

**New Milford Board of Education  
 Regular Meeting Minutes  
 March 20, 2018  
 Sarah Noble Intermediate School Library Media Center**

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NEW MILFORD, CT

<b>Present:</b>	Mr. David A. Lawson, Chairman Mrs. Angela C. Chastain Mr. Bill Dahl Mr. Joseph Failla Mrs. Wendy Faulenbach Mr. Brian McCauley Mrs. Tammy McInerney Mrs. Eileen P. Monaghan Mr. J.T. Schemm
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<b>Also Present:</b>	Mr. Joshua Smith, Superintendent of Schools Ms. Alisha DiCorpo, Assistant Superintendent of Schools Ms. Ellamae Baldelli, Director of Human Resources Mrs. Laura Olson, Director of Pupil Personnel and Special Services Ms. Roberta Pratt, Director of Technology Mr. Anthony Giovannone, Director of Operations and Fiscal Services Mr. Kevin Munrett, Facilities Director Mrs. Anne Bilko, Principal, Sarah Noble Intermediate School Dr. Christopher Longo, Principal, Schaghticoke Middle School Mrs. Susan Murray, Principal, Northville Elementary School  Mr. Gregory Winkelstern, Student Representative
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<b>1.</b>	<b>Call to Order</b>	<b>Call to Order</b>
<b>A.</b>	<b>Pledge of Allegiance</b>	<b>A. Pledge of Allegiance</b>
	The regular meeting of the New Milford Board of Education was called to order at 7:30 p.m. The Pledge of Allegiance immediately followed the call to order.	
<b>2.</b>	<b>Recognition</b>	<b>Recognition</b>
<b>A.</b>	<b>CMEA Northern Region Middle School Music Festival: SMS chorus students Leah Lawson, Kayla Machado, Lucy McKay, Teagan Piskura, Paige Raffaele, Connor Sainz, and Cassandra Williams; SMS instrumental students Irene Chen, Charles Greiner, Madison Jewell, Evan Klimowich, Riley Mahlke, Stella Mahlke, Yae Young Min, Alexander Rogg, and Kelsey Stewart</b>	<b>A. CMEA Northern Region Middle School Music Festival: SMS chorus students Leah Lawson, Kayla Machado, Lucy McKay, Teagan Piskura, Paige Raffaele, Connor Sainz, and Cassandra Williams; SMS instrumental students Irene Chen, Charles Greiner, Madison Jewell, Evan</b>

	<ul style="list-style-type: none"> <li>SMS music teachers Mrs. Beddows, Mr. Polhemus and Mr. Gregory presented the recipients for recognition.</li> </ul> <p><b>B. NMPS Stars of the Month: Florence Hottes, Michelle Klee, Erin Moriarty, Tracy Nevins, Sandra Sullivan, Konnie Tlasky</b></p> <ul style="list-style-type: none"> <li>Mr. Smith read a comment about each Star from the person who nominated them. They each received a pin recognizing their nomination and Ms. Hottes was randomly selected to drive the Ingersoll Automotive Courtesy Car for the month.</li> </ul> <p><b>C. Board of Education Appreciation for Service</b></p> <ul style="list-style-type: none"> <li>Mr. Smith said this month is Board of Education Appreciation month and he thanked the Board for all the time they volunteer in service to the community.</li> </ul> <p>The meeting recessed at 7:44 p.m. for a brief reception and reconvened at 7:52 p.m.</p>	<p><b>Klimowich, Riley Mahlke, Stella Mahlke, Yae Young Min, Alexander Rogg, and Kelsey Stewart</b></p> <p><b>B. NMPS Stars of the Month: Florence Hottes, Michelle Klee, Erin Moriarty, Tracy Nevins, Sandra Sullivan, Konnie Tlasky</b></p> <p><b>C. Board of Education Appreciation for Service</b></p>
<p><b>3.</b></p>	<p><b>Public Comment</b></p> <ul style="list-style-type: none"> <li>Megan Byrd, a New Milford resident, thanked the Board for putting together a fiscally responsible budget. She was disappointed by the Town Council's decision to reduce the budget. She said a group has been formed to fight to rescind the cuts. She said there are no programs that can be cut that won't hurt the students. She said she already has 200 signatures on a petition and 780 Facebook friends on their page to support the school budget.</li> <li>Joe Puglisi, a New Milford resident and father of two young children, said violence in schools is a serious problem. He asked for a good, open dialogue on real school safety. He also felt schools should not be used to push a political agenda which the national organization</li> </ul>	<p><b>Public Comment</b></p>

