

Wyoming Area School District
Combined work session/regular meeting
Wyoming Area Board of Education
20 Memorial Street, Exeter, Pennsylvania, 18644
Tuesday, October 22, 2013, 7:00 p.m.

Agenda

Pledge of Allegiance

Roll Call

Communications Report

Approval of Minutes: Regular Meeting of August 20, 2013

Superintendent's Report

Student Representative's Report

Treasurer's Report

New Business

Finance Report

Education Report

Activities Report

Building Report

Open Discussion

Adjournment

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Communications Report

1. Luzerne Intermediate Unit submitting their minutes of regular meeting of August 7, 2013.
2. Kara Anthony, 6th Grade Teacher at Tenth Street Elementary School, notification of her return to work from her child bearing leave on Monday, November 11, 2013.
3. Mike Tracy submitting his letter of intent to retire as part time cleaning personnel.
4. The Godri and Johnston Families thanking the board for allowing them to sell raffle tickets at two football games to benefit the Stephanie Godri-Johnston Memorial Scholarship. A Steps Fall 5Krun/3K walk on October 12th at 10:30 a.m. at the Luzerne County Sports Complex in Forty Fort will also provide funds for the scholarship.
5. Lou Ciampi, Wyoming Area Football Alumni Association, requesting permission to use the stadium for Ring of Pride ceremony.
6. Right to Know Request submitted by John Bonin for various information regarding usage of cell phones by district employees.
7. Right to Know Request submitted for copies of the school district's contracts for digital copier/multifunction products including any supporting bid or RFP documentation.
8. Right to Know Request submitted for the resume of an administrator.
9. Right to Know Request submitted by Shannon Bradford, National Council on Teacher Quality, for any information between Wyoming Area School District and Baptist Bible College & Seminary, Keystone College, Wilkes University and University of Scranton: signed contracts/agreements/MOU's governing student teacher placements, letters or documents explaining desired characteristics of cooperating teachers, application and/or recommendations forms filled out for or by prospective cooperating teachers and emails or other documents relating to the placement of student teachers and/or the selection of cooperating teachers.
10. Right to Know Request submitted for a copy of the original purchase order issued to purchase, lease or rent postage equipment from vendor or a copy of the vendor agreement issued to purchase, lease or rent the equipment from the vendor. If the equipment was purchased, a copy of the most recent meter rental bill and maintenance/service contract is requested.

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Communications Report

11. Dan Resciniti, President of the Wyoming Area Football Parents Association, to hold activities for the week of Monday, October 28th through Friday, November 1, 2013.
12. Mary Paglianite, Spotlight Dance Studio, requesting permission to rent the auditorium to hold a dance recital.
13. Ashley Aritz, Secondary Center Teacher, requesting permission to use the Secondary Center auditorium for students in 7th and 8th grades to compete in a school geography competition.
14. Correspondence from Attorney William Anzalone, Past President of the Wilkes-Barre Chapter of UNICO, on behalf of its officers, Board of Directors and the many charities which benefit from the money raised through the annual All Star Football Game, thanking the Wyoming Area School Board and all personnel such as: Joe Pizano, David Amico, George Miller, Barry Finn and Ron Foy for their dedicated professional service for making the UNICO All Star Charitable Football Classic a success. The game will be held at Lake Lehman School this year.
15. Susan McCrone, Pennsylvania Department of Education, notifying the Superintendent the Division of Federal Programs has received the District's 2013-2014 Consolidated Federal Grant Agreement in substantially approvable form.
16. Juel Anne Klepadlo, Key Club Advisor and Builders Club Advisor, requesting permission to use the Secondary Center cafeteria/kitchen for "Breakfast with Santa."
17. Louis Mondy, American Red Cross, requesting permission to use the Secondary Center multipurpose room for two blood drives.
18. Katie Vanness, Elementary Teacher, requesting permission to change the dates of her medical leave and sabbatical leave due to calendar revisions.
19. John Holland, PSEA-NEA Region Field Director, submitting a Demand for Arbitration Form to the American Arbitration Association regarding Act 88 Non-Binding Interest Arbitration between the Wyoming Area School District and Wyoming Area Education Association.

