

**PORTAGE AREA SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
REGULAR MEETING
APRIL 9, 2014**

<u>Mr. JT Bandzuh</u>	2015_____
<u>Mrs. Cindy Brickley, Secretary</u>	2015_____
<u>Mr. Jason Corte</u>	2017_____
<u>Mr. Matthew Decort</u>	2017_____
<u>Mrs. Kathy Hough, Vice President</u>	2015_____
<u>Mr. John Jubina</u>	2017_____
<u>Mr. Christian Smith</u>	2017_____
<u>Mr. Dennis Squillario, Treasurer</u>	2015_____
<u>Mr. Erik Thrower, President</u>	2015_____
<u>Mr. Richard J. Bernazzoli</u> Superintendent of Schools	_____
<u>Mr. Ralph J. Cecere</u> Junior-Senior High School Principal	_____
<u>Mr. Christian Serenko</u> Elementary School Principal	_____
<u>Mr. Pete Noel</u> Supervisor of Special Education	_____
<u>Mr. Eric Zelanko</u> Technology and Curriculum Director/Grant Writer	_____
<u>Mr. Michael Kunko</u> Business Manager	_____
<u>Mrs. Denise Moschgat</u> Recording Secretary	_____
<u>Dennis McGlynn, Esquire</u> Solicitor	_____
<u>Leana Fordick</u> Student Representative	_____
<u>Richard Wolford</u> Student Representative	_____

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I. CALL TO ORDER

The meeting of the Portage Area Board of School Directors will please come to order. Pledge of Allegiance and a moment of silence will be led by the board Vice-President.

II. ROLL CALL

The Recording Secretary will please call the roll.

III. RECOGNITION OF VISITORS

Those who wish to speak should limit their remarks to three but no longer than five minutes.

IV. ROUTINE MATTERS

1. NEXT REGULAR MEETING

The May Committee of the Whole Meeting will be held May 14, 2014 beginning at 6:30 p.m. in the elementary school auditorium with the Regular Meeting immediately following.

2. APPROVING THE MINUTES

Motion_____Second_____Vote_____

The Administration recommends approving the March board meetings minutes. A copy of the minutes was distributed with the advance agenda.

3. REPORTS

Appalachia Intermediate Unit 08 Board Director **Kathy Hough**

Vo-Tech Operating Committee representative **JT Bandzuh**

Superintendent **Richard J. Bernazzoli**

High School Principal **Mr. Ralph Cecere**

Elementary School Principal **Mr. Christian Serenko**

Supervisor of Special Education **Mr. Pete Noel**

Director of Technology and Curriculum / Grant Writer **Mr. Eric Zelanko**

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School Solicitor **Dennis McGlynn, Esquire**

Business Administrator **Michael J. Kunko**

Student Representatives:

Points of Discussion by Board Members:

4. REPORTS: A. FINANCIAL, B. INVOICES (GENERAL FUND, CAFETERIA FUND AND ATHLETIC FUND), C. TAX COLLECTORS

Motion _____ Second _____ Vote _____
(Roll Call Vote)

A. Treasurers' Reports

A. General Fund	Page 2
B. Cafeteria Report	Page 3
C. School Wage Tax Financial Report	Page 4
D. Elementary School Activity Fund	Page 5
E. Junior / Senior High School Activity Fund	Page 6
F. Petty Cash (A – B – C)	Page 7
G. Payroll Financial Report	Page 8
H. Athletics	Page 9
I. General Fund	Page 10
J. Capital Reserve Fund	Page 10.1
K. Capital Projects Fund	Page 10.2
L. Investments/Pledged Collateral Report	Page 11

B.

General Fund Invoices (Page 10)	\$792,747.78
Cafeteria Fund Invoices (Page 3B)	\$71,237.25
Elementary Activity Fund Expenditures (Page 5)	\$485.71
Junior/Senior High School Activity Fund Expenditures (Page 6A)	\$2,012.75
Athletic Fund Invoices (Page 9)	\$33,566.42
Capital Reserve Fund Invoices (10.1)	\$0.00
Capital Projects Fund Invoices (10.2)	\$0.00
Total Invoices paid	\$900,049.91

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C.