	empower.org was clearly doing at the recent walk out in his opinion.	
<b>4.</b>	<p><b>PTO Report</b></p> <ul style="list-style-type: none"> <li>• Kathleen Lewis, Town-wide PTO President, said she is encouraging the PTO presidents to work with building principals to brainstorm some fun ideas to make June a little more bearable to staff and students as they go later in the month due to the snow days.</li> <li>• The Sarah Noble Science Night was a huge success with over 100 students participating, with another 20 or so who came just to see and do things. They are hoping that the K-2 students will be able to hold their night tomorrow night, but if not the snow date will be this Thursday, same time and place.</li> <li>• The 7<sup>th</sup> and 8<sup>th</sup> grade dance was so successful that the Schaghticoke PTO is hosting a 6<sup>th</sup> grade glow dance on April 6<sup>th</sup>. The high school PTO is experimenting with all different types of fund raisers. Next month they will host a movie night at Bank Street with a viewing of Overboard.</li> <li>• Northville is hosting their March Madness this Friday. This is one of their biggest events and is held every other year. The evening includes a silent auction, raffles and kids activities. April's spirit theme is character day.</li> </ul>	<b>PTO Report</b>
<b>5.</b>	<p><b>Student Representative's Report</b></p> <ul style="list-style-type: none"> <li>• Next Wednesday there will be ADL training for the upcoming "Truth about Hate" program at the high school in addition to the current NAMES program training.</li> <li>• The Math Honor Society is selling Green Wave water bottles as a fundraiser. They also held a Pi Day Carnival on March 14.</li> <li>• FBLA held its dodgeball tournament on March 14 and on Friday March 16 they hosted a NMHS Faculty versus Police Department dodgeball match which the faculty won.</li> </ul>	<b>Student Representative's Report</b>

	<ul style="list-style-type: none"> <li>• Juniors are scheduled to take the SATs on March 21.</li> <li>• The school musical will be performed March 23, 24 and April 6 and 7 at 7 p.m.; March 25 at 3 p.m.; and April 7 at 2 p.m.</li> <li>• On March 14 a nonpolitical optional assembly was held where high school students could share a moment of silence for the lives lost in the recent shooting in a Florida school.</li> </ul>	
<p>6.</p> <p>A.</p>	<p><b>Approval of Minutes</b></p> <p><b>Approval of the following Board of Education Meeting Minutes:</b></p> <p><b>1. Special Meeting Minutes February 27, 2018</b></p> <p><b>Mrs. McInerney moved to approve the following Board of Education Meeting Minutes: Special Meeting Minutes February 27, 2018, seconded by Mr. Dahl and passed unanimously.</b></p> <p><b>2. Regular Meeting Minutes February 27, 2018</b></p> <p><b>Mrs. McInerney moved to approve the following Board of Education Meeting Minutes: Regular Meeting Minutes February 27, 2018, seconded by Mrs. Faulenbach and passed unanimously.</b></p>	<p><b>Approval of Minutes</b></p> <p><b>A. Approval of the following Board of Education Meeting Minutes:</b></p> <p><b>1. Special Meeting Minutes February 27, 2018</b></p> <p><b>Motion made and passed unanimously to approve the following Board of Education Meeting Minutes: Special Meeting Minutes February 27, 2018.</b></p> <p><b>2. Regular Meeting Minutes February 27, 2018</b></p> <p><b>Motion made and passed unanimously to approve the following Board of Education Meeting Minutes: Regular Meeting Minutes February 27, 2018.</b></p>
<p>7.</p>	<p><b>Superintendent's Report</b></p> <ul style="list-style-type: none"> <li>• Mr. Smith said the school health inspections for Food Services are complete for the year for 2017-2018 and all the schools achieved a score of either 99 or 100.</li> <li>• A safety meeting was held with about 75-100 people in attendance and the presentation and video will be posted on the district website.</li> </ul>	<p><b>Superintendent's Report</b></p>

