

NEW MILFORD BOARD OF EDUCATION

New Milford Public Schools

50 East Street

New Milford, Connecticut 06776

**OPERATIONS SUB-COMMITTEE
MEETING NOTICE**

DATE: April 9, 2019
TIME: 7:30 P.M.
PLACE: Lillis Administration Building—Room 2

RECEIVED
TOWN CLERK

2019 APR -5 P 12: 56

NEW MILFORD, CT

AGENDA

New Milford Public Schools Mission Statement

The mission of the New Milford Public Schools, a collaborative partnership of students, educators, family, and community, is to prepare each and every student to compete and excel in an ever-changing world, embrace challenges with vigor, respect and appreciate the worth of every human being, and contribute to society by providing effective instruction and dynamic curriculum, offering a wide range of valuable experiences, and inspiring students to pursue their dreams and aspirations.

- 1. Call to Order**
- 2. Public Comment**

An individual may address the Board concerning any item on the agenda for the meeting subject to the following provisions:

- A. A three-minute time limit may be allocated to each speaker with a maximum of twenty minutes being set aside per meeting. The Board may, by a majority vote, cancel or adjust these time limits.
- B. If a member of the public comments about the performance of an employee or a Board member, whether positive, negative, or neutral, and whether named or not, the Board shall not respond to such comments unless the topic is an explicit item on the agenda and the employee or the Board member has been provided with the requisite notice and due process required by law. Similarly, in accordance with federal law pertaining to student confidentiality, the Board shall not respond to or otherwise discuss any comments that might be made pertaining to students.

- 3. Discussion and Possible Action**

- A. Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence
- B. SNIS Roof Repairs
- C. Monthly Reports
 1. Budget Position dated 3/31/19
 2. Purchase Resolution D-721
 3. Request for Budget Transfers
- D. Gifts & Donations
 1. PTO – Exhibit B
- E. Lillis Oil Tank

- 4. Item of Information**

- A. NMPS 2019-2020 School Calendar

- 5. Public Comment**

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6. Adjourn

Sub-Committee Members: Wendy Faulenbach, Chairperson

Bill Dahl

Brian McCauley

Eileen P. Monaghan

Alternates: J.T. Schemm

Joseph Failla

NEW MILFORD PUBLIC SCHOOLS

EXHIBIT A

Regular Meeting of the Board of Education
Sarah Noble Intermediate School
New Milford, Connecticut
April 23, 2019

ACTION ITEMS

A. Personnel

1. CERTIFIED STAFF

a. RESIGNATIONS

- 1. Mrs. Christine Cahalane**, Math Teacher, Schaghticoke Middle School

Move that the Board of Education approve the resignation of **Mrs. Christine Cahalane** as Math Teacher at Schaghticoke Middle School effective June 30, 2019.

Personal Reasons

- 2. Ms. Catherine Topp**, Reading Consultant, Northville Elementary School

Move that the Board of Education approve the resignation, due to retirement, of **Ms. Catherine Topp** as Reading Consultant at Northville Elementary School effective June 30, 2019.

Retirement

2. CERTIFIED STAFF

b. NON-RENEWALS

- 1. None currently**

3. CERTIFIED STAFF

c. APPOINTMENTS

- 1. None currently**

4. MISCELLANEOUS STAFF

a. RESIGNATIONS

- 2. None currently**

5. MISCELLANEOUS STAFF

b. APPOINTMENTS

- 1. None currently**

6. NON-CERTIFIED STAFF AND LICENSED STAFF

a. RESIGNATIONS

- 1. Mrs. Jacci Farquharson**, Food Prep I for Food Services, New Milford High School

Move that the Board of Education approve the resignation, due to retirement, of **Mrs. Jacci Farquharson** as Food Prep I for Food Services at New Milford High School effective April 1, 2019.

Retirement

7. NON-CERTIFIED AND LICENSED STAFF

b. APPOINTMENTS

1. **Mrs. Maria Blocker**, Paraeducator, Hill and Plain School
Move that the Board of Education appoint **Mrs. Maria Blocker** as Paraeducator at Hill and Plain School effective April 29, 2019.

