

500 N 17th Street, Harrisburg, PA 17103 717-234-3200; <u>pascs500@yahoo.com</u>; <u>www.pascs.net</u>

REGULAR MEETING MINUTES Thursday, July 18, 2019

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The Board of School Directors of the Premier Arts & Science Charter School held a regular meeting on Thursday, July 18, 2019 at 500 N. 17th Street, Harrisburg, PA 17103 pursuant to due notice to each Board Member. Eric Hicks Sr., President, Board of School Directors, called the meeting to order at 6:05 p.m. followed by the flag salute.

II. Roll Call & Announcement

Roll Call:

Pamela Spencer

Present

Eric Hicks Sr.

Present

Carmen Calderon

Present

Sadeasha Phillips

Present

Valerie Dickerson

Present

Present:

Darlene Smith, CAO

Absent:

Dana Lumpkin

III. Approval Of Minutes For May 29, 2019 (Special Board Meeting)

Motion: Mr. Hicks Sr. moved to approve the minutes for May 29, 2019.

Second: Ms. Spencer Discussion: None

Roll Call:

Ms. Calderon

Yes

(4) Yes

Ms. Phillips

Yes

(1) No

Ms. Spencer

Yes

Motion Carried

Mr. Hicks Sr.

Yes

Ms. Dickerson

No

Approval Of Minutes For June 20, 2019

Motion: Mr. Hicks Sr. moved to approve the minutes for June 20, 2019.

Second: Ms. Spencer Discussion: None

Roll Call:

Ms. Calderon Yes (5) Yes Ms. Phillips Yes (0) No

Ms. Spencer Yes Motion Carried

Mr. Hicks Sr. Yes Ms. Dickerson Yes

IV. Public Comments:

None

V. Action Items

A. Business Managers Report

Motion: Mr. Hicks Sr. moved to approve the Business managers report with an

amendment.

Second: Ms. Dickerson Discussion: None

Roll Call:

Ms. Calderon Yes (5) Yes
Ms. Phillips Yes (0) No
Ms. Spencer Yes Motion Carried

Mr. Hicks Sr. Yes Ms. Dickerson Yes

Monthly Financial Results - Check Ledgers

Motion: Mr. Hicks Sr. moved to approve entire check ledgers report with an

amendment.

Second: Ms. Dickerson Discussion: None

Roll Call:

Ms. Phillips Yes (5) Yes
Ms. Calderon Yes (0) No
Ms. Spencer Yes Motion Carried

Mr. Hicks Sr. Yes
Ms. Dickerson Yes

B. Approval of Mincey Fitzpatrick Ross Engagement Letter

Motion: Mr. Hicks Sr. moved to approve the Mincey Fitzpatrick Ross Engagement

Letter.

Second: Ms. Phillips Discussion: None

F. Budget Planning Policy

Motion: Mr. Hicks Sr. moved to approve the Budget Planning Policy

Second: Ms. Calderon Discussion: None

Roll Call:

Ms. Phillips

Yes

(5) Yes

Ms. Calderon

Yes

(0) No

Motion Carried

Ms. Spencer

Yes

Mr. Hicks Sr. Ms. Dickerson Yes Yes

G. Board Member Candidate Resume

Motion: Ms. Dickerson moved to approve Mr. Christopher Zyroll as a new PASCS

Board Member. Second: Ms. Phillips Discussion: None

Roll Call:

Ms. Phillips

Yes

(5) Yes

Ms. Calderon

Yes

(0) No

Ms. Spencer

Yes

Motion Carried

Mr. Hicks Sr.

Ms. Dickerson

Yes Yes

VI. Updates

A. Classroom Management

Mr. Jackson had addressed outsourcing the food service and maintenance but Premier has decided to stay within the Charter. Mr. Jackson also talked about expanding our involvement with local churches in the community.

Motion: Mr. Hicks Sr. moved to approve the Classroom Management Update

Second: Ms. Spencer Discussion: None

Roll Call:

Ms. Phillips

Yes

(5) Yes

Ms. Calderon

Yes

(0) No

Ms. Spencer

Yes

Motion Carried

Mr. Hicks Sr.

Yes

Ms. Dickerson

Yes

B. Administrative Consultant

Board Of Trustees Anti-Bullying Policy.

Motion: Mr. Hicks Sr. moved to approve the Board Of Trustees Anti-Bullying

Policy

Second: Ms. Calderon

Roll Call:

Ms. Phillips Yes (5) Yes Ms. Calderon Yes (0) No

Ms. Spencer Yes Motion Carried

Mr. Hicks Sr. Yes Ms. Dickerson Yes

C. Employment Agreement - Principal

Motion: Mr. Hicks Sr. moved to approve the Employment Agreement - Principal

Second: Ms. Spencer Discussion: None

Roll Call:

Ms. Phillips Yes (5) Yes
Ms. Calderon Yes (0) No

Ms. Spencer Yes Motion Carried

Mr. Hicks Sr. Yes Ms. Dickerson Yes

D. Educational Consultant Contract and Amendment

Motion: Mr. Hicks Sr. moved to approve the Educational Consultant Contract and

Amendment

Second: Ms. Spencer Discussion: None

Roll Call:

Ms. Phillips Yes (5) Yes Ms. Calderon Yes (0) No

Ms. Spencer Yes Motion Carried

Mr. Hicks Sr. Yes Ms. Dickerson Yes

E. Jones Consulting LLC Contract

Motion: Ms. Spencer moved to approve the Jones Consulting LLC Contract with an amendment that both parties have 30 days to void the contract.

Second: Ms. Calderon Discussion: None

Roll Call:

Ms. Phillips Yes (4) Yes Ms. Calderon Yes (1) No

Ms. Spencer Yes Motion Carried

Mr. Hicks Sr. Yes Ms. Dickerson No

Discussion: None

Roll Call:

Ms. Phillips Yes (5) Yes Ms. Calderon Yes (0) No

Ms. Spencer Yes Motion Carried

Mr. Hicks Sr. Yes Ms. Dickerson Yes

Administrative Team Update (End of Year Reports/Assignments 2018 -2019 SY)

Motion: Mr. Hicks Sr. moved to approve the Administrative Team Update

Second: Ms. Calderon Discussion: None

Roll Call:

Ms. Phillips Yes (5) Yes Ms. Calderon Yes (0) No

Ms. Spencer Yes Motion Carried

Mr. Hicks Sr. Yes Ms. Dickerson Yes

C. Education Consultant

Motion: Mr. Hicks Sr. moved to table the Education Consultant Update until the

next meeting.

Second: Ms. Spencer Discussion: None

Roll Call:

Ms. Phillips Yes (5) Yes
Ms. Calderon Yes (0) No

Ms. Spencer Yes Motion Carried

Mr. Hicks Sr. Yes Ms. Dickerson Yes

D. CAO Monthly Reports:

Construction/Building Maintenance Report
Repairs have not yet begun on the first grade classroom storage room,
which sustained significant damage during the fire that occurred on March
1, 2019. No date has been scheduled to begin the repairs. Cleaning,
painting and general building repairs are underway in preparation for the
2019 -2020 school year. Repairs have been completed for the back steps of
the school. Repairs to the front steps have not yet begun.

2. Financial Report

Balance in petty cash account as of July 16, 2019 is \$14,951.58. Balance in the BB&T Food Service account is \$575,532.32. Balance in the BB&T Operating account is \$608,635.61

3. Grant Report

PASCS has been selected to participate in the USDA Fresh Fruits and Vegetable Program (FFVP). The school is being funded at approximately \$59 per student. The specific amount is shown on the attached Grant document.

4. Hiring Report

The following positions are open: 2019 – 2020 School Year Kindergarten Teacher Second Grade Teacher Third Grade Teacher Fourth Grade Teachers (2) Fifth Grade Teachers (2)

The following are new hires:

It is recommended that the following applicants be offered positions for the 2019 – 2020 school year No recommendations at this time.

Resignations:

None

It is recommended that the following staff NOT be offered positions for the 2019 – 2020 school year
No recommendations at this time.

It is recommended that the following changes be made to staff positions

From Receptionist to Secretary - Melissa Betancourt (\$18 hr.)

From Administrative Assistant to Receptionist – Barbara Frye-Chenault (\$16 hr.)

Salary Requests/Recommendations

Barbara Frye-Chenault – From \$14 p/hr. to \$16 p/hr. Gregory Smith – From \$45,000 annually to \$50,000 annually

Jen Mock - From \$55,697.25 annually to \$50,000 annually

5. Enrollment Report We are currently at 184 enrolled

6. Charter School Status Report

Dr. Christian Anderson is working in conjunction with the Principal and the CAO in preparation for the upcoming 2019 – 2020 school year. It is the Charter school's intent to fulfill the academic goals and grade structure outlined in its original charter agreement. We will continue enrolling students from kindergarten through 5th grade.

PASCS is a Standards Based Instructional System (SBIS), so the goal remains to ensure that we have structures in place that support the goals of the standards as well as align with the Charter school's mission and vision. These structures will allow all students to meet the challenging goals of the PSSA and PA Core standards.

At its regular public Board meeting on June 20, 2019, the charter school's board of trustees voted to approve the Release and Waiver that will allow the Harrisburg School District Receiver, Dr. Janet Samuels to review the Settlement Agreement between the charter school and the Harrisburg School Board. The Waiver was signed, with conditions, and the charter school's Board is awaiting a response from the Receiver.

Motion: Ms. Dickerson moved to approve the CAO report

Second: Ms. Calderon Discussion: None

Roll Call:

Ms. Phillips Yes (5) Yes
Ms. Calderon Yes (0) No

Ms. Spencer Yes Motion Carried

Mr. Hicks Sr. Yes Ms. Dickerson Yes

VII. Additional Business Discussion Items

Setting up committees

Motion: Ms. Spencer moved to table the setting up committees until the

next meeting.

Second: Mr. Hicks Sr. Discussion: None

Roll Call:

Ms. Phillips Yes (5) Yes Ms. Calderon Yes (0) No

Ms. Spencer Yes Motion Carried Mr. Hicks Sr. Yes

Mr. Hicks Sr. Yes Ms. Dickerson Yes

VIII. Old Business Discussion Items None

IX. Public Comments None

X. Adjournment

Motion: Mr. Hicks Sr. moved to adjourn at 8:36 p.m.

Second: Ms. Dickerson Discussion: None

Roll Call:

Ms. Phillips Yes (5) Yes Ms. Calderon Yes (0) No

Ms. Spencer Yes Motion Carried Mr. Hicks Sr. Yes

Ms. Dickerson Yes

Premier Arts and Science Charter School Board of Trustees

Regular Meeting Minutes Tuesday, September 17, 2019 6:00 P.M.

AGENDA

 Call to order a 	nd Pledge of Allegiance
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- II. Roll Call and Announcements
- III. Approval of Minutes
 August 22, 2019 Special Board Meeting
- IV. Public Comments
- V. Business Manager's Report
- VI. Action Items
 - A. Monthly Financial Results As of August 31, 2019
 - B. Approval of Rent Reimbursement Application 2018-2019
 - C. Approval of SD& Associates Agreement Annual Audit
 - D. Approval of Capital Academy Agreement
 - E. Board Meeting Schedule Review
- VII. Updates
 - A. Principal's Report
 - B. Educational Consultant
 - C. Classroom Management
 - D. Administrative Consultant
 - E. CAO Monthly Reports
 - 1. Construction/Building Maintenance Report
 - 2. Financial Report
 - 3. Hiring Report
 - 4. Enrollment Report
 - 5. Charter School Status Report
- VIII. Additional Business Discussion Items
 - A. Board Member Interview
- 1X. Old Business
- X. Public Comments
- XI. Adjournment



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SPECIAL MEETING MINUTES Thursday, August 22, 2019

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The Board of School Directors of the Premier Arts & Science Charter School held a special meeting on Thursday, August 22, 2019 at 500 N. 17th Street, Harrisburg, PA 17103 pursuant to due notice to each Board Member. Eric Hicks Sr., President, Board of School Directors, called the meeting to order at 6:24 p.m. followed by the flag salute. The special meeting was held due to not having a quorum at the regular meeting.

II. Roll Call & Announcement

Roll Call:

Pamela Spencer

Present

Eric Hicks Sr.

Present

Sadeasha Phillips

Called In

Dana Lumpkin

Present

Present:

Darlene Smith, CAO

Absent:

Carmen Calderon Valerie Dickerson

III. Approval Of Minutes For July 18, 2019

Motion: Mr. Hicks Sr. moved to approve the minutes for July 18, 2019.

Second: Ms. Spencer Discussion: None

Roll Call:

Ms. Lumpkin

Yes

(4) Yes

Ms. Phillips

Yes

(0) No

Ms. Spencer

Yes

Motion Carried

Mr. Hicks Sr.

Yes

IV. Public Comments:

None

V. Action Items

A. Business Managers Report

Motion: Mr. Hicks Sr. moved to approve the Business managers report.

Second: Ms. Lumpkin Discussion: None

Roll Call:

Ms. Lumpkin Yes (4) Yes Ms. Phillips Yes (0) No

Ms. Spencer Yes Motion Carried

Mr. Hicks Sr. Yes

Monthly Financial Results - Check Ledgers

Motion: Mr. Hicks Sr. moved to approve entire check ledgers report.

Second: Ms. Lumpkin Discussion: None

Roll Call:

Ms. Phillips Yes (4) Yes
Ms. Lumpkin Yes (0) No

Ms. Spencer Yes Motion Carried

Mr. Hicks Sr. Yes

B. Approval of Teacher Contracts 2019 - 2020

Motion: Mr. Hicks Sr. moved to approve Teacher Contracts.

