartening to see the increased facility usage, and especially the very noticeable increase in young people's knowledge of the heavens when they visit. In addition, the plans that we described in last year's report are coming to fruition as this is being written. The construction of "Galileo's Garden" is on track and is already being utilized for outdoor class visits. The Garden will enjoy major additions in the next few months, highlighted by the Kathleen Fischer Sundial. The garden and sundial will be dedicated on June 9, which also planting day for this year's student sunflowers. The "1,000 Suns for New Milford" sunflower project has proven to be a huge hit with young students.

With several new members and very well received ongoing programs that continue to be refined, our goals of supporting the schools and the community continue to be realized in new ways, and we pledge to continue on that path

This year has been most rewarding for our growing volunteer staff, and we thank you for renewing our excellent agreement for another year.

Sincerely,

Montgomery C. Robson
President

John J. McCarthy Observatory Corporation

John J. McCarthy Observatory Corporation
2011-2012 Annual Operations Report



Photo courtesy of David Spagnola

12 years of exciting students to science

John J. McCarthy Observatory Corporation

2012 Annual Operations Report

Introduction

The John J. McCarthy Observatory Corporation (JJMOC) has during this year successfully fulfilled its obligations as specified by the "Memorandum of Understanding" (MOU) between JJMOC and the New Milford Board of Education (NMBOE). This agreement, dated April 26, 2005, set forth a structure and operational plan to ensure that the John J. McCarthy Observatory at the New Milford High School (NMHS) and the John J. McCarthy Planetarium at the Sarah Noble Intermediate School (SNIS) are maintained in an operational state and utilized to further science literacy and critical thinking skills through education and public outreach.

Following are highlights of volunteer accomplishments for this school year:

Educational Support

Based on the model developed by the School Advisory Board as set forth in the MOU, our in-school offerings for curriculum support continue to be well accepted by teachers, and we have been able to sustain our volunteer staff participation in the schools delivering support programs. With this level of programs and participating team members we have conducted over 50 classroom science sessions this school year. The Astronomy to Go (ATG) lessons continue to receive high praise from the SNIS faculty and students alike.

The SNIS Planetarium has continued to be used very broadly, with many teachers independently using it as a planetarium and as a multi-media room, in addition to our ATG sessions. The astronomy software simulators and individual presentations continue to be updated to maintain currency with the rapid pace of discovery in space science.

We have had visits from school groups from Sherman and Washington Montessori schools this spring to the observatory, as well as continuation of the exciting K-3rd grade sunflower project that is mentioned in more detail below. In addition, the astronomy class at NMHS has been fully supported this year.

JJMOC continues publishing a monthly Astronomy Calendar that is distributed to well over 100 teachers and staff of the school system. This has proven to be a very well accepted document, and readership continues to grow.

We have also been active in supporting the 6th grade students in Brookfield, and gave presentations to every one of those students at Whisconier School this year.

Galileo's Garden Progress

An ongoing project that began in 2010 is construction of an "outdoor classroom" in a garden area to be known as "Galileo's Garden". This 3,000 square foot area is an extension of our outdoor teaching space, for supporting student daytime activities as classes and other visiting groups come to the facility.

A significant portion of the garden classroom space was completed in 2010 and 2011, including placement of six eight-foot granite benches, construction of a 15 foot diameter patio and circular granite bench surrounding the scale solar system sun, constructing a "black hole" sculpture of granite, planting a lawn, laying bluestone walkways from the observatory to the activity areas, construction of a large sunflower garden inside a raised stone wall, and a significant amount of planting of perennial flower/plant borders, shrubs, bushes and dwarf trees.

The spring of 2012 is continuing the garden development, thanks to a generous \$2,500 grant from the Meserve Fund. A comprehensive garden design plan has been done for us by Dickson DeMarche - FASLA, of LaurelRock in Wilton, CT as a gift to the observatory, and it has provided a wonderful roadmap to finish the garden area. Completion of this major phase of the garden will occur over the summer months. We are also gaining support from Master Gardeners in the area, and anticipate that support to grow as we proceed. The Garden will be dedicated on June 9th at 3:00 PM, along with the Sundial described in this document.



Kathleen Fischer Sundial

As a memorial to a great science teacher and dear friend Kathleen Fischer, who was the inspiration for the Observatory from the beginning and an active supporter and Board Member, we have constructed a large stainless steel sundial at the Observatory that will be named the Kathleen Fischer Sundial.

The sundial is currently in the final stages of fabrication and installation, after having been designed in a CAD system and evaluated for proper strength. A full-scale bronze replica of Galileo's original telescope is incorporated into the design. It is a highly accurate device, and a well-proven teaching tool for students to learn about celestial motion and our concept of time. The sundial is unique in design and will be adjustable to be able to display "sun time" and "clock time", for both EST and EDT seasons. The Fischer Sundial will be dedicated on June 9 at 3:00 PM, along with Galileo's Garden.



