

NEW MILFORD BOARD OF EDUCATION
New Milford Public Schools
50 East Street
New Milford, Connecticut 06776

OPERATIONS SUB-COMMITTEE
MEETING NOTICE

DATE:	May 7, 2013
TIME:	7:30 P.M.
PLACE:	Lillis Administration Building – Room 2

REVISED AGENDA

New Milford Public Schools Mission Statement

The mission of the New Milford Public Schools, a collaborative partnership of students, educators, family, and community, is to prepare each and every student to compete and excel in an ever-changing world, embrace challenges with vigor, respect and appreciate the worth of every human being, and contribute to society by providing effective instruction and dynamic curriculum, offering a wide range of valuable experiences, and inspiring students to pursue their dreams and aspirations.

1. Call to Order

2. Public Comment

The Board welcomes Public Participation and asks that speakers please limit their comments to three minutes. Speakers may offer objective comments of items on this agenda. The Board will not permit any expression of personal complaints or defamatory comments about Board of Education personnel and students, nor against any person connected with the New Milford Public School System.

3. Discussion and Possible Action

A. Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence

B. Monthly Reports

1. Purchase Resolution D-655
2. Budget Position as of 4/30/13
3. Request for Budget Transfers

C. Gifts & Donations

1. PTO – Exhibit B

D. Grant

1. IDEA Grant

E. Food & Nutrition Services

1. Healthy Food Certification Statement

4. Items of Information

A. Food and Nutrition Services Equipment Replacement Schedule

B. Community Oriented Policing Services (COPS) Grant

C. Update on New Milford's Pension Plan

5. Adjourn

Sub-Committee Members: **Mr. Thomas McSherry, Chairperson**

Mr. David A. Lawson

Mrs. Lynette Celli Rigdon

Mr. William Wellman

Alternates: **Mrs. Daniele Shook**

Vacancy

NEW MILFORD PUBLIC SCHOOLS

EXHIBIT A

Regular Meeting of the Board of Education
Sarah Noble Intermediate School
New Milford, Connecticut

May 14, 2013

ACTION ITEMS

A. Personnel

1. CERTIFIED STAFF	
a. RESIGNATIONS	
1. Mr. Joshua Beler , World Languages Teacher, New Milford High School <u>Move</u> that the Board of Education accept the resignation of Mr. Joshua Beler as World Languages Teacher at New Milford High School effective May 10, 2013.	Took job elsewhere
2. Mrs. Marsha Coope , Elementary Teacher, Sarah Noble Intermediate School <u>Move</u> that the Board of Education accept the resignation, due to retirement, of Mrs. Marsha Coope as Elementary Teacher at Sarah Noble Intermediate School effective June 30, 2013.	Retirement
2. CERTIFIED STAFF	
b. APPOINTMENTS	
1. Mrs. Tracy-Ann Menzies , Supervisor of Special Education, New Milford High School <u>Move</u> that the Board of Education approve the appointment of Mrs. Tracy-Ann Menzies as Supervisor of Special Education at New Milford High School effective July 1, 2013. 2013-2014 salary - \$105,447 (Step 3)	<i>Education History:</i> BA: Univ. of CA Davis Major: African Studies BS: Univ. of CA Davis Major: Human Development MS: National Univ. Major: Special Education <i>Work Experience:</i> 5.5 yrs. Spec Ed Teacher CA 2 yrs. Spec. Ed Dept. Chair CA 3 yrs. Special Ed Bridge Coord. CA Staff member since 2009
3. NON-CERTIFIED STAFF	
a. RESIGNATIONS	
1. Mr. James Machie , District-wide Systems Analyst <u>Move</u> that the Board of Education accept the resignation of Mr. James Machie as District-wide Systems Analyst effective June 21, 2013.	Personal Reasons

4. NON-CERTIFIED STAFF	
b. APPOINTMENTS	
1. Mr. Peter Filippi , Custodian, Sarah Noble Intermediate School <u>Move</u> that the Board of Education appoint Mr. Peter Filippi as Custodian at Sarah Noble Intermediate School effective May 15, 2013.	\$20.10 per hour Replacing: B. Meglio
2. Mr. Joseph Olenik , District-wide Assistant Facilities Manager <u>Move</u> that the Board of Education appoint Mr. Joseph Olenik as District-wide Assistant Facilities Manager effective May 15, 2013. 2012-2013 salary - \$71,606, pro-rated to start date (includes degrees and certifications)	<i>Education History:</i> BSME: Manhattan College Major: Mechanical Engineering BSFM: Iona College Major: Facilities Management <i>Partial List of Certifications:</i> Certified Plant Engineer, Hazardous Materials Course, Fire Officer Training, Firefighting Essential, OSHA Train the Trainer, Inspection of Existing Structures for Code Enforcement, Fire Investigation & Building Safety Inspection, Emergency Control of Hazardous Materials Incidents, Certified NY State Police Master Instructor, FEMA Certifications <i>Experience:</i> 20 yrs. Chief of Police, COO/Dir. of Facilities at SUNY Purchase 5 yrs. Dir. of Facilities & Capital Construction at Iona College 8 yrs. Miscellaneous positions (Asst. Dir. of Facilities/District Manager/Dept. Head/Engineer) 14 yrs. Fire Marshal, Town of New Castle Replacing: L. Rogoza
5. SUBSTITUTES	
a. APPOINTMENTS	
1. None currently	
6. ADULT EDUCATION STAFF	
a. APPOINTMENTS	
1. None currently	
7. BAND STAFF	
a. RESIGNATIONS	
1. None currently	

8. BAND STAFF	
b. APPOINTMENTS	
1. None currently	
9. COACHING STAFF	
a. RESIGNATIONS	
1. Ms. Lyndsey Baird , Girls' JV Cheerleading Coach, New Milford High School <u>Move</u> that the Board of Education accept the resignation of Ms. Lyndsey Baird as Girls' JV Cheerleading Coach at New Milford High School effective April 22, 2013.	Personal Reasons
2. Ms. Kerri-Lynn Cope , Girls' Varsity Cheerleading Coach, New Milford High School <u>Move</u> that the Board of Education accept the resignation of Ms. Kerri-Lynn Cope as Girls' Varsity Cheerleading Coach at New Milford High School effective April 22, 2013.	Personal Reasons
3. Mr. Thomas Cronin , Boys' JV Basketball Coach, New Milford High School <u>Move</u> that the Board of Education accept the resignation of Mr. Thomas Cronin as Boys' JV Basketball Coach at New Milford High School effective March 25, 2013.	Personal Reasons
4. Ms. J. Kelly Wood , Girls' Freshman Soccer Coach, New Milford High School <u>Move</u> that the Board of Education accept the resignation of Ms. J. Kelly Wood as Girls' Freshman Soccer Coach at New Milford High School effective April 25, 2013.	Personal Reasons
10. COACHING STAFF	
b. APPOINTMENTS	
1. Mr. Mark Grant , Boys' JV Baseball Coach, New Milford High School <u>Move</u> that the Board of Education appoint Mr. Mark Grant as Boys' JV Baseball Coach at New Milford High School effective May 15, 2013.	2012-13 stipend: \$1952.36 (pro-rated for 7 weeks)
11. LEAVES OF ABSENCE	
1. Mrs. Jennifer Singer , Elementary Teacher, Hill and Plain School <u>Move</u> that the Board of Education approve the request of Mrs. Jennifer Singer for a child-bearing leave of absence beginning approximately September 19, 2013 for approximately eight weeks.	Paid leave of absence

NEW MILFORD PUBLIC SCHOOLS
PURCHASE RESOLUTION D-655
BOE MEETING DATE: 5/14/13

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WHEREAS, the equipment, supplies and/or services for which the following Purchase Orders have been issued and deemed necessary by the Superintendent of Schools, and the cost, thereof, are within the budget appropriations approved by the voters of the Town, NOW, BE IT RESOLVED, that the said purchase orders and all disbursements in connection, thereof, are hereby approved.