<p><b>8.</b></p>	<p><b>Board Chairman's Report</b></p> <ul style="list-style-type: none"> <li>• Mr. Lawson said the team continues to meet with the Mayor re: health insurance in terms of the budget and they have a follow up meeting on March 22.</li> <li>• Mr. Lawson said he attended the optional assembly on March 14 at the high school and found the students to be very respectful.</li> </ul>	<p><b>Board Chairman's Report</b></p>
<p><b>9.</b></p>	<p><b>Committee And Liaison Reports</b></p> <p><b>A. Facilities Sub-Committee – Mr. McCauley</b></p> <ul style="list-style-type: none"> <li>• Mr. McCauley said they were snowed out but will discuss the thermal roof scan report as well as the capital five year plan.</li> </ul> <p><b>B. Operations Sub-Committee – Mrs. Faulenbach</b></p> <ul style="list-style-type: none"> <li>• Mrs. Faulenbach said they were snowed out as well but most of the items they would have discussed are on this agenda.</li> </ul> <p><b>C. Policy Sub-Committee – Mr. Schemm</b></p> <ul style="list-style-type: none"> <li>• Mr. Schemm said there are two policies on the agenda for approval including one changing the language regarding statewide mastery exams. He also said they discussed regulation 5125 which is not tied to any specific policy. It outlines how long records need to be kept. Mr. Schemm said Mr. Smith is conducting a records audit and will report back. They also discussed 1322 Contests for Students to ensure that there is no undue burden on the district to run these contests.</li> </ul> <p><b>D. Committee on Learning – Mrs. McInerney</b></p> <ul style="list-style-type: none"> <li>• Mrs. McInerney said they discussed two new AP curriculums, Human Geography and Environmental Science, as well as a revised AP US History curriculum. They had a presentation</li> </ul>	<p><b>Committee And Liaison Reports</b></p> <p><b>A. Facilities Sub-Committee</b></p> <p><b>B. Operations Sub-Committee</b></p> <p><b>C. Policy Sub-Committee</b></p> <p><b>D. Committee on Learning</b></p>

	<p>on kindergarten registration as it has been revamped. The head counts for this year's registration are currently 119 out of 130 projected for Northville and 80 out of 109 projected for Hill and Plain. The orientation for kindergarten is going to be far more interactive than in the past for incoming students, including a short bus ride to get students acclimated to that. The Connecticut Community Foundation grant will be used to give the students a gift bag including a book signed by the principal of their school to be.</p> <p><b>E. EdAdvance – Mr. McCauley</b></p> <ul style="list-style-type: none"><li>• Mr. McCauley said he was unable to attend the meeting.</li></ul> <p><b>F. Connecticut Boards of Education (CABE) – Mr. Lawson</b></p> <ul style="list-style-type: none"><li>• Mr. Lawson said CABE is working on the framework for policies dealing with the new state mandated law on expelled students.</li></ul> <p><b>G. Negotiations Committee – Mrs. Faulenbach</b></p> <p>Mrs. Faulenbach said they had their first meeting for the secretarial bargaining unit and will have more to report soon.</p> <p><b>H. Magnet School – Mrs. Monaghan</b></p> <ul style="list-style-type: none"><li>• Mrs. Monaghan said she toured the Western CT Academy for International Studies and felt the school was architecturally pleasing and had high energy in the classroom and the halls. There are 430 students with a 17/1 student to teacher ratio. They have a 53% math proficiency rating and a 75% reading proficiency rating. Contractually New Milford has 18 slots of which 17 are occupied. The district pays \$1,200 per slot as part of the agreement.</li></ul>	<p><b>E. EdAdvance</b></p> <p><b>F. Connecticut Boards of Education (CABE)</b></p> <p><b>G. Negotiations Committee</b></p> <p><b>H. Magnet School</b></p>
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<p><b>10.</b></p>	<p><b>Discussion and Possible Action</b></p> <p><b>A. Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated March 20, 2018</b></p> <p><b>Mr. McCauley moved to approve Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence as of March 20, 2018, seconded by Mr. Lawson.</b></p> <ul style="list-style-type: none"> <li>• Mrs. Faulenbach asked if the coaching positions were all set and Ms. Baldelli said there would be a few more at the next meeting but they were all set.</li> </ul> <p><b>The motion passed unanimously.</b></p> <p><b>B. Monthly Reports</b></p> <ol style="list-style-type: none"> <li><b>1. Budget Position</b></li> <li><b>2. Purchase Resolution: D-708</b></li> <li><b>3. Request for Budget Transfers</b></li> </ol> <p><b>Mrs. Faulenbach moved to approve monthly reports: Budget Position dated February 28, 2018; Purchase Resolution D-708; and Request for Budget Transfers, seconded by Mr. McCauley.</b></p> <ul style="list-style-type: none"> <li>• Mrs. McInerney asked if it was usual to move money from a Science and Math instructional fund into a general fund to purchase items like walkie-talkies and Mr. Smith answered that by now most of the materials needed have been purchased and so it is time to look at what other needs there might be at the school. He said the walkie-talkies are outdated and it is a security and safety need.</li> <li>• Mrs. McInerney asked about the psychology testing materials being taken from Art when art supplies are usually low. Mr. Smith said the art supplies at Schaghticoke are robust, as they reorganized them with the new teacher, and they are not short of anything in that area, but</li> </ul>	<p><b>Discussion and Possible Action</b></p> <p><b>A. Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated March 20, 2018</b></p> <p><b>Motion made and passed unanimously to approve Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence as of March 20, 2018.</b></p> <p><b>B. Monthly Reports</b></p> <ol style="list-style-type: none"> <li><b>1. Budget Position</b></li> <li><b>2. Purchase Resolution: D-708</b></li> <li><b>3. Request for Budget Transfers</b></li> </ol> <p><b>Motion made and passed unanimously to approve monthly reports: Budget Position dated February 28, 2018; Purchase Resolution: D-708; and Request for Budget Transfers.</b></p>
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psychology testing materials are needed. No transfer request happens without the building principal looking at their needs and deciding where they can find funding if materials are requested.