Second: Ms. Phillips Discussion: None

Roll Call:

Ms. Phillips Yes (4) Yes
Ms. Lumpkin Yes (0) No

Ms. Spencer Yes Motion Carried

Mr. Hicks Sr. Yes

C. Approval of Staff Salaries and Positions

Motion: Mr. Hicks Sr. moved to approve Staff Salaries and Positions.

Second: Ms. Spencer Discussion: None

Roll Call:

Ms. Phillips Yes (4) Yes Ms. Lumpkin Yes (0) No

Ms. Spencer

Yes

Motion Carried

Mr. Hicks Sr.

Yes

D. Committee Assignments

Motion: Mr. Hicks Sr. moved to table Committee Assignments until the next

meeting.

Second: Ms. Spencer Discussion: None

Roll Call:

Ms. Phillips

Yes

(4) Yes

Ms. Lumpkin

Yes

(0) No

Ms. Spencer

Yes

Motion Carried

Mr. Hicks Sr.

Yes

E. Board Meeting Schedule Change

Motion: Mr. Hicks Sr. moved to approve the Board Meeting Schedule change

Second: Ms. Spencer

Discussion: The meetings were changed to every third Tuesday

Roll Call:

Ms. Phillips

(4) Yes

Ms. Lumpkin

Yes Yes

(0) No

Ms. Spencer

Yes

Motion Carried

Mr. Hicks Sr.

Yes

F. New Board Member

Motion: Mr. Hicks Sr. moved to approve the New Board Member Mr. Rodriques

Second: Ms. Spencer **Discussion: None**

Roll Call:

Ms. Phillips

Yes

(4) Yes

Ms. Lumpkin

Yes

(0) No

Ms. Spencer Mr. Hicks Sr. Yes

Motion Carried

Yes

VI. Updates

A. Classroom Management

Mr. Jackson talked about the success of the first week of school and he wanted to recognize the parents for a great job sending the kids to school the first week. Mr. Jackson presented a proposal from Vanguard Cleaning Service for us to

Mr. Jackson introduced the school media coordinator Mr. Anwar Curtis and he gave an updated on the website and social media.

Motion: Mr. Hicks Sr. moved to approve the Classroom Management Update

Motion Carried

Second: Ms. Spencer Discussion: None

Roll Call:

Ms. Phillips Yes (5) Yes Ms. Lumpkin Yes (0) No

Ms. Spencer Yes
Mr. Hicks Sr. Yes
Mr. Rodriques Yes

B. Administrative Consultant

PASCS Charter Annual Report (07/01/2018 - 06/30/2019)

Motion: Mr. Hicks Sr. moved to approve the PASCS Charter Annual Report.

Second: Ms. Spencer Discussion: None

Roll Call:

Ms. Phillips Yes (5) Yes
Ms. Lumpkin Yes (0) No

Ms. Spencer Yes Motion Carried

Mr. Hicks Sr. Yes Mr. Rodriques Yes

Administrative Team Update

Motion: Mr. Hicks Sr. moved to approve the Administrative Team Update

Second: Ms. Spencer Discussion: None

Roll Call:

Ms. Phillips Yes (5) Yes Ms. Lumpkin Yes (0) No

Ms. Spencer Yes Motion Carried

Mr. Hicks Sr. Yes Mr. Rodriques Yes

C. Education Consultant

Motion: Mr. Hicks Sr. moved to table the Education Consultant Update until the

next meeting.

Second: Ms. Spencer Discussion: None

Roll Call:

Ms. Phillips Yes (5) Yes Ms. Lumpkin Yes (0) No

Ms. Spencer Yes Motion Carried

Mr. Hicks Sr. Yes

Mr. Rodriques

Yes

D. CAO Monthly Reports:

Construction/Building Maintenance Report
Repairs have not yet begun on the first grade classroom storage room,
which sustained significant damage during the fire that occurred on March
1, 2019. No date has been scheduled to begin the repairs. Cleaning,
painting and general building repairs are nearing completion.

2. Financial Report

Balance in petty cash account as of August 13, 2019 is \$12,270.62. Balance in the BB&T Food Service account is \$608,635.61. Balance in the BB&T Operating account is \$328,673.24

3. Grant Report

There are no grants currently being worked on at this time.

4. Hiring Report

The following positions are open: 2019 – 2020 School Year Fourth Grade Teachers (started on 08/19/2019) Fifth Grade Teachers (started on 08/19/2019)

The following are new hires:

It is recommended that the attached salary rates and employment positions be approved for the 2019 – 2020 school year

Resignations:

None

It is recommended that the following staff NOT be offered positions for the 2019 – 2020 school year

No recommendations at this time.

It is recommended that the following changes be made to staff positions

Lawrence Edwards – 3rd Grade Teacher (Co-Teacher) Sue Saintz – School Nurse (Beginning 09/12/2019)

Salary Requests/Recommendations

Alysha Marshall – From \$17 p/hr. to \$18 p/hr. Kasey Gentry – From 2% increase to 3% increase (additional \$290.00)

Anastasia Heim - From/\$45,000 annually to \$46,000 annually

- 5. Enrollment Report
 We are currently at 202 enrolled
- 6. Charter School Status Report

Dr. Christian Anderson will be conducting a professional development workshop on Tuesday, August 13th during the School's professional development training week.

On Wednesday, August 14th the School is planning a Meet and Great for all parents and students. Attendees will be able to learn about the exciting new plans for the upcoming school year. They will be able to engage with and meet with staff and inquire about issues that may be of concerns to them.

The week of August 12^{th} the staff returned to school for the 2019-2020 school year.

The week of August 19th the students returned to school for the 2019 – 2020 school year.

Motion: Mr. Hicks Sr. moved to approve the CAO report

Second: Ms. Phillips Discussion: None

Roll Call:

Ms. Phillips Yes
Ms. Lumpkin Yes

(5) Yes (0) No

Ms. Lumpkin Yes Ms. Spencer Yes

es Motion Carried

Mr. Hicks Sr. Yes Mr. Rodrigues Yes

- VII. Additional Business Discussion Items
 None
- VIII. Old Business Discussion Items
 Board Committee's
 Recruiting New Board Members
 - IX. Public Comments
 Fidel Mercado asked for clarification on the Non-Renewal

X. Adjournment

Motion: Mr. Hicks Sr. moved to adjourn at 8:07 p.m.

Second: Ms. Spencer Discussion: None

Roll Call:

Ms. Phillips

Yes

(5) Yes

Ms. Lumpkin Ms. Spencer Yes Yes (0) No Motion Carried

Mr. Hicks Sr.

Yes

Mr. Rodriques

Yes

Premier Arts and Science Charter School Board of Trustees Regular Meeting Minutes Thursday, October 10, 2019 6:00 P.M. AGENDA

- I. Call to order and Pledge of Allegiance
- II. Roll Call and Announcements
- III. Approval of Minutes September 17, 2019
- IV. Public Comments
- V. Business Manager's Report
- VI. Action Items
 - A. Monthly Financial Results As of September 30, 2019
 - B. Contract Addendum Jones Resources LLC
- VII. Updates
 - A. Personnel Committee Report
 - B. CAO Monthly Reports
 - 1. Construction/Building Maintenance Report
 - 2. Financial Report
 - 3. Hiring Report
 - 4. Enrollment Report
 - 5. Charter School Status Report
 - a. Principal's Report
 - b. Educational Consultant's Report
 - c. Administrative Team's Report
 - d. Classroom Management Report
- VIII. Additional Business Discussion Items
 - A. New Board Member Update
 - B. School Media Coordinator Request
- IX. Old Business
- X. Public Comments
- XI. Adjournment



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REGULAR MEETING MINUTES Tuesday, September 17, 2019

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The Board of School Directors of the Premier Arts & Science Charter School held a regular meeting on Tuesday, September 17, 2019 at 500 N. 17th Street, Harrisburg, PA 17103 pursuar to due notice to each Board Member. Eric Hicks Sr., President, Board of School Directors, called the meeting to order at 6:10 p.m. followed by the flag salute.

II. Roll Call & Announcement

Roll Call:

Pamela Spencer

Present

Eric Hicks Sr.

Present

Carmen Calderon

Present

Dana Lumpkin

Present

Present:

Darlene Smith, CAO

Gregory Hartzell

Dr. Christian Anderson

Thomas Fitzpatrick

Absent:

Sadeasha Phillips

Valerie Dickerson

Mr. Rodriques

III. Approval Of Minutes For August 22, 2019 - Special Board Meeting

Motion: Mr. Hicks Sr. moved to approve the minutes for August 22, 2019.

Second: Ms. Spencer Discussion: None

Roll Call:

Ms. Lumpkin

Yes

(4) Yes

Ms. Calderon

Yes

(0) No

Ms. Spencer

Yes

Motion Carried

Mr. Hicks Sr.

Yes

IV. Public Comments:

None

V. Action Items

A. Business Managers Report

Motion: Mr. Hicks Sr. moved to approve the Business managers report.

Second: Ms. Calderon Discussion: None

Roll Call:

Ms. Lumpkin

Yes Yes (4) Yes

Ms. Calderon Ms. Spencer

Yes

(0) No **Motion Carried**

Mr. Hicks Sr.

Yes

Monthly Financial Results - Check Ledgers

Motion: Mr. Hicks Sr. moved to approve entire check ledgers report.

Second: Ms. Calderon **Discussion: None**

Roll Call:

Ms. Lumpkin

Yes

(4) Yes

Ms. Calderon

Yes

(0) No

Ms. Spencer

Yes

Motion Carried

Mr. Hicks Sr. Yes

B. Approval of Rent Reimbursement Application 2018 - 2019

Motion: Mr. Hicks Sr. moved to approve Rent Reimbursement Application 2018 - 2019

Second: Ms. Spencer Discussion: None

Roll Call:

Ms. Calderon

Yes

(4) Yes

Ms. Lumpkin

Yes

(0) No

Ms. Spencer

Ves

Motion Carried

Mr. Hicks Sr.

Yes

C. Approval of SD & Associates Agreement – Annual Audit

Motion: Mr. Hicks Sr. moved to approve SD & Associates Agreement - Annual Audit

Second: Ms. Spencer **Discussion: None**

Roll Call:

Ms. Calderon

(4) Yes

Ms. Lumpkin

Yes

(0) No

Ms. Spencer

Yes

Motion Carried

Mr. Hicks Sr. Yes

D. Approval of Capital Academy Agreement

Motion: Mr. Hicks Sr. moved to approve Capital Academy Agreement

Second: Ms. Calderon Discussion: None

Roll Call:

Ms. Calderon

Yes

(4) Yes

Ms. Lumpkin

Yes

(0) No

Ms. Spencer

Yes

Motion Carried

Mr. Hicks Sr.

Yes

E. Board Meeting Schedule Review

Motion: Mr. Hicks Sr. moved to approve the Board Meeting Schedule Review

Second: Ms. Calderon

Discussion: The meetings were changed to every second Thursday

- Roll Call:

Ms. Calderon

Yes

(4) Yes

Ms. Lumpkin

Yes

(0) No

Ms. Spencer

Yes

Motion Carried

Mr. Hicks Sr. Yes

VI. Updates

A. Principal's Report

We have started a special recognition program P.A.W. S. Students are involved in the morning announcements. Students have completed a portion of their benchmark tests. First staff meeting was held on 9/4/19 and the first committee meeting was held on 9/17/19. There has been two fire drills since school has started and open house was held on 9/12/19. Upcoming events include standards-based bulletin board display on Hispanic heritage month (September), first field trip 10/4/19, last week of October is spirit week and start of school extracurricular activities.

Motion: Mr. Hicks Sr. moved to approve the Principal's Report

Second: Ms. Spencer Discussion: None

Roll Call:

Ms. Calderon

Yes

(4) Yes

Ms. Lumpkin

Yes

(0) No

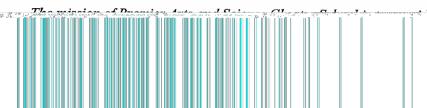
Ms. Spencer

Yes

Motion Carried

Mr. Hicks Sr.

Yes



B. Educational Consultant

Dr. Anderson went over the school's data narrative and he passed out the PASCS's daily schedule and showed where time of coding would be added in the daily schedule.

Motion: Mr. Hicks Sr. moved to approve the Educational Consultant Report

Second: Ms. Lumpkin Discussion: None

Roll Call:

Ms. Calderon Yes (4) Yes Ms. Lumpkin Yes (0) No

Ms. Spencer Yes Motion Carried

Mr. Hicks Sr. Yes

C. Classroom Management

Mr. Jackson stated that the classroom management team is doing exceptionally well. He also stated that the first fundraiser went very well.

Mr. Curtis gave an update on the website and social media.

Motion: Mr. Hicks Sr. moved to approve the Classroom Management Report

Second: Ms. Spencer Discussion: None

Roll Call:

Ms. Calderon Yes (4) Yes
Ms. Lumpkin Yes (0) No
Ms. Spencer Yes Motion Carried

Mr. Hicks Sr. Yes

D. Administrative Consultant

Administrative Team Update and the administrative team doing very well.

Motion: Mr. Hicks Sr. moved to approve the Administrative Consultant Report

Second: Ms. Spencer Discussion: None

Roll Call:

Ms. Calderon Yes (4) Yes
Ms. Lumpkin Yes (0) No
Ms. Spencer Yes Motion Carried

Mr. Hicks Sr. Yes

E. CAO Monthly Reports:

Construction/Building Maintenance Report
Repairs have not yet begun on the first grade classroom storage room,
which sustained significant damage during the fire that occurred on March
1, 2019. No date has been scheduled to begin the repairs. Neither

classroom instruction nor classroom activities are being affected at this time. We are waiting for an invoice for the repair of the front steps.

