

**CORNERSTONE MONTESSORI ELEMENTARY SCHOOL – BOARD OF DIRECTORS MEETING
TUESDAY JUNE 19, 2018 – 4:00 P.M.**

Board Members Present: Liesl Taylor, Liz Coenen, Jess Goff, Jean Melancon, Melissa Santrach, Lorelee DiLorenzo, Amanda Cina, Robyn Ingber, Julaine Roffers-Agarwal

Board Members Absent: Julie Richards

Other Attendees: Tyler Bouwens, Jeremy Sartain

Meeting Called to Order by Liz Coenen at 4:20 pm.

AGENDA

Public Comment Period:

- Parents Jeremy and Tyler presented climbing wall plan. Designed with Garret Glasser, engineer and Cornerstone parent. Only one side, strong and enduring. Supplies coming from Siwek Lumber at cost of \$1492.00. Need 15 holds.
Labor to be donated. Bobcat usage donated. Free mulch. Purchase by June 30th, begin construction mid-July, ready by start of school.
Questions: maintenance plan? Repainting? Outdoor lumber. Footings? Below frost line and use concrete cookie. Height – need 12 inches of mulch for 6 ½ - 7 feet tall.
 - Fundraising issues – purchase both sides now for discount. Question about budgeting – how is amount determined to be available for projects, is there a set amount? Is there a fundraising policy? If not, can we create one? Would help create one (Jeremy).

Board supports project and will make determination but will need to get back to parents on final word. \$3,000 for this project is approved.

Approval of Agenda & Declaration of Conflict of Interest

- Liz asked if, given the agenda, there were any conflicts of interest and none were given.

Jean MADE A MOTION TO APPROVE THE EVENING’S AGENDA; Jess SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

Acceptance of Minutes from 5.15.18 Board Meeting and 5.15.18 Annual Meeting

- No changes were noted

Melissa MADE A MOTION TO ACCEPT THE MINUTES FROM THE MAY 15, 2018 REGULAR AND ANNUAL MEETING. Amanda SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

Treasurer’s Report - Melissa Santrach

Note that our current ADM is 136. The budgeted ADM is 135.

2017-18 Adjusted Budget on track.

MELISSA SANTRACH MADE A MOTION to accept \$329.49 miscellaneous donations. Jess seconded the motion. Motion passed unanimously.

**MELISSA SANTRACH MADE A MOTION TO ACCEPT THE MAY 2018 FINANCIALS;
JEAN SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.**

MELISSA MADE A MOTION THAT LICENSED TEACHERS ON EXTRA ASSIGNMENTS WILL BE PAID AT A RATE OF \$30/HOUR FOR PERFORMING SCHOOL TASKS THAT BENEFIT ENTIRE ELEMENTARY AND MEET MISSION OR ELEVATING REPORTING AND RECORD KEEPING FOR STUDENTS. ADDED TO BOTTOM LINE OF BUDGET. ROBYN SECONDED. MOTION APPROVED UNANIMOUSLY.

MELISSA MADE A MOTION TO AUTHORIZE CHRIS BEWELL, DIRECTOR OF BUSINESS OPERATIONS, AS OUR IDENTIFIED OFFICIAL WITH AUTHORITY FOR MDE SECURED WEBSITES. JESS SECONDED. MOTION PASSED UNANIMOUSLY.

RELATED PARTIES BOARD MEMBERS SIGN CONFLICTS OF INTEREST PRIOR TO AUDIT. MEMBERS SIGNED.

Board Chair Report

Prepared for transition.

All members must email Chris by July 1 with additional training.

Governance Committee Report – Liz Coenen

MELISSA MADE A MOTION TO ACCEPT REVISED POLICY #709 BUS TRANSPORTATION SAFETY. AMANDA SECONDED. MOTION PASSED UNANIMOUSLY.

JEAN MADE MOTION TO APPROVE REGULAR DATES FOR 2018-19 BOARD MEETINGS, LISTED BELOW – THIRD TUESDAY OF EACH MONTH. JESS SECONDED. MOTION PASSED UNANIMOUSLY.

July 17, 2018 (5pm)
All other meetings start at 6pm:
August 21
Sept 18
Oct 16
Nov 20
Dec 18
Jan 15, 2019
Feb 19
Mar 19
Apr 16
May 21 - also annual meeting date
June 18

MELISSA MADE MOTION TO APPOINT JEAN MELANCON AS CHAIR, ROBYN INGBER AS TREASURER FOR FISCAL YEAR 2018-19 EFFECTIVE JUNE 20, 2018 THROUGH JUNE 30, 2019. LORALEE SECONDED. MOTION PASSED UNANIMOUSLY.

Communications and Development Committee Report – Melissa Santrach

Newsletter in process.

AMANDA MADE A MOTION TO APPOINT LORALEE DILORENZO AS CHAIR OF THE CDC. ROBYN SECONDED. MOTION PASSED UNANIMOUSLY.

Director of Business Operations – Chris Bewell

SUBMITTED.

Head of School Report – Liesl Taylor

Preparing for transition. Transition timeline for new HOS established.
Wrapping up school year.

Staff is fully retained for next school year. Roster:

Molly McDermott

Brianna Olson Carr

Maisah Outlaw

Catherine Kennedy

Sara Wade

Hayley Bahnemann

Cynthia Crooks

Suzi Splinter

Megan Riemer

Amber Osterkamp

Estefani Paz Garcia

Tom Fendt

Jess Goff

Jill Fallin

Mara Johnson

David Shubat

Frankie Nesbitt

Maria Elyse Lennington-Chaffee

Tatiana Reigada

Para Professional TBA

Para Professional TBA

**LORALEE MADE A MOTION TO ACCEPT ROSTER FOR 2018-19 SCHOOL YEAR. AMANDA SECONDED.
MOTION PASSED UNANIMOUSLY.**

Suggested Agenda Items for Next Month (7.17.18)

Second onsite day for Alyssa.

MEETING WILL START AT 5 PM.

Potluck.

Transition meeting with outgoing and incoming board members conducted.

Adjourn

**JEAN MADE A MOTION TO ADJOURN THE MEETING AT 8:00 PM;
AMANDA SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.**

Respectfully Submitted by Lorelee DiLorenzo

Next meeting is July 17, 2018 at 5:00 PM