- Mrs. McInerney asked who makes these decisions and Mr. Smith said all school transfer requests come from the building principals.
- Mrs. Faulenbach asked if 56110 was funded by a grant and if so could it be asterisked on the report along with other grant funded items.
- Mrs. Faulenbach asked if this included the revenue shortfalls as of the 3/15 memo and Mr. Giovannone said it did not.
- Mrs. Faulenbach said we are now expecting \$200,000 less.
- Mr. Schemm asked if the excess cost number has been received since the 2/28 budget figure and Mr. Giovannone said the district received \$376,913 in early March and it will show in next month's report. Mr. Schemm asked if that meant the school budget would be short and Mr. Giovannone said that was correct.
- Mr. Schemm asked how the snow removal budget and overtime were doing and Mr. Smith said they don't expect to go over the balance allotted for snow removal.

**The motion passed unanimously.**

**C. Gifts & Donations**  
**1. PTO – Exhibit B**

**Mr. McCauley moved to accept Gifts and Donations: PTO – Exhibit B in the amount of \$15,927.00, seconded by Mrs. Monaghan.**

- Mrs. McInerney thanked the PTO for their needed support.

**The motion passed unanimously.**

**C. Gifts & Donations**  
**1. PTO – Exhibit B**

**Motion made and passed unanimously to approve Gifts & Donations: PTO – Exhibit B in the amount of \$15,927.00.**



<p><b>D. Policies for Approval</b></p> <ol style="list-style-type: none"> <li>1. 1140 Distribution of Materials to and by Students (Use of Students)</li> <li>2. 6146.2 Statewide Mastery Examinations</li> </ol> <p>Mrs. McInerney moved to approve the following policies:</p> <ol style="list-style-type: none"> <li>1. 1140 Distribution of Materials to and by Students (Use of Students)</li> <li>2. 6146.2 Statewide Mastery Examinations</li> </ol> <p>Seconded by Mr. McCauley.</p> <ul style="list-style-type: none"> <li>• Mr. Lawson thanked the Policy committee for clarifying the policies.</li> </ul> <p>The motion passed unanimously.</p>	<p><b>D. Policies for Approval</b></p> <ol style="list-style-type: none"> <li>1. 1140 Distribution of Materials to and by Students (Use of Students)</li> <li>2. 6146.2 Statewide Mastery Examinations</li> </ol> <p>Motion made and passed unanimously to approve the following policies:</p> <ol style="list-style-type: none"> <li>1. 1140 Distribution of Materials to and by Students (Use of Students)</li> <li>2. 6146.2 Statewide Mastery Examinations</li> </ol>
<p><b>E. Approval of the Following Curricula</b></p> <ol style="list-style-type: none"> <li>1. AP Human Geography</li> <li>2. AP Environmental Science</li> <li>3. AP US History</li> </ol> <p>Mr. Dahl moved to approve the following curricula:</p> <ol style="list-style-type: none"> <li>1. AP Human Geography</li> <li>2. AP Environmental Science</li> <li>3. AP US History</li> </ol> <p>Seconded by Mr. Schemm.</p> <ul style="list-style-type: none"> <li>• Mrs. Chastain said the school needs to focus on classes that are not AP as not every student is an AP student; we need to offer other options.</li> </ul> <p>The motion passed unanimously.</p>	<p><b>E. Approval of the Following Curricula</b></p> <ol style="list-style-type: none"> <li>1. AP Human Geography</li> <li>2. AP Environmental Science</li> <li>3. AP US History</li> </ol> <p>Motion made and passed unanimously to approve the following curricula:</p> <ol style="list-style-type: none"> <li>1. AP Human Geography</li> <li>2. AP Environmental Science</li> <li>3. AP US History</li> </ol>
<p><b>F. Capital 5 Year Plan – Technology and Facilities</b></p> <p>Mr. McCauley moved to approve the Capital 5 Year Plan – Technology and Facilities, seconded by Mrs. McInerney.</p>	<p><b>F. Capital 5 Year Plan – Technology and Facilities</b></p> <p>Motion made and passed to approve Capital 5 Year Plan – Technology and Facilities.</p>