<u>PO #</u>	<u>VENDOR/DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT #</u>
48325	Baudville – Board of Education Recognition Awards	\$6,500.00	15-612-2320
48843	High Road Schools – Tuition for 2012-2013	\$32,710.10	12-563-6130
48954	CT Junior Republic – Tuition for 2012-2013	\$14,022.07	12-563-6130
50429	Bridgeport Board of Education – Tutorial Services for 2012-2013	\$5,400.00	12-563-6130
51137	New Milford Hospital Behavioral Health Services – Services for 2012-2013	\$10,000.00	05-323-1116
51138	Durant, Nichols, Houston, Hodgson & Cortese-Costa, P.C. – Professional Services	\$7,630.93	15-332-2310
51229	Scholastic – Subscriptions	\$ 679.47	06-644-1108
		\$ 500.00	06-647-1111
		<u>\$5,000.00</u>	06-647-1112
		\$6,179.47	
51284	Lunan’s Landscaping – High School Infield Maintenance	\$5,220.00	14-433-2620-05
51303	East Hartford Public Schools – Tuition for 2012-2013	\$50,359.56	12-561-6110
51420	Caligari Sanitary Supply – Blind Replacements	\$23,893.00	17-720-7001
51429	AT Equipment Sales Corp – SMS Locker Bid	\$57,121.00	17-720-7001
51447	School Datebooks – 2013-2014 Handbooks/Planners	\$4,392.00	05-550-2120
		<u>\$3,000.00</u>	05-550-2410
		\$7,392.00	
51473	RnB Enterprises – Smart White Boards & Accessories	\$8,959.00	17-733-7002

Obj.	Description	Approved	Adjusted	Expended	Encumbered	Balance	Pct. Used
111	SALARY-CERTIFIED	27,705,947.00	27,708,116.00	20,296,718.56	6,603,909.65	807,487.79	97.1 %
112	SALARY-NON-CERTIFIED	8,266,629.00	8,238,176.00	6,297,373.35	1,068,131.22	872,671.43	89.4 %
200	EMPLOYEE BENEFITS	8,199,569.00	8,199,569.00	6,987,794.44	59,082.94	1,152,691.62	85.9 %
321	INSTRUCTIONAL PROGRAMS	40,251.00	40,970.00	18,247.93	10,370.00	12,352.07	69.9 %
322	PROGRAM IMPROVEMENT	87,639.00	89,639.00	13,261.01	46.93	76,331.06	14.8 %
323	PUPIL SERV. (COUNSEL, GUID)	630,810.00	630,810.00	413,262.50	157,445.75	60,101.75	90.5 %
324	STAFF SERVICES (TRAINING)	102,150.00	99,150.00	22,091.00	210.00	76,849.00	22.5 %
331	AUDIT SERVICES	25,000.00	25,000.00	25,000.00	.00	.00	100.0 %
332	LEGAL SERVICES	175,732.00	175,732.00	134,172.65	8,760.19	32,799.16	81.3 %
333	MEDICAL SERVICES	25,000.00	27,750.00	27,750.00	.00	.00	100.0 %
336	INSURANCE SERVICES	2,622.00	2,622.00	1,413.50	806.50	402.00	84.7 %
339	PURCH. SERVICES-OTHER	1,649,081.00	1,664,456.00	1,320,355.09	229,861.38	114,239.53	93.1 %
411	WATER	74,829.00	74,829.00	47,725.31	27,103.69	.00	100.0 %
412	SEWAGE	30,346.00	30,346.00	24,276.00	.00	6,070.00	80.0 %
413	FIRE DISTRICT	1,378.00	1,378.00	1,247.06	.00	130.94	90.5 %
421	GARBAGE AND REFUSE	74,052.00	74,052.00	62,551.31	8,082.69	3,418.00	95.4 %
431	INSTRUCT EQUIPMENT REPAIR	17,035.00	13,522.00	4,692.06	1,122.59	7,707.35	43.0 %
432	NON-INSTRUCT EQUIPMENT REPAIR	73,116.00	71,420.00	50,081.81	14,372.26	6,965.93	90.2 %
433	BUILD & GROUNDS-REPAIR	323,349.00	285,799.00	285,978.87	27,915.91	28,095.78	109.8 %
442	NON-INSTRUCT EQUIPMENT-RENT	230,795.00	229,395.00	161,272.03	33,229.82	34,893.15	84.8 %
511	PUPIL TRANSPORTATION-CONTRACT	4,300,972.00	4,300,972.00	3,509,076.77	760,115.03	31,780.20	99.3 %
513	PUPIL TRANSPORTATION-OTHER	2,000.00	2,000.00	.00	.00	2,000.00	.0 %
515	FIELD TRIPS	106,200.00	112,945.00	100,053.72	27,443.98	14,552.70	112.9 %
521	PROPERTY/LIABILITY INS	343,727.00	343,727.00	343,727.00	.00	.00	100.0 %
523	MEDICAL INSURANCE-SPORTS PROGRAM	21,000.00	21,000.00	14,200.00	.00	6,800.00	67.6 %
530	COMMUNICATIONS	660.00	660.00	601.58	58.42	.00	100.0 %
531	TELEPHONES	86,554.00	90,304.00	72,034.02	18,453.46	183.48	100.2 %
532	POSTAGE	35,483.00	35,358.00	24,885.00	9,123.76	1,349.24	96.2 %
540	ADVERTISING EXPENSE	1,725.00	3,325.00	2,305.45	734.34	285.21	91.4 %
550	PRINTING EXPENSE	58,754.00	57,154.00	28,875.43	14,935.96	13,342.61	76.7 %
560	TUITION EXPENSE	1,700.00	1,700.00	.00	.00	1,700.00	.0 %
561	TUITION-CONN LEA	645,678.00	645,678.00	455,468.31	137,780.74	52,428.95	91.9 %
563	TUITION-PRIVATE FACILITY	1,618,975.00	1,618,975.00	1,342,826.55	460,673.64	184,525.19	111.4 %
580	TRAVEL EXPENSES	34,692.00	35,592.00	21,760.15	6,134.76	7,697.09	78.4 %
611	INSTRUCTIONAL SUPPLIES	530,258.00	493,279.00	372,557.07	33,444.60	87,277.33	82.3 %
612	NON-INSTRUCTIONAL SUPPLIES	194,329.00	193,721.00	175,077.50	32,054.98	13,411.48	106.9 %
613	MAINTENANCE SUPPLIES	200,060.00	237,060.00	215,203.55	26,589.09	4,732.64	102.0 %
614	MAINTENANCE COMPONENTS	31,625.00	31,625.00	22,286.98	.00	9,338.02	70.5 %
615	SUPPLIES/NON-FOOD	3,265.00	3,265.00	1,577.95	.00	1,687.05	48.3 %
619	GROUNDSKEEPING SUPPLIES	4,432.00	4,432.00	2,243.33	440.11	1,748.56	60.5 %
622	ELECTRICITY	925,755.00	925,755.00	612,574.47	263,925.53	49,255.00	94.7 %
623	BOTTLED GAS	638.00	638.00	1,289.22	828.60	1,479.82	331.9 %
624	OIL	350,969.00	350,969.00	202,090.59	147,500.71	1,377.70	99.6 %
625	NATURAL GAS	316,715.00	316,715.00	192,887.66	42,994.34	80,833.00	74.5 %
626	GASOLINE	51,218.00	51,218.00	25,037.27	18,962.73	7,218.00	85.9 %
641	TEXTS-NEW/NON-CONSUMABLE	52,286.00	53,153.00	39,989.70	1,355.91	11,807.39	77.8 %
642	TEXTS-REP/ADD NON-CONSUMABLE	46,430.00	46,729.00	35,181.45	4,954.35	6,593.20	85.9 %
644	TEXTS-REP/ADD CONSUMABLE	72,230.00	73,653.00	59,617.24	679.47	13,356.29	81.9 %
645	LIBRARY BOOKS	90,727.00	94,399.00	63,371.47	20,211.79	10,815.74	88.5 %
646	WORKBOOKS	57,702.00	62,769.00	54,932.33	1,074.90	6,761.77	89.2 %
647	PERIODICALS	27,235.00	25,020.00	14,239.13	5,942.63	4,838.24	80.7 %
720	BUILDINGS & IMPROVEMENTS	255,300.00	255,300.00	159,629.59	102,509.12	6,838.71	102.7 %
731	INSTRUCTIONAL EQUIPMENT-NEW	32,382.00	42,793.00	23,906.89	5,572.59	13,313.52	68.9 %

