

**BITTERROOT VALLEY EDUCATION COOPERATIVE  
MANAGEMENT BOARD**

June 25, 2019

9:00 a.m. – Cooperative Office

**AGENDA**

- 1. Call to Order**
- 2. Appoint new board chair**
- 3. Consent Agenda**
  - A. Minutes
  - B. Warrants
  - C. Financial Report
  - E. Resignations
    1. Elizabeth Kennard, CSCT Behavior Consultant, Stevensville
    2. Alison Cluff, Paraeducator, BVEC Preschool
  - F. New Hires
    1. Shelby Shultz, CSCT Therapist, Florence HS
  - G. Next Meeting – August 26 or September 30
- 4. Public Comment**
- 5. Correspondence** - none
- 6. Board Action**
  - A. **Budget Approval** – summary sheet attached
  - B. **Collective Bargaining Agreement** – summary attached
  - C. **Classified Staff Wages and Insurance**
  - D. **Rehires and Contract Renewals –Clinical Supervisor, Business Manager, Administrator**
  - E. **CSCT Expansion Team**
- 7. Information and Discussion**
- 8. Adjourn**

June 11, 2019

Please accept this letter as my official resignation. My last day will be June 20<sup>th</sup>. I am grateful to have worked with so many amazing people and to have learned from them. I have loved being part of a team helping change lives. I will take some great memories with me. Thank you.

Elizabeth Kennard

**CSCT Behavior Consultant**

**777-5533 Ext. 224**

May 28, 2019

Alison Cluff  
1504 Middle Burnt Fork Rd.  
Stevensville, MT 59870

Mr. Timothy Miller  
Bitterroot Valley Education Cooperative  
300 Park Ave.  
Stevensville, MT 59870

Dear Mr. Miller:

Please accept this letter as my notice that I will not be returning to my position as special education paraprofessional at the Bitterroot Valley Education Cooperative Preschool for the 2019-2020 school year. Thank you for giving me this opportunity to work with children.

Very Truly Yours,



Alison Cluff

**2019-20 DRAFT Co-op Budget**

District	Total Costs	State Co-op Entitlement and RSBG Credit*	Quality Educator Credit	Medicaid/Mac Credit	CSCT Credit	Outpatient Therapist	RTI Discretionary Grant Credit	IDEA Pre-school Credit	IDEA Related Service Credit (Co-op carry over)	District Carryover/ Reserve Credit	2019-20 Local Funds	2018-19 Local Funds	% Increase	\$ Increase
Darby	361,046	28,321	5,765	9,369	223,785	-	4,028	-	27,270	-	55,207	52,051	6.1%	3,156
Florence	465,553	70,933	14,339	23,305	223,785	-	10,021	5,402	5,899	-	101,324	95,532	6.1%	5,792
Lone Rock	175,045	17,945	3,603	5,856	-	54,997	2,518	4,543	35,394	-	46,946	44,262	6.1%	2,683
Stevensville	720,948	92,950	18,843	30,624	335,677	-	13,168	8,939	70,461	-	136,494	128,693	6.1%	7,802
Victor	321,342	23,925	4,828	7,846	223,785	-	3,374	2,005	7,130	-	37,903	35,737	6.1%	2,166
Hamilton MH Services Only**	559,462	-	-	-	559,462	-	-	-	-	-	-	-	-	-
<b>Totals</b>	<b>\$2,603,396</b>	<b>\$234,074</b>	<b>\$47,377</b>	<b>\$77,000</b>	<b>\$1,566,494</b>	<b>\$54,997</b>	<b>\$33,109</b>	<b>\$20,889</b>	<b>\$146,153</b>	<b>\$0</b>	<b>\$377,874</b>	<b>\$356,275</b>	<b>6.1%</b>	<b>\$21,599</b>
<b>PY Totals</b>	<b>2,657,772</b>	<b>234,074</b>	<b>92,807</b>	<b>87,000</b>	<b>1,580,574</b>	<b>79,893</b>	<b>51,907</b>	<b>20,607</b>	<b>149,436</b>	<b>356,275</b>	<b>356,275</b>			
<b>CY vs PY</b>	<b>(54,376)</b>	<b>-</b>	<b>(45,430)</b>	<b>(10,000)</b>	<b>(14,080)</b>	<b>(24,896)</b>	<b>(18,798)</b>	<b>282</b>	<b>(3,283)</b>	<b>(356,275)</b>	<b>21,599</b>			

District	2018-19 District Carry Over	2019-20 District Current Year	2019-20 Til District Flow Through	2019-20 Total Preschool Flow Through	Amount co-op owes district 2018-19	2019-20 Total Carry Over*
Darby	75,672	7,241	82,913	6,450	85,853	89,363
Florence	123,837	7,140	130,978	0	138,426	130,978
Lone Rock	39,520	2,485	42,005	0	50,399	42,005
Stevensville	181,896	17,681	199,576	0	192,037	199,576
Victor	57,463	5,243	62,706	0	59,777	62,706
<b>Totals</b>	<b>\$478,387</b>	<b>\$39,791</b>	<b>\$518,178</b>	<b>\$6,450</b>	<b>\$526,492</b>	<b>\$524,628</b>

\*Carry-over dollars itemized by District and Cooperative are for internal budgeting. These funds are not available for district request or use.

	Total IDEA B	% of Total
Budgeted IDEA B Funds to Schools	518,178	78.00%
Budgeted IDEA B Funds to Co-op	146,153	22.00%
<b>Total Budgeted Funds</b>	<b>664,331</b>	<b>100.00%</b>

## Collective Bargaining Agreement Changes 2019-20 and 2020-21

### Two-year agreement

#### Wages and Insurance:

- First year - 1% on salary schedule base and 3% on insurance.
- Second year – same as first year.
- Revised teacher salary schedule to be competitive on base salary and steps.

#### Language changes:

- Leave package;
  - increased payout of sick and personal from \$55 to \$75 per day (anything less than .5 hour not paid),
  - added one *personal* day (4), reduced two *sick* days (14), capped bank @ 200,
  - personal Leave; deduct in 1-hour allocations, max 2- hours per day without advance approval, (employee procedures for sick/medical leave will match personal leave language in CBA),
  - Clarified Leave of Absence; after seven years (deadline March 1 of the eighth or subsequent school year prior to the leave).
- Retirement Incentive clarified: Decision dates moved up to April 1 year before retirement for employee and October 1 of retirement year for board do decide on offer of incentive.
- Parameters/blackout dates for mandatory staff meetings/trainings June 15-Aug 15 placed (in employee handbook of procedures).
- Longevity bonus; FTE based on most recent 5-year rolling average vs. FTE on specific bonus year (after 5, 10, 15, 10 years).