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Communications Report

20. Notification of Grievance #13-01 submitted by the Wyoming Area Education Association.

21. Notification of Grievance #13-02 submitted by the Wyoming Area Education Association.

Summary of Applications Received

Elementary – 5

Special Education – 1

Teacher's Aide – 1



WYOMING AREA SCHOOL DISTRICT
COMBINED WORK SESSION and REGULAR MEETING OF THE BOARD OF EDUCATION
TUESDAY, OCTOBER 22, 2013, 7:00 P.M.
SUPERINTENDENT'S REPORT

1. Acknowledge the **Perfect Attendance** for the 2012-2013 school year for the following employees:

PERFECT ATTENDANCE
No Sick or Personal Days Used

Alyssa Aritz
Ashley Aritz
Mary Pat Augello
James Belles
Brian Butler
Amy Esposito
Edward Grivensky
Leo Lulewicz
Joann Pellegrini
Maureen Pikas
Theodora Rabel
Susan Sherinsky
Joan Shinko
Carol Tabit

No Sick Days Used

Christopher Alberigi
Josephine Belza
Victoria Blazick
Mary Lou Bosha
Michael Bugelholl
Paula Gardner Cecil
Annette Falzone
Carol Ference
Lorraine Jarden
Robert Kaluzavich
Daneen Kearns

Ryan Kennedy
Ann Marie Lawrence
Catherine Maheady
Christine Marianacci
Deanna Mennig
Patrick Messina III
David Pizano
Joseph Pizano
Mary Ann Reino
Janice Stefanelli
Jeanne Sviatko
Robert Yatsko

✚ *In celebration of National School Lunch Week, John F. Kennedy Elementary School hosted a Parent Lunch on Tuesday, October 15th with over 120 parents joining their children for a healthy lunch. The event increased the student lunch participation 25%. Similar events will be planned for other schools throughout the District. Thanks to Melissa Collevchio, Food Service Director and her Cafeteria Staff.*

✚ *Long term school directors are being honored across the state during the month of October by the Pennsylvania School Boards Association. The Honor Roll is the Association's way of saying "thank you" to those individuals who exemplify leadership and statesmanship, giving unselfishly of their time and talents for the future of our public schools and putting something back into their local communities through the guidance of the education of youth. Congratulations to the following individuals:*

John Bolin, President of the Wyoming Area School Board received recognition for 8 years of service.

John T. Marianacci, Secretary of the Wyoming Area School Board received recognition for 8 years of service.

Gilbert Dominick, a member of the Wyoming Area School Board received recognition for 20 years of service.



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 Treasurer's Report

First National Community Bank	General Fund	4,647,253.19
First National Community Bank	Payroll Account	4,695.37
First National Community Bank	Cafeteria Account	49,784.81
First National Community Bank	Student Activities Account	61,527.97
First National Community Bank	Athletic Fund Account	18,205.83
Landmark Bank	Athletic Fund Account	1,951.30
PNC Bank	Energy Performance Proceeds Fund	30,751.53
PNC Bank	Capital Projects Fund Bank Construction Account	32,000.42
First National Community Bank	Purchasing Account	500.00
Pennsylvania Local Government Investment Trust	Earned Income Tax Revenue	310,356.54

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 Finance Report

1. Received the following checks:

Berkheimer Tax Administrator(Sept.)

Earned Income Tax	162,776.03
Per Capita Tax	7,866.38
Local Service Tax	2,222.03
Delinquent Per Capita	<u>596.40</u>
Total:	173,460.84

Local Realty Transfer Tax

Luzerne County (Sept.)	8,398.11
Wyoming County (Sept.)	443.28
Wyoming County (Oct.)	<u>137.20</u>
Total:	8,978.59

Wilkes-Barre Area School District

Chapter I Federal Programs

Instructional & Parent Involvement Services	2,160.45
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Reimbursements

De Lage Landen (copier)	9,394.85
Allied Services	<u>200.00</u>
Total:	9,584.85

PA. Department of Revenue

Public Utility Realty Tax (PURTA)	19,146.52
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2013 Real Estate Taxes (Aug.)