Mrs. Chappell - Cassandra Boro – Property, Per Capita, Occupation	\$0.00
Mrs. Redfern - Portage Boro – Property, Per Capita, Occupation	\$0.00
Mrs. Chappell Portage Township – Property, Per Capita, Occupation	\$16.50
Mrs. Mandichak - Portage Area School District – EIT (Delinquent)	\$15,101.67
Berkheimer Tax Administrators PASD – EIT (Current)	\$28,915.28
Total Taxes	\$44,033.45

5. APPROVING BUDGET TRANSFERS

Motion _____ Second _____ Vote _____
(Roll Call Vote)

The Business Administrator and the Administration recommend approving the March Schedule of Budget Transfers for the 2013-2014 school year. The Schedule of Transferred Amounts was provided with the advance agenda.

6. APPROVING THE 2014-2015 VO TECH BUDGET

Motion _____ Second _____ Vote _____
(Roll Call Vote)

The Administration recommends approving the Admiral Peary Vo Tech 2014-2015 school year budget as presented with the advance agenda. The proposed budget is \$2,455,060. The district will pay \$6,494.87 per student in 2014-2015.

7. CONTINUING PARTICIPATION IN THE IU 08 SUBSTITUTE TEACHER PROGRAM

Motion _____ Second _____ Vote _____
(Roll Call Vote)

The administration recommends continuing participation in the Substitute Teacher Consortium for the 2014-2015 school year. The fee for this program is \$500.

8. APPROVING THE SPECIAL EDUCATION PLAN

Motion _____ Second _____ Vote _____

The Administration recommends approving the district's Special Education plan for the three year period beginning with the 2014-2015 school year through the 2016-2017 school year.

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9. GRANTING PERMISSION FOR USE OF GOLF CART

Motion_____Second_____Vote_____

The Administration recommends granting Our Lady of the Sacred Heart permission to use the golf cart during its Easter Services on Thursday, April 17, 2014.

VIII. PERSONNEL MATTERS

1. ADDITIONS TO THE SUBSTITUTE LISTS

Motion_____Second_____Vote_____

(Roll Call Vote)

The Administration recommends adding the following individuals to the substitute lists:

Kerri L. Moyer	Substitute Nurse
Belinda Alexander	Substitute Nurse
Nicole L. Molnar	Substitute Teachers Aide
Kelly Demattis	Substitute Custodian

All individuals added to the substitute lists will provide all necessary clearances and certifications prior to having any contact with the students.

2. APPROVING THE SUPERINTENDENT'S CONTRACT

Motion_____Second_____Vote_____

(Roll Call Vote)

The board moves to approve the Superintendent of School's contract for a five year period July 1, 2014 to June 30, 2019 as presented before the regular meeting.

3. HIRING A DISTRICT TECHNOLOGY COORDINATOR

Motion_____Second_____Vote_____

(Roll Call Vote)

The Administration recommends hiring Ryan Clouse as the district's technology coordinator at an annual salary of \$50,000 with benefits.

8. HIRING SUMMER WORKERS

Motion_____Second_____Vote_____

(Roll Call Vote)

The Administration recommends advertising, if necessary, and hiring up to six individuals for summer work.

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4. APPROVING LEAVE OF ABSENCE WITHOUT PAY

Motion_____Second_____Vote_____

The Administration recommends approving a professional staff member's request for two days without pay, April 16 and April 17, 2014.

5. APPROVING LEAVE OF ABSENCE WITHOUT PAY

Motion_____Second_____Vote_____

The Administration recommends approving a cafeteria staff member's request for an unpaid leave of absence to extend for approximately six weeks beginning March 31, 2014.

6. GRANTING PERMISSION TO ADVERTISE FOR A SPECIAL EDUCATION TEACHER

Motion_____Second_____Vote_____

The Administration requests permission to advertise for a special education teacher, within the district only and any vacant positions that may become available as a result of transfers.

7. GRANTING PERMISSION TO ADVERTISE FOR PHYS ED TEACHER

Motion_____Second_____Vote_____

The Administration requests permission to advertise for a secondary phys ed teacher, within the district, and any vacant positions that may become available as a result of transfers.

