

TITLE**School Nurse - LPN****QUALIFICATIONS**

1. Current license to practice as a licensed practical nurse in the State of Tennessee.
2. Current CPR Certification.

JOB GOAL

The school LPN works with the RN in strengthening and facilitating the educational process by promoting an optimal level of wellness for students and staff. The LPN may be specifically assigned to a particular school working with medically fragile students so that these students can attend school in the least restrictive environment as possible, or the LPN may be assigned to a specific school or schools to appropriately address the day-to-day medical needs of the students.

ESSENTIAL FUNCTIONS

1. Collect information about the health and developmental status of the student in a systemic manner.
2. Use data collected about the health and developmental status of the student to determine a nursing diagnosis.
3. Develop a nursing care plan (IHP) with specific goals and intervention delineating school nursing actions unique to a student's needs.
4. Intervene as guided by the nursing plan to implement nursing actions that promote, maintain, or restore health, prevent illness, and effect rehabilitation.
5. Assess student responses to nursing actions in order to revise the database, nursing diagnosis, and nursing care plan and to determine progress made toward goal achievement.
6. Oversee screening and assesses health status which includes follow-up in regard to:
 - a. Hearing
 - b. Vision
 - c. Head lice
7. Serve as a resource person to school personnel, students, and families, through interpretation of health data and assists them to achieve optimal levels of wellness through health education.
8. Provide emergency and first aid when on site.
9. Act as the system first-responder in emergency situations at the school site and at bus accidents before an ambulance arrives.
10. Assist in control of communicable diseases.
11. Monitor schools' compliance with State Health Regulations:
 - a. Immunization records
 - b. Entrance physicals
12. Perform medical skills:
 - a. Gastrostomy tube feedings
 - b. Tracheotomy Suctioning
 - c. Catheterization
 - d. Others, as needed
13. Monitor and helps to maintain school records.
 - a. Medication records
 - b. Procedure records
14. Prioritize and schedule work in appropriate manner and follows through to completion.

15. Perform other duties as assigned by the Director of Schools/designee.

PHYSICAL DEMANDS

This job may require lifting of objects that exceed fifty (50) pounds or normal weight of a student. Other physical demands that may be required are as follows:

1. Lifting, carrying, pushing and/or pulling
2. Climbing and/or balancing
3. Stooping, kneeling and/or crawling
4. Reaching
5. Talking
6. Hearing
7. Seeing

TEMPERAMENT (Personal Traits)

1. Adaptability to performing a variety of duties, often changing from one task to another of a different nature without loss of efficiency or composure.
2. Adaptability to accepting responsibility for the direction, control, or planning of an activity.
3. Adaptability to dealing with people beyond giving and receiving instruction.
4. Adaptability to making generalizations, evaluations, or decisions based on sensory or judgmental criteria.

CAPACITY AND ABILITY REQUIREMENTS

Specific capacities and abilities may be required of an individual in order to adequately learn or perform a task or job duty.

1. *Intelligence:* Ability to perform the essential functions as outlined.
2. *Verbal:* Ability to understand meanings of words and the ideas associated with them.
3. *Numerical:* Ability to perform arithmetic operations quickly and accurately.
4. *Data Perception:* Ability to understand and interpret information presented in the form of charts, graphs, or tables.

WORK CONDITIONS

The regular school day and school calendar (180 days) will be the norm; typically expected to work 7.5 hours a day. The normal hours will be 7:45 am through 3:15 pm.

A registered nurse shall serve, as needed, as the immediate supervisor in regard to students' health care issues. The LPN shall contact the RN as needed in regard to challenging health issues.

NON-EXEMPT from the requirements of the *Fair Labor Standards Act* in regard to earning (and being appropriately paid) time and a half for all work over forty hours in the defined work week (defined as Sunday 12:00 a.m. to the following Saturday at 11:59 p.m.).

GENERAL REQUIREMENTS

The above statements are intended to describe the general nature and level of work being performed by people assigned to this position. They are not intended to be a complete list of responsibilities, duties and skills required of personnel so assigned.