Wayman Smith – Exeter Twp., Luzerne County	241,363.94
George Miller – West Pittston Borough	<u>280.00</u>
Total:	241,643.94

2013 Real Estate Taxes (Sept.)

Paul Konopka – Wyoming Borough	807,935.04
Thomas Polacheck – Exeter Borough	2,383,665.74
Wayman Smith – Exeter Twp., Luzerne County	428,557.60
George Miller – West Pittston Borough	1,688,301.55
Carol Bardzel- Exeter Twp., Wyoming County	<u>345,587.08</u>
Total:	5,654,047.01

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State & Federal Subsidy Payments

Social Security	53,363.90
Retirement	211,358.44
Title I – Improving Basic Programs	44,258.09
School District Special Education	204,248.00
School District Transportation	<u>223,183.00</u>
Total:	736,441.43

E-Rate Credit

Verizon Wireless	6,304.15
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Miscellaneous

District Court 11-2-01	11.78
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2. Approve the October payment of \$93,647.93 to the Luzerne Intermediate Unit in accordance with the terms of the approved contract agreement for programs and services for the 2013-2014 school year.
3. Approve the October payment of \$32,160.00 to the West Side Career and Technology Center for the 2013-2014 school year.
4. Approve the following payments of invoices from the Capital Projects fund for the Montgomery Avenue project:

Gordon Baver, Inc.	10,941.48	General Construction
Brennan Electric, Inc.	13,093.22	Electrical Work
TGW Corporation	117,422.10	Roof
Yannuzzi, Inc.	282,485.50	HVAC
Midlantic Engineering	2,307.00	Handicap Ramp
Mark J. Sobeck Roof Consulting	2,280.75	Roof Consulting
Mark J. Sobeck Roof Consulting	3,173.25	Roof Consulting
ACP, LLC	<u>3,400.00</u>	Chair Feet Glides
Total:	435,103.30	

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 Finance Report

5. Approve the following change orders for Montgomery Avenue project:

Yannuzzi, Inc.	450.00	Install Additional Aquastat
Brennan Electric, Inc.	16,027.72	Install Card Access System & Light Feeds
Gordon Bayer, Inc.	5,265.85	Additional Underlayment/Paint Hallway
TGW Corporation	<u>29,158.05</u>	Additional Work due to Unforeseen Conditions
Total:	50,901.62	

6. Approve to authorize the secretary to solicit bids for refuse for (24 months) 2014-2015 and 2015-2016 school years.

7. Approve a lease for a 2014 Ford Super Duty F250 with a snowplow, salt spreader, utility box and beacon at a cost of \$39,049.25. The lease is for 60 months at an approximate cost of \$750.00 per month.

8. Approve to authorize for the business consultant to prepare a request for proposal (RFP) for Audit Services required by district.

9. Approve the General Ledger Sheet:

Bill Listing: October 2013	612,776.28	
Prepays: September 2013	<u>48,550.04</u>	661,326.32
 Cafeteria Account:	 22,934.81	
Athletic Account:	<u>6,495.00</u>	<u>29,429.81</u>
	Total:	690,756.13

Motion by _____, second by _____, to accept the finance report.

Roll Call:

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Education Report

1. Reporting as per Federal Regulations Requirement that the District's Federal Programs (Title I, Title II, and Drugs and Alcohol) have been planned for the 2013-2014 school year. Anyone desiring information regarding these programs, contact Janet Serino, Assistant Superintendent, at the District's Business Office.
2. Approve the ratify the Plan for Armstrong Programming during work stoppage for students with special needs who qualify under the "regression and recoupment" criteria set forth by the Department of Education.
3. Approve the revised calendar for the 2013-2014 school year.
4. Approve the revised professional substitute list for the 2013-2014 school year.
5. Approve the request of Katie Vanness, to change the date of her medical leave of absence beginning the 2013-2014 school year through December 23, 2013. A one year sabbatical leave is then requested beginning December 24, 2013. This is due to the calendar revisions.

Motion by _____, second by _____, to accept the education report.

