

Dixon Unified School District  
Meeting of the Governing Board  
**September 20, 2018**  
**Closed Session – 6:00 P.M.**  
**7:00 p.m. – City Council Chambers - 600 East A Street, Dixon, CA 95620**  
**Agenda**

GENERAL INFORMATION

The Dixon USD Governing Board meets on the First and Third Thursday of each month at 7:00 p.m., in the Dixon City Council Chambers located at 600 East A Street unless **otherwise noted above**. (Other meetings may be scheduled as necessary.)

The agenda is divided into four main sections:

- **CONSENT CALENDAR** – These matters typically include routine financial or administrative actions. Any item on the consent calendar may be pulled by the board or a member of the public to be discussed separately upon request. Consent items are usually approved with a single motion.
- **INFORMATION ITEMS** – These items are for information only and do not require any action by the Board. They are written unless otherwise noted on the agenda, e.g., oral.
- **DISCUSSION ITEMS** – This section is usually reserved for the First Reading of policies or Revised Policies. Other topics may also be discussed.
- **ACTION ITEMS** – These include significant policy, administrative, and financial matters, are classified by department, and will usually be acted upon individually.

An opportunity is provided for members of the public to speak on any item on the agenda at the time that item is addressed. In addition, there is a time for the public to speak on items that are not on the agenda. Speakers may be limited to five minutes at the discretion of the Board President. (See Board agenda item, PUBLIC COMMENT.)

**District Mission**

Dixon Unified’s mission is to close the achievement gap by preparing all students for college and career readiness and success in a global society.

**Local Control Accountability Plan Goal Areas**

1. Access to meaningful Curriculum for all students
2. Academic growth and mastery of standards for all students
3. Safe and positive environments for all students and staff
4. High quality, dedicated, and collaborative staff
5. Active and productive partnerships with parents and the community
6. Meaningful access and use of technology for all students

**Governing Board**

**Melissa Maseda, President**

melissa.maseda@dixonusd.org

**Luke Foster, Vice President**

luke.foster@dixonusd.org

**Caitlin O’Halloran, Clerk**

caitlin.ohalloran@dixonusd.org

**John Gabby, Member**

john.gabby@dixonusd.org

**Guy Garcia, Member**

ggarcia@dixonusd.org@dixonusd.org

**Brian Dolan, Superintendent**

Secretary to the Board

bdolan@dixonusd.org

**Schools**

Anderson Elementary School

(707) 693-6360

Tremont Elementary School

(707) 693-6320

Gretchen Higgins Elementary

(707) 678-6271

CA Jacobs Intermediate

(707) 693-6350

Dixon High School

(707) 693-6330

Maine Prairie High School

Continuation

(707) 693-6340

Community Day School

(707) 693-6340

Dixon Montessori Charter School

(707) 678-8953

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- I. CLOSED SESSION – 6:00 P.M.
  - A. CONFERENCE WITH LABOR NEGOTIATORS – Brian Dolan, Melissa Mercado, Leanee Medina Estrada – Gov. Code Section 54957.6
  - B. PUBLIC EMPLOYEE PERFORMANCE EVALUATION – Superintendent – Government Code Section 54957
  
- II. ANNOUNCEMENTS FROM CLOSED SESSION
  
- III. BUSINESS MEETING – 7:00 P.M.
  - A. Pledge of Allegiance
  - B. Roll Call
    1. Melissa Maseda, President
    2. Luke Foster, Vice President
    3. Caitlin O’Halloran, Clerk
    4. John Gabby, Member
    5. Guy Garcia, Member
    6. Michael Playford, Student Representative
  
- IV. NOTICE TO PUBLIC  
Persons wishing to speak to agenda items may present their written request at this time. While the written request is optional, those making a written request will be recognized first. Persons wishing to introduce a subject not on the agenda may also present their request at this time. The Board President will recognize you for the discussion at the appropriate time. Non-scheduled agenda items will be introduced under Section IX on the agenda. Speakers may be limited to five minutes per topic at the discretion of the Board President.
  
- V. RECOGNITION OF GUESTS AND PRESENTATIONS
  
- VI. CORRESPONDENCE
  - A. Solano County Office of Education Review of the 2018-19 Budget
  
- VII. CONSENT AGENDA
  - A. Approval of Consent Calendar
  - B. Agenda September 20, 2018
  - C. Warrants – monthly record of accounts payables that have been processed
  - D. National FFA Convention Overnight – DHS
  - E. Overnight Field Trip Authorization-DHS Cross Country
  - F. MOU/Contract 2018-19 for the Destination College Advising Corps
  - G. Certificated Personnel Actions Report
  - H. Classified Personnel Actions Report
  - I. Approval of Purchases of in excess of \$10,000
  
- VIII. STAKEHOLDER COMMUNICATIONS
  - A. Student Board Representative
  - B. Citizens Oversight Committee
  - C. Employee Association Reports
  - D. Parent Association Reports
  
- IX. PUBLIC COMMENT: Persons wishing to introduce a topic within the subject matter jurisdiction of the District and not on the agenda may do so at this time. By law, subjects not on the agenda cannot be acted upon by the Board, except to briefly respond, clarify, or refer to staff for review and presentation at a future meeting. Comments may be limited to five minutes per person to maximum of twenty-five minutes per topic unless extended by the Board President.

X. INFORMATION, DISCUSSION, ACTION

A. Brian Dolan, Superintendent

1. Special Education Review Information, Discussion  
*The Director of the Solano County Special Education Local Planning Area will present the agencies findings from a review of the District's Special Education programs.*

B. Melissa Mercado, Chief Business Official

1. 2017-18 Unaudited Actuals Information, Discussion, Action  
*Presentation of the final fiscal report for the fiscal year 2017-18.*
2. GANN Limit-Appropriation Limit Resolution  
*the GANN Limit is an annual requirement for the Governing Board to approve and establish the District's estimated appropriation limit.*

C. Nick Girimonte, Assistant Superintendent of Educational Services

1. Dixon Unified School District's Professional Learning Plan 2018-19 Information, Discussion  
*Presentation will include information for certificated teachers and administrators.*
2. Dixon Unified School District's Single Plans for Student Achievement (SPSAs) Action  
*Staff will present 2018-19 Single Plans for Student Achievement for Anderson, Gretchen Higgins, Tremont, and CA Jacobs for Discussion and Approval.*

D. John Calise, Director of Facilities, Operations & Capital Projects

1. Design Contract Information, Discussion, Action  
*Design contract between DUSD and LPA Architects for the design services of the Fire/Life Safety Systems and the Clock/Bell/All-Call Systems at the Silveyville Campus.*
2. Tree Service Contract Information, Discussion, Action  
*Service contract between DUSD and Monarch Tree Service for the removal and trimming/pruning of trees at the Dixon Middle School Project.*
3. Prequalification Documents Resolution  
*Resolution to approve the attached Prequalification documents for Prime, General, Mechanical, Electrical and Plumbing Contractors.*

E. Leanee Medina Estrada, Human Resources Director

1. Approval of Reclassification of Classified Position Action  
*Review and Approve the Reclassification of One (1) Classified Employee Based on the Collective Bargaining Agreement Between Dixon Unified School District and SEIU, Local 1021.*
2. Authorize Coaching Assignments for 2018-2019 School Year Action  
*Approving the Number of Coaching Assignments Authorized to be Paid in Accordance with the Certificated Extra Duty Schedule.*

F. Kim Parrott, Director of Special Education

1. School Steps Inc., Individual Service Contract for DUSD student in NPS Information, Discussion, Action  
*Per IEP agreement, student requires the services of an SLP with AAC Specialist experience. This contract is for a provider that meets those qualifications and can service student at the NPS placement.*

XI. STAFF COMMUNICATIONS

A. Cabinet Reports

1. Assistant Superintendent of Educational Services
2. Chief Business Official
3. Director of Special Education
4. ITS Director
5. Director of Facilities, Operations & Capital Projects
6. Human Resources Director

B. Superintendent's Report

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XII. AGENDA ITEMS FOR FUTURE MEETINGS

XIII. BOARD ANNOUNCEMENTS

Melissa Maseda  
Luke Foster  
Caitlin O'Halloran  
John Gabby  
Guy Garcia

XIV. COMING EVENTS

- September 25 – Parent Night, related to the potential move of MPHS
- October 4 – Board Meeting
- October 12 – Local Holiday
- October 18 – Board Meeting

XV. ADJOURNMENT

"Pursuant to Government Code Sections 54953.2, 54954.1 and 54954.2, individuals with disabilities who require accessible alternative formats of the agenda and related meeting materials and/or auxiliary aids/services to participate in the meeting should contact the Assistant to the Superintendent of the Dixon Unified School District at (707) 693-6300 Ext. 8033 no later than two days prior to the scheduled meeting. Meetings are held in locations which are wheelchair accessible."