5. APPROVING LEAVE OF ABSENCE WITHOUT PAY

Motion_____Second_____Vote_____

The Administration recommends approving a the following requests for days without pay:

Cafeteria Personnel	January 17, 2014 and March 19, 2014
Cafeteria Personnel	February 7, 2014
Teachers' Aide	March 19-20, 2014

6. REQUESTING PERMISSION TO ADVERTISE FOR A VACANT POSITIONS

Motion_____Second_____Vote_____

The Administration recommends advertising within the district for the following positions:

One custodian
One cafeteria worker

And any vacant positions that may become available as a result of transfers.

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IX. BOARD REQUESTS / USE OF FACILITIES

Motion _____ Second _____ Vote _____
(Roll Call Vote)

Request for Approved Travel:

Requester	Destination	Date(s)	Approximate Cost
John Smithmyer	Feezer Food Show in Harrisburg, PA	April 16 and 25, 2014	\$0.00

Request for Approved Field Trip:

Requester	Destination	Date(s)	Approximate Cost
First Grade Teachers	Field Trip to the Mischler Theatre and Hoss's Steak House	May 7, 2014	\$0.00 (PTO)
Second Grade Teachers	Field Trip to Mountain Playhouse, Coal Miners Café and the Incline Plane	May 12, 2014	\$0.00 (PTO)
Third Grade Teachers	Field Trip to Red Lobster and Richland Cinemas	April 22, 2014	\$0.00 (PTO)
Fourth Grade Teachers	Field Trip to the Johnstown Flood Museum Discovery Center	May 29, 2014	\$0.00 (PTO)
Fifth Grade Teachers	Field Trip to Old Bedford Village	May 14, 2014	\$0.00 (PTO)
Sixth Grade Teachers	Field Trip to One Book, One Community Reading Program	May 13, 2014	\$0.00 (PTO)
Mary Kenny	Take 15 students to the Envirothon at Disaster's Edge	April 29, 2014	\$295.19
Bernie Gorba	Physics Day at Kennywood Park*	May 20, 2014	\$1,005.15
Floyd Rousell, III	Take six students to the PMEA District 6 Bandfest	April 11, 2014	\$120.00

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Mary Ann George	Take 67 students to Career Explorations and a tour at Penn Highlands	March 26, 2014	\$0.00 (Penn Highlands)
Elaine Plouse	Take 6 students to the PASC District 6 Conference (student council) at the Greater Johnstown Career and Technology Center	April 23, 2014	\$85.00
Ray Trybus	Take HS students to conduct annual outdoor community service projects in conjunction with Earth Week	April 25, 2014 12:00 – 2:30 p.m.	\$200.00

*Information about this event can be found at www.kennywood.com/educationdays

Requests for Use of Facilities:

Requester	Purpose	Facility	Date(s)	Rental Fee/ Amount
Brandi George and Ashley McGough	Senior Project – Volley for Prom	Len Chappell Gymnasium	April 13, 2014 4:00 – 10:00 p.m.	No Charge
Kelly J. Myers, Majorette/Color Guard Advisor	Color guard and Majorette Try Outs	Either gym as available	June 16-20, 2014 2:00 – 7:00 p.m.	No Charge
Kelly J. Myers, Majorette/Color Guard Advisor	Color guard and Majorette practice	Either gym as available	Wednesdays, June 25 through August 13 10:00 am – 2:30 pm	No Charge
Elaine Plouse	Student Council Blood Drive	Len Chappell Gymnasium	April 28, 2014 7:00 am – 2:45 pm	No Charge
Kerin Stager	Zumba/Dance-a-thon to benefit the Out of the Darkenss Suicide	Len Chappell Gymnasium	May 17, 2014 9:00 am – 1:00 pm	No Charge

X. MOTION TO MAKE THE AGENDA PART OF THE MINUTES

Motion _____ Second _____ Vote _____

XI. MOTION SHOULD BE MADE TO ADJOURN THE MEETING

Motion _____ Second _____ Vote _____

Time: _____