Volunteer/Sundial Engineer Jeff Chodack and Fabricator Ryan Blessey at work

Student Sunflower Gardens: “A Thousand Suns for New Milford”

Thanks to a very generous \$4,500 “Toolbox for Education” grant by Lowe’s Corporation, last spring we built a large stone sunflower garden, and 1,600 students from all New Milford pre-K through third grade classes planted sunflower seeds in their classrooms and also planted seeds to take home. We provided them 60 varieties of seeds, from giant 14-16 foot stalks with giant flower heads to dwarf varieties that yield dozens of blooms. They were planted in June, and grew into an amazing display that lasted for months. In the fall, student groups from Hill and Plain visited and helped harvest seeds for this year’s planting, learning much about the growing cycle in the process.

This was a real success, and all the schools were eager to do this again in 2012! Planting has been completed in the schools, and the observatory garden transplanting will be on June 9. The Children’s Center students are also participating this year, planting seeds to take home and to plant in the garden area. This will be an annual program, with seeds saved from year to year. The school PTO’s, through the Science Cart project, are assisting greatly in this exciting project.



August 2011 – huge sunflowers



NASA Space Mission Artifacts

The Observatory team was successful in getting the New Milford School System approved to be recipients of NASA space program artifacts, and we have actively pursued acquiring objects from the Space Shuttle program. We have received an insulating tile from the Space Shuttle program, and are awaiting delivery of a “flown” Shuttle nose wheel, tire and brake assembly that we have been chosen to receive. The distribution of these artifacts was deferred until the end of the shuttle program, but we hope to receive this structure this year. This will compliment the flown main landing gear tire that has been such a great hit with area students. We anticipate receiving further artifacts from NASA manned space programs as NASA resumes their program of releasing artifacts to eligible institutions.

Volunteer projects

Our volunteer team has been, engaging in new astronomy-related activities to hone skills and provide more tools to support our mission with students. Here are highlights of two challenging and exciting projects:

- **Mirror/telescope making:**

Several volunteers and students have been working on making their own telescope mirrors, with excellent progress this year including two that have been completed and coated with extraordinarily high quality. This is a complicated and challenging technical process involving arduous labor and



precise quality measurements throughout. The mirrors range in size from 4” to 24” Two new mirror/telescope projects began this year, and two were completed. Teacher Cecilia Page (pictured here) completed an 8” telescope/mirror system and entered it in a world-class telescope making event called Stellafane in Vermont in July where she won First Prize for her spectacular mirror, and Third Prize for telescope mechanics!

We plan to engage more students in mirror-making projects in the future, as our skills continue to grow. The thrill of seeing the heavens with a quality instrument that was made by the viewer is a spectacular one. This is all possible now in New Milford.

- **Deep space imaging**

With the acquisition last year of a set of “science-grade” imaging filters, and our installation of new astronomy software tools that are used at the major observatories, several volunteers have been honing their skills in deep space imaging of galaxies and nebula, as well as learning the process of photometric measurement of exoplanets transiting their host stars. Both areas of research have shown very promising results, and will enable us to mentor a broader range of student research.

In addition, we have redesigned the JJMO computer network, with a new server, much larger and more reliable data archiving capability, and a totally new and far superior website. This website is based on the latest technologies that allow for easy and fast updating, much easier navigation, and the ability to provide much more information such as photo journals of various activities and plans. We have also upgraded the weather reporting system on the website, and the Observatory is now a weather station on the Weather Underground network, delivering very up-to-date and accurate weather for the location. With the help of the school system IT team, we were also able to increase the speed of the internal network, and integrate wi-fi into the facility. We now have a far more robust systems environment to support our users, the volunteers, and web followers of JJMO.

Ongoing Public Outreach

JJMO continues to operate as an “open” observatory that can be visited at any time, with or without an appointment, as long as volunteer operators are present. This policy has continued to attract many visiting groups and individuals, with a substantial increase this school year in visiting groups. The staff has continued to grow this year, in number of volunteers and in skills and knowledge of the science of astronomy.

The Second Saturday Stars events, held on the second Saturday of each month, continue to grow in popularity. During the SSS events, an astronomy or science-related presentation is delivered to attendees in the observatory’s “warm” room while other visitors look through either the main observatory instrument or any of the telescopes and binoculars on the SkyDeck.

Our Adult Education program was held this year for both the fall and spring courses. We had excellent response, and were able to recruit two very fine new volunteers with science backgrounds through the adult ed courses. We will continue that program in the coming school year.

We continue to publish a comprehensive monthly Calendar/Almanac to “Friends of the McCarthy Observatory” via email to over 600 families each month.