GL2041R 5/02/2013
14:54:20
FUND 001 000 GENERAL FUND

New Milford Board of Education
APPROPRIATIONS BY OBJECT REPORT AS OF 4/30/2013

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USER - BARBARA

Obj.	Description	Approved	Adjusted	Expended	Encumbered	Balance	Pct. Used
732	INSTRUCTIONAL EQUIPMENT-REPLACEMEN	12,131.00	22,251.00	14,102.83	1,551.44	6,596.73	70.4 %
733	NON-INSTRUCTIONAL EQUIPMENT-NEW	378,221.00	384,829.00	383,363.08	27,838.13	26,372.21-	106.9 %
734	NON-INSTRUCTION EQUIPMENT-REPLACEM	23,368.00	28,200.00	11,820.48	1,039.70	15,339.82	45.6 %
810	DUES & FEES	79,671.00	80,503.00	66,204.00	4,233.63	10,065.37	87.5 %
900	FEE REVENUE	165,043.00-	165,043.00-	136,449.00-	.00	28,594.00-	.0 %
910	TUITION REVENUE	110,420.00-	110,420.00-	67,528.80-	.00	42,891.20-	.0 %
920	GRANT REVENUE STATE	807,401.00-	807,401.00-	839,034.00-	.00	31,633.00	.0 %
960	MEDICAID REIMBURSEMENT	50,000.00-	50,000.00-	19,645.49-	.00	30,354.51-	.0 %
961	UNLIQUIDATED ENCUMBRANCES	.00	.00	15,824.44-	.00	15,824.44	.0 %
965	VENDOR REBATE REVENUE	40,000.00-	40,000.00-	29,910.26-	.00	10,089.74-	.0 %
998	TRANSFER IN	.00	.00	11,076.00-	.00	11,076.00	.0 %
** FINAL TOTAL **		57,557,533.00		43,740,794.25		3,387,128.79	
			57,557,533.00		10,429,609.96		94.1 %
"FINAL TOTAL"		57,194,266.00		44,371,566.71		5,800,685.50	
4/30/2012			57,194,266.00		10,022,013.79		95.1%
Variance		363,267.00	363,267.00	630,772.46	407,596.17	2,413,556.71	1.0%

New Milford Board of Education
SECONDARY REPORT BY PROGRAM AS OF 4/30/2013

FUND 001 000

Prog	Description	Approved	Adjusted	Expended	Encumbered	Balance	Pct. Used
1101	KINDERGARTEN	949,699.00	999,656.00	693,399.70	258,348.66	47,907.64	95.2 %
1102	NON DEPT INSTRUCTION	6,745,569.00	6,763,848.22	4,848,387.77	1,727,340.86	188,119.59	97.2 %
1103	BUSINESS EDUCATION	307,280.00	307,280.00	240,982.29	66,264.96	32.75	100.0 %
1104	ENGLISH/LANGUAGE ARTS	1,813,957.00	1,805,967.00	1,278,967.86	412,702.73	114,296.41	93.7 %
1105	WORLD LANGUAGE	967,950.00	967,950.00	747,661.43	219,480.77	807.80	99.9 %
1106	HOME ECONOMICS	180,369.00	180,369.00	141,012.29	38,791.87	564.84	99.7 %
1107	INDUSTRIAL ARTS	302,470.00	302,470.00	224,164.95	66,426.07	11,878.98	96.1 %
1108	MATHEMATICS	1,585,037.00	1,586,709.00	1,166,678.40	349,475.78	70,554.82	95.6 %
1109	MUSIC	840,544.00	866,604.00	649,051.63	219,568.61	2,016.24-	100.2 %
1110	PHYSICAL EDUCATION	937,284.00	942,626.00	679,244.18	244,610.12	18,771.70	98.0 %
1111	SCIENCE	1,542,668.00	1,548,195.00	1,132,139.21	402,378.28	13,677.51	99.1 %
1112	SOCIAL STUDIES	1,396,700.00	1,366,423.00	1,049,427.66	300,622.59	16,372.75	98.8 %
1113	PATIENT CARE TECHNOLOGY	17,467.00	17,467.00	13,276.60	4,190.80	.40-	100.0 %
1116	HEALTH AND SAFETY	338,414.00	338,414.00	234,546.76	100,708.24	3,159.00	99.1 %
1118	CAREER EDUCATION	27,998.00	28,238.00	23,016.42	5,221.36	.22	100.0 %
1119	COMPUTER EDUCATION	432,095.00	439,620.40	319,187.73	81,494.35	38,938.32	91.1 %
1121	REMEDIAL READING	880,945.00	879,945.00	664,653.37	205,185.84	10,105.79	98.9 %
1123	ENGLISH LANGUAGE LEARNERS	151,639.00	151,639.00	105,836.30	40,012.33	5,790.37	96.2 %
1124	DISTRIBUTIVE EDUCATION	57,054.00	57,054.00	41,078.88	15,975.12	.00	100.0 %
1127	ART	775,698.00	775,698.00	578,384.04	175,907.29	21,406.67	97.2 %
1128	GENERAL INSTRUCT SUPPLIES	383,724.00	362,407.00	275,607.43	49,798.82	37,000.75	89.8 %
1129	SUBSTITUTE TEACHERS	378,959.00	379,265.00	232,467.04	.00	146,797.96	61.3 %
1130	INSTRUCTIONAL TESTING	100,238.00	117,910.63	97,348.02	18,741.84	1,820.77	98.5 %
1131	NON DEPT INSTRUCT GR 6-12	112,755.00	126,163.15	96,473.77	11,696.64	17,992.74	85.7 %
1210	GIFTED TALENTED/ENRICHMNT	114,559.00	114,559.00	76,902.92	33,333.88	4,322.20	96.2 %
1211	EXCEL-EXPER. CTR EARLY LEARN	416,714.00	416,714.00	312,676.35	95,898.05	8,139.60	98.0 %
1212	SPECIAL ED-NON CATEGORICL	5,118,433.00	5,088,078.00	3,627,601.22	1,219,139.75	241,337.03	95.3 %
1215	TRANSITION 18-21 PROGRAM (LHTC)	158,567.00	158,567.00	147,743.65	19,708.04	8,884.69-	105.6 %
1270	TUTORIAL	210,779.00	210,779.00	106,442.50	.00	104,336.50	50.5 %
1271	HOMEBOUND INSTRUCTION	76,000.00	76,000.00	29,537.27	.00	46,462.73	38.9 %
1290	OTHER SPECIAL EDUCATION	302,545.00	306,462.39	237,396.39	53,239.23	15,826.77	94.8 %
1291	SPEC ED PARA SUBSTITUTES	109,600.00	109,600.00	92,857.50	.00	16,742.50	84.7 %
1310	ADULT ED-BASIC PROGRAM	86,159.00	85,159.00	45,815.23	2,213.87	37,129.90	56.4 %
1311	ADULT ED-HIGH SCHL EQUIV	5,099.00	6,099.00	2,050.84	1,237.30	2,810.86	53.9 %
1410	SUMMER SCHOOL-REMEDIAL	56,563.00	56,563.00	33,411.30	.00	23,151.70	59.1 %
2113	SOCIAL WORK SERVICES	254,766.00	254,766.00	193,303.67	60,754.41	707.92	99.7 %
2120	GUIDANCE SERVICES	959,875.00	960,810.08	710,959.73	243,074.67	6,775.68	99.3 %
2130	HEALTH SERVICES	1,024,816.00	1,035,800.00	784,460.84	218,829.06	32,510.10	96.9 %
2140	PSYCHOLOGICAL SERVICES	460,076.00	461,252.00	313,977.95	102,698.42	44,575.63	90.3 %
2150	SPEECH AND HEARING	695,626.00	695,626.00	523,949.43	154,906.18	16,770.39	97.6 %
2211	STAFF DEVELOPMENT & TRAIN	60,873.00	60,873.00	26,836.07	71.93	33,965.00	44.2 %
2212	CURRICULUM DEVELOPMENT	165,112.00	168,588.63	86,783.52	18,683.81	63,121.30	62.6 %
2222	LIBRARY SERVICES	606,576.00	634,615.08	464,731.52	159,627.11	10,256.45	98.4 %
2223	AUDIO-VISUAL SERVICES	18,366.00	15,784.00	4,544.09	2,481.15	8,758.76	44.5 %
2224	EDUCATIONAL TELEVISION	1,757.00	1,757.00	169.80	.00	1,587.20	9.7 %
2310	BOARD OF EDUCATION	210,652.00	211,252.00	167,928.65	10,175.61	33,147.74	84.3 %
2320	CENTRAL ADMINISTRATION	337,431.00	348,144.05	263,100.02	68,245.01	16,799.02	95.2 %
2410	OFFICE OF THE PRINCIPAL	2,542,865.00	2,542,239.86	1,981,329.07	523,004.88	37,905.91	98.5 %
2490	OTHER SCHOOL ADMINISTRATN	131,966.00	118,615.00	69,782.85	36,200.62	12,631.53	89.4 %
2510	FISCAL SERVICES	433,486.00	447,848.45	372,867.69	74,975.88	4.88	100.0 %
2590	OTHER BUSINESS SUPPRT SERV	519,751.00	389,830.23	366,958.55	.00	22,871.68	94.1 %
2610	CUSTODIAL & HOUSEKEEPING	2,146,326.00	2,156,539.78	1,695,357.95	26,283.91	434,897.92	79.8 %
2620	MAINTENANCE & REPAIR	3,037,596.00	3,037,254.00	2,275,621.23	583,632.48	178,000.29	94.1 %