2. Financial Report

Balance in petty cash account as of September 15, 2019 is \$11,430.81. Balance in the BB&T Food Service account is \$389,364.32, on 9/5/19 a transfer from Food Service Account to the Operating Account in the amount of \$219,271.29. Balance in the BB&T Operating account is \$522,952.67

3. Grant Report

There are no grants currently being worked on at this time.

4. Hiring Report

The following positions are open: 2019 – 2020 School Year

All staff positions have been filled

The following are new hires:

Sue Saintz – School Nurse: From PA Lifesharing to PASCS beginning 9/16/19 Motion: Mr. Hicks Sr. moved to approve the hiring of Sue Saintz as the

school nurse

Second: Ms. Spencer Discussion: None

Roll Call:

Ms. Calderon Yes (4) Yes Ms. Lumpkin Yes (0) No

Ms. Spencer Yes Motion Carried

Mr. Hicks Sr. Yes

Resignations:

None

It is recommended that the following changes be made to staff positions None

5. Enrollment Report

We are currently at 193 enrolled

6. Charter School Status Report

On Thursday, September 12, the School held its Open House for all parents and students. Parents got an opportunity to visit classrooms and speak with teachers regarding their child's/children's academic program and to



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REGULAR MEETING MINUTES Thursday, October 10, 2019

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The Board of School Directors of the Premier Arts & Science Charter School held a regular meeting on Thursday, October 10, 2019 at 500 N. 17th Street, Harrisburg, PA 17103 pursuant to due notice to each Board Member. Eric Hicks Sr., President, Board of School Directors, called the meeting to order at 6:12 p.m. followed by the flag salute.

II. Roll Call & Announcement

Roll Call:

Pamela Spencer

Present

Eric Hicks Sr.

Present

Carmen Calderon

Present

Dana Lumpkin

Present

Present:

Darlene Smith, CAO

Thomas Fitzpatrick, Solicitor

Absent:

Valerie Dickerson

Mr. Rodriques

III. Approval Of Minutes For September 17, 2019

Motion: Mr. Hicks Sr. moved to approve the minutes for September 17, 2019.

Second: Ms. Spencer Discussion: None

Roll Call:

Ms. Lumpkin

Yes

(4) Yes

Ms. Calderon

Yes

(0) No

Ms. Spencer

Yes

Motion Carried

Mr. Hicks Sr.

Yes

IV. Public Comments:

There was a question asked about the board meetings being posted on the web-site and a question was asked about the Breaking the Chainz group.

V. Action Items

A. Business Managers Report

Motion: Mr. Hicks Sr. moved to approve the Business Managers Report.

Second: Ms. Spencer Discussion: None

Roll Call:

Ms. Lumpkin Yes (4) Yes Ms. Calderon Yes (0) No

Ms. Spencer Yes Motion Carried

Mr. Hicks Sr. Yes

Monthly Financial Results - Check Ledgers

Motion: Mr. Hicks Sr. moved to approve entire check ledgers report.

Second: Ms. Spencer Discussion: None

Roll Call:

Ms. Lumpkin Yes (4) Yes Ms. Calderon Yes (0) No

Ms. Spencer Yes Motion Carried

Mr. Hicks Sr. Yes

B. Approval of the agenda as amended

Motion: Mr. Hicks Sr. moved to approve the agenda as amended

Second: Ms. Spencer Discussion: None

Roll Call:

Ms. Calderon Yes (4) Yes Ms. Lumpkin Yes (0) No

Ms. Spencer Yes Motion Carried

Mr. Hicks Sr. Yes

C. Approval of contract addendum - Jones Resources LLC

Motion: Mr. Hicks Sr. moved to table this until the next meeting

Second: Ms. Spencer Discussion: None

Roll Call:

Ms. Calderon Yes (4) Yes Ms. Lumpkin Yes (0) No

Ms. Spencer Yes Motion Carried

Mr. Hicks Sr.

Yes

VI. Updates

- **A. Personnel Committee Report**
 - 1. Crossing Guard Issues
 - 2. Harrisburg School District Visit
 - 3. Special Ed teacher was terminated
 - 4. Received a resignation from the 4th grade teacher

5. Personnel committee will meet every first Wednesday of the month. Motion: Mr. Hicks Sr. moved to approve the Personnel Committee Report

Second: Ms. Spencer Discussion: None

Roll Call:

Ms. Calderon Yes (4) Yes Ms. Lumpkin Yes (0) No

Ms. Spencer Yes Motion Carried

Mr. Hicks Sr. Yes

B. Community Advisory Committee

- 1. Community Liaison
- 2. Building a Partnership
- 3. Safety Issues
- 4. Fund Raisers
- 5. The next meeting will be on November 8, 2019

Motion: Mr. Hicks Sr. moved to approve the Community Advisory Committee

Report.

Second: Ms. Calderon Discussion: None

Roll Call:

Ms. Calderon Yes (4) Yes Ms. Lumpkin Yes (0) No

Ms. Spencer Yes Motion Carried

Mr. Hicks Sr. Yes

C. Educational Leadership Team

- 1. Mission of the team
- 2. Focus of the team
- 3. School Improvement team
- 4. The education leadership team will meet every second Tuesday of the month. Motion: Mr. Hicks Sr. moved to approve the Educational Leadership Team Report

Second: Ms. Spencer Discussion: None

Roll Call:

Ms. Calderon Yes (4) Yes
Ms. Lumpkin Yes (0) No
Ms. Spencer Yes Motion Carried

Mr. Hicks Sr. Yes

D. CAO Monthly Reports:

1. Construction/Building Maintenance Report

Repairs to the cracks in the front steps have been completed. In addition, repairs were done to the top of the handicap ramp, and the pillar was mended. There was a car accident that caused major damage to the front steps and handicap ramp.

2. Financial Report

Balance in petty cash account as of October 7, 2019 is \$19,423.12. Balance in the BB&T Food Service account is \$422,538.18. Balance in the BB&T Operating account is \$1,561,034.29

3. Grant Report

There are no grants currently being worked on at this time.

4. Hiring Report

The following positions are open: 2019 – 2020 School Year All staff positions have been filled

The following are new hiring recommendations:
William Knouse – Fourth Grade Teacher: Long-Term Substitute From
Humanus beginning 10/7/19

Resignations:

Monica Potts – Fourth Grade Teacher: Long-Term Substitute from A+ Personnel

It is recommended that the following changes be made to staff positions None

5. Enrollment Report

We are currently at 198 enrolled

6. Charter School Status Report

On Saturday, September 28, 2019, the School held its first staff breakfast for all staff and board members.

On October 3, 2019, representatives from the Harrisburg School District conducted a file review of all employee files as well as contracted employee files.

Principal Querida Smith-Lewis reports that the Schoolwide Behavioral Program (P.A.W.S.) is off to a great start this school year.

In addition, Mr. Anwar Curtis, our school media specialist, has taken on the task of preparing students each day to read the morning announcements via the school public address system.

A more detailed report of school activities can be found in the attached Principal's Report.

Students will begin a coding program for children. Dr. Anderson will be supervising the program and will be conducting a professional development training on October 14, 2019. See attached Educational Consultant Report.

Because of his extensive background in PIMS, Dr. Nunnery has agreed to support the administrative staff with PIMS related submissions.

The Administrative and Leadership Team have successfully completed the following assignments: Administrative Audit 2, Health Screening, Safe Schools Report, SHARRS report and student updates. See attached Administrative Team Report.

Classroom Management Report: Jones Resources LLC continues to meet expectations for 4th and 5th grades. Mr. AC conducted an interview with them and prepared a short video of Jones Resources as they engage with students during the course of the day. The video may be viewed upon request.

Motion: Mr. Hicks Sr. moved to approve the CAO report with Action Items

in the report.

Second: Ms. Lumpkin Discussion: None

Roll Call:

(4) Yes Ms. Calderon Yes (0) No Ms. Lumpkin Yes

Motion Carried Ms. Spencer Yes

Mr. Hicks Sr.

Yes

VII. Additional Business Discussion Items

A. New Board Member Update

Mr. Jackson will be receiving the potential candidate's resume and we will review at the next meeting.

B. Review Bylaws regarding the call for more board members

VIII. Old Business Discussion Items

None

IX. New Business Discussion Items

A. Received resignation from board member Sadeasha Phillips

Motion: Ms. Spencer moved to approve the resignation

Second: Ms. Calderon Discussion: None

Roll Call:

Ms. Calderon Yes (4) Yes
Ms. Lumpkin Yes (0) No

Ms. Spencer Yes Motion Carried

Mr. Hicks Sr. Yes

X. Public Comments

None

XI. Executive Sessions

Personnel Discussions & Amend the agenda to add New Business

Motion: Ms. Spencer moved to go into Executive Sessions at 7:38 p.m. and

we came out of Executive Sessions at 7:50 p.m.

Second: Ms. Lumpkin Discussion: None

Roll Call:

Ms. Calderon Yes (4) Yes Ms. Lumpkin Yes (0) No

Ms. Spencer Yes Motion Carried

Mr. Hicks Sr. Yes

XII. Adjournment

Motion: Ms. Spencer moved to adjourn at 7:51 p.m.

Second: Ms. Calderon Discussion: None

Roll Call:

Ms. Calderon Yes (4) Yes Ms. Lumpkin Yes (0) No

Ms. Spencer Mr. Hicks Sr. Yes Yes **Motion Carried**



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REGULAR MEETING MINUTES Thursday, November 14, 2019

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The Board of School Directors of the Premier Arts & Science Charter School held a regular meeting on Thursday, November 14, 2019 at 500 N. 17th Street, Harrisburg, PA 17103 pursuant to due notice to each Board Member. Eric Hicks Sr., President, Board of School Directors, called the meeting to order at 6:10 p.m. followed by the flag salute.

II. Roll Call & Announcement

Roll Call:

Pamela Spencer

Present

Eric Hicks Sr.

Present

Carmen Calderon

Present

Mr. Rodriques

Called In

Present:

Darlene Smith, CAO

Thomas Fitzpatrick, Solicitor

Absent:

Valerie Dickerson

Dana Lumpkin

III. Approval Of Minutes For October 10, 2019

Motion: Ms. Spencer moved to approve the minutes for October 10, 2019.

Second: Ms. Calderon Discussion: None

Roll Call:

Mr. Rodriques

Yes

(4) Yes

Ms. Calderon

Yes

(0) No

Ms. Spencer

Yes

Motion Carried

Mr. Hicks Sr.

Yes

IV. Public Comments:

None

V. Approval of Agenda

Motion: Ms. Spencer moved to approve the Agenda.

Second: Mr. Hicks Sr. Discussion: None

Roll Call:

Mr. Rodriques Yes (4) Yes Ms. Calderon Yes (0) No

Ms. Spencer Yes Motion Carried

Mr. Hicks Sr. Yes

VI. Action Items

A. Business Managers Report

Motion: Ms. Spencer moved to approve the Business Managers Report.

Second: Mr. Rodriques

Discussion: None

Roll Call:

Mr. Rodriques Yes (4) Yes Ms. Calderon Yes (0) No

Ms. Spencer Yes Motion Carried

Mr. Hicks Sr. Yes

Monthly Financial Results - Check Ledgers

Motion: Ms. Spencer moved to approve entire check ledgers report.

Second: Mr. Rodriques Discussion: None

Roll Call:

Mr. Rodriques Yes (4) Yes Ms. Calderon Yes (0) No

Ms. Spencer Yes Motion Carried

Mr. Hicks Sr. Yes

B. Contract Addendum - Jones Resources LLC

Motion: Ms. Spencer moved to table this until the next meeting

Second: Ms. Calderon Discussion: None

Roll Call:

Ms. Calderon Yes (4) Yes Mr. Rodriques Yes (0) No

Ms. Spencer Yes Motion Carried

Mr. Hicks Sr. Yes

C. KIT Network Cabling Proposal

If hired, the vendor will be asked to credit the school for the report and take it out of the cost. If they are not hired we will pay for the report.

Motion: Ms. Calderon moved to approve the Proposal with the above conditions.

Second: Ms. Spencer

Discuss: None

Roll Call:

Ms. Calderon Yes (4) Yes Mr. Rodrigues Yes (0) No

Ms. Spencer Yes Motion Carried

Mr. Hicks Sr. Yes

D. Potential Board Member Resume - Mr. Sultan Ali

Motion: Ms. Calderon moved to approve Mr. Sultan Ali as a new PASCS Board

Member

Second: Ms. Spencer Discussion: None

Roll Call:

Ms. Calderon Yes (4) Yes Mr. Rodriques Yes (0) No

Ms. Spencer Yes Motion Carried

Mr. Hicks Sr. Yes

VII. Updates

- A. Personnel Committee Report:
 - 1. Crossing Guard issues update

2. Staff Clearances

- 3. Mr. Knouse the 4th grade teacher resigned on October 25, 2019. Mr. Alexander Jackson will be taking over and will have Mr. McIntyre in the room with him.
- 4. Ms. Barbara Frye-Chenault has been out on short term disability since October 14, 2019. We will be looking to hire a receptionist.
- 5. Mr. Edwards has received his emergency certification, effective 9/1/19.
- 6. The Spanish teacher is out on short term disability.
- 7. We discussed staff bonuses in the executive session.
- 8. Personnel committee's next meeting will be December 4, 2019.