\$14.21 per hour - Hire Rate
\$15.70 per hour – Job Rate
(after completion of probationary period)

Replacing: L. Germann

8. ADULT EDUCATION STAFF

a. RESIGNATIONS

1. None currently

9. ADULT EDUCATION STAFF

b. APPOINTMENTS

1. None currently

10. BAND STAFF

a. RESIGNATIONS

1. None

11. BAND STAFF

b. APPOINTMENTS

1. None currently

12. COACHING STAFF

a. RESIGNATIONS

1. None currently

13. COACHING STAFF

b. APPOINTMENTS

1. **Ms. Tricia Blood**, Girls' and Boys' Intramural Frisbee Coach, Schaghticoke Middle School
Move that the Board of Education appoint **Ms. Tricia Blood** as Girls' and Boys' Intramural Frisbee Coach at Schaghticoke Middle School effective May 1, 2019.

2018-2019 Stipend: \$992

Current staff member

14. LEAVES OF ABSENCE

1. **Mrs. Christine Cahalane**, Math Teacher, Schaghticoke Middle School
Move that the Board of Education approve an unpaid leave of absence for **Mrs. Christine Cahalane** beginning April 15, 2019 for the remainder of the 2018-2019 school year.

Unpaid Leave of Absence



New Milford Public Schools

Facilities Department
386 Danbury Road
New Milford, CT 06776
860) 354-6265
FAX (860) 210-2233

MEMORANDUM

To: Dr. Stephen Tracy, Interim Superintendent
From: Kevin Munnett, Facilities Director
Date: 4/1/19
Re: SNIS Roof Repairs

Dr. Tracy-

I am issuing this memo as it pertains to the active roof leaks we are experiencing at Sarah Noble Intermediate School. The Board of Education has been discussing the importance of a full roof replacement for this building for well over two years. The existing roof was not replaced as part of the renovation which saw SNIS converted into an intermediate school in the early 2000's. The current roof is well over 40 years old in many sections.

While we have continued to pursue active conversations with the Town with regard to funding, timelines etc. these leaks continue to be a source of frustration for our teachers and students alike.

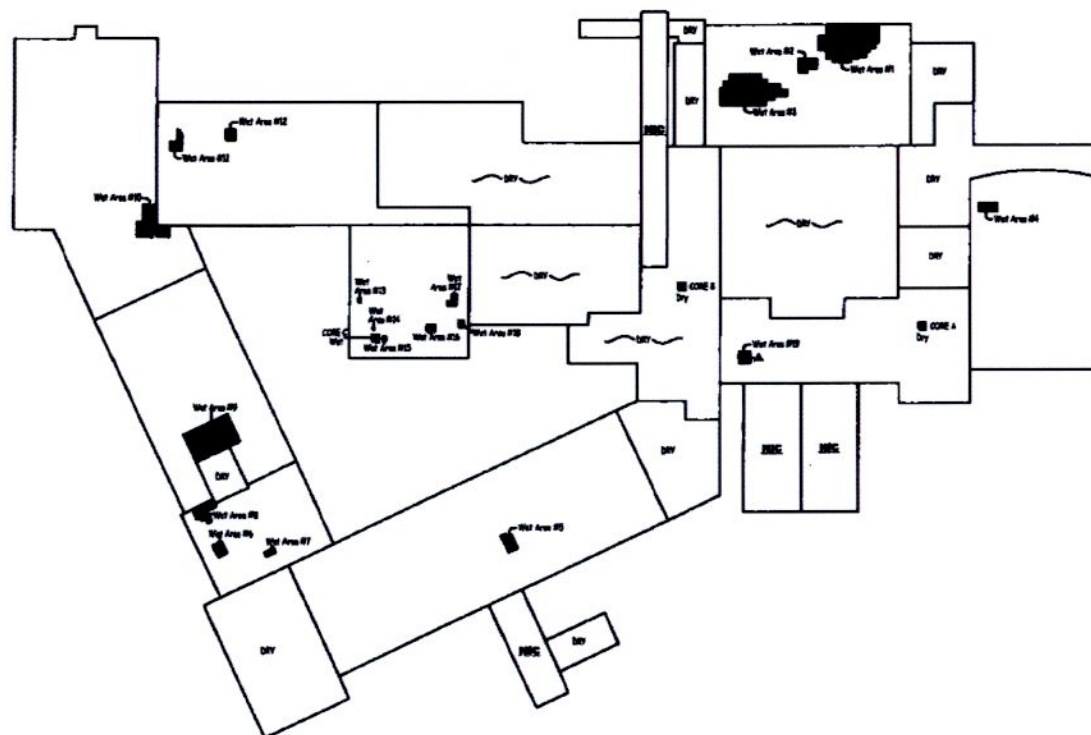
I am asking the Board to approve the purchase resolution to repair several areas where water is permeating into the building. These are similar areas to what was noted on the 2018 Roof Assessment Report (see attached Infra Red Roof Moisture Analysis) which depicted areas of wet insulation. These areas will continue to grow unless we act to stop the water from entering the building.