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New Milford Board of Education
SECONDARY REPORT BY PROGRAM AS OF 4/30/2013Page 2
USER - BARBARA

FUND 001 000 GENERAL FUND

Prog	Description	Approved	Adjusted	Expended	Encumbered	Balance	Pct. Used
2630	BUILDING USE ADMINISTRATION	32,208.00-	32,208.00-	33,449.58-	751.33	490.25	101.5 %
2710	TRANSPORTATION	4,133,906.00	4,128,243.78	3,320,891.57	759,758.21	47,594.00	98.8 %
2790	NON-REIMBURSABLE TRANSPRT	.00	.00	893.44	.00	893.44-	.0 %
2810	PLANNING & EVALUATION	57,013.00	57,013.00	31,028.22	20,250.00	5,734.78	89.9 %
2820	COMMUNICATION & COMM/STAFF RELATION	28,594.00	28,594.00	20,485.73	2,578.02	5,530.25	80.7 %
2830	RECRUITING/PERSONNEL SERV	178,801.00	184,447.49	140,082.49	39,632.39	4,732.61	97.4 %
2840	TECHNOLOGY	268,465.00	275,757.00	240,430.45	33,602.82	1,723.73	99.4 %
2910	SOCIAL SECURITY	599,400.00	599,400.00	472,045.55	.00	127,354.45	78.8 %
2920	MEDICARE	473,244.00	473,244.00	362,798.09	.00	110,445.91	76.7 %
2930	LIFE INSURANCE	87,154.00	87,154.00	74,997.56	12,156.44	.00	100.0 %
2940	DISABILITY INSURANCE	93,915.00	93,915.00	59,424.69	34,490.31	.00	100.0 %
2950	MEDICAL INSURANCE	5,427,205.00	5,427,205.00	4,522,670.90	.00	904,534.10	83.3 %
2960	UNEMPLOYMENT INSURANCE	84,500.00	84,500.00	76,543.81	7,956.19	.00	100.0 %
2970	OTHER BENEFITS	798,939.00	798,939.00	784,090.00	4,480.00	10,369.00	98.7 %
2980	PENSION-NON CERTIFIED EMPLOYEES	635,212.00	635,212.00	635,212.00	.00	.00	100.0 %
3210	INTERSCHOLASTIC SPORTS	630,330.00	630,368.39	560,957.54	64,456.71	4,954.14	99.2 %
3211	INTRAMURAL SPORTS	32,681.00	32,681.00	10,420.50	.00	22,260.50	31.9 %
3212	OTHER STUDENT ACTIVITIES	205,173.00	205,211.39	131,794.91	5,794.77	67,621.71	67.0 %
6110	TUITION-CONN PUB SCHL DIS	561,262.00	561,262.00	367,745.31	137,780.74	55,735.95	90.1 %
6130	TUITION-NON PUBLIC SCHL	1,262,149.00	1,262,149.00	972,020.55	460,673.64	170,545.19-	113.5 %
7001	CAPITAL-FACILITIES	253,300.00	253,300.00	158,843.34	102,509.12	8,052.46-	103.2 %
7002	CAPITAL-TECHNOLOGY	270,727.00	270,727.00	282,775.65	19,380.09	31,428.74-	111.6 %
7003	CAPITAL-OTHER	18,324.00	18,324.00	.00	.00	18,324.00	.0 %
** FINAL TOTAL **		57,557,533.00		43,740,794.25		3,387,128.79	
			57,557,533.00		10,429,609.96		94.1 %
"FINAL TOTAL"		57,194,266.00		44,371,566.71		5,800,685.50	
4/30/2012			57,194,266.00		10,022,013.79		95.1%
Variance		363,267.00	363,267.00	630,772.46	407,596.17	2,413,556.71	1.0%

**NEW MILFORD PUBLIC SCHOOLS
BUDGET TRANSFER REQUESTS – RECOMMENDED
BOE MEETING DATE: 5/14/13**

Transfer #	Description	From: Account#	Amount	To: Account #	Amount
SMS 001	Wholesale Computer – Chromebooks	04-611-1105 04-646-1105	\$3,106.00 <u>\$ 362.00</u> \$3,468.00	04-731-1105	\$3,468.00
SMS 002	Wholesale Computer – Chromebooks	04-431-2223	\$837.00	04-731-2222	\$837.00
SMS 003	WB Mason – Mobile Laptop Charging Cart	04-646-1105	\$647.00	04-732-1105	\$647.00
SMS 004	CT Library Consortium – Turnitin Subscription Fee	04-647-2222 04-645-2222	\$326.00 <u>\$393.00</u> \$719.00	04-810-2222	\$719.00
SMS 005	Accurate Office Machines – Printer	04-612-2410	\$556.00	04-734-2410	\$556.00
HPS 001	MaryAnn Ness & School Lunch Activity Fund – Refreshments for Staff Training	01-532-2410	\$125.00	01-612-2410	\$125.00
NMHS 001	Supplies	05-432-2410	\$1,000.00	05-612-2410	\$1,000.00
NMHS 002	Follett Library Resource – Books & EBooks	05-431-2223	\$1,848.00	05-645-2222	\$1,848.00
NMHS 003	All-Star Transportation – Band Transportation	05-731-1109	\$3,000.00	05-515-1109	\$3,000.00
NMHS 004	School Lunch Activity Fund – Refreshments for Senior Scholarship Night	05-515-3212 05-550-3212	\$1,000.00 <u>\$1,000.00</u> \$2,000.00	05-612-3212	\$2,000.00
NMHS 005	All-Star Transportation – Band Transportation	05-442-1109	\$1,400.00	05-515-1109	\$1,400.00
SNIS 001	Purchase Smartboards	06-611-1128	\$2,500.00	10-733-1119	\$2,500.00
SPED 001	Purchase iPads	12-339-1212	\$4,000.00	12-731-1212	\$4,000.00
CO 001	Job Advertisement for Facilities Asst. Supervisor & RFPs for SPED	15-611-1128	\$1,600.00	15-540-2310 15-540-2830	\$ 600.00 <u>\$1,000.00</u> \$1,600.00

**New Milford
PTO**
Parent Teacher Organization

New Milford PTO
P.O. Box 1343
New Milford, CT 06776

April 30, 2013

Dr. JeanAnn Paddyfote
Superintendent
50 East Street
New Milford, CT 06776

Dear Dr. Paddyfote:

The New Milford PTO is pleased to present the following gifts to the Board of Education for approval. Please arrange for these gifts to be placed on the agenda at the next Board of Education meeting.

Hill and Plain Elementary School requests the following:

\$1,736.00 is requested for a Kindergarten trip to the Beardsley Zoo.
\$1,800.00 is requested for illustrator John Steven Gurney.

Northville Elementary School requests the following:

\$2,543.00 is requested for a 1st and 2nd grade trip to WCSU to see *Alice in Wonderland*.
\$1,975.00 is requested for author Jerry Pallotta.
\$3,334.00 is requested for a 3rd grade trip to the Hartford Science Museum.

Sarah Noble Intermediate School requests the following:

\$1,200.00 is requested for author Michael Price.
\$5,235.00 is requested for a 4th grade trip to the Bronx Zoo.
\$4,460.00 is requested for an outdoor classroom where the teachers can take students for reading, conversations, presentations etc.
\$1,030.00 is requested for a 5th grade assembly to view Slapstick Science.
\$3,720.12 is requested for a 5th grade trip to the Pratt Center.