We have continued our membership in the NASA Museum Alliance Group, which allows us to receive advanced information and presentation materials for major NASA press events, outstanding posters and student handouts on all facets of space exploration, and provides other special opportunities.

Board Membership

Cecilia Page became a Board member this year, and has brought her energy and great skill as a teacher to the Board. She is moving on to Boston this summer, but will remain on the Board and be a frequent visitor to New Milford and remain active in JJMO planning and activities.

Donated Equipment and Facility Upgrades

As a condition of the MOU, JJMOC donates any capital assets it acquires to the NMBOE. JJMOC has acquired and now donates the following assets acquired this year:

- A new server for the JJMO network - \$3,000
- Four one-terabyte hard drives for archiving on the new server - \$1,000
- Laser Collimator – donated by vendor “Hotech” - \$145

Facilities

JJMOC has continuously maintained the Observatory, SkyDeck, and Planetarium facilities in excellent operational condition and has provided full staffing to host many events at the observatory and the planetarium. Our record of never having an event cancelled due to either equipment maintenance or staffing issues remains intact since our opening in 2000. We place a continued emphasis on safety, ADA compliance, and on the well being of all visitors. We are now faced with the need to replace the dome control hardware that was installed in 2000. This electronic equipment has gone beyond its useful life after 12 years, and must be replaced as normal maintenance. A proposal for new equipment and installation has been received with a cost quote of \$9,500. This is a far superior equipment package to what was available in 2000. If the funds are available, the manufacturer is prepared to install the replacement system during the summer period, ready for operation before the new school year.