I am further asking that a "not to exceed" limit be set for \$14,000.00 for this purchase order. The original low bid documents came in at \$9,469.00. However that original scope of work was for masonry leaks and repairs. While the bidding process was taking place, we sustained additional roof damage as part of a windstorm that occurred on March 15, 2019. These additional funds will allow us to make the necessary repairs on a Time & Materials basis (see attached Roofing Services Proposal). It is important to note that these are repairs which may need to be removed down the road, when and if we receive the bonding capability to replace the roof in its entirety.

Sincerely,
Kevin Munnett
Facilities Director

Legend	
■	CORE SAMPLE
▲	MOISTURE PROBE - WET
■	WET IN CONTRACT
■	WET SIMULATION

Areas	Total of All Results
	On approximately square feet
Square Footage of Roof Inspected	150,763
Square Footage of Wet Areas	3,000
Percentage of Wet Areas	1.9%



INFRA-RED ROOF MOISTURE ANALYSIS



**SARAH NOBLE INTER. SCHOOL
NEW MILFORD, CT**

SCALE: 1/8"=1'-0"
DATE: 11-26-17
PAGE: 1 OF 1
DRAWN BY: DMR JOB#: 17728501



Garland/DBS, Inc.
3800 East 91st Street
Cleveland, OH 44105
Phone: (800) 762-8225
Fax: (216) 883-2055



ROOFING SERVICES PROPOSAL

**New Milford School District
388 Danbury Rd
New Milford, CT 06776**

**Date Submitted: 03/14/2019
Proposal #: 52-CT-190038
MICPA # 14-5903**

Connecticut General Contractor License #: MCO.0903127

Purchase orders to be made out to: Garland/DBS, Inc.

Please Note: The following budget/estimate is being provided according to the pricing established under the Master Intergovernmental Cooperative Purchasing Agreement (MICPA) with Cobb County, GA and U.S. Communities. This budget/estimate should be viewed as the maximum price an agency will be charged under the agreement.

Scope of Work:

1. Service manager to visit the work each month, check the repair, and advise if any additional work is needed. An email and or report will be sent to NMSD each month with a photo of the condition. Any needed repairs will be priced up and sent to NMSD for approval. Price: \$855.00 per visit
2. 2 roofers for a 4 hour minimum to inspect the work and make any necessary repairs. Photos of any repair work will be sent to NMSD. Price: \$2,508.00 per visit.
Note: repairs covers basic materials, mastics and sealants. Additional material needed will be an additional charge.

If you have any questions regarding this proposal, please do not hesitate to call me at my number listed below.

Respectfully Submitted,

Kirk Henline

Kirk Henline
Garland/DBS, Inc.
(216) 430-3513



SUMMARY BY MOC (MAJOR OBJECT CODE)

RANGE	MAJOR OBJECT CODE DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
100'S	SALARIES - CERTIFIED	28,371,848	0	28,371,848	18,933,660	9,332,484	105,704	99.63%
100'S	SALARIES - NON CERTIFIED	9,186,474	0	9,186,474	6,418,418	1,894,581	987,224	90.49%
200'S	BENEFITS	11,077,452	0	11,077,452	9,136,461	1,359,909	581,082	94.75%
300'S	PROFESSIONAL SERVICES	4,066,004	(71)	4,065,933	2,682,446	954,601	428,886	89.45%
400'S	PROPERTY SERVICES	971,502	1,525	973,027	576,634	225,908	170,485	82.48%
500'S	OTHER SERVICES	7,665,654	(50,000)	7,615,654	4,908,627	2,146,920	560,106	92.65%
600'S	SUPPLIES	2,642,956	441	2,643,397	1,642,581	649,458	351,359	86.71%
700'S	CAPITAL	142,944	(1,806)	141,138	69,021	12,814	59,302	57.98%
700'S	5 YEAR CAPITAL	322,500	-	322,500	206,331	71,328	44,841	68.56%
800'S	DUES AND FEES	89,180	(89)	89,091	61,017	3,259	24,815	72.15%
900'S	REVENUE	-1,525,928	50,000	-1,475,928	-1,087,719	0	-388,209	73.70%
GRAND TOTAL		63,010,586	0	63,010,586	43,547,478	16,651,262	2,925,595	95.54%

SALARIES - NON CERTIFIED BREAKOUT

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
51180	SALARIES - NON CERT - STIPENDS	557,844	0	557,844	297,093	0	371,519	53.26%
51201	SALARIES - NON CERT - PARA EDUCATOR	1,923,907	0	1,923,907	1,275,832	609,090	38,986	97.97%
51202	SALARIES - NON CERT - SUBSTITUTES	833,638	0	833,638	737,273	0	99,346	88.44%
51210	SALARIES - NON CERT - SECRETARY	1,894,971	0	1,894,971	1,374,370	407,668	112,934	94.04%
51225	SALARIES - NON CERT - TUTORS	293,362	0	293,362	125,836	29,294	138,233	52.88%
51240	SALARIES - NON CERT - CUSTODIAL	1,919,763	0	1,919,763	1,371,806	473,673	74,284	96.13%
51250	SALARIES - NON CERT - MAINTENANCE	884,575	0	884,575	622,386	244,013	18,176	97.95%
51285	SALARIES - NON CERT - TECHNOLOGY	444,451	0	444,451	276,332	90,514	77,605	82.54%
51336	SALARIES - NON CERT - NURSES	433,963	0	433,963	337,491	40,331	56,141	87.06%
TOTAL		9,186,474	0	9,186,474	6,418,418	1,894,581	987,224	90.49%

BENEFIT BREAKOUT

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
52200	BENEFITS - FICA	653,931	0	653,931	403,830	0	250,101	61.75%
52201	BENEFITS - MEDICARE	541,567	0	541,567	340,419	0	201,148	62.86%
52300	BENEFITS - PENSION	815,879	0	815,879	815,879	0	0	100.00%
52600	BENEFITS - UNEMPLOYMENT COMP	15,000	0	15,000	9,204	5,796	0	100.00%
52810	BENEFITS - HEALTH INSURANCE	8,250,427	0	8,250,427	6,946,739	1,302,401	1,287	99.98%
52820	BENEFITS - DISABILITY INSURANCE	147,000	0	147,000	99,108	0	47,892	67.42%
52830	BENEFITS - LIFE INSURANCE	120,000	0	120,000	53,896	51,347	14,757	87.70%
52900	BENEFITS - OTHER EMPLOYEE BENEFITS	533,648	0	533,648	467,387	365	65,896	87.65%
TOTAL		11,077,452	0	11,077,452	9,136,461	1,359,909	581,082	94.75%