Sincerely,

Jennifer Luis
TW PTO Secretary

NEW MILFORD PUBLIC SCHOOLS

Office for Student Affairs
50 EAST STREET
NEW MILFORD, CONNECTICUT 06776
(860) 354-2654 FAX (860) 210-2682



Laura M. Olson
Director of Special Services

MEMORANDUM

TO: Dr. JeanAnn Paddyfote
FROM: Laura M. Olson *LO*
DATE: May 6, 2013
RE: IDEA Grant

Attached you will find the Budget Narrative and State Budget pages for the IDEA, Part B, Section 611 and Section 619 grants. These are entitlement grants, not competitive grants, and funds must be spent on activities that support district goals for special education students. IDEA-611 is for students 3-21 years old and IDEA-619 is solely for activities supporting children 3-5 years old. The major expenditures for each of these grants are on staffing. The budget narrative pages explain the full-time equivalents and the actual expenditure line for each category. The IDEA-611 grant is \$897,713 and IDEA-619 is \$34,937.

District Goals supporting the grants:

1. To increase opportunities for all students with disabilities meaningful learning time with nondisabled peers.
2. To increase parent partnerships in the participation of their child's educational program.
3. To increase opportunities for students with disabilities to access technology, to promote communication, access to general curriculum and learning.
4. To provide appropriate instruction for students with specific learning needs.
5. To increase the proficiency and accuracy of paperwork, written goals and data related to special education.
6. To enhance preschool programming addressing state Preschool Curriculum and other best practices.
7. To promote best practices for transition planning.

ED114 FISCAL YEAR 2014

BUDGET FORM

FUNDING STATUS:

GRANTEE NAME: New Milford Public Schools
TOWN CODE: 096

GRANT TITLE: IDEA, PART B, SECTION 611
PROJECT TITLE: IDEA, PART B, Section 611 ENTITLEMENT GRANT
CORE-CT CLASSIFICATION:
FUND: 12060 SPID: 20977 PROGRAM: 82032
BUDGET REFERENCE: 2014 CHARTFIELD1: 170002
CHARTFIELD2:

GRANT PERIOD: 7/01/13 - 6/30/15 AUTHORIZED AMOUNT:\$897,713

AUTHORIZED AMOUNT by SOURCE: CURRENT DUE:\$
LOCAL BALANCE:\$ CARRY-OVER DUE:\$

CODES	DESCRIPTIONS	PUBLIC	NON PUBLIC	TOTAL
111A	ADMINISTRATOR/SUPERVISOR SALARIES	74,109		74,109
111B	TEACHERS	613,685	14,970	613,685
112A	EDUCATION AIDES	121,040		121,040
112B	CLERICAL			
119	OTHERS	12,996		12,996
200	PERSONAL SERVICES-EMPLOYEE BENEFITS			
321	TUTORS			
322	IN SERVICE	10,000		10,000
323	PUPIL SERVICES	7,581		7,581
324	FIELD TRIPS	400		400
325	PARENT ACTIVITIES	500		500
330	OTHER PROFESSIONAL/TECHNICAL SERVICES	25,074		25,074
331	AUDIT			
400	PURCHASED PROPERTY SERVICES			
510	PUPIL TRANSPORTATION			
530	COMMUNICATIONS			
560	TUITION	1,458		1,458
580	TRAVEL	500		500
590	OTHER PURCHASED SERVICES			
611	INSTRUCTIONAL SUPPLIES	400		400
612	ADMINISTRATIVE SUPPLIES			
690	OTHER SUPPLIES	15,000		15,000
700	PROPERTY			
890	OTHER OBJECTS			
940	INDIRECT COSTS			
	TOTAL	882,743	14,970	897,713

ED114 FISCAL YEAR 2014

BUDGET FORM

FUNDING STATUS:

GRANTEE NAME: New Milford Public Schools
TOWN CODE:096

GRANT TITLE: IDEA, PART B, SECTION 619
PROJECT TITLE: IDEA, PART B, Section 619 Preschool Entitlement
CORE-CT CLASSIFICATION:
FUND: 12060 SPID: 20983 PROGRAM: 82032
BUDGET REFERENCE: 2014 CHARTFIELD1: 170002
CHARTFIELD2:

GRANT PERIOD: 7/01/13 - 6/30/15 AUTHORIZED AMOUNT:\$34,937

AUTHORIZED AMOUNT by SOURCE: CURRENT DUE:\$
LOCAL BALANCE:\$ CARRY-OVER DUE:\$

CODES	DESCRIPTIONS	PUBLIC	NON PUBLIC	TOTAL
111A	ADMINISTRATOR/SUPERVISOR SALARIES			
111B	TEACHERS	25,856		25,856
112A	EDUCATION AIDES			
112B	CLERICAL			
119	OTHERS			
200	PERSONAL SERVICES-EMPLOYEE BENEFITS			
321	TUTORS			
322	IN SERVICE	500		500
323	PUPIL SERVICES	7,581		7,581
324	FIELD TRIPS			
325	PARENT ACTIVITIES			
330	OTHER PROFESSIONAL TECHNICAL SERVICES			
331	AUDIT			
400	PURCHASED PROPERTY			
510	PUPIL TRANSPORTATION			
530	COMMUNICATIONS			
560	TUITION			
580	TRAVEL			
590	OTHER PURCHASED SERVICES			
611	INSTRUCTIONAL SUPPLIES			
612	ADMINISTRATIVE SUPPLIES			
690	OTHER SUPPLIES	1,000		1,000
700	PROPERTY			
890	OTHER OBJECTS			
940	INDIRECT COSTS			
	TOTAL	\$34,937		\$34,937

Connecticut State Department of Education
Addendum to Agreement for Child Nutrition Programs (ED-099)
Healthy Food Certification Statement

Section 1 – Background

Section 10-215e of the Connecticut General Statutes directs the Connecticut State Department of Education (CSDE) to develop and publish nutrition standards for food items offered for sale to students at school separately from reimbursable meals sold as part of the National School Lunch Program and School Breakfast Program. Section 10-215f requires that participants in the National School Lunch Program, including each local and regional board of education, regional educational service center, the Connecticut Technical High School System and the governing authority for each state charter school, interdistrict magnet school and endowed academy, must certify each year in its annual application to the CSDE whether all food items made available for sale to students will meet the nutrition standards. Section 10-215b further provides additional funding to National School Lunch Program participants who annually certify compliance with the Connecticut Nutrition Standards.

Section 2 – Certification Statement

► ***Must be completed by all Connecticut public school districts that participate in the National School Lunch Program.***

On behalf of the **New Milford Board of Education** and
(Name of the Board of Education or Governing Authority)

pursuant to section 10-215f of the Connecticut General Statutes, I hereby certify that all food items offered for sale to students in the school(s) under our jurisdiction, and not exempted from the Connecticut Nutrition Standards published by the Connecticut State Department of Education, *(select appropriate box)*

☒ **will** *(must complete Sections 3 and 4 on page 2)*

☐ **will not** *(sign below and return form)*

meet said standards during the period of **July 1, 2013 through June 30, 2014**. Such certification shall include all food offered for sale to students separately from reimbursable meals at all times and from all sources, including but not limited to, school stores, vending machines, school cafeterias, and any fundraising activities on school premises, whether or not school sponsored.

**Local or Regional Board of Education or
Governing Authority**

Signature: _____

(Signature of the Authorized Representative)

(Printed Name of the Authorized Representative)

Superintendent of Schools

Title (Superintendent of Schools, President or Chairperson of the Board)

Date of Authorization

Section 3 – Exemption Statement

► *To be completed only by districts opting for the healthy food certification, i.e., those districts that checked “will” in Section 2.*

Pursuant to section 10-215f of the Connecticut General Statutes, I hereby acknowledge that the board of education or governing authority, *(select appropriate box)*

☒ will

☐ will not

exclude from certification food items that do not meet the Connecticut Nutrition Standards, provided that (1) such food is sold in connection with an event occurring after the end of the regular school day or on the weekend, (2) such sale is at the location of the event, and (3) such food is not sold from a vending machine or school store.