Motion: Ms. Spencer moved to approve the Personnel Committee Report

Second: Ms. Calderon Discussion: None

Roll Call:

Ms. Calderon Yes (5) Yes Mr. Rodriques Yes (0) No

Ms. Spencer Yes Motion Carried

Mr. Hicks Sr. Yes Mr. Ali Yes

B. CAO Monthly Reports:

1. Construction/Building Maintenance Report

On Thursday, October 10, 2019, a driver drove into the side of the ramp and steps of the Charter School building causing major damage. Fortunately, no one was hurt. We have currently received 2 bids for the repairs and we are waiting on a third bid. We are also waiting on the building insurance company to complete their investigation as well.

2. Financial Report

Balance in petty cash account as of November 12, 2019 is \$19,249.21. Balance in the BB&T Food Service account is \$499,427.38. Balance in the BB&T Operating account is \$1,301,717.72

3. Grant Report

There are no grants currently being worked on at this time.

4. Hiring Report

2019 - 2020 School Year

The following are new hiring recommendations:

James McIntyre – Fourth Grade Teacher: Long Term Substitute from Humanus beginning 11/4/19

Jane Ragsdale - Receptionist: \$16.00 p/hr, beginning 11/18/19

Resignations:

William Knouse – Fourth Grade Teacher: Long Term Substitute from Humanus

It is recommended that the following changes be made to staff positions Barbara Frye-Chenault – Short Term Disability Vita Alpoyanis – Short Term Disability

5. Enrollment Report We are currently at 200 enrolled

6. Charter School Status Report

On November 1st, representatives from the Harrisburg School District conducted a follow-up review of all employee files as well as contracted employee files. Afterwards, the representatives met with the CAO to discuss any questions they had and to conclude their review. Questions were asked about new hire clearances and the school nurse. Principal Querida Smith-Lewis reports that the School Extracurricular Activities are off to a great start this school year.

In addition, this year's first parent-teacher conference was well attended with 2nd and 3rd grades holding the most parent conferences.

A more detailed report of school activities can be found in the attached Principal's Report.

Plans are underway to begin Teacher Formal Observations in either late November or early December. Dr. Anderson will be consulting with Ms. Smith-Lewis regarding these observations. In addition, he will be providing professional development training to help teachers and instructional aides understand what to expect during a formal observation. See attached Educational Consultant Report.

The Administrative and Leadership Team Report: To be completed.

Classroom Management Report: To be completed.

Motion: Ms. Spencer moved to approve the CAO report

Second: Mr. Ali Discussion: None

Roll Call:

Ms. Calderon Yes (5) Yes Mr. Rodriques Yes (0) No

Ms. Spencer Yes Motion Carried

Mr. Hicks Sr. Yes Mr. Ali Yes

VIII. New Business Discussion Items

A. New Board Member Update
No candidate

B. Board of Trustees Fundraising Proposals Give a list of ideas

IX. Old Business Discussion Items None

X. Public Comments

None

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XI. Executive Sessions

A. Discussion of Salary and Bonuses

Motion: Ms. Spencer moved to go into Executive Session at 6:53 p.m. and we came out of Executive Session at 7:39 p.m.

Second: Mr. Ali Discussion: None

Roll Call:

Ms. Calderon Yes (5) Yes Mr. Rodriques Yes (0) No

Ms. Spencer Yes Motion Carried

Mr. Hicks Sr. Yes Mr. Ali Yes

Motion: Ms. Spencer moved to approve Staff Christmas Bonuses

Second: Ms. Calderon Discussion: None

Roll Call:

Ms. Calderon Yes (5) Yes
Mr. Rodriques Yes (0) No
Ms. Spencer Yes Motion Carried

Mr. Hicks Sr. Yes Mr. Ali Yes

XII. Adjournment

Motion: Ms. Spencer moved to adjourn at 7:40 p.m.

Second: Ms. Calderon Discussion: None

Roll Call:

Ms. Calderon Yes (5) Yes Mr. Rodriques Yes (0) No

Ms. Spencer Yes Motion Carried

Mr. Hicks Sr. Yes Mr. Ali Yes

discuss ways to collaborate and participate in their child's success. This event was well attended by parents.

The first four weeks of school I have seen a noticeable difference in comparison to the previous school year. Classroom management has improved and the number of write-ups have decreased significantly. A culture of cooperation and academic excellence can be felt throughout the school.

Motion: Mr. Hicks Sr. moved to approve the CAO report

Second: Ms. Calderon Discussion: None

Roll Call:

Ms. Calderon Yes (4) Yes Ms. Lumpkin Yes (0) No

Ms. Spencer Yes Motion Carried

Mr. Hicks Sr. Yes

VII. Additional Business Discussion Items

A. Board Member Interview

Two potential members but haven't heard back from them yet.

VIII. Old Business Discussion Items

None

IX. Public Comments

None

X. Adjournment

Motion: Mr. Hicks Sr. moved to adjourn at 7:56 p.m.

Second: Ms. Calderon Discussion: None

Roll Call:

Ms. Calderon Yes (4) Yes Ms. Lumpkin Yes (0) No

Ms. Spencer Yes Motion Carried

Mr. Hicks Sr. Yes



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REGULAR MEETING MINUTES Thursday, December 12, 2019

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The Board of School Directors of the Premier Arts & Science Charter School held a regular meeting on Thursday, December 12, 2019 at 500 N. 17th Street, Harrisburg, PA 17103 pursuant to due notice to each Board Member. Eric Hicks Sr., President, Board of School Directors, called the meeting to order at 6:08 p.m. followed by the flag salute.

II. Roll Call & Announcement

Roll Call:

Pamela Spencer

Eric Hicks Sr.

Present Present

Carmen Calderon

Present

Sultan Ali

Present

Present:

Darlene Smith, CAO

Thomas Fitzpatrick, Solicitor Call In

Mr. Hartzell

Absent:

Valerie Dickerson Dana Lumpkin

Mr. Rodriques

III. Approval Of Minutes - Minutes For November 14, 2019 & November

14, 2019 Executive Sessions

Motion: Ms. Spencer moved to approve the minutes.

Second: Ms. Calderon **Discussion: None**

Roll Call:

Mr. Ali

Yes

(4) Yes

Ms. Calderon

Yes

(0) No

Ms. Spencer

Yes

Motion Carried

Mr. Hicks Sr.

Yes

IV. Public Comments:

None

V. Approval of Agenda

Motion: Ms. Spencer moved to approve the Agenda with addendum - Staff Christmas

bonuses addition. Second: Ms. Calderon Discussion: None

Roll Call:

Mr. Ali Yes Yes (4) Yes

Ms. Calderon

(0) No

Yes Ms. Spencer

Motion Carried

Mr. Hicks Sr.

Yes

VI. Action Items

A. Business Managers Report

Motion: Ms. Calderon moved to approve the Business Managers Report.

Second: Ms. Spencer Discussion: None

Roll Call:

Mr. Ali Ms. Calderon Yes

Yes Ms. Spencer Yes

(0) No **Motion Carried**

(4) Yes

Mr. Hicks Sr.

Yes

Monthly Financial Results - Check Ledgers

Motion: Ms. Calderon moved to approve entire check ledgers report.

Second: Ms. Spencer Discussion: None

Roll Call:

Mr. Ali Ms. Calderon (4) Yes

Yes Ms. Spencer Yes

(0) No **Motion Carried**

Mr. Hicks Sr.

Yes

Yes

B. Proposal Addendum - KIT Network Cabling

Motion: Ms. Spencer moved to approve the KIT Network Cabling Proposal

Second: Ms. Calderon Discussion: None

Roll Call:

(4) Yes Ms. Calderon Yes Yes (0) No Mr. Ali

Ms. Spencer Yes **Motion Carried**

Mr. Hicks Sr. Yes

C. ERCHAR Consulting Services Contract

Motion: Ms. Spencer moved to table until the next meeting.

Second: Ms. Calderon

Discuss: None Roll Call:

Ms. Calderon Yes (4) Yes (0) No Mr. Ali Yes

Motion Carried Ms. Spencer Yes

Yes Mr. Hicks Sr.

VII. Updates

A. Personnel Committee Report:

1. Mr. McIntyre quit on December 3, 2019. Ms. Smith-Lewis has been going in the room with Mr. Alexander Jackson. We will be looking to hire a Special Education teacher.

2. Jones Resources LLC:

Mr. Terrance Jackson will be talking to them about classroom interaction. They are still doing an excellent job with the students.

3. Crossing Guard Update:

Actions have been taken and will be monitored. We will follow-up with Ms. Smith-Lewis. Also we will be looking into hiring 3 more crossing guards.

- 4. Ms. Garcia quit crossing guard, her last day will be December 6, 2019.
- 5. The Spanish teacher returned on December 3, 2019.
- 6. Ms. Barbara Frye-Chenault is still out on Short Term Disability. Jane Ragsdale is doing an excellent job as the new receptionist.
- 8. Personnel committee's next meeting will be determined due to the holiday.

Motion: Ms. Calderon moved to approve the Personnel Committee Report

Second: Ms. Spencer Discussion: None

Roll Call:

(4) Yes Ms. Calderon Yes (0) No Mr. Ali Yes

Ms. Spencer Mr. Hicks Sr. Yes Yes **Motion Carried**

B. CAO Monthly Reports:

1. Construction/Building Maintenance Report

An insurance claims adjuster has surveyed the damage. Quotes are being sent to the insurance office. After the quotes have been received, the contractor will be contacted and a repair schedule will be determined. It is our hope that the repairs can be completed before the end of the year, weather permitting. There is a \$2,500 insurance deductible.

2. Financial Report

Balance in petty cash account as of December 9, 2019 is \$19,984.96. Balance in the BB&T Food Service account is \$558,197.39. Balance in the BB&T Operating account is \$1,308,453.77

3. Grant Report

There are no grants currently being worked on at this time.

4. Hiring Report

2019 - 2020 School Year

The following are new hiring recommendations:
Juanya Jones – Crossing Guard
Shawn Seif – Crossing Guard
Mr. Jackson recommended not to hire them

Resignations:

James McIntyre – Fourth Grade Teacher/SPED Teacher: Long Term Substitute from Humanus Ezequiela Garcia – Crossing Guard

It is recommended that the following changes be made to staff positions
Barbara Frye-Chenault – Short Term Disability
Vita Alpoyanis resumes position as Spanish Teacher effective December 4,
2019

5. Enrollment Report

We are currently at 200 enrolled

6. Charter School Status Report

Principal's Report: See attached report

Educational Consultant Report: See attached report

The Administrative and Leadership Team Report: See attached report

Classroom Management Report: See attached report

Motion: Ms. Spencer moved to approve the CAO report

Second: Ms. Calderon Discussion: None

Roll Call:

Ms. Calderon Y

Yes (4) Yes

Mr. Ali

Yes

(0) No

Ms. Spencer Mr. Hicks Sr. Yes Yes **Motion Carried**

VIII. Additional Business Discussion Items

A. Classroom Door Contest

B. Fundraiser Proposal

C. Additional Staff Christmas Bonuses

Ms. Alpoyanis - \$200

Mr. Alexander Jackson - \$200

Mr. Bruce Smith Jr. - \$200

Mr. Carr - \$200

Motion: Ms. Spencer moved to approve the Additional Staff Christmas

Bonuses

Second: Ms. Calderon Discussion: None

Roll Call:

Ms. Calderon

Yes

(4) Yes

Ms. Spencer

Yes

(0) No

Mr. Hicks Sr.

Yes

Motion Carried

Mr. Ali

Yes

IX. Old Business Discussion Items

None

X. Public Comments

None

XI. Adjournment

Motion: Ms. Calderon moved to adjourn at 7:13 p.m.

Second: Ms. Spencer Discussion: None

Roll Call:

Ms. Calderon Yes (4) Yes Ms. Spencer Yes (0) No

Ms. Spencer Yes (0) No Mr. Hicks Sr. Yes Motion Carried

Mr. Ali Yes



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REGULAR MEETING MINUTES Thursday, January 9, 2020

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The Board of School Directors of the Premier Arts & Science Charter School held a regular meeting on Thursday, January 9, 2020 at 500 N. 17th Street, Harrisburg, PA 17103 pursuant to due notice to each Board Member. Eric Hicks Sr., President, Board of School Directors, called the meeting to order at 6:09 p.m. followed by the flag salute.

II. Roll Call & Announcement

Roll Call:

Pamela Spencer

Present

Eric Hicks Sr.

Present

Carmen Calderon

Present

Dana Lumpkin

Call In

Present:

Darlene Smith, CAO

Mr. Hartzell

Absent:

Valerie Dickerson

Sultan Ali

Mr. Rodriques

III. Approval Of Minutes - Minutes For December 12, 2019

Motion: Mr. Hicks Sr. moved to approve the minutes.

Second: Ms. Spencer Discussion: None

Roll Call:

Ms. Lumpkin

Yes

(4) Yes

Ms. Calderon

Yes

(0) No

Ms. Spencer

Yes Yes

Motion Carried

Mr. Hicks Sr.

Yes

IV. Public Comments:

None

V. Approval of Agenda

Motion: Ms. Spencer moved to approve the Agenda

Second: Ms. Calderon Discussion: None

Roll Call:

Ms. Lumpkin Yes (4) Yes Ms. Calderon Yes (0) No

Ms. Spencer Yes Motion Carried

Mr. Hicks Sr. Yes

VI. Action Items

A. Business Managers Report

Motion: Mr. Hicks Sr. moved to approve the Business Managers Report.