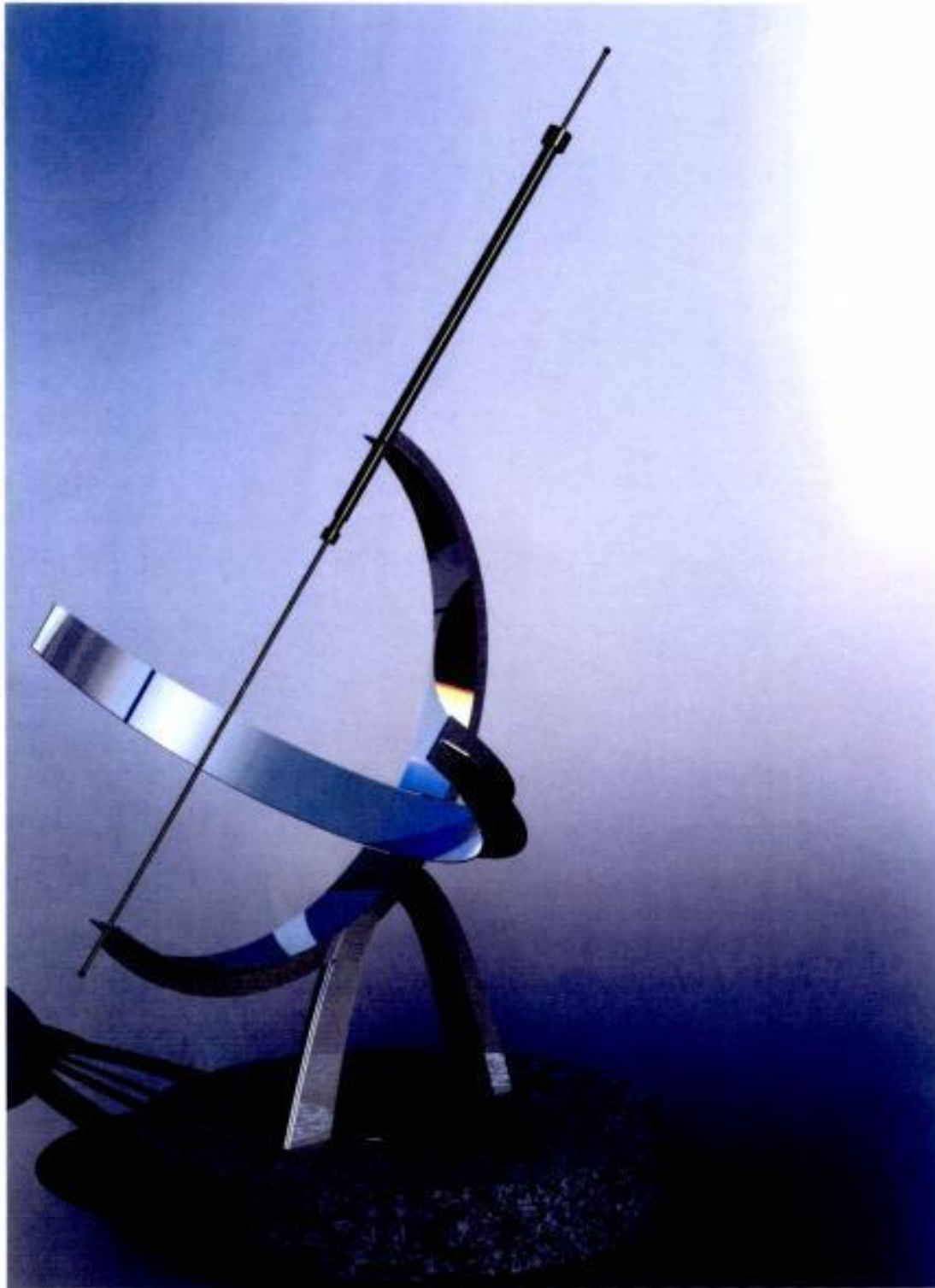
The Future

The 2011-2012 MOU year has been a success for our team, the teachers and students we support, and the public. The new systems technology introduced, the progress on our outdoor activity area known as “Galileo’s Garden”, the completion of the Kathleen Fischer Sundial and the success of the scale Solar System make us well positioned for the next stage of growth in exciting students to science. We greatly appreciate the fine support we have from the town and school leaders and especially the teachers and school PTO teams, who give us so much support and guidance throughout the year.

Looking to the future, there is much on our horizon, as new opportunities continue to arise. Several garden sculptures aimed at helping teach astronomy principles are appealing to us. Developing lessons utilizing the sundial for different age groups are planned. The garden area will evolve further, with a richer set of activities for student groups of several grade levels. We expect there will be numerous additional lessons and activities, and possibly additional space exploration artifacts donated by NASA this coming year.

All of what we do is made possible by the continued support of the public, the teachers, the administrators and most importantly the New Milford Board of Education. We eagerly anticipate what we can do together this coming year and beyond.

The Kathleen Fischer Sundial – dedication on June 9 at 3:00 PM



The Kathleen Fischer Sundial
Height – nine feet
Span – five feet
Materials – Stainless Steel and Bronze

NEW MILFORD HIGH SCHOOL
MEMORANDUM
Office of the Assistant Principal

To: Dr. JeanAnn Paddyfote, Superintendent
From: Suzi Greene
Date: 6/4/12
Re: Perkins Grant 2012-2013

New Milford High School has again applied for monies for the Perkins Grant for the next school year. Perkins monies are targeted for Business and Vocational Education programs. The many programs under this umbrella include the following:

- Medical Technology which includes Allied Health, Sports Medicine, Medical Careers
- Media Productions
- Desktop Publishing (Cut, Paste & Copy)
- Business Computer Applications along with Web Design and Accounting II
- Child Development
- Marketing, Marketing II
- Internship Program
- Introduction to Woodworking
- AutoCAD
- Personal Finance, Personal Finance II

This past year we were given approximately \$31,000 for our various Business/Vocational Education and Enterprise programs. We were able to purchase site licenses for the Personal Finance course; Smart Boards for Medical Careers, Marketing, and Early Childhood; and new equipment for Woodshop, replacing equipment that is at least 10 years old. We also continued to equip the CP&C area with mini Mac computers.

This new grant for 2012-2013, with our request for approximately \$31,000 includes instructional supplies for our Medical Careers course and equipment to enhance our Early Childhood Education programs. We are also continuing to update our instructional supplies and equipment for our AutoCAD and Woodshop courses. We will continue to utilize technology with a request in both our Personal Finance and CP & C for Netbooks and MacBook Pro.

ED 114 FISCAL YEAR 2013

BUDGET FORM

FUNDING STATUS:

GRANTEE NAME: New Milford High School		VENDOR CODE:
GRANT TITLE: CARL D. PERKINS CAREER AND TECHNICAL EDUCATIONAL IMPROVEMENT ACT OF 2006		
PROJECT TITLE: SECONDARY BASIC GRANT		
CORE-CT CLASSIFICATION: FUND: 12060	SPID: 20742	PROGRAM: 84010
BUDGET REFERENCE: 2013		CHARTFIELD1: 170002
		CHARTFIELD2:
GRANT PERIOD: 7/1/2012 - 6/30/2013		AUTHORIZED AMOUNT: \$30675.00
AUTHORIZED AMOUNT by SOURCE:		
LOCAL BALANCE: \$	CARRY-OVER DUE:\$	CURRENT DUE: \$
CODES	DESCRIPTIONS	BUDGET
111A	ADMINISTRATOR/SUPERVISOR SALARIES	
111B	TEACHERS	5000.00
112A	EDUCATION AIDES	
112B	CLERICAL	300.00
119	OTHERS	
200	PERSONAL SERVICES-EMPLOYEE BENEFITS	
321	TUTORS	
322	IN SERVICE	1000.00
323	PUPIL SERVICES	
330	OTHER PROFESSIONAL TECHNICAL SERVICES	
510	PUPIL TRANSPORTATION	1000.00
580	TRAVEL	
590	OTHER PURCHASED SERVICES	
611	INSTRUCTIONAL SUPPLIES	6694.00
641	TEXTBOOKS	
700	PROPERTY	16681.00
940	INDIRECT COSTS	
	TOTAL	\$30675.00
XANR	AGRICULTURE AND NATURAL RESOURCES	
XAVC	ARTS, AUDIO VIDEO TECH, AND COMM. SERVICES	3764.00
XBAS	BUSINESS AND ADMIN. SERVICES	800.00
XCON	CONSTRUCTION	6322.00
XETS	EDUCATION AND TRAINING SERVICES	1070.00
XFS	FINANCIAL SERVICES	12795.00
XHS	HEALTH SERVICES	2177.00
XHSS	HUMAN SERVICES	
XHT	HOSPITALITY & TOURISM	
XITS	INFO. TECH. TELECOM. SERVICES	800.00
XLP	LEGAL AND PROTECTIVE SERVICES	
XMAN	MANUFACTURING	
XPAG	PUBLIC ADMINISTRATION/GOVERNMENT SERVICES	
XSRT	SCIENTIFIC RESEARCH, ENGR. AND TECH SVCS.	
XTDL	TRANSPORTATION, DIST. AND LOGISTICS SVCS.	
XWRS	WHOLESALE/RETAIL SALES AND SERVICES	

ORIGINAL REQUEST DATE

REVISED REQUEST DATE

STATE DEPARTMENT OF EDUCATION
PROGRAM MANAGER AUTHORIZATIONDATE OF
APPROVAL

DRAFT

Distributed at Operations Mtg.

				NMBOE			
				Proposed Budget Cuts			
				Fiscal 2012/2013			
CC	Obj	Prog	Description	Item	Original Budget	Reduction Amount	Revised Budget
4	339	2120	Pur Svc	Duplicate-CMT Office Help	\$2,000	\$2,000	\$0
	611		Supplies	10% Reduction across all cost ctrs.	\$565,214	\$56,521	\$508,693
15	511	2710	Transportation	Eliminate four smaller capacity buses and replace with two mid-sized 54 capacity buses	\$3,385,316	\$100,000	\$3,285,316
15	200	2950	Medical	Add'l Saving's	\$6,627,205	\$50,000	\$6,577,205
	641		Text Consumable	10% Reduction across all cost ctrs.	\$58,095	\$5,810	\$52,286
	642		Text Non Consumable	10% Reduction across all cost ctrs.	\$51,588	\$5,159	\$46,429
	644		Texts replacements	10% Reduction across all cost ctrs.	\$80,256	\$8,026	\$72,230
	645		Library	10% Reduction across all cost ctrs.	\$100,858	\$10,107	\$90,751
	646		Workbooks	10% Reduction across all cost ctrs.	\$64,114	\$6,411	\$57,703
17	733	7002	Capital	Technology-Smart Response set	\$272,150	\$1,423	\$270,727
14	624	2620	Oil	Lock-In savings	\$355,512	\$4,543	\$350,969
Totals:					\$11,562,308	\$250,000	\$11,312,308
Referendum approved \$ cuts:						\$250,000	

**New Milford Board of Education
Operations Sub-Committee Minutes
June 5, 2012
Lillis Administration Building, Room 2**

Present: Mr. Thomas McSherry, Chairperson
Mrs. Wendy Faulenbach
Mr. David Lawson
Mrs. Lynette Celli Rigdon

Absent: Mr. William Wellman

Also Present: Dr. JeanAnn C. Paddyfote, Superintendent of Schools
Ms. Ellamae Baldelli, Director of Human Resources
Mr. Gregg Miller, Director of Fiscal Services
Mr. Daniel DiVito, Director of Technology
Mrs. Adele Johnson, Director of Pupil Personnel & Special Services
Mrs. Sandra Sullivan, Director of Food Services

GEORGE C. BUCKBEE
TOWN CLERK

2012 JUN -7 P 4: 03

NEW MILFORD, CT

1.	Call to Order The meeting of the New Milford Board of Education Operations Sub-Committee was called to order at 7:30 p.m. by Mr. McSherry. Mrs. Faulenbach was seated in the absence of Mr. Wellman.	Call to Order
2.	Public Comment <ul style="list-style-type: none"> None 	Public Comment
3.	Discussion and Possible Action <ul style="list-style-type: none"> Mr. McSherry asked for a motion to amend the agenda to include the Perkins Grant, which was submitted today, as item 3.E. <p>Mrs. Faulenbach moved to amend the agenda to add the Perkins Grant as item 3E. Motion seconded by Mr. Lawson, and passed unanimously.</p> <p>Mr. McSherry moved item 3.F to the top for discussion.</p>	Discussion and Possible Action <p>Motion made and passed unanimously to amend the agenda to add the Perkins Grant as item 3.E.</p>
F.	Food and Nutrition Services <p>1. Compliance Audit Update</p> <ul style="list-style-type: none"> Mrs. Sullivan stated that a state level review takes place every five years. An audit was conducted on April 24 and 25, 2012 at Hill and Plain School and Sarah Noble Intermediate 	Food and Nutrition Services <p>1. Compliance Audit Update</p>