Section 4 – Amendment to Agreement for Child Nutrition Programs (ED-099)

► *To be completed only by districts opting for the healthy food certification, i.e., those districts that checked “will” in Section 2.*

Pursuant to section 10-215f of the Connecticut General Statutes, the Agreement for Child Nutrition Programs (ED-099) with

New Milford Board of Education

(Name of the Board of Education or Governing Authority)

is hereby amended to include the above certification statement of compliance with the Connecticut Nutrition Standards and application for funding related to those standards. This addendum covers the period from **July 1, 2013 through June 30, 2014.**

Local or Regional Board of Education or Governing Authority

Signature: _____

(Signature of the Authorized Representative)

(Printed Name of the Authorized Representative)

Superintendent of Schools

Title (Superintendent of Schools, President or Chairperson of the Board)

Date of Authorization

FOR STATE USE ONLY • DO NOT SIGN BELOW THIS LINE

Connecticut State Department of Education

Signature: _____

(Signature of State Agency Representative)

Brian Mahoney

(Printed Name of State Agency Representative)

Chief Financial Officer

Title

Date

The State of Connecticut Department of Education is committed to a policy of equal opportunity/affirmative action for all qualified persons. The Department of Education does not discriminate in any employment practice, education program, or educational activity on the basis of race, color, religious creed, sex, age, national origin, ancestry, marital status, sexual orientation, gender identity or expression, disability (including, but not limited to, intellectual disability, past or present history of mental disorder, physical disability or learning disability), genetic information, or any other basis prohibited by Connecticut state and/or federal nondiscrimination laws. The Department of Education does not unlawfully discriminate in employment and licensing against qualified persons with a prior criminal conviction. Inquiries regarding the Department of Education's nondiscrimination policies should be directed to: Levy Gillespie, Equal Employment Opportunity Director/American with Disabilities Act Coordinator, State of Connecticut Department of Education, 25 Industrial Park Road, Middletown, CT 06457, 860-807-2101, Levy.Gillespie@ct.gov.

District Contact and Information Sheet for 2013-14 Healthy Food Certification

This form must be completed by all public school districts that choose to implement healthy food certification (HFC) under Section 10-215f of the Connecticut General Statutes (C.G.S.). Contact information is used to generate mailing lists and e-mail groups to provide districts with important information regarding HFC implementation. Submit the completed form to the Connecticut State Department of Education with the district's Healthy Food Certification Statement by **July 1, 2013**.

Please type or print clearly and provide complete contact information for items 1 through 8.

School District: New Milford Public Schools ED-099 Agreement Number: 09600

1. Designated District Contact Person for Healthy Food Certification*

Name: Sandra Sullivan Title: Food Service Director
E-mail: sullivanasa@newmilfordps.org Phone: (860) 354-3712
Mailing Address: 22 Hipp Rd
City: New Milford State: CT Zip Code: 06776

* The district contact person is the point person identified by the district for coordinating the implementation and monitoring of healthy food certification under Section 10-215f of the Connecticut General Statutes. This person will field questions, organize trainings and contact the CSDE for assistance when necessary. The district may consider using the team leader for School Wellness Policy in this capacity. For more information, see *Responsibilities of District Contact Person for Healthy Food Certification...*

2. District Superintendent

Name: Jean Ann Paddyfote Title: Superintendent of Schools
E-mail: paddyfotej@newmilfordps.org Phone: (860) 355-8406
Mailing Address: 50 East St.
City: New Milford State: CT Zip Code: 06776

3. District School Food Service Director

Name: Sandra Sullivan Title: Food Service Director
E-mail: sullivanasa@newmilfordps.org Phone: (860) 354-3712
Mailing Address: 22 Hipp Rd.
City: New Milford State: CT Zip Code: 06776

4. District Business Manager

Name: Gregg Miller Title: Business Manager
E-mail: millerg@newmilfordps.org Phone: (860) 354-8726
Mailing Address: 50 East Street
City: New Milford State: CT Zip Code: 06776

◀ Continued on Next Page ▶

District Contact and Information Sheet, continued

5. Does your school district provide lunches through a CSDE-approved Interschool Agreement to another school outside of your school district, e.g., another public school district, charter school, interdistrict magnet school or an endowed academy?

☒ No ☐ Yes ► List the school(s) that have indicated on the Interschool Agreement that they will comply with healthy food certification under C.G.S. Section 10-215f. Provide complete contact information for each school. Attach additional pages as necessary.

Name of School	Address	Town	State	Zip	Contact Person
					Name: _____ Title: _____ E-mail: _____ Phone: () -
					Name: _____ Title: _____ E-mail: _____ Phone: () -
					Name: _____ Title: _____ E-mail: _____ Phone: () -

6. For each entity listed in Question 5 above, does your school district have an approved Interschool Agreement** on file with the Connecticut State Department of Education (CSDE)?

☐ No ☐ Yes

** If a public school contracts to provide lunches to another public school district, charter school, interdistrict magnet school or endowed academy, these lunches may be included in the total number of lunches upon which funding is based if the recipient school certifies on the CSDE interschool agreement that they will comply with healthy food certification under Section 10-215f of the Connecticut General Statutes. To count the recipient school's lunches, an updated, signed and approved Interschool Agreement must be on file with the CSDE. For a sample interschool agreement, see the CSDE Forms for School Nutrition Programs Web page.

7. Does your school district operate a school store or similar school-based enterprise that sells food or beverages to students?

☐ No ☒ Yes ► Provide the contact information for the person responsible for the school store, e.g., teacher advisor.

Name of School _____
Store Contact: **Debbie Knipple** Title: **Teacher**
E-mail: **Knippeld@newmilfordps.org** Phone: **(860) 350-6647**
Mailing Address: **388 Danbury Rd.**
City: **New Milford** State: **CT** Zip Code: **06776**

8. Does your school district operate a culinary arts program that sells food or beverages to students?

☒ No ☐ Yes ► Provide the contact information for the person responsible for the culinary program.

Name of Culinary Arts Contact: _____ Title: _____
E-mail: _____ Phone: () -
Mailing Address: _____
City: _____ State: _____ Zip Code: _____

The State of Connecticut Department of Education is committed to a policy of equal opportunity/affirmative action for all qualified persons. The Department of Education does not discriminate in any employment practice, education program, or educational activity on the basis of race, color, religious creed, sex, age, national origin, ancestry, marital status, sexual orientation, gender identity or expression, disability (including, but not limited to, intellectual disability, past or present history of mental disorder, physical disability or learning disability), genetic information, or any other basis prohibited by Connecticut state and/or federal nondiscrimination laws. The Department of Education does not unlawfully discriminate in employment and licensing against qualified persons with a prior criminal conviction. Inquiries regarding the Department of Education's nondiscrimination policies should be directed to: Levy Gillespie, Equal Employment Opportunity Director/American with Disabilities Act Coordinator, State of Connecticut Department of Education, 25 Industrial Park Road, Middletown, CT 06457, 860-807-2101, Levy.Gillespie@ct.gov.

New Milford Public Schools		
Food & Nutrition Services Dept.		
Equipment List		
Summary Page by School		
		Total
		Replacement
School		Cost
HPS		\$106,722
NES		\$97,873
JPS		\$121,858
SNIS		\$165,095
SMS		\$119,484
NMHS		\$245,849
Totals:		\$856,881

Location: Hill and Plain

Equipment	Year in Service	Unit Replacement Cost	Total Replacement Cost	Year to Replace
Cleveland Kettle	1992	\$17,332	\$17,332	
Cleveland Steamer	1992	\$23,216	\$23,216	
Blodgett Convection Double Oven	1992	\$14,021	\$14,021	
Hobart Slicer	2001	\$4,853	\$4,853	
Hobart Mixer	1992	\$17,785	\$17,785	
Beverage Air Milk Cooler (2)	1992	\$2,113	\$4,226	
Delfield Hot Cabinet	2008	\$3,808	\$3,808	
Wells Countertop Hot Plate	1992	\$616	\$616	
Servolift Eastern Freezer Chest (2)	1992	\$2,800	\$5,600	
Hot/Cold Serving Station	1992	\$8,765	\$8,765	
Cold Serving Station	1992	\$6,500	\$6,500	
		\$101,809	\$106,722	

Location: Northville

Equipment	Year in Service	Unit Replacement Cost	Total Replacement Cost	Year to Replace
Ice Maker	2005	\$3,081	\$3,081	
Hobart 1 Door Refrigerator	1999	\$2,710	\$2,710	
Hobart Slicer	1981	\$4,853	\$4,853	
Mixer	1981	\$17,785	\$17,785	
Market Forge Convection Double Oven (2)	1981	\$14,021	\$28,042	
Alto Sham Combi Oven	2004	\$13,886	\$13,886	
Beverage Air Milk Cooler	2005	\$3,147	\$3,147	
Hobart Range	1981	\$5,332	\$5,332	
Crescor Heated Cabinet	2011	\$3,962	\$3,962	
Heated Serving Station	1981	\$8,250	\$8,250	
Cold Serving Station	1981	\$6,825	\$6,825	
		\$83,852	\$97,873	