Second: Ms. Spencer Discussion: None

Roll Call:

Ms. Lumpkin Yes (4) Yes
Ms. Calderon Yes (0) No
Ms. Spencer Yes Motion Carried

Mr. Hicks Sr. Yes

Monthly Financial Results - Check Ledgers

Motion: Mr. Hicks Sr. moved to approve entire check ledgers report.

Second: Ms. Spencer Discussion: None

Roll Call:

Ms. Lumpkin Yes (4) Yes Ms. Calderon Yes (0) No

Ms. Spencer Yes Motion Carried

Mr. Hicks Sr. Yes

B. ERCHAR Consulting Services Contract (Revised)

Motion: Ms. Spencer moved to approve the revised ERCHAR Consulting Contract

Second: Ms. Calderon Discussion: None

Roll Call:

Ms. Calderon Yes (4) Yes Ms. Lumpkin Yes (0) No

Ms. Spencer Yes Motion Carried

Mr. Hicks Sr.

Yes

C. Houck & Company Contract (Building Repair) Disregard, looking for someone else.

D. Merakey Innovative Care and Education Services Agreement

Motion: Mr. Hicks Sr. moved to approve the Merakey Innovative Care and

Education Services Agreement

Second: Ms. Spencer Discussion: None

Roll Call:

(4) Yes Yes Ms. Calderon Yes (0) No Ms. Lumpkin

Yes **Motion Carried** Ms. Spencer

Yes Mr. Hicks Sr.

E. Therapy Source Staffing Solutions Agreement

Motion: Ms. Spencer moved to approve Therapy Source Staffing Solutions

Agreement

Second: Mr. Hicks Sr. Discussion: None

Roll Call:

(4) Yes Yes Ms. Calderon (0) No Ms. Lumpkin Yes **Motion Carried**

Yes Ms. Spencer

Yes Mr. Hicks Sr.

VII. Updates

A. Personnel Committee Report:

Due to the holiday there was no meeting.

B. CAO Monthly Reports:

1. Construction/Building Maintenance Report

The insurance claims adjuster has surveyed the damage to the building and is now in receipt of the contract and quote from Houck & Company. The adjuster reviewed the contract and it was determined that the cost was too high. We are in process of looking at another company to do the repairs. It is our hope to have the repairs done as soon as possible. There is a \$2,500 insurance deductible.

2. Financial Report

Balance in petty cash account as of January 6, 2020 is \$20,344.87. Balance in the BB&T Food Service account is \$587,759.80. Balance in the BB&T Operating account is \$978,846.59

3. Grant Report

There are no grants currently being worked on at this time.

4. Hiring Report

2019 - 2020 School Year

The following are new hiring recommendations:

Dwayne Marshall – Crossing Guard

Ezequiela Garcia – Crossing Guard

Kristin Hoover – 4th Grade Special Ed Teacher

Resignations:

None

It is recommended that the following changes be made to staff positions Barbara Frye-Chenault – Long Term Disability

5. Enrollment Report

We are currently at 201 enrolled

6. Charter School Status Report

Principal's Report: Winter Break

Educational Consultant Report: Winter Break

The Administrative and Leadership Team Report: See attached report

Classroom Management Report: Report given by Mr. Jackson

Motion: Ms. Spencer moved to approve the CAO report

Second: Ms. Calderon Discussion: None

Roll Call:

Ms. Calderon Yes (4) Yes Ms. Lumpkin Yes (0) No

Ms. Spencer Yes Motion Carried

Mr. Hicks Sr. Yes

IVII. HICKS SI. TES

VIII. Additional Business Discussion Items

A. Safety concerns

B. Mr. Rodriques resigned

IX. Old Business Discussion Items

A. Results: Christmas Door Contest First Place: Special Ed Class Second Place: 3rd Grade Class Third Place: Administrative Team

X. Public Comments

None

XI. Adjournment

Motion: Mr. Hicks Sr. moved to adjourn at 7:27 p.m.

Second: Ms. Spencer Discussion: None

Roll Call:

Ms. Calderon Yes (4) Yes Ms. Spencer Yes (0) No

Mr. Hicks Sr. Yes Motion Carried

Ms. Lumpkin Yes



ARTS & SCIENCE CHARTER SCHOOL

500 N 17th Street, Harrisburg, PA 17103 717-234-3200; pascs500@yahoo.com; www.pascs.net

REGULAR MEETING MINUTES Thursday, February 20, 2020 (Rescheduled from February 13, 2020)

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The Board of School Directors of the Premier Arts & Science Charter School held a regular meeting on Thursday, February 20, 2020 at 500 N. 17th Street, Harrisburg, PA 17103 pursuant to due notice to each Board Member. Eric Hicks Sr., President, Board of School Directors, called the meeting to order at 6:07 p.m. followed by the flag salute.

II. Roll Call & Announcement

Roll Call:

Pamela Spencer

Present

Eric Hicks Sr.

Present

Carmen Calderon

Call In

Dana Lumpkin

Present

Sultan Ali

Present

Present:

Darlene Smith, CAO

Absent:

Valerie Dickerson

Mr. Rodriques

III. Approval Of Minutes - Minutes For January 9, 2020

Motion: Mr. Hicks Sr. moved to approve the minutes.

Second: Ms. Spencer **Discussion: None**

Roll Call:

Ms. Lumpkin

Yes

(5) Yes

Ms. Calderon

Yes

(0) No

Ms. Spencer

Yes

Motion Carried

Mr. Hicks Sr.

Yes

Mr. Ali

Yes

IV. Public Comments:

None

V. Approval of Agenda

Motion: Mr. Hicks Sr. moved to approve the Agenda

Second: Ms. Spencer Discussion: None

Roll Call:

Ms. Lumpkin

Yes Yes

Yes

(5) Yes

Ms. Calderon

(0) No

Ms. Spencer

Motion Carried

Mr. Hicks Sr.

Yes Mr. Ali Yes

VI. Action Items

A. Business Managers Report

Motion: Mr. Hicks Sr. moved to approve the Business Managers Report.

Second: Ms. Spencer **Discussion: None**

Roll Call:

Ms. Lumpkin

Yes

(5) Yes

Ms. Calderon

Yes

(0) No

Ms. Spencer

Yes

Motion Carried

Mr. Hicks Sr.

Mr. Ali

Yes Yes

Monthly Financial Results - Check Ledgers

Motion: Mr. Hicks Sr. moved to approve entire check ledgers report.

Second: Ms. Spencer

Discussion: Mr. Ali will look into having our financials reviewed by Members First

Credit Union Roll Call:

Ms. Lumpkin

Yes

(4) Yes

Ms. Calderon

Yes

(0) No

Ms. Spencer

Yes

Motion Carried

Mr. Hicks Sr.

Yes

Mr. Ali

Recuse

VII. Updates

A. Personnel Committee Report:

See Attached Report

Motion: Mr. Hicks Sr. moved to approve the Personnel Committee Report.

Second: Ms. Spencer Discussion: None

Roll Call:

Ms. Lumpkin Yes (5) Yes Ms. Calderon Yes (0) No

Ms. Spencer Yes Motion Carried

Mr. Hicks Sr. Yes Mr. Ali Yes

B. Finance Committee Report No meeting will reschedule

C. CAO Monthly Reports:

Construction/Building Maintenance Report
 Below is an update on the insurance investigation regarding the building repairs for the October 10, 2019 auto accident.

The contractor was scheduled to come out to the Charter School on Friday, February 14th to prepare a scope of work and to present a timeline for the completion of the repairs. He didn't show up but will be there the weekend of February 28th and will be working on Saturday and Sunday.

2. Financial Report

Balance in petty cash account as of February 13, 2020 is \$19,796.30. Balance in the BB&T Food Service account is \$626,379.93. Balance in the BB&T Operating account is \$1,328,428.18

3. Grant Report

There are no grants currently being worked on at this time.

4. Hiring Report

2019 - 2020 School Year

The following are new hiring recommendations:

None

Resignations:

None

It is recommended that the following changes be made to staff positions None

5. Enrollment Report

We are currently at 198 enrolled

6. Charter School Status Report

The visit with Auditor General Eugene DePasquale on Thursday, February 6th was a success. He visited three classrooms. The discussions were both informative and inspirational. Special thanks to Mr. Lamont Jones of Jones Resources for coordinating the Auditor General's visit.

On Tuesday, February 11, 2020, members of the Premier Administrative team, including counsel, met with representatives of the Harrisburg School District, including counsel. The purpose of the meeting was to discuss the pending nonrenewal proceedings and the performance and operation of the Charter School. One of the items that was discussed was the personnel audit completed by the Montgomery County Intermediate Unit.

Yazmine Dance Studios made a cash donation to the Charter School in the amount of \$175. This donation was from proceeds they received from their Christmas dance recital held at the Charter School on December 21, 2019. It is recommended that the donation be used for the 1st, 2nd and 3rd place winners in the Christmas Door Decorating Contest. The donation would be distributed as follows: 1st place - \$85; 2nd place - \$55; and 3rd place - \$35.

Principal's Report: See attached report

Educational Consultant Report: Unavailable at this time

The Administrative and Leadership Team Report: See attached report 1. It was recommended that we make Professional Development Day attendance mandatory.

- 2. 2020 Network Evaluation and Proposed Remediation
- 3. Updated Paid Holidays & Sick leave policy

Motion: Mr. Hicks Sr. moved to approve the Administrative Team report.

Second: Ms. Spencer Discussion: None

Roll Call:

Ms. Lumpkin Yes (5) Yes Ms. Calderon Yes (0) No

Ms. Spencer Yes Motion Carried

Mr. Hicks Sr. Yes
Mr. Ali Yes

Classroom Management Report: Report given by Mr. Jackson

Motion: Mr. Hicks Sr. moved to approve the CAO report

Second: Ms. Spencer Discussion: None

Roll Call:

Ms. Calderon Yes (5) Yes
Ms. Lumpkin Yes (0) No

Ms. Spencer Yes Motion Carried

Mr. Hicks Sr. Yes Mr. Ali Yes

VIII. Additional Business Discussion Items

A. Board Member Status

Mr. Rodriques resigned

A letter of termination will be sent to Valerie Dickerson

B. Statement of Financial Interests - Due no later than May 1st

IX. Old Business Discussion Items

None

X. Public Comments

None

XI. Adjournment

Motion: Mr. Hicks Sr. moved to adjourn at 8:20 p.m.

Second: Ms. Spencer Discussion: None

Roll Call:

Ms. Calderon Yes (5) Yes
Ms. Spencer Yes (0) No
Mr. Hicks Sr. Yes Motion Carried

Ms. Lumpkin Yes

Mr. Ali Yes



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REGULAR MEETING MINUTES Thursday, March 12, 2020

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The Board of School Directors of the Premier Arts & Science Charter School held a regular meeting on Thursday, March 12, 2020 at 500 N. 17th Street, Harrisburg, PA 17103 pursuant to due notice to each Board Member. Eric Hicks Sr., President, Board of School Directors, called the meeting to order at 6:09 p.m. followed by the flag salute.

II. Roll Call & Announcement

Roll Call:

Eric Hicks Sr.

Present

Carmen Calderon

Present

Dana Lumpkin

Present

Present:

Darlene Smith, CAO

Absent:

Pamela Spencer

Sultan Ali

III. Approval Of Minutes – Minutes For February 20, 2020 (Rescheduled from February 13, 2020)

Motion: Mr. Hicks Sr. moved to approve the minutes.

Second: Ms. Calderon Discussion: None

Roll Call:

Ms. Lumpkin

Yes

(3) Yes

Ms. Calderon

Yes

(0) No

Mr. Hicks Sr.

Yes

Motion Carried

IV. Public Comments:

None

V. Approval of Agenda

Motion: Mr. Hicks Sr. moved to approve the Agenda

Second: Ms. Calderon Discussion: None

Roll Call:

Ms. Lumpkin Yes (3) Yes Ms. Calderon Yes (0) No

Mr. Hicks Sr. Yes Motion Carried

VI. Action Items

A. Business Managers Report

Motion: Mr. Hicks Sr. moved to approve the Business Managers Report.

Second: Ms. Lumpkin Discussion: None

Roll Call:

Ms. Lumpkin Yes (3) Yes Ms. Calderon Yes (0) No

Mr. Hicks Sr. Yes Motion Carried

Monthly Financial Results - Check Ledgers

Motion: Mr. Hicks Sr. moved to approve entire check ledgers report.

Second: Ms. Lumpkin Discussion: None

Roll Call:

Ms. Lumpkin Yes (3) Yes Ms. Calderon Yes (0) No

Mr. Hicks Sr. Yes Motion Carried

B. 2020 - 2021 School Calendar Approval

Motion: Mr. Hicks Sr. moved to approve 2020 - 2021 School Calendar.

Second: Ms. Calderon Discussion: None

Roll Call:

Ms. Lumpkin Yes (3Yes Ms. Calderon Yes (0) No

Mr. Hicks Sr. Yes Motion Carried

C. Members 1st Credit Union Membership Request

Motion: Mr. Hicks Sr. moved to approve Members 1st Credit Union Membership

Request.

Second: Ms. Lumpkin

Discussion: Sign letter, board to except the letter, Members 1st would like to do a presentation, parents can open an account there and Mrs. Darlene Smith can sign the request.

Roll Call:

Ms. Lumpkin Yes (3) Yes Ms. Calderon Yes (0) No

Mr. Hicks Sr. Yes Motion Carried

VII. Updates

A. Personnel Committee Report:

Item #2 – Mr. Jackson inquired about a position of support for the principal This was tabled for discussion at a later date.