EXPENDITURES

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
51110	CERTIFIED SALARIES	28,371,848	0	28,371,848	18,933,660	9,332,484	105,704	99.63%
51200	NON-CERTIFIED SALARIES	9,186,474	0	9,186,474	6,418,418	1,894,581	987,224	90.49%
52000	BENEFITS	11,077,452	0	11,077,452	9,136,461	1,359,909	581,082	94.75%
53010	LEGAL SERVICES	184,000	0	184,000	210,721	703	-27,424	114.90%
53050	CURRICULUM DEVELOPMENT	75,000	0	75,000	24,700	9,003	41,297	44.94%
53200	PROFESSIONAL SERVICES	2,032,252	-102,660	1,929,592	1,193,288	561,389	174,915	90.94%
53201	MEDICAL SERVICES - SPORTS	28,000	0	28,000	17,667	0	10,333	63.10%
53210	TIME & ATTENDANCE SOFTWARE	10,500	-200	10,300	38	0	10,262	0.37%
53220	IN SERVICE	132,210	40	132,250	78,475	5,166	48,609	63.24%
53230	PUPIL SERVICES	924,576	102,749	1,027,325	677,816	317,724	31,784	96.91%
53300	OTHER PROF/ TECH SERVICES	55,765	0	55,765	20,963	232	34,570	38.01%
53310	AUDIT/ACCOUNTING	45,000	0	45,000	45,000	0	0	100.00%
53500	TECHNICAL SERVICES	263,834	0	263,834	192,730	7,350	63,754	75.84%
53530	SECURITY SERVICES	204,867	0	204,867	134,066	53,033	17,768	91.33%
53540	SPORTS OFFICIALS SERVICES	110,000	0	110,000	86,982	0	23,018	79.07%
54101	CONTRACTUAL TRASH PICK UP	91,174	0	91,174	53,933	19,528	17,713	80.57%
54301	REPAIRS & MAINTENANCE	449,103	5,963	455,066	271,201	140,274	43,591	90.42%
54302	FIRE / SECURITY MAINTENANCE	2,500	0	2,500	-380	0	2,880	-15.20%
54303	GROUNDS MAINTENANCE	13,028	0	13,028	8,452	0	4,576	64.87%
54310	GENERAL REPAIRS	43,146	-4,503	38,643	15,552	9,502	13,589	64.83%
54320	TECHNOLOGY RELATED REPAIRS	54,040	0	54,040	28,632	49	25,359	53.07%
54411	WATER	67,347	0	67,347	40,974	26,373	0	100.00%
54412	SEWER	22,900	0	22,900	21,061	0	1,840	91.97%
54420	LEASE/RENTAL EQUIP/VEH	228,264	65	228,329	137,210	30,182	60,937	73.31%
55100	PUPIL TRANSPORTATION - OTHER	106,050	0	106,050	63,373	32,666	10,011	90.56%
55101	PUPIL TRANS - FIELD TRIP	24,600	0	24,600	15,414	275	8,911	63.77%
55105	TRANSPORTATION - SUMMER	16,000	0	16,000	0	0	16,000	0.00%
55110	STUDENT TRANSPORTATION	4,331,010	-50,000	4,281,010	3,056,486	1,220,825	3,699	99.91%
55190	STUDENT TRANSPORTATION PURCHAS	1,500	0	1,500	0	0	1,500	0.00%
55200	GENERAL INSURANCE	293,338	0	293,338	292,620	0	718	99.76%
55300	COMMUNICATIONS	48,646	0	48,646	36,552	12,094	0	100.00%
55301	POSTAGE	35,981	0	35,981	3,739	17,508	14,735	59.05%
55302	TELEPHONE	76,449	0	76,449	66,095	10,354	0	100.00%



EXPENDITURES

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
55400	ADVERTISING	2,000	0	2,000	3,162	0	-1,162	158.09%
55505	PRINTING	48,562	0	48,562	28,271	12,793	7,498	84.56%
55600	TUITION	30,000	0	30,000	7,750	14,650	7,600	74.67%
55610	TUITION TO IN STATE DIST	772,434	0	772,434	479,827	240,467	52,140	93.25%
55630	TUITION TO PRIVATE SOURCES	1,830,260	0	1,830,260	836,770	576,071	417,419	77.19%
55800	TRAVEL	48,824	0	48,824	18,568	9,218	21,038	56.91%
56100	GENERAL INSTRUCTIONAL SUPPLIES	163,894	65	163,959	92,816	20,231	50,912	68.95%
56110	INSTRUCTIONAL SUPPLIES	418,963	-107	418,856	278,952	30,978	108,925	73.99%
56120	ADMIN SUPPLIES	31,429	0	31,429	10,539	2,905	17,985	42.78%
56210	NATURAL GAS	196,000	0	196,000	86,939	104,061	5,000	97.45%
56220	ELECTRICITY	945,010	0	945,010	586,138	327,232	31,640	96.65%
56230	PROPANE	2,250	0	2,250	1,469	781	0	100.00%
56240	OIL	206,737	0	206,737	167,704	39,033	0	100.00%
56260	GASOLINE	29,653	0	29,653	8,010	21,643	0	100.00%
56290	FACILITIES SUPPLIES	310,761	0	310,761	193,463	74,160	43,138	86.12%
56291	MAINTENANCE COMPONENTS	14,500	0	14,500	10,691	3,554	255	98.24%
56292	UNIFORMS/ CONTRACTUAL	3,400	0	3,400	0	2,900	500	85.29%
56293	GROUNDKEEPING SUPPLIES	17,750	0	17,750	11,216	6,534	0	100.00%
56410	TEXTBOOKS	52,397	0	52,397	39,525	1,753	11,119	78.78%
56411	CONSUMABLE TEXTS	78,994	0	78,994	33,151	1,708	44,135	44.13%
56420	LIBRARY BOOKS	107,044	104	107,148	83,063	10,363	13,722	87.19%
56430	PERIODICALS	17,449	179	17,628	15,239	976	1,414	91.98%
56460	WORKBOOKS	13,185	200	13,385	12,482	646	257	98.08%
56500	SUPPLIES - TECH RELATED	33,540	0	33,540	11,184	0	22,356	33.34%
57300	BUILDINGS	111,350	0	111,350	41,715	64,060	5,575	94.99%
57340	COMPUTERS/TECH HARDWARE	8,250	0	8,250	5,422	2,005	823	90.02%
57345	INSTRUCTIONAL EQUIPMENT	56,075	110	56,185	20,934	3,123	32,128	42.82%
57400	GENERAL EQUIPMENT	114,394	-1,916	112,478	80,051	13,560	18,866	83.23%
57500	FURNITURE AND FIXTURES	175,375	0	175,375	127,231	1,394	46,750	73.34%
58100	DUES & FEES	89,180	-89	89,091	61,017	3,259	24,815	72.15%
EXPENDITURE TOTAL		64,536,514	-50,000	64,486,514	44,635,196	16,651,262	3,313,804	95.04%



REVENUES

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
43103	EXCESS COSTS	-717,460	0	-717,460	-466,400	0	-251,060	65.01%
43105	MEDICAID REIMBURSEMENT	-49,575	0	-49,575	-75,551	0	25,976	152.40%
44105	FOI & FINGERPRINTING FEES	-2,200	0	-2,200	-284	0	-1,916	12.91%
44705	BUILDING USE FEES	-55,000	0	-55,000	-26,152	0	-28,848	47.55%
44800	REGULAR ED TUITION	-100,550	0	-100,550	-67,000	0	-33,550	66.63%
44822	SPECIAL ED TUITION	-36,400	0	-36,400	0	0	-36,400	0.00%
44860	ADMISSIONS/ATHLETIC GATE RECEIPTS	-25,400	0	-25,400	-21,000	0	-4,400	82.68%
44861	PARKING PERMIT FEES	-69,224	4,400	-64,824	-60,000	0	-4,824	92.56%
44862	SCHOOL MUSICAL TICKET SALES	-10,000	0	-10,000	0	0	-10,000	0.00%
44863	PAY TO PLAY	-110,000	45,600	-64,400	-36,625	0	-27,775	56.87%
49102	TRANSFER IN-OTHER	-27,619	0	-27,619	-12,207	0	-15,412	44.20%
49599	CAPITAL RESERVE	-322,500	0	-322,500	-322,500	0	0	100.00%
REVENUE TOTAL		-1,525,928	50,000	-1,475,928	-1,087,719	0	-388,209	73.70%