Location: John Pettibone

Equipment	Year in Service	Unit Replacement Cost	Total Replacement Cost	Year to Replace
Hobart Slicer	1992	\$4,853	\$4,853	
Traulsen Refrigerator	2009	\$3,324	\$3,324	
Groen Kettle	1969	\$17,714	\$17,714	
Mixer	1969	\$17,785	\$17,785	
Cleveland Steamer	1992	\$17,688	\$17,688	
Blodgett Convection Double Oven	1992	\$14,021	\$14,021	
Eastern Hot Cabinet	1992	\$3,998	\$3,998	
Beverage Air Milk Cooler (2)	2007	\$2,294	\$4,588	
Eastern Ice Cream Dispenser (2)	1992	\$2,800	\$5,600	
Cold Pan Serving Line	1992	\$9,200	\$9,200	
Garland Range	1992	\$8,410	\$8,410	
Hot/Cold Serving Station	1992	\$7,852	\$7,852	
Cold Serving Station	1992	\$6,825	\$6,825	
		\$116,764	\$121,858	

Location: Schaghticoke

Equipment	Year in Service	Unit Replacement Cost	Total Replacement Cost		Year to Replace
Deep Fat Fryer- Built In	2005	\$0	\$0		N/A
Griddle - Built In	2005	\$0	\$0		N/A
Blodgett Single Oven	2002	\$7,488	\$7,488	*	2013
Hobart Mixer	1969	\$26,008	\$26,008		
Hot Plate	2005	\$679	\$679		
Market Forge Kettle 40 gal	1979	\$20,185	\$20,185	*	2013
Panasonic Microwave Oven	1993	\$4,232	\$4,232	*	2013
Crescor Heated Cabinet	2010	\$4,016	\$4,016		
Hobart Slicer	1998	\$7,285	\$7,285		
Lang Double Oven	2002	\$15,000	\$15,000		
Traulse Reach In Refrigerator (2)	2009	\$3,323	\$6,646		
Blogett Convection Double Oven	1972	\$14,021	\$14,021	*	2013
Serving Line to replace existing		\$13,924	\$13,924	*	2013
Total immediate replacement cost		\$59,850	\$59,850	*	2013
		\$116,161	\$119,484		

Note: * indicates items to be replaced in 2013

Location: High School

Equipment	Year in Service	Unit Replacement Cost	Total Replacement Cost	Year to Replace
Hobart Slicer	2004	\$8,112	\$8,112	
Hobart Refrigerator, Reach In 2 section (5)	2000	\$3,324	\$16,620	
Hobart Mixer	2000	\$17,785	\$17,785	
Cleveland Table Top Twin Kettle	2000	\$13,267	\$13,267	
Cleveland Tilting Kettle 40 gal	2000	\$20,397	\$20,397	
Vulvan Convection Steamer - 2 Compartment	2006	\$15,807	\$15,807	
Sharp Microwave Oven	2000	\$1,587	\$1,587	
Garland Range	2000	\$2,947	\$2,947	
Alto Sham Combi Oven	2000	\$36,330	\$36,330	
Blodgett Convection Oven - Single (3)	2000	\$7,428	\$22,284	
Blodgett Convection Oven - Double	2000	\$14,021	\$14,021	
Hobart Refrigerator, Reach In-1 section	2000	\$2,710	\$2,710	
Countertop Griddle	2000	\$4,588	\$4,588	
Warmer -Heat LampCountertop Stand	2000	\$299	\$299	
Hobart Freezer 1 Section Reach In	2000	\$3,064	\$3,064	
Scotsman Ice Maker	2000	\$3,081	\$3,081	
Hatco Drop In Heated Shelf	2000	\$877	\$877	
Hatco Drop In Heated Shelf	2000	\$765	\$765	
Heat Lamp Food Warmer	2000	\$182	\$182	
Winston Heated Holding Cabinet (3)	2000	\$2,894	\$8,682	
Milk Cooler (2 each)	2000	\$3,093	\$6,186	
Refrigerated Sandwich Unit (2)	2000	\$2,641	\$5,282	
Built In Hot Well	2000	\$420	\$420	
Reach In Freezer - 2 Section	2000	\$5,500	\$5,500	
Chest Freezer - Ice Cream	2000	\$1,314	\$1,314	
Hot Serving Station (4 wells)	2000	\$9,247	\$9,247	
Hot Serving Station (3 wells)	2000	\$8,445	\$8,445	
Countertop Charbroiler	2000	\$3,000	\$3,000	
Refrigerated Serving Station - 2 wells (2)	2000	\$6,525	\$13,050	
		\$199,650	\$245,849	

* cost for each unit

Location: Sarah Noble

Equipment	Year in Service	Unit Replacement Cost	Total Replacement Cost	Year to Replace
Alto Sham Combitherm Oven	2002	\$29,166	\$29,166	
Steam Jacked Kettle	2002	\$20,397	\$20,397	
Hot Food Cabinet (2)	2002	\$3,808	\$7,616	
Milk Cooler (3)	2002	\$2,414	\$7,242	
Pass thru Refrigerator - 1 section (3)	2002	\$3,563	\$10,689	
2 Section Refrigerator	2002	\$3,324	\$3,324	
Slicer - Hobart	2002	\$7,285	\$7,285	
60 Quart Mixer	2002	\$17,785	\$17,785	
Garland Range	2002	\$2,947	\$2,947	
Blodgett Convection Double Oven (2)	2002	\$15,285	\$30,570	
Microwave Oven	2000	\$1,080	\$1,080	
Hot/Cold Serving Station (2)	2002	\$9,247	\$18,494	
Cold Serving Station	2002	\$8,500	\$8,500	
		\$124,801	\$165,095	

Memorandum

To: Dr. JeanAnn Paddyfote, Superintendent of Schools
From: Joshua Smith, Assistant Superintendent of Schools
Date: 5/7/2013
Re: COPS Hiring Grant

Dr. Paddyfote,

The New Milford Police Department is currently in the process of applying for the 2013 Community Oriented Policing Services or COPS Grant. The focus on the grant will be an additional two SRO's that will serve in the New Milford Public Schools.

The grant application is due May 22nd and will be submitted by Lt. Scribner of the New Milford Police Department. The grant is a collaborative one between the School District and the Police Department and the district will need to sign off on a Memorandum of Collaboration.

Please contact me with any questions or concerns.

Joshua Smith
Assistant Superintendent of Schools

**New Milford Board of Education
Operations Sub-Committee Minutes
May 7, 2013
Lillis Administration Building, Room 2**

Present: Mr. Thomas McSherry, Chairperson
Mr. David A. Lawson
Mrs. Lynette Celli Rigdon
Mr. William Wellman

Also Present: Dr. JeanAnn C. Paddyfote, Superintendent of Schools
Mr. Joshua Smith, Assistant Superintendent
Mrs. Ellamae Baldelli, Director of Human Resources
Mr. Gregg Miller, Director of Fiscal Services
Mrs. Laura Olson, Director of Pupil Personnel & Special Services
Mr. Daniel DiVito, Director of Technology
Mr. John Calhoun, Facilities Manager
Mrs. Sandra Sullivan, Director of Food and Nutrition Services

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2013 MAY -9 P 1:44

NEW MILFORD, CT

1.	Call to Order The meeting of the New Milford Board of Education Operations Sub-Committee was called to order at 7:30 p.m. by Mr. McSherry.	Call to Order
2.	Public Comment <ul style="list-style-type: none">• None	Public Comment
3.	Discussion and Possible Action A. Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence <ul style="list-style-type: none">• Mr. McSherry welcomed Mr. Joseph Olenik, the new Assistant Facilities Manager.• Mrs. Celli Rigdon expressed concern about the coach resignation saying this was one of several coaches recently to resign for personal reasons. Ms. Baldelli said “personal reasons” was the general reason listed by Human Resources on the form, but in three recent cases the more specific reason was conflict with another full-time job. She said an exit interview is always offered to hear any concerns. Mr. Lawson moved to bring Exhibit A: Personnel - Certified, Non-Certified Appointments, Resignations and Leaves of Absence to the full Board for approval.	Discussion and Possible Action Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence Motion made and passed unanimously to bring Exhibit A: Personnel - Certified, Non-Certified Appointments, Resignations and Leaves of Absence to the full Board for approval.