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Activities Report

1. Approve to ratify the appointment of Kristy Voychuk as Colorguard Instructor at a salary of \$1,561.00 for the 2013-2014 school year.
2. Approve to ratify the request of the Wyoming Area Wrestling Club Parents to hold a coin drop at Gerrity's in West Pittston, corner of Wyoming Avenue and Schooley and corner of Schooley and Shoemaker Avenue, Sunday, October 13, 2013.
3. Approve to ratify the request of the Wyoming Area Girls Volleyball Parents to hold a coin drop at Gerrity's parking lot at the Midway Shopping Center, Schooley Avenue and Shoemaker Street, Saturday, October 19, 2013.
4. Approve the 2013-2014 Music Department concert dates & rehearsal schedule.
5. Approve the following assistant coaches for the 2013-2014 winter sports season:

John McNeil	7 th Grade Boys Basketball	1,446.00
Ryan Carey	8 th Grade Boys Basketball	1,446.00
Alison Wolfgang	Junior Varsity Girls Basketball	2,781.00
Michael Stefanik	9 th Grade Girls Basketball	1,446.00
Rich Musinski	8 th Grade Girls Basketball	1,446.00
Ken Kopetchney	7 th Grade Girls Basketball	1,446.00
Krissy Williams	Volunteer Girls Basketball Coach	
Michael Fanti	Volunteer Indoor Track Coach	

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Building Report

1. Accept, with regret, Mike Tracey's letter of intent to retire as part time cleaning personnel effective December 13, 2013.
2. Approve to ratify the request of Kellie Romanowski, Kindergarden Aide at Tenth Street Elementary School, to take an unpaid leave beginning October 7th with a return date of October 17, 2013.
3. Approve the request of Lou Ciampi, Wyoming Area Football Alumni Association, Inc, to hold Ring of Pride ceremony at the football stadium on Friday, November 1, 2013 and use of the weight room parking lot for a tailgate party. The ceremony will be held the first ten minutes at halftime, pending approval by the building principal and athletic director.
4. Approve the request of Dan Resciniti, President of the Wyoming Area Football Parents Association, to hold the following activities for the week of October 28th through November 1, 2013, pending approval by the building principal and athletic director:
 - Wednesday, October 30 – A parade to begin at the Secondary Center to the Exeter Panthers Football Field, beginning at 6:30 p.m., followed by a bon fire/pep-rally
 - Thursday, October 31 – A varsity pasta dinner to be held for the varsity football team at Marianacci's Restaurant at 6:00 p.m.
 - Friday, November 1 – Wyoming Area Warriors Football Tailgate Party at the weight room parking lot on Boston Avenue, from 5:00 p.m. to 11:00 p.m.
5. Approve the request of Ashley Aritz, Secondary Center Teacher, to use the Secondary Center auditorium for students in 7th and 8th grades to compete in a school geography competition on Thursday, November 21st and Friday, November 22, 2013 during the school day. The winner will take a written test to be submitted to the State and have the opportunity to continue on to a national geography bee. National prizes include money for college scholarships.
6. Approve to ratify the request of Brian Butler to hold a College Fair in the Secondary Center cafeteria on October 15, 2013.

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7. Approve the request of Mary Paglianite, Spotlight Dance Studio, to rent the Secondary Center auditorium (stage, lights, music rooms, restrooms, lobby) for a dance recital on Saturday, December 28, 2013, from 9:00 a.m. to 5:00 p.m., with the show at 1:00 p.m., pending approval by the building principal. Cost to rent the auditorium is \$500.00. A fee of \$25.00 per hour may be charged to the organization if a custodian's services are needed.
8. Approve to ratify the appointment of Brittany Thomas as Student Representative to serve on the Wyoming Area School Board.
9. Approve the request of Juel Anne Klepadlo, Key Club Advisor and Builders Club Advisor, to use the Secondary Center cafeteria/kitchen for "Breakfast with Santa" on Sunday, December 1, 2013, 8:00 a.m. to 1:00 p.m., with set up on Saturday, November 30, 2013, pending approval by the building principal and foodservice director.
10. Approve the request of Louis Mondy, American Red Cross, to use the Secondary Center multipurpose room for a blood drive on Thursday, November 21, 2013, 8:00 a.m. to 1:30 p.m. and Tuesday, January 28, 2014, 3:00 p.m. to 7:00 p.m., pending approval by the building principal and athletic director.
11. Approve the revised support personnel substitute list for the 2013-2014 school year.

Motion by _____, second by _____, to accept the building report.

Roll Call: