

SOUTH SHORE EDUCATIONAL COLLABORATIVE
75 Abington Street, Hingham, MA 02043

BOARD MEETING MINUTES
Friday, April 10, 2015

Present: Braintree Maureen Murray, Ed.D.
Cohasset Barbara Cataldo
Hingham Dorothy Galo, Ph.D.
Hull Kathleen Tyrell, Ed.D.
Marshfield Ellen Martin
Norwell Matthew Keegan
Scituate John McCarthy

SSEC Henry W. Perrin, Ed.D., Executive Director
Richard Reino, Business Administrator

The meeting was called to order at 8:45AM.

1. Review and approval of minutes from the March 6, 2015 meeting. A motion to approve was made by Dr. Galo and seconded by Mr. McCarthy; unanimously approved.
2. Mr. Reino reviewed the budget proposal that was provided to the board at the March 6, 2015 meeting. He discussed the positive enrollment that SSEC has experienced this year. The enrollment number for each program is used to estimate anticipated income for the next fiscal year. The budget presented for approval includes a 2.5% tuition increase. The health insurance for next year will increase 2-4%. Contract negotiations are in process and taken into consideration when developing the budget. The FY 2016 budget is 2% more than the FY 2015 budget. The general fund budget for FY 2016 is \$20, 248,630. Dr. Tyrell made the motion to approve the budget as proposed and Dr. Galo seconded the motion; unanimously approved.
3. Mr. Reino provided an update of the FY 2015 budget. Due to the unexpected increase in snow plowing, snow removal and roof clearing for a total of \$177,065., the SSEC will have an estimated deficit of \$155,813. The credit line has not been used this year. The advance billing procedure that Mr. Reino put into place this fiscal year has improved the cash flow situation. Mr. McCarthy made a motion to approve the April 10, 2015 budget projection and the motion was

seconded by Dr. Murray; unanimously approved. Cinde Lindberg will email the information to board members to forward to respective school committees.

4. The Other Post-Employment Benefits (OPEB) draft trust document was discussed. The document has been presented, reviewed, and edited. The board has requested more clarification regarding the level of liability to the districts. The SSEC attorney added “the Board does not intend the creation of this Trust to create any OPEB liabilities for the SSEC’s member municipalities or their school districts.” The board members want a clear understanding that there is no liability. This document is a long term commitment, thus it is important to be careful and thorough in its development. The executive director will review the collaborative agreement with districts to determine if any conflict exists.
5. The extended school year (ESY) 2015 calendar and the 2015-2016 school year calendars were discussed to determine if the members were planning any changes for next year because of the increased number of school cancellations this year. The discussion regarding the ESY 2015 calendar was brought to the board because one of the programs expressed interest in starting the ESY on June 30. The past practice has been to begin on July 1 as the start of the next fiscal year. The board consensus and recommendation was to continue as past practice and do not overlap the fiscal years. The program’s week #1 will begin on Wednesday, July 1st - Thursday, 2nd and be closed on Friday, July 3rd. Friday, July 10th will be the make- up day. The program will close on August 13. This schedule will avoid the fiscal year overlap and allows for the extra day off for the July 4th weekend. The 2015-2016 calendar will continue to have Good Friday as a holiday and traditional school vacations.
6. The executive director notified the board that the Southeast Collaborative Regional Organization (SCRO) will be developing an informational booklet describing the special education programs that are available at the collaboratives and public schools where students from other districts are accepted for a set tuition. The Special Needs Advocacy Network has an annual conference/ trade show that some collaboratives may attend to market the programs offered. SSEC will not be participating in that event. Matt Keegan and Hank Perrin represent SSEC at SCRO.

A motion to adjourn was made by Dr. Murray and seconded by Dr. Galo; unanimously approved. The meeting adjourned at 9:45AM.