	<p>Motion seconded by Mrs. Celli Rigdon.</p> <p>Motion passed unanimously.</p> <p>B. Monthly Reports</p> <ol style="list-style-type: none"> 1. Purchase Resolution D-655 2. Budget Position as of April 30, 2013 3. Request for Budget Transfers <ul style="list-style-type: none"> • Mr. Miller gave a brief update. He said the accounts he has been monitoring have not changed much. Utilities are still very favorable. The town locked in #2 fuel oil for next year at two cents more approximately than where we are now. He had budgeted higher for next year so will be able to make a favorable adjustment there. • Mrs. Celli Rigdon asked about purchase resolution 51284 for landscaping of fields and inquired why that was not done in house. Mr. Calhoun said there are certain functions such as rebuilding pitcher's mounds that are specialties that his department does not do. He also said this covered application of pesticides which requires a special license. • Mr. Wellman asked for detail about purchase resolution 51138 for professional services. Dr. Paddyfote said it was for legal services for a residency hearing and a bus stop issue. • Mrs. Celli Rigdon asked about three items in the 900 series. Mr. Miller said the vendor rebate was a small amount from the Energy Education program. The transfer in was for a reimbursement to the custodial overtime account that was paid by vendors using our facilities. The unliquidated item was the sum of purchase order balances left over from a previous year that are closed out in the new year as part of the audit year end process. <p>Mrs. Celli Rigdon moved to bring the monthly reports: Purchase Resolution D-655, Budget Position as of April 30, 2013 and Request for Budget Transfers to the</p>	<p>Monthly Reports</p> <ol style="list-style-type: none"> 1. Purchase Resolution D-655 2. Budget Position as of April 30, 2013 3. Request for Budget Transfers <p>Motion made and passed unanimously to bring the monthly reports: Purchase Resolution</p>
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	<p>full Board for approval.</p> <p>Motion seconded by Mr. Lawson.</p> <p>Motion passed unanimously.</p>	<p>D-655, Budget Position as of April 30, 2013 and Request for Budget Transfers to the full Board for approval.</p>
C. Gifts & Donations	<p>1. PTO – Exhibit B</p> <ul style="list-style-type: none"> • Mr. McSherry thanked the PTO for their very generous contributions. <p>Mr. Lawson moved to bring Gifts & Donations: PTO – Exhibit B to the full Board for approval.</p> <p>Motion seconded by Mrs. Celli Rigdon.</p> <p>Motion passed unanimously.</p>	<p>Gifts & Donations</p> <p>1. PTO – Exhibit B</p> <p>Motion made and passed unanimously to bring Gifts & Donations: PTO – Exhibit B to the full Board for approval.</p>
D. Grant	<p>1. IDEA Grant</p> <ul style="list-style-type: none"> • Mrs. Olson said the major expenditure for the grant is staffing with the remainder allotted to professional development and technology. • Mr. Wellman asked how the grant compared with what was anticipated. Mrs. Olson said these are the totals the state provided but they may change slightly going forward. Mr. Miller said the last few years have seen a favorable adjustment in June. Mrs. Olson said she has been told that the sequester may result in a 4-8% cut this year. Firm totals should be received by July 1st. <p>Mr. Lawson moved to bring the IDEA Grant to the full Board for approval.</p> <p>Motion seconded by Mrs. Celli Rigdon.</p> <p>Motion passed unanimously.</p>	<p>Grant</p> <p>1. IDEA Grant</p> <p>Motion made and passed unanimously to bring the IDEA Grant to the full Board for approval.</p>
E. Food & Nutrition Services		Food & Nutrition Services

	<p>1. Healthy Food Certification Statement</p> <ul style="list-style-type: none"> Mrs. Sullivan said this is the sixth year the district has participated in this program. <p>Mrs. Celli Rigdon moved to bring the Healthy Food Certification Statement to the full Board for approval.</p> <p>Motion seconded by Mr. Lawson.</p> <p>Motion passed unanimously.</p>	<p>1. Healthy Food Certification Statement</p> <p>Motion made and passed unanimously to bring the Healthy Food Certification Statement to the full Board for approval.</p>
4.	<p>Items of Information and Discussion</p> <p>A. Food and Nutrition Services Equipment Replacement Schedule</p> <ul style="list-style-type: none"> Mr. Miller said this schedule provides a listing of all the major food services equipment in use in the schools and their approximate age. There is no set schedule for replacement. Typically, an item is replaced only when it is broken beyond repair or repair costs outweigh purchase of new. Food Services has a healthy revenue stream presently and purchases its own capital from its self-sustaining budget. Mr. Miller is concerned that this may change in the future as declining enrollment adversely affects the revenue stream. <p>B. Community Oriented Policing Services (COPS) Grant</p> <ul style="list-style-type: none"> Mr. Smith said this grant was applied for before in 2010. Lieutenant Scribner is preparing the application for the grant this time with any award given to the town. If received, the grant will fund up to two SROs at 75% salary for three years, with the town paying 100% of a mandatory fourth year. The SROs would be assigned to the schools during the school year but would be available to the town as full time employees for times when school is not in session. The Board of Education's only 	<p>Food and Nutrition Services Equipment Replacement Schedule</p> <p>Community Oriented Policing Services (COPS) Grant</p>

	<p>obligation is to authorize a Memo of Understanding with the Police department as partners. He was hoping to receive this memo within a few days.</p> <ul style="list-style-type: none"> • Mr. McSherry asked if the budgeting is all on the town side and Mr. Smith said yes that the 25% in the first three years, then 100% in year four, would come from the Police budget. • Mr. Lawson asked if this was a competitive grant and Mr. Smith said it was, with a 50/50 split of urban and suburban awards. • Mrs. Celli Rigdon expressed concern that the town would look for ways to have the Board of Education help with funding in year four. • Mr. Wellman asked for clarification as to what collaboration would be involved. Mr. Smith said the Board would be agreeing to incorporate the SROs into the culture of the schools, something that is already done here in New Milford. This is not necessarily true of other towns in the nation who may be applying. • Mrs. Celli Rigdon asked if these two SROs were in next year's budget. Mr. Smith said if the grant is successful, these two officers would be in addition to those already budgeted by the town. <p>Mr. Lawson moved to bring the COPS Memo of Understanding to the full Board for approval.</p> <p>Motion seconded by Mrs. Celli Rigdon.</p> <p>Motion passed unanimously.</p> <p>C. Update on New Milford's Pension Plan</p> <ul style="list-style-type: none"> • Mr. Miller said he had asked that a representative from the town come to address this topic but scheduling conflicts prevented it. He said there was a teleconference last week with representatives from his office, the town and the new actuary regarding internal paper flow. He said the town holds the pension; BOE 	<p>Motion made and passed unanimously to bring the COPS Memo of Understanding to the full Board for approval.</p> <p>Update on New Milford's Pension Plan</p>
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	<p>information goes through the town to the actuary for validation.</p> <ul style="list-style-type: none">• Mr. McSherry asked for confirmation that for the bargaining units we have in the plan the pension is administered by the town according to contribution rates set by contract and Mr. Miller said that was correct.• Mr. Wellman asked if there was any potential impact on the Board's ability to adopt early retirement plans in the future and Mr. Miller said not to his knowledge.• Mr. Miller said there are financial pressures on the town due to retirements already in place and he can envision the town looking at alternatives at some point but that there have been no formal discussions on this.• Mr. Lawson asked what bargaining units are in the plan. Ms. Baldelli said these units are paraeducators, secretaries, food service, custodians and maintenance, nurses and non-bargaining personnel. Teachers and administrators are not. She stated that all contracts spell out that the BOE has no authority to negotiate pension. Any changes must be negotiated with the town. The town can look at multipliers with its internal groups and has over time as their multipliers have changed while ours have not. In addition, town employees can add to pension, ours cannot.• Dr. Paddyfote stated that the Mayor reduced the BOE pension contribution by \$30,000 this year. Mr. Miller said that would have to be replaced down the road so it was just postponing a financial liability.	
5.	<p>Adjourn</p> <p>Mr. Lawson moved to adjourn the meeting at 8:12 p.m. seconded by Mrs. Celli Rigdon and passed unanimously.</p>	<p>Adjourn</p> <p>Motion made and passed unanimously to adjourn the meeting at 8:12 p.m.</p>

Respectfully submitted:


Thomas McSherry, Chairperson
Operations Sub-Committee