	<p>School. The schools were selected for audit based on their free and reduced lunch population. A site visit took place during the breakfast and lunch service. The auditors also reviewed: the procurement of all items, that all products are domestic when available, all menus are in compliance, and that all paperwork and tracking of free and reduced lunch eligibility is accurate. Mr. Miller stated that Food Service received a glowing report from the auditors. Comments included that the menus showed a nice variety, that the Food Service Director was knowledgeable and dedicated, that the staff had an excellent rapport with students and staff, and that point of sale went well.</p> <p>2. New Nutrition Standards for School Menus (Effective July 1, 2012)</p> <ul style="list-style-type: none"> • Mrs. Sullivan stated that the US Department of Agriculture has issued new standards effective July 1, 2012 relating primarily to the types and amounts of fruits and vegetables in school lunches. Every reimbursable meal must have a fruit or vegetable. Mrs. Sullivan is concerned about the impact on food costs. • Mr. McSherry asked how this would be enforced. Mrs. Sullivan said students would be encouraged to go back and pick a fruit or vegetable and that Food Service would need to be creative in the variety offered. <p>3. School Lunch Price Increases</p> <ul style="list-style-type: none"> • This is a mandated price increase from the US Department of Agriculture to ensure school lunch equity. To meet the mandate, prices must be raised at least ten cents per lunch. Mr. Miller is concerned that if prices are raised only ten cents, another increase may be necessary next year. He stated that some districts do a higher increase to avoid the possibility. 	<p>2. New Nutrition Standards for School Menus (Effective July 1, 2012)</p> <p>3. School Lunch Price Increases</p>
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	<ul style="list-style-type: none"> • Mr. McSherry asked if the program was sustaining itself now before the increase and Mrs. Sullivan said it was. Mr. Miller cautioned that the infrastructure is starting to age and repairs are increasing. He will be working with Mrs. Sullivan over the summer on a capital plan for Food Service. • Mrs. Faulenbach asked if there was any way to estimate how an increase might cut down on participation and Mrs. Sullivan said not really, but that any increase usually brings an initial decrease. Mr. Miller stated that Mrs. Sullivan had done some cost comparisons to other towns in our DRG and that New Milford's price is on the low end. • Mr. McSherry asked Mrs. Sullivan for a recommendation and she said she was fine with ten cents. <p>Mrs. Faulenbach moved to bring a recommendation of a ten cent school lunch price increase beginning July 1, 2012 to the full Board for approval. Motion seconded by Mrs. Celli Rigdon and passed unanimously.</p> <p>A. Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence as of June 1, 2012</p> <ul style="list-style-type: none"> • Ms. Baldelli said the Exhibit showed a few more retirements. She also said that there may be a few more new hires before the Board meeting on Tuesday. • Mr. Lawson stated that he would be recusing himself in the belief that the Exhibit would be moving forward. • Mrs. Celli Rigdon asked Ms. Baldelli if she thought there would be more moves coming before the end of the year and Ms. Baldelli stated that, if so, she thought they would be minor. 	<p>Motion made and passed unanimously to bring a recommendation of a ten cent school lunch price increase beginning July 1, 2012 to the full Board for approval.</p> <p>Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence as of June 1, 2012</p>
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<p>Mrs. Faulenbach moved to bring Exhibit A: Personnel - Certified, Non-Certified Appointments, Resignations and Leaves of Absence as of June 1, 2012 to the full Board for approval. Motion seconded by Mrs. Celli Rigdon.</p> <p>Motion passed 3-0-1. Yes: Mrs. Faulenbach, Mr. McSherry, Mrs. Celli Rigdon Abstain: Mr. Lawson</p> <p>B. Monthly Reports</p> <ol style="list-style-type: none"> 1. Purchase Resolution D-647 2. Budget Position as of May 31, 2012 3. Request for Budget Transfers <ul style="list-style-type: none"> • Mr. McSherry asked if the SmartBoards were an end-of-year purchase and Mr. Miller said yes. • Mr. Lawson asked if Wholesale Computers was a Connecticut company and Mr. DiVito said yes; it was the bid award. • Mrs. Faulenbach asked if the legal cost was the retainer and Mr. Miller said yes. • Mrs. Celli Rigdon asked for a projection on the end-of-year balance and Mr. Miller said it was favorable, just under \$800,000 today. • Mrs. Faulenbach asked about revenues and Mr. Miller said they were running along projections. He said utilities are favorable right now. Oil was locked in for next year at four cents less than budgeted. • Mr. McSherry asked about the big swing in unemployment cost and Mr. Miller said it tended to be very changeable so was difficult to predict. • Mr. Lawson asked why SNIS was buying math journals so late in the year. Dr. Paddyfote stated that perhaps it was to offset cuts coming next year. <p>Mrs. Celli Rigdon moved to bring the monthly reports: Purchase Resolution D-647, Budget Position as of</p>	<p>Motion made and passed to bring Exhibit A: Personnel - Certified, Non-Certified Appointments, Resignations and Leaves of Absence as of June 1, 2012 to the full Board for approval.</p> <p>Monthly Reports</p> <ol style="list-style-type: none"> 1. Purchase Resolution D-647 2. Budget Position as of May 31, 2012 3. Request for Budget Transfers <p>Motion made and passed unanimously to bring the monthly</p>
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	<p>May 31, 2012, and Request for Budget Transfers to the full Board for approval. Motion seconded by Mrs. Faulenbach and passed unanimously.</p>	<p>reports: Purchase Resolution D-647, Budget Position as of May 31, 2012, and Request for Budget Transfers to the full Board for approval.</p>
C. Gifts & Donations	<p>1. Exhibit B: PTO Gifts</p> <p>Mr. Lawson moved to bring Exhibit B: PTO Gifts and Donations to the full Board for approval. Motion seconded by Mrs. Celli Rigdon and passed unanimously.</p>	<p>Gifts & Donations</p> <p>1. Exhibit B: PTO Gifts & Donations</p> <p>Motion made and passed unanimously to bring Exhibit B: PTO Gifts and Donations to the full Board for approval.</p>
D. Bid Awards	<p>1. Milk</p> <ul style="list-style-type: none"> Mrs. Sullivan stated that there were three bidders for milk, with Marcus Dairy being the lowest. They will also provide equipment where needed. Mrs. Faulenbach asked if we had used Marcus Dairy before and Mrs. Sullivan said yes. <p>Mrs. Faulenbach moved to bring the bid award for Milk to Marcus Dairy to the full Board for approval. Motion seconded by Mrs. Celli Rigdon and passed unanimously.</p>	<p>Bid Awards</p> <p>1. Milk</p> <p>Motion made and passed unanimously to bring the bid award for Milk to Marcus Dairy to the full Board for approval.</p>
	<p>2. Student Care Workers and Job Coach Services</p> <ul style="list-style-type: none"> Mrs. Johnson stated that there were two bidders and Education Connection was much cheaper. They have also been the service provider to New Milford for many years. <p>Mrs. Faulenbach moved to bring the bid award for Student Care Workers and Job Coach Services to Education Connection to the full Board for approval. Motion seconded by Mr. Lawson and passed unanimously.</p>	<p>2. Student Care Workers and Job Coach Services</p> <p>Motion made and passed unanimously to bring the bid award for Student Care Workers and Job Coach Services to Education Connection to the full Board for approval.</p>