B. Finance Committee Report

No meeting was held

C. CAO Monthly Reports:

1. Construction/Building Maintenance Report

Building repairs have been completed. Aponte Construction completed the work on the weekend of February 22nd and 23rd. The handicap ramp and State Street entrance to the school are now open.

2. Financial Report

Balance in petty cash account as of March 9, 2020 is \$22,302.35. Balance in the BB&T Food Service account is \$655,329.30. Balance in the BB&T Operating account is \$1,073,730.23

3. Grant Report

There are no grants currently being worked on at this time.

4. Hiring Report

2019 - 2020 School Year

The following are new hiring recommendations: LaPreis Winstead – Personal Care Assistant (PCA), \$12 per/hr, FT Telitha Marshall – Lunch Aide, \$12 per/hr, PT Temporary Ashley Mercado – Crossing Guard, \$19.50 per/hr, PT

Resignations:

None

It is recommended that the following changes be made to staff positions David Carr (Humanus) 4th Grade Teacher – To be replaced

5. Enrollment Report

We are currently at 199 enrolled

6. Charter School Status Report

On Friday, February 14th, staff participated in a professional development training.

On February 20th, 7 staff and 38 students in grades 4th through 5th traveled to Washington DC to visit the National Museum of African American History.

The Black History assembly on Thursday, February 27th, was a successful and enjoyable event.

Approximately 20 Premier staff, students and their families received free haircuts on Saturday, February 29th, from 11 am to 2 pm.

The staff and students of Premier celebrated Dr. Seuss Day on Friday, March 6th.

Principal's Report: See attached report

Educational Consultant Report: Pending

Administrative and Leadership Team Report: See attached report

Classroom Management Report: Pending

Motion: Mr. Hicks Sr. moved to approve the CAO report

Second: Ms. Calderon Discussion: None

Roll Call:

Ms. Calderon Yes (3) Yes Ms. Lumpkin Yes (0) No

Mr. Hicks Sr. Yes Motion Carried

VIII. Additional Business Discussion Items

A. Statement of Financial Interests

Bring to the next meeting on April 9th. Dead line May 9th.

B. Student Expulsion Proceedings

IX. Old Business Discussion Items None

X. Public Comments

None

XI. Executive Session HR issues and Legal updates

XII. Adjournment

Motion: Ms. Calderon moved to adjourn at 7:41 p.m.

Second: Ms. Lumpkin Discussion: None

Roll Call:

Ms. Calderon Yes (3) Yes Mr. Hicks Sr. Yes (0) No

Ms. Lumpkin Yes Motion Carried

Discussion: None

Roll Call:

Ms. Lumpkin Yes (4) Yes Ms. Spencer Yes (0) No

Mr. Hicks Sr. Yes Motion Carried

Mr. Ali Yes

V. Public Comments

None

VI. Action Items

A. Business Managers Report Mr. Taylor went over the report

Discussion: None

Monthly Financial Results - Check Ledgers

Mr. Taylor went over the report

Discussion: None

B. KIT Support Contract

Motion: Ms. Spencer moved to approve the KIT Support Contract.

Second: Ms. Lumpkin Discussion: None

Roll Call:

Ms. Lumpkin Yes (4Yes Ms. Spencer Yes (0) No

Mr. Hicks Sr. Yes Motion Carried

Mr. Ali Yes

VII. Updates

A. Personnel Committee Report:

No meeting was held due to COVID-19

B. Finance Committee Report

No meeting was held due to COVID-19

C. CAO Monthly Reports:

1. Construction/Building Maintenance Report Building repairs have been completed.

The Charter School has been closed since March 16, 2020, as mandated Gov. Tom Wolf, due to the COVID-19 pandemic. The school will now b closed for the rest of the year.



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REGULAR MEETING MINUTES Thursday, April 9, 2020

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The Board of School Directors of the Premier Arts & Science Charter School held a regular meeting on Thursday, April 9, 2020 at 500 N. 17th Street, Harrisburg, PA 17103 pursuant to due notice to each Board Member. Eric Hicks Sr., President, Board of School Directors, called the meeting to order at 6:09 p.m. followed by the flag salute.

II. Roll Call & Announcement

Roll Call:

Eric Hicks Sr.

Present

Carmen Calderon

Present

Dana Lumpkin

Present

Pamela Spencer

Present

Sultan Ali

Present

Present:

Darlene Smith, CAO

Absent:

None

III. Approval Of Agenda

Motion: Mr. Hicks Sr. moved to approve the agenda.

Second: Ms. Spencer Discussion: None

Roll Call:

Ms. Lumpkin

Yes

(3) Yes

Ms. Spencer

Yes

(0) No

Mr. Hicks Sr.

Yes

Motion Carried

IV. Approval of Minutes - March 12, 2020

Motion: Ms. Spencer moved to approve the minutes

Second: Mr. Hicks Sr.

Discussion: None

Roll Call:

Ms. Lumpkin Yes (4) Yes Ms. Spencer Yes (0) No

Mr. Hicks Sr. Yes Motion Carried

Mr. Ali Yes

V. Public Comments

None

VI. Action Items

A. Business Managers Report Mr. Taylor went over the report

Discussion: None

Monthly Financial Results - Check Ledgers

Mr. Taylor went over the report

Discussion: None

B. KIT Support Contract

Motion: Ms. Spencer moved to approve the KIT Support Contract.

Second: Ms. Lumpkin Discussion: None

Roll Call:

Ms. Lumpkin Yes (4Yes Ms. Spencer Yes (0) No

Mr. Hicks Sr. Yes Motion Carried

Mr. Ali Yes

VII. Updates

A. Personnel Committee Report:

No meeting was held due to COVID-19

B. Finance Committee Report

No meeting was held due to COVID-19

C. CAO Monthly Reports:

1. Construction/Building Maintenance Report Building repairs have been completed.

The Charter School has been closed since March 16, 2020, as mandated Gov. Tom Wolf, due to the COVID-19 pandemic. The school will now b closed for the rest of the year.

2. Financial Report

Balance in petty cash account as of April 8, 2020 is \$19,607.39. Balance in the BB&T Food Service account is \$692,083.22. Balance in the BB&T Operating account is \$816,148.81

3. Grant Report

Completed an application for Continuity of Education Equity Grant.

4. Hiring Report

2019 - 2020 School Year

The following are new hiring recommendations:

None

Resignations:

None

It is recommended that the following changes be made to staff positions None

5. Enrollment Report

We are currently at 199 enrolled

6. Charter School Status Report

On Friday, March 13th Governor Tom Wolf announced that all K-12 Pennsylvania schools will be closed for 10 business days due to the COVID-19 pandemic, effective Monday, March 16th. Then on March 23rd the Governor extended the closure through at least April 6th. Finally, on March 30th, Governor Wolf extended Pennsylvania school closures indefinitely.

Since the closure of all PA schools was announced on March 13th, the Charter school has taken the following steps to ensure the students continue to receive consistent academic support: Instructional format, framework, and training are in collaboration with Principal Querida Smith-Lewis and Educational Consultant Dr. Christian Anderson.

Principal's Report:

Presented by the principal Querida Smith-Lewis

Educational Consultant Report:

Presented by Dr. Christian Anderson

Administrative and Leadership Team Report: No report

Classroom Management Report: No report

Motion: Ms. Spencer moved to approve the CAO report

Second: Ms. Lumpkin Discussion: None

Roll Call:

Ms. Spencer Yes (4) Yes Ms. Lumpkin Yes (0) No

Mr. Hicks Sr. Yes Motion Carried

Mr. Ali Yes

VIII. Additional Business Discussion Items

A. Statement of Financial Interests
Deadline May 1st

IX. Old Business Discussion Items

None

X. Public Comments

None

XI. Adjournment

Motion: Mr. Hicks Sr. moved to adjourn at 7:35 p.m.

Second: Ms. Lumpkin Discussion: None

Roll Call:

Ms. Spencer Yes (4) Yes Mr. Hicks Sr. Yes (0) No

Ms. Lumpkin Yes Motion Carried

Mr. Ali Yes



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SPECIAL BOARD MEETING MINUTES Thursday, April 16, 2020

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The Board of School Directors of the Premier Arts & Science Charter School held a Special Board Meeting on Thursday, April 16, 2020 at 500 N. 17th Street, Harrisburg, PA 17103 pursuant to due notice to each Board Member. Eric Hicks Sr., President, Board of School Directors, called the meeting to order at 6:39 p.m. followed by the flag salute.

II. Roll Call & Announcement

Roll Call:

Eric Hicks Sr. Present
Carmen Calderon Present
Dana Lumpkin Present
Pamela Spencer Present

Present:

Darlene Smith, CAO

Absent: Sultan Ali

III. Approval Of Agenda

Motion: Ms. Spencer moved to approve the Agenda

Second: Ms. Calderon Discussion: None

Roll Call:

Ms. Lumpkin Yes (4) Yes Ms. Calderon Yes (0) No

Mr. Hicks Sr. Yes Motion Carried

Ms. Spencer Yes

IV. Public Comments:

None

V. Action Items

A. Approval of Educational Architects Consulting Contract

Motion: Ms. Calderon moved to approve the Education Architects Consulting

Contract.

Second: Ms. Lumpkin Discussion: None

Roll Call:

Ms. Lumpkin Yes (4) Yes Ms. Calderon Yes (0) No

Mr. Hicks Sr. Yes Motion Carried

Ms. Spencer Yes

VI. Updates

None

VII. Additional Business Discussion Items

None

VIII. Old Business Discussion Items

- A. Statement Of Financial Interests
- **B.** Finance Committee

IX. Public Comments

None

X. Adjournment

Motion: Ms. Spencer moved to adjourn at 6:56 p.m.

Second: Ms. Calderon Discussion: None

Roll Call:

Ms. Calderon Yes (4) Yes Mr. Hicks Sr. Yes (0) No

Ms. Lumpkin Yes Motion Carried

Ms. Spencer Yes



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REGULAR MEETING MINUTES Thursday, May 14, 2020

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The Board of School Directors of the Premier Arts & Science Charter School held a regular meeting on Thursday, May 14, 2020 at 500 N. 17th Street, Harrisburg, PA 17103 pursuant to due notice to each Board Member. Eric Hicks Sr., President, Board of School Directors, called the meeting to order at 6:02 p.m. followed by the flag salute.

II. Roll Call & Announcement

Roll Call:

Eric Hicks Sr.

Present

Carmen Calderon

Present

Dana Lumpkin

Present

Pamela Spencer

Present

Present:

Darlene Smith, CAO

Absent:

Sultan Ali

III. Approval Of Agenda

Motion: Ms. Spencer moved to approve the agenda.

Second: Ms. Calderon Discussion: None

Roll Call:

Ms. Lumpkin

Yes

(4) Yes

Ms. Spencer

Yes

(0) No

Mr. Hicks Sr.

Yes

Motion Carried

Ms. Calderon

Yes

IV. Approval of Minutes - April 9, 2020

Motion: Ms. Lumpkin moved to approve the minutes

Second: Ms. Spencer

Discussion: None

Roll Call:

Ms. Lumpkin Yes (4) Yes Ms. Spencer Yes (0) No

Mr. Hicks Sr. Yes Motion Carried

Ms. Calderon Yes

Approval of Special Meeting Minutes – April 16, 2020

Motion: Ms. Spencer moved to approve the special meeting minutes

Second: Ms. Calderon Discussion: None

Roll Call:

Ms. Lumpkin Yes (4) Yes Ms. Calderon Yes (0) No

Ms. Spencer Yes Motion Carried

Mr. Hicks Sr. Yes

V. Public Comments

None

VI. Action Items

A. Business Managers Report

Motion: Ms. Spencer moved to approve the Business Managers Report

Second: Ms. Calderon Discussion: None

Roll Call:

Ms. Lumpkin Yes (4) Yes Ms. Calderon Yes (0) No

Ms. Spencer Yes Motion Carried

Mr. Hicks Sr. Yes

Monthly Financial Results -Check Ledgers

Motion: Ms. Spencer moved to approve the Financial Results - Check Ledgers

Second: Ms. Calderon Discussion: None

Roll Call:

Ms. Lumpkin Yes (4) Yes Ms. Calderon Yes (0) No

Ms. Spencer Yes Motion Carried

Mr. Hicks Sr. Yes

B. CAIU Agreement for Special Education Contract

Motion: Ms. Spencer moved to approve the CAIU Agreement for Special Education

Contract

Second: Ms. Lumpkin Discussion: None

Roll Call:

Ms. Lumpkin Yes Ms. Spencer Yes

Ms. Spencer Yes (0) No Mr. Hicks Sr. Yes Motion Carried

Ms. Calderon Yes

C. PCPCS Resolution

Motion: Ms. Calderon moved to approve the PCPCS Resolution

Second: Ms. Spencer Discussion: None

Roll Call:

Ms. Lumpkin

Yes

(4) Yes (0) No

(4Yes

Ms. Calderon Ms. Spencer Yes Yes

Motion Carried

Mr. Hicks Sr.

Yes

VII. Updates

A. Personnel Committee Report:

Motion: Ms. Spencer moved to approve the Personnel Committee Report

Second: Ms. Calderon Discussion: None

Roll Call:

Ms. Lumpkin

Yes

(4) Yes

Ms. Calderon

Yes

(0) No

Ms. Spencer

Yes

Motion Carried

Mr. Hicks Sr.

Yes

B. Finance Committee Report

Motion: Ms. Spencer moved to approve the Finance Committee Report

Second: Ms. Calderon Discussion: None

Roll Call:

Ms. Lumpkin

(4) Yes

Ms. Calderon

Yes

(0) No

Ms. Spencer

Yes

Motion Carried

Mr. Hicks Sr.

Yes

C. CAO Monthly Reports:

1. Construction/Building Maintenance Report

Due to the fire damage from last school year, ServPro has begun replacing the tile in the first floor hallway and in the first floor classroom where the fire originated. The tile removal and replacement was scheduled for this summer, but because of the earlier school closure due to the coronavirus pandemic, the repairs were able to begin April 27, 2020.

2. Financial Report

Balance in petty cash account as of May 11, 2020 is \$21,240.01. Balance in the BB&T Food Service account is \$705,326.09. Balance in the BB&T Operating account is \$983,859.42

3. Grant Report

None

4. Hiring Report

2019 - 2020 School Year

The following are new hiring recommendations:

None

Resignations:

None

It is recommended that the following changes be made to staff positions Lapreis Winstead, Personal Care Assistant, requests a change in rate from \$12 per hour to \$14 per hour

5. Enrollment Report

We are currently at 199 enrolled

6. Charter School Status Report

Since the closure of all PA schools was announced on March 13th, the charter school has prepared and submitted to PDE a Continuity of Education Plan. The final plan was submitted on April 17, 2020. Online instruction began on Tuesday April 21, 2020. Students who needed computer devices, were given chromebooks. Learning packets were, and are still available for students as well.

Grab and Go breakfast and lunch meals continue to be prepared for students and families in the community every Wednesday and Friday from 9:00 am to 11:00 am. In addition to meals being picked up, meals are also being delivered to families in the community.

With the help of Repice and Taylor, Premier applied for the Continuity of Education Equity Grant. The amount applied for was \$47,289.89. Premier received \$6,600 from CEEG. A list of all CEEG Grant recipients is included with the CAO report.

Enrollment for 2020 – 2021 School year has begun. The deadline for new applications has been extended to May 15th. The lottery, if necessary is scheduled for May 22^{nd.}

The Pennsylvania Coalition of Charter School (PCPCS), which are advocates and are lobbyists for PA Charter Schools, is asking that all PA Charter Schools adopt a resolution "OPPOSING GOVERNOR WOLF'S PROPOSED FUNDING CUTS DIRECTED AT CHARTER SCHOOLS AND THEIR FAMILES/STUDENTS." The Resolution has been reviewed by Premier's Solicitor and is attached for your review and adoption. There has been a small revision. Both versions are attached.

Principal's Report:

Presented by the principal Querida Smith-Lewis

Educational Consultant Report: No Report

Administrative and Leadership Team Report:

Presented by Sharon Thomas

Classroom Management Report: No report

Motion: Ms. Spencer moved to approve the CAO report

Second: Ms. Lumpkin Discussion: None

Roll Call:

Ms. Spencer Yes (4) Yes Ms. Lumpkin Yes (0) No

Mr. Hicks Sr. Yes Motion Carried

Ms. Calderon Yes

VIII. Additional Business Discussion Items

A. Statement of Financial Interests have all been turned in

IX. Old Business Discussion Items
None

X. Public Comments

None

XI. Adjournment

Motion: Ms. Spencer moved to adjourn at 7:30 p.m.

Second: Ms. Lumpkin Discussion: None

Roll Call:

Ms. Spencer

Yes

(4) Yes

Mr. Hicks Sr. Ms. Lumpkin Yes Yes (0) No

Ms. Calderon

Yes

Motion Carried

020-2021 Final General Fund Budget	Validations
FA - 44F000040 Provide Advand Colores Chadra Colores	

EA: 115222343 Premier Arts and Science Charter School

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Val Number	<u>Description</u>	<u>Justification</u>
8160	Ending Fund Balance Entry and Budgetary Reserve: If 0840 Assigned Fund Balance is not equal to 0, a justification must be entered below.	\$2,011,859 is in assigned fund balance to account for PSERS increases, future health care increases, and potential lower than planned school district tuition rates.

020-2021 Final General Fund Budget	Estimated Revenues and Other Financing Sources: Budget Summary	
EA : 115222343 Premier Arts and Science Charter School 'rinted 6/11/2020 7:06:25 AM	Page - 1 of	
<u>ITEM</u>	AMOUNTS	
istimated Beginning Unreserved Fund Balance Available for Appropriation and Reserves Scheduled For Liquidation Juring The Fiscal Year		
810 Nonspendable Fund Balance	76,862	
820 Restricted Fund Balance		
830 Committed Fund Balance		
840 Assigned Fund Balance	1,989,227	
850 Unassigned Fund Balance		
otal Estimated Beginning Unreserved Fund Balance Available for Appropriation and Reserves Scheduled For Liquidation luring The Fiscal Year	<u>\$1,989,227</u>	
istimated Revenues And Other Financing Sources		
3000 Revenue from Local Sources	3,135,067	
7000 Revenue from State Sources	38,800	
3000 Revenue from Federal Sources	372,390	
3000 Other Financing Sources		
otal Estimated Revenues And Other Financing Sources	<u>\$3,546,257</u>	
otal Estimated Fund Balance, Revenues, and Other Financing Sources Available for Appropriation	\$5,535,484	

EA: 115222343 Premier Arts and Science Charter School

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	Amount
REVENUE FROM LOCAL SOURCES	
6920 Contributions and Donations from Private Sources	5,000
6940 Tuition from Patrons	3,130,067
REVENUE FROM LOCAL SOURCES	\$3,135,067
REVENUE FROM STATE SOURCES	
7320 Rental and Sinking Fund Payments / Building Reimbursement Subsidy	23,800
7600 Revenue for Milk, Lunch and Breakfast Programs	15,000
REVENUE FROM STATE SOURCES	\$38,800
REVENUE FROM FEDERAL SOURCES	
8512 IDEA, Part B	41,987
8514 NCLB, Title I - Improving the Academic Achievement of the Disadvantaged	167,575
8515 NCLB, Title II - Preparing, Training and Recruiting High Quality Teachers and Principals	15,675
8519 NCLB, Title VI - Flexibility and Accountability	12,153
8531 Subsidies for Milk, Lunch, and Breakfast Programs	135,000
REVENUE FROM FEDERAL SOURCES	\$372,390
OTAL ESTIMATED REVENUES AND OTHER SOURCES	3,546,257

020-2021 Final General Fund Budget	Estimated Expenditures and Other Financing Uses: Budget Summar
EA : 115222343 Premier Arts and Science Charter School	
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<u>Description</u>	<u>Amount</u>
000 Instruction	
1100 Regular Programs - Elementary / Secondary	1,358,617
1200 Special Programs - Elementary / Secondary	336,593
'otal Instruction	\$1,695,210
1000 Support Services	
2100 Support Services - Students	193,499
2300 Support Services - Administration	620,307
2400 Support Services - Pupil Health	89,839
2500 Support Services - Business	122,000
2600 Operation and Maintenance of Plant Services	355,814
2800 Support Services - Central	66,228
2900 Other Support Services	38,896
'otal Support Services	\$1,486,583
000 Operation of Non-Instructional Services	
3100 Food Services	295,484
3200 Student Activities	16,000
3300 Community Services	30,348
'otal Operation of Non-instructional Services	\$341,832
otal Estimated Expenditures and Other Financing Uses	\$3,523,625

020-2021 Final General Fund Budget	Estimated Expenditures and Other Financing Uses: Det
EA : 115222343 Premier Arts and Science Charter School	
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lescription	Amount
1000 Instruction	
1100 Regular Programs - Elementary / Secondary	
100 Personnel Services - Salaries	798,691
200 Personnel Services - Employee Benefits	340,926
300 Purchased Professional and Technical Services	100,000
600 Supplies	97,000
700 Property	22,000
Total Regular Programs - Elementary / Secondary	\$1,358,617
1200 Special Programs - Elementary / Secondary	
100 Personnel Services - Salaries	215,415 90,678
200 Personnel Services - Employee Benefits 300 Purchased Professional and Technical Services	30,000
600 Supplies	500
Total Special Programs - Elementary / Secondary	\$336,593
Total Instruction	\$1,695,210
2000 Support Services	
2100 Support Services - Students	
100 Personnel Services - Salaries	100,940
200 Personnel Services - Employee Benefits	42,559
300 Purchased Professional and Technical Services	50,000
Total Support Services - Students	\$193,499
2300 Support Services - Administration	
100 Personnel Services - Salaries	371,047
200 Personnel Services - Employee Benefits	186,660
300 Purchased Professional and Technical Services 500 Other Purchased Services	48,000 2,650
600 Supplies	8,250
800 Other Objects	3,700
Total Support Services - Administration	\$620,307
2400 Support Services - Pupil Health	
100 Personnel Services - Salaries	55,620
200 Personnel Services - Employee Benefits	23,719
300 Purchased Professional and Technical Services	10,000
600 Supplies	500 \$89,839
Total Support Services - Pupil Health	400,000
2500 Support Services - Business 300 Purchased Professional and Technical Services	122,000
Total Support Services - Business	\$122,000
2600 Operation and Maintenance of Plant Services	
100 Personnel Services - Salaries	101,064
200 Personnel Services - Employee Benefits	45,240
300 Purchased Professional and Technical Services	18,000
400 Purchased Property Services	128,000

020-2021 Final General Fund Budget	Estimated Expenditures and Other Financing Uses: Det
EA: 115222343 Premier Arts and Science Charter School	
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<u>description</u>	Amount
500 Other Purchased Services 600 Supplies	55,510 8,000
Total Operation and Maintenance of Plant Services	\$355,814
2800 Support Services - Central	
100 Personnel Services - Salaries 200 Personnel Services - Employee Benefits	41,200 25,028
Total Support Services - Central	\$66,228
2900 Other Support Services	AND COMPANY AND THE RESERVE COMPANY OF COMPA
100 Personnel Services - Salaries	33,823
200 Personnel Services - Employee Benefits	5,073
Total Other Support Services	\$38,896
Total Support Services	\$1,486,583
3000 Operation of Non-Instructional Services	
3100 Food Services	
100 Personnel Services - Salaries	80,590
200 Personnel Services - Employee Benefits	64,894
500 Other Purchased Services Total Food Services	150,000 \$295,484
	92.00,101
3200 Student Activities 500 Other Purchased Services	8,000
600 Supplies	8,000
Total Student Activities	\$16,000
3300 Community Services	
100 Personnel Services - Salaries	26,111
200 Personnel Services - Employee Benefits	4,237
Total Community Services	\$30,348
Total Operation of Non-Instructional Services	\$341,832
OTAL EXPENDITURES	\$3,523,625

Schedule Of Cash And Hisestillents (CANS 020-2021 Final General Fund Budget EA: 115222343 Premier Arts and Science Charter School Page - 1 of rinted 6/11/2020 7:06:29 AM 06/30/2020 Estimate 06/30/2021 Projection ash and Short-Term Investments 1,500,000 1,505,000 General Fund Public Purpose (Expendable) Trust Fund Other Comptroller-Approved Special Revenue Funds Athletic / School-Sponsored Extra Curricular Activities Fund Other Capital Projects Fund Debt Service Fund Food Service / Cafeteria Operations Fund Child Care Operations Fund Other Enterprise Funds Internal Service Fund Private Purpose Trust Fund Investment Trust Fund Pension Trust Fund Activity Fund Other Agency Fund Permanent Fund \$1,500,000 \$1,505,000 'otal Cash and Short-Term Investments 06/30/2021 Projection 06/30/2020 Estimate ong-Term Investments General Fund Public Purpose (Expendable) Trust Fund Other Comptroller-Approved Special Revenue Funds Athletic / School-Sponsored Extra Curricular Activities Fund Other Capital Projects Fund Debt Service Fund

Food Service / Cafeteria Operations Fund

Child Care Operations Fund

Other Enterprise Funds

Internal Service Fund

Private Purpose Trust Fund

Investment Trust Fund

Pension Trust Fund

Activity Fund

Other Agency Fund

Permanent Fund

'otal Long-Term Investments

'OTAL CASH AND INVESTMENTS

\$1,505,000

\$1,500,000

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ong-Term Indebtedness 06/30/2020 Estimate 06/30/2021 Projection

General Fund

- 0510 Bonds Payable
- 0520 Extended-Term Financing Agreements Payable
- 0530 Lease-Purchase Obligations
- 0540 Accumulated Compensated Absences
- 0550 Authority Lease Obligations
- 0560 Other Post-Employment Benefits (OPEB)
- 0599 Other Noncurrent Liabilities

Total General Fund

Public Purpose (Expendable) Trust Fund

- 0510 Bonds Payable
- 0520 Extended-Term Financing Agreements Payable
- 0530 Lease-Purchase Obligations
- 0540 Accumulated Compensated Absences
- 0550 Authority Lease Obligations
- 0560 Other Post-Employment Benefits (OPEB)
- 0599 Other Noncurrent Liabilities

Total Public Purpose (Expendable) Trust Fund

Other Comptroller-Approved Special Revenue Funds

- 0510 Bonds Payable
- 0520 Extended-Term Financing Agreements Payable
- 0530 Lease-Purchase Obligations
- 0540 Accumulated Compensated Absences
- 0550 Authority Lease Obligations
- 0560 Other Post-Employment Benefits (OPEB)
- 0599 Other Noncurrent Liabilities

Total Other Comptroller-Approved Special Revenue Funds

Athletic / School-Sponsored Extra Curricular Activities Fund

- 0510 Bonds Payable
- 0520 Extended-Term Financing Agreements Payable
- 0530 Lease-Purchase Obligations
- 0540 Accumulated Compensated Absences
- 0550 Authority Lease Obligations
- 0560 Other Post-Employment Benefits (OPEB)
- 0599 Other Noncurrent Liabilities

Total Athletic / School-Sponsored Extra Curricular Activities Fund

Other Capital Projects Fund

- 0510 Bonds Payable
- 0520 Extended-Term Financing Agreements Payable

06/30/2021 Projection

06/30/2020 Estimate

020-2021 Final General Fund Budget

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.ong-Term Indebtedness

- 0530 Lease-Purchase Obligations
- 0540 Accumulated Compensated Absences
- 0550 Authority Lease Obligations
- 0560 Other Post-Employment Benefits (OPEB)
- 0599 Other Noncurrent Liabilities

Total Other Capital Projects Fund

Debt Service Fund

- 0510 Bonds Payable
- 0520 Extended-Term Financing Agreements Payable
- 0530 Lease-Purchase Obligations
- 0540 Accumulated Compensated Absences
- 0550 Authority Lease Obligations
- 0560 Other Post-Employment Benefits (OPEB)
- 0599 Other Noncurrent Liabilities

Total Debt Service Fund

Food Service / Cafeteria Operations Fund

- 0510 Bonds Payable
- 0520 Extended-Term Financing Agreements Payable
- 0530 Lease-Purchase Obligations
- 0540 Accumulated Compensated Absences
- 0550 Authority Lease Obligations
- 0560 Other Post-Employment Benefits (OPEB)
- 0599 Other Noncurrent Liabilities

Total Food Service / Cafeteria Operations Fund

Child Care Operations Fund

- 0510 Bonds Payable
- 0520 Extended-Term Financing Agreements Payable
- 0530 Lease-Purchase Obligations
- 0540 Accumulated Compensated Absences
- 0550 Authority Lease Obligations
- 0560 Other Post-Employment Benefits (OPEB)
- 0599 Other Noncurrent Liabilities

Total Child Care Operations Fund

Other Enterprise Funds

- 0510 Bonds Payable
- 0520 Extended-Term Financing Agreements Payable
- 0530 Lease-Purchase Obligations
- 0540 Accumulated Compensated Absences
- 0550 Authority Lease Obligations

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Schlennie Ol Illnepreniless (DFD) 020-2021 Final General Fund Budget EA: 115222343 Premier Arts and Science Charter School Page - 3 of ! rinted 6/11/2020 7:06:30 AM 06/30/2021 Projection 06/30/2020 Estimate ong-Term Indebtedness 0560 Other Post-Employment Benefits (OPEB) 0599 Other Noncurrent Liabilities **Total Other Enterprise Funds** Internal Service Fund 0510 Bonds Payable 0520 Extended-Term Financing Agreements Payable 0530 Lease-Purchase Obligations 0540 Accumulated Compensated Absences 0550 Authority Lease Obligations 0560 Other Post-Employment Benefits (OPEB) 0599 Other Noncurrent Liabilities **Total Internal Service Fund Private Purpose Trust Fund** 0510 Bonds Payable 0520 Extended-Term Financing Agreements Payable 0530 Lease-Purchase Obligations 0540 Accumulated Compensated Absences 0550 Authority Lease Obligations 0560 Other Post-Employment Benefits (OPEB) 0599 Other Noncurrent Liabilities Total Private Purpose Trust Fund **Investment Trust Fund** 0510 Bonds Payable 0520 Extended-Term Financing Agreements Payable 0530 Lease-Purchase Obligations 0540 Accumulated Compensated Absences 0550 Authority Lease Obligations 0560 Other Post-Employment Benefits (OPEB) 0599 Other Noncurrent Liabilities Total Investment Trust Fund **Pension Trust Fund** 0510 Bonds Payable 0520 Extended-Term Financing Agreements Payable 0530 Lease-Purchase Obligations 0540 Accumulated Compensated Absences 0550 Authority Lease Obligations 0560 Other Post-Employment Benefits (OPEB)

0599 Other Noncurrent Liabilities
Total Pension Trust Fund

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06/30/2020 Estimate

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.ong-Term Indebtedness

Activity Fund

- 0510 Bonds Payable
- 0520 Extended-Term Financing Agreements Payable
- 0530 Lease-Purchase Obligations
- 0540 Accumulated Compensated Absences
- 0550 Authority Lease Obligations
- 0560 Other Post-Employment Benefits (OPEB)
- 0599 Other Noncurrent Liabilities

Total Activity Fund

Other Agency Fund

- 0510 Bonds Payable
- 0520 Extended-Term Financing Agreements Payable
- 0530 Lease-Purchase Obligations
- 0540 Accumulated Compensated Absences
- 0550 Authority Lease Obligations
- 0560 Other Post-Employment Benefits (OPEB)
- 0599 Other Noncurrent Liabilities

Total Other Agency Fund

Permanent Fund

- 0510 Bonds Payable
- 0520 Extended-Term Financing Agreements Payable
- 0530 Lease-Purchase Obligations
- 0540 Accumulated Compensated Absences
- 0550 Authority Lease Obligations
- 0560 Other Post-Employment Benefits (OPEB)
- 0599 Other Noncurrent Liabilities

Total Permanent Fund

'otal Long-Term Indebtedness

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hort-Term Payables

General Fund

Public Purpose (Expendable) Trust Fund

Other Comptroller-Approved Special Revenue Funds

Athletic / School-Sponsored Extra Curricular Activities Fund

Other Capital Projects Fund

Debt Service Fund

Food Service / Cafeteria Operations Fund

Child Care Operations Fund

Other Enterprise Funds

Internal Service Fund

Private Purpose Trust Fund

Investment Trust Fund

Pension Trust Fund

Activity Fund

Other Agency Fund

'OTAL INDEBTEDNESS

06/30/2020 Estimate

06/30/2021 Projection

50,000

50,000

Permanent Fund \$50,000 \$50,000 'otal Short-Term Payables \$50,000 \$50,000

Premier Arts and Science Charter School Board of Trustees

Regular Meeting Minutes

Wednesday, July 15, 2020

(Rescheduled from Thursday, July 9, 2020)

6:00 P.M.

AGENDA

I.	Call to order	and Pledge	of Allegiance
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- II. Roll Call and Announcements
- III. Approval of Agenda
- IV. Approval of Minutes

 Regular Board Meeting Minutes June 11, 2020
- V. Public Comments
- VI. Business Manager's Report
- VII. Action Items
 - A. Monthly Financial Results As of June 30, 2020
 - B. Consultant Contract Approval Dr. Christian Anderson
 - C. Approval of Calendar Revisions
- VIII. Updates
 - A. Personnel Committee Report
 - **B.** Finance Committee Report
 - C. Education Advisory Committee Report
 - D. CAO Monthly Reports
 - 1. Construction/Building Maintenance Report
 - 2. Financial Report
 - 3. Hiring Report
 - 4. Enrollment Report
 - 5. Charter School Calendar (Approval of Revisions/Letter to Parents)
 - 6. Charter School Status Report
 - a. Principal's Report
 - b. Educational Consultant's Report
 - c. Administrative Team's Report
- IX. Additional Business Discussion Items
- X. Old Business
- XI. Public Comments
- XII. Adjournment



500 N 17th Street, Harrisburg, PA 17103 717-234-3200; pascs500@yahoo.com; www.pascs.net

REGULAR MEETING MINUTES Thursday, June 11, 2020

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The Board of School Directors of the Premier Arts & Science Charter School held a regular meeting on Thursday, June 11, 2020 Via Zoom, pursuant to due notice to each Board Member. Eric Hicks Sr., President, Board of School Directors, called the meeting to order at 6:07 p.m. followed by the flag salute.

II. Roll Call & Announcement

Roll Call:

Eric Hicks Sr.

Present

Carmen Calderon

Present

Dana Lumpkin

Present

Pamela Spencer

Present

Present:

Darlene Smith, CAO

Thomas Fitzpatrick, Solicitor

Absent:

Sultan Ali

III.Approval Of Agenda

Motion: Ms. Spencer moved to approve the agenda.

Second: Ms. Lumpkin Discussion: None

Roll Call:

Ms. Lumpkin

Yes (4) Yes

Ms. Spencer

Yes

(0) No

Mr. Hicks Sr.

Yes

Motion Carried

Ms. Calderon

Yes

IV. Approval of Minutes - May 14, 2020

Motion: Ms. Spencer moved to approve the minutes

Second: Ms. Calderon Discussion: None

Roll Call:

Ms. Lumpkin

Yes

(4) Yes

Ms. Spencer

Yes

(0) No

Mr. Hicks Sr.

Yes

Motion Carried

Ms. Calderon Yes

V. Public Comments

None

VI. Action Items

A. Business Managers Report

Motion: Ms. Calderon moved to approve the Business Managers Report

Second: Ms. Spencer Discussion: None

Roll Call:

Ms. Lumpkin

Yes

(4) Yes

Ms. Calderon

Yes

(0) No

Ms. Spencer

Yes

Motion Carried

Mr. Hicks Sr.

Yes

Monthly Financial Results - Check Ledgers

Motion: Ms. Calderon moved to approve the Financial Results - Check Ledgers

Second: Ms. Spencer Discussion: None

Roll Call:

Ms. Lumpkin

Yes

(4) Yes

Ms. Calderon

Yes

(0) No

Ms. Spencer

Yes

Motion Carried

Mr. Hicks Sr.

Yes

B. Presentation – Mary Stover, Members 1st

C. Approval of Proposed Budget Fiscal Year 2020 - 2021

Motion: Ms. Spencer moved to approve the Proposed Budget Fiscal Year 2020 - 2

Second: Ms. Lumpkin Discussion: None

Roll Call:

Ms. Lumpkin

Yes

(4) Yes

Ms. Calderon

Yes

(0) No

Ms. Spencer

Yes

Motion Carried

Mr. Hicks Sr.

Yes

VII. Updates

A. Personnel Committee Report:

Motion: Ms. Spencer moved to approve the Personnel Committee Report

Second: Ms. Lumpkin Discussion: None

Roll Call:

Ms. Lumpkin Yes

(4) Yes (0) No

Ms. Calderon

Yes Yes

Motion Carried

Ms. Spencer Mr. Hicks Sr.

Yes

B. Finance Committee Report

Motion: Ms. Spencer moved to approve the Finance Committee Report

Second: Ms. Calderon Discussion: None

Roll Call:

Ms. Lumpkin

Yes

(4) Yes

Ms. Calderon

Yes

(0) No

Ms. Spencer

Yes

Motion Carried

Mr. Hicks Sr.

Yes

C. Education Advisory Committee Report

Motion: Ms. Spencer moved to approve the Education Advisory Committee Report

Second: Ms. Calderon Discussion: None

Roll Call:

Ms. Lumpkin

Yes

(4) Yes

Ms. Calderon

Yes

(0) No

Ms. Spencer

Yes

Motion Carried

Mr. Hicks Sr.

Yes

D. CAO Monthly Reports:

Construction/Building Maintenance Report
 Replacement of the tiles in the first floor hallway and in the first floor classroom is ongoing. Tiles will be replaced in the second floor girl's bathroom and the boy's bathroom as well.

2. Financial Report

Balance in petty cash account as of June 8, 2020 is \$19,541.09. Balance in the BB&T Food Service account is \$711,804.64. Balance in the BB&T Operating account is \$785,308.13

3. Grant Report

None

4. Hiring Report

2020 - 2021 School Year

The following are new hiring recommendations: Pending

Resignations:

None

It is recommended that the following changes be made to staff positions Pending

5. Enrollment Report

We are currently at 202 enrolled

6. Charter School Status Report

The last day of online instruction for students was on Thursday June 4, 2020. Administration has begun the collection of computer devices from students who were loaned chromebooks for online during the pandemic. Summer learning packets have been prepared and available for students to pick up from the school.

Grab and Go breakfast and lunch meals distribution is scheduled to end on Friday June 12, 2020.

With the help of Repice and Taylor, Premier applied for the Elementary and Secondary School Emergency Relief Fund. ESSER funds are CARES Act funding to support remote learning. These emergency relief funds are to address the impact that the Coronavirus Disease (COVID-19) has had, and continues to have on schools. Premier is eligible for approximately \$131.000. ESSER funds are awarded in the same proportion as each State received funds under Part A of Title I of the Elementary and Secondary Act of 1965. The application is due June 30th. A response is expected within the next week.

Charter School CAOs had a virtual meeting with Secretary Pedro Rivera on Monday June 8th. The purpose of the meeting was to discuss PDEs guidelines as they relate to the reopening of schools in the 2020 – 2021 school year.

Administrative staff will begin summer hours on Monday June 8th, and will resume working in the school building. They will adhere to social distancing guidelines, and where necessary, they may perform some administrative duties from home.

Principal's Report:

Presented by the principal Ms. Querida Smith-Lewis

Educational Consultant Report: Presented by Dr. Anderson

Administrative and Leadership Team Report:

Presented by Ms. Sharon Thomas

Classroom Management Report: No report

Motion: Ms. Spencer moved to approve the CAO report

Second: Ms. Lumpkin Discussion: None

Roll Call:

Ms. Spencer

Yes

(4) Yes

Ms. Lumpkin

Yes

(0) No

Mr. Hicks Sr.

Yes

Motion Carried

Ms. Calderon

Yes

VIII. Additional Business Discussion Items

A. Signing of forms

IX. Old Business Discussion Items

None

X. Public Comments

None

XI. Adjournment

Motion: Ms. Spencer moved to adjourn at 7:44 p.m.

Second: Ms. Lumpkin Discussion: None

Roll Call:

Ms. Spencer

Yes

(4) Yes

Mr. Hicks Sr.

Yes

(0) No

Ms. Lumpkin

Yes

Motion Carried

Ms. Calderon

Yes