	<ul style="list-style-type: none"> <li>• Mrs. Faulenbach said the Board always approves the capital plan but said this was included in the 2018-19 budget and asked if there were any changes in this document and Mr. Smith answered there were no changes.</li> <li>• Mrs. Faulenbach said there are some items in this plan that she does not agree with in light of the oil tank replacement for instance.</li> <li>• Mr. Smith said that is not on the five year plan because they will need to be addressed this year. There was discussion that items that are too big for capital reserve should be bonded instead. He said they are going to work with the Town to create a separate box on the plan for items that would qualify for municipal bond.</li> <li>• Mr. Lawson said the plan is fluid.</li> <li>• Mr. Schemm asked if there was a threshold for capital and Mr. Lawson said the discussion is more about is it a one-time deal, a replacement, or a big ticket item, for instance.</li> <li>• Mrs. Chastain said there are many things she would move around, reduce, or remove so she would not support this plan.</li> </ul> <p><b>The motion passed 7-2        Aye: Mrs. Faulenbach, Mrs. Monaghan,        Mr. Lawson, Mrs. McInerney, Mr. McCauley,        Mr. Dahl, Mr. Schemm        No: Mr. Failla, Mrs. Chastain</b></p>	
<p><b>11.</b></p> <p><b>A.</b></p> <p><b>B.</b></p>	<p><b>Items For Information And Discussion</b></p> <p><b>Field Trip Report</b></p> <ul style="list-style-type: none"> <li>• Ms. DiCorpo said the HPS Ridgefield Playhouse trip has been moved to April 23 and the Sullivan Farm/Pratt Center trip listed will be rescheduled due to the storm if necessary.</li> </ul> <p><b>Fuel Tanks</b></p> <ul style="list-style-type: none"> <li>• Mr. Smith said the Town also has fuel tanks that need to be replaced so we are in the process of</li> </ul>	<p><b>Items For Information And Discussion</b></p> <p><b>A. Field Trip Report</b></p> <p><b>B. Fuel Tanks</b></p>

	<p>amending our bid documents so it will go out as a combined municipality for all oil tank projects. This is for a price estimate and to find out the scope of work needed. The RFP will break out each project individually.</p> <p><b>C. Excess Cost</b></p> <ul style="list-style-type: none"> <li>• Mr. Smith said the anticipated impact to the 2017-2018 budget is now a shortfall of \$200,000, but that won't be finalized until May for sure when the second payment is received.</li> <li>• Mr. Lawson noted that this is a separate item from the ECS grant. Mr. Smith said that is correct. ECS is Educational Cost Sharing is a municipal grant that goes to communities; that money is counted in the Town's revenue projections. The Excess Cost money is reimbursement for special education funds that qualify.</li> </ul> <p><b>D. Capital Reserve</b></p> <ul style="list-style-type: none"> <li>• Mr. Smith said at the budget hearing there was a comment made about the Town having \$100,000 in the Board's Capital Reserve account so the Town Finance Director and Board Finance Director will conduct an audit to determine the actuals. He expects there will be clarification brought to the April Operations committee.</li> </ul> <p><b>E. BOE 2018-2019 Budget Update</b></p> <ul style="list-style-type: none"> <li>• Mr. Smith said the Board of Finance has set two meeting dates: April 9 for a public hearing and April 11 for Board of Finance deliberations. The current reduction to the budget 0%. A 0% increase means that all of our contractual obligations have to be met with offsets in other areas. How we meet those offsets will be an ongoing conversation. There are community members who feel that cut is extreme and who have been reaching out to the Town Council and Board of Finance to discuss that cut.</li> </ul>	<p><b>C. Excess Cost</b></p> <p><b>D. Capital Reserve</b></p> <p><b>E. BOE 2018-2019 Budget Update</b></p>
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**New Milford Board of Education  
Regular Meeting Minutes  
March 20, 2018  
Sarah Noble Intermediate School Library Media Center**

	<ul style="list-style-type: none"><li>• Mr. Lawson encouraged Board members to reach out to Mr. Smith with any questions or input.</li></ul>	
<b>12.</b>	<b>Adjourn</b>  <b>Mr. McCauley moved to adjourn the meeting at 8:50 p.m., seconded by Mrs. Faulenbach and passed unanimously.</b>	<b>Adjourn</b>  <b>Motion made and passed unanimously to adjourn at 8:50 p.m.</b>

Respectfully submitted:



Angela C. Chastain

Secretary

New Milford Board of Education