<p>E.</p>	<p>Grant Approvals</p> <p>1. IDEA Grant</p> <ul style="list-style-type: none"> Mrs. Johnson stated that this is an entitlement grant, based on numbers. This year, ours went up. The final number comes in the fall. A good portion of the grant goes to staffing to help meet goals. <p>Mr. Lawson moved to bring the IDEA Grant to the full Board for approval. Motion seconded by Mrs. Faulenbach and passed unanimously.</p> <p>2. CT Community Foundation: LitLinks P-3 Preschool Collaboration Grant</p> <ul style="list-style-type: none"> The committee agreed that this grant has been a tremendous success in helping with the kindergarten literacy bags. <p>Mrs. Faulenbach moved to bring the CT Community Foundation: LitLinks P-3 Preschool Collaboration Grant to the full Board for approval. Motion seconded by Mrs. Celli Rigdon and passed unanimously.</p> <p>3. Perkins Grant</p> <ul style="list-style-type: none"> Dr. Paddyfote distributed a summary of the grant which is for \$30,675. <p>Mr. Lawson moved to bring the Perkins Grant to the full Board for approval. Motion seconded by Mrs. Celli Rigdon and passed unanimously.</p> <p>Agenda Item 3.F. was discussed at the beginning of the meeting.</p>	<p>Grant Approvals</p> <p>1. IDEA Grant</p> <p>Motion made and passed unanimously to bring the IDEA Grant to the full Board for approval.</p> <p>2. CT Community Foundation: LitLinks P-3 Preschool Collaboration Grant</p> <p>Motion made and passed unanimously to bring the CT Community Foundation: LitLinks P-3 Preschool Collaboration Grant to the full Board for approval.</p> <p>3. Perkins Grant</p> <p>Motion made and passed unanimously to bring the Perkins Grant to the full Board for approval.</p> <p>Possible 2012-2013 Budget Reductions</p>
<p>G.</p>	<p>Possible 2012-2013 Budget Reductions</p> <ul style="list-style-type: none"> Dr. Paddyfote distributed a draft of suggested budget reductions for 2012-2013 for 	<p>Possible 2012-2013 Budget Reductions</p>

