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**Exhibit 9.2 - Grant Task Preference Inventory**

 Grant Task Preference Inventory

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**INTRODUCTION**

This inventory is designed to identify the respondent’s task preference domain when working on a grant writing or implementation team. There are no right or wrong answers, only personal preferences. It is common that different members of a team will prefer different roles. By making sure team members cover all the necessary roles, it strengthens the team.

**DIRECTIONS**

Below are groups of tasks (four in each group) that might need to be performed in the development, writing, and implementation of a grant. Considering the four tasks listed in each group, place an “**M**” in front of the one you would **MOST** prefer performing in that group and place an “**L**” in front of the one you would **LEAST** prefer performing.

Remember,

**M** = Task I would **MOST** prefer!

**L**  = Task I would **LEAST** prefer!

Group 1 (Select a **M**ost and a **L**east preferred!)

\_\_\_\_ Generate ideas that might lead to a fundable proposal.

\_\_\_\_ Request support from administrative officials for upcoming proposal support.

\_\_\_\_ Coordinate proposal sign-off to ensure timely submission and format.

\_\_\_\_ Develop a list of key search terms related to the problem area.

Group 2 (Select a **M**ost and a **L**east preferred!)

\_\_\_\_ Identify prospective grantors to determine a best match to current proposal.

\_\_\_\_ Establish team rules (e.g., attendance, meeting dates and times, team leadership, etc.).

\_\_\_\_ Create and input grantor search profile into the appropriate grantor database.

\_\_\_\_ Participate in a brainstorming exercise to find a solution to a problem.

Group 3 (Select a **M**ost and a **L**east preferred!)

\_\_\_\_ Complete a spreadsheet (project planner) that details project tasks and costs.

\_\_\_\_ Prepare a draft of your proposal using instructions and previously funded proposals.

\_\_\_\_ Promote an idea even if it is likely to generate harsh opposition.

\_\_\_\_ Research the scoring rubric/criteria to be used in evaluating your proposal.

Group 4 (Select a **M**ost and a **L**east preferred!)

\_\_\_\_ Make pre-proposal contact with funding officials.

\_\_\_\_ Appreciate solutions that are out of the norm.

\_\_\_\_ Develop an evaluation design for a project.

\_\_\_\_ Provide logistics for grant team meetings.

Group 5 (Select a **M**ost and a **L**east preferred!)

\_\_\_\_ An unusual solution to a problem does not make me uncomfortable.

\_\_\_\_ Develop plans for conferences, presentations, and the writing of related articles.

\_\_\_\_ If awarded, document expenditure of funds and maximize their use.

\_\_\_\_ Evaluate the fundability of your proposal by reviewing funded proposals.

Group 6 (Select a **M**ost and a **L**east preferred!)

\_\_\_\_ Draft a budget from the project planner spreadsheet.

\_\_\_\_ Develop 1-page concept papers for the most fundable proposals.

\_\_\_\_ Develop a prioritized list of potential strategies using values voting.

\_\_\_\_ Am not deterred by a high-risk, high-reward solution to a problem.

Group 7 (Select a **M**ost and a **L**east preferred!)

\_\_\_\_ Develop an advisory committee of experts to provide feedback and insights.

\_\_\_\_ Organize and conduct a team meeting after receiving the notice of award or rejection to
 determine the next steps.

\_\_\_\_ Pull the team together to review the project planner and re-commit to the action steps.

\_\_\_\_ Lead those interested in brainstorming new, creative solutions to identified needs.

Group 8 (Select a **M**ost and a **L**east preferred!)

\_\_\_\_ Review procedures for hiring grant staff with Human Resources.

\_\_\_\_ Research backgrounds of those who will read and evaluate proposals.

\_\_\_\_ Prepare a brief summary of the literature that documents the problem.

\_\_\_\_ Consider novel approaches to solving long-standing problems.

Group 9 (Select a **M**ost and a **L**east preferred!)

\_\_\_\_ Identify members of the team most likely to prepare a winning grant.

\_\_\_\_ Argue to try novel solution even if currently unproven.

\_\_\_\_ Organize and conduct a quality circle/mock review in a timely manner.

\_\_\_\_ Record the ideas/suggestions for closing the gap.

Group 10 (Select a **M**ost and a **L**east preferred!)

\_\_\_\_ Develop a plan for grantor site visits.

\_\_\_\_ Create a plan for resubmitting failed proposal.

\_\_\_\_ Update the relevant literature search.

\_\_\_\_ Become bored with tried and true solution.