	<p>discussion by the Board. These suggestions included a 10% reduction to the 600 series across all cost centers, \$10,000 from the Medical account realized through a reconfiguration of initial allocation rates, lock-in savings in the oil account, and savings in transportation. Four smaller capacity buses will be replaced by two mid-sized buses. All cuts are designed foremost to preserve staff.</p> <ul style="list-style-type: none"> • Mr. McSherry and Mrs. Celli Rigdon stated that they were pleased with the proposal and suggestions from Dr. Paddyfote. • Mr. Lawson expressed concern about the supply cut since the original budget was tight. He does not want to cut staff but does want them to have the necessary supplies to do their jobs. Mr. Miller said he talked to all the principals so that they can plan ahead of time. • Mrs. Celli Rigdon asked if it was true that HPS ran out of copy paper. Mr. Miller said yes but that he had shared some from Central Office. • Mr. McSherry expressed hope that some items could be addressed with the year end budget. <p>H. End of Year Projects</p> <ul style="list-style-type: none"> • Dr. Paddyfote mentioned the dome control replacement for the observatory. • Mrs. Faulenbach stated that in prior years the year end budget looked at safety concerns and was there anything like that this year. Dr. Paddyfote said staff was interested in more access points at the elementary schools now that there is swipe access. Cameras would be welcome inside at Central Office since the building is used by so many different groups. 	
4.	Item of Information	Item of Information
A.	<p>Annual Emergency Preparedness Report</p> <ul style="list-style-type: none"> • No comments. 	<p>Annual Emergency Preparedness Report</p>

B.	Annual Wellness Report <ul style="list-style-type: none"> No comments. 	Annual Wellness Report
C.	John J. McCarthy Observatory Annual Report <ul style="list-style-type: none"> No comments. 	John J. McCarthy Observatory Annual Report
D.	Education Reform – Uniform Chart of Accounts <ul style="list-style-type: none"> Mr. Miller said that as part of education reform, the state is looking to create a uniform chart of accounts that will be used by all districts. This chart will be mandatory by July 1, 2014. The district's financial system, which we share with the town, is over twenty years old and will be difficult if not impossible to link to the state. The town is exploring new systems and will be looking to the Board of Education for cost sharing. Mrs. Faulenbach asked that the Board be kept informed of progress going forward so appropriate budgeting can take place. 	Education Reform – Uniform Chart of Accounts
E.	All-Star Transportation – Bus Inspections <ul style="list-style-type: none"> Mr. Miller stated that All-Star had its annual DMV inspection of every bus at the depot and all vehicles were found to be free of defect and in good condition. Dr. Paddyfote stated that she was pleased with the report as it speaks to the safety of our student transportation. 	All-Star Transportation – Bus Inspections
5.	Executive Session Motion made by Mr. Lawson to enter into Executive Session to discuss the employment and salary of the Director of Human Resources, Director of Fiscal Services, Director of Food Services, Director of Technology, Network Administrator, Accounting Manager, Accounting/Data Specialist, Facilities Manager, Assistant Facilities Manager, and Administrative Assistant to the Superintendent and to invite the Superintendent in.	Executive Session Motion made and passed unanimously to enter Executive Session to discuss the employment and salary of the Director of Human Resources, Director of Fiscal Services, Director of Food Services, Director of Technology, Network Administrator, Accounting Manager, Accounting/Data Specialist, Facilities

New Milford Board of Education
Operations Sub-Committee Minutes
June 5, 2012
Lillis Administration Building, Room 2

Page 9

	Seconded by: Mrs. Celli Rigdon Motion passed unanimously. The Board entered Executive Session at 8:54 p.m. The Board returned to Public Session 9:35 p.m.	Manager, Assistant Facilities Manager, and Administrative Assistant to the Superintendent.
6.	Adjourn Mrs. Faulenbach moved to adjourn the meeting at 9:36 p.m. seconded by Mr. Lawson and passed unanimously.	Adjourn Motion made and passed unanimously to adjourn the meeting at 9:36 p.m.

Respectfully submitted:



Thomas McSherry, Chairperson
Operations Sub-Committee