GRAND TOTAL	63,010,586	0	63,010,586	43,547,478	16,651,262	2,925,595	95.54%
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CAPITAL RESERVE TOTAL	730,761
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PURCHASE RESOLUTION D - 721

AGENDA ITEM 3C-2
APRIL 2019 MEETING

WHEREAS, the equipment, supplies and/or services for which the following Purchase Orders have been issued and deemed necessary by the Superintendent of Schools, and the cost, thereof, are within the budget appropriations approved by the voters of the Town, NOW, BE IT RESOLVED, that the said purchase orders and all disbursements in connection, thereof, are hereby approved.

Funding	Location	Vendor Name	Description	Amount	Object Code
GENERAL	DOI	NORTHWEST EVALUATION ASSOC.	MAP GROWTH FOR K-8	\$ 36,823.00	53220
5 YEAR CAPITAL	FAC	THE GARLAND COMPANY, INC.	SNIS ROOF TEMPORARY REPAIRS, NOT TO EXCEED	\$ 14,000.00	57300
GENERAL	DOI	LEXIA LEARNING SYSTEMS LLC	LEXIA CORE5 READING STUDENT SUBSCRIPTION RENEWAL	\$ 12,240.00	56110
GENERAL	DOI	UNIVERSITY OF BRIDGEPORT	SPRING TUITION FOR INTERN	\$ 7,650.00	51202



BUDGET TRANSFER REQUESTS

AGENDA ITEM 3C-3
APRIL 2019 MEETING

#	REASON	AMOUNT	FROM (-)			TO (+)		
			LOCATION	ORG	OBJECT	LOCATION	ORG	OBJECT
DOI-1	ADDITIONAL FUNDS FOR WORKBOOKS	\$200.00	DISTRICT	BDZ10032 ELL	53210 SUBSTITUTE SERVICES	DISTRICT	BDZ10032 ELL	56460 WORKBOOKS

#	REASON	AMOUNT	FROM (-)			TO (+)		
			LOCATION	ORG	OBJECT	LOCATION	ORG	OBJECT
FAC-1	FROM CUSTODIAL TO MAINTENANCE TO SATISFY WATER MAIN REPAIR BILL APPROVED LAST MONTH	\$2,500.00	SNIS	BFF26143 CUSTODIAL	54301 REPAIRS	SNIS	BFF26243 MAINTENANCE	54301 REPAIRS
		\$3,000.00	NMH	BFE26143 CUSTODIAL				
		\$1,500.00	SMS	BFD26143 CUSTODIAL				
		\$1,500.00	NES	BFB26143 CUSTODIAL				
DISTRICT-1	MORE LEGAL USE THAN ORIGINAL BUDGET WAS BUILT FOR. THIS TRANSFER BRINGS LINE OUT OF THE NEGATIVE BUT WILL NEED ANOTHER TRANSFER BEFORE FISCAL YEAR END.	\$27,500.00	DIST	BAZ25443 SUPERINTENDENT PLANNING	53200 PROFESSIONAL SERVICES	DIST	BAZ23143 BOARD OF EDUCATION	53010 LEGAL SERVICES
DISTRICT-2	MORE ADVERTISING USE THAN ORIGINAL BUDGET WAS BUILT FOR. THIS TRANSFER SHOULD SATISFY LINE THROUGH FISCAL YEAR END.	\$2,200.00	DIST	BAZ23243 ADMINISTRATION	55301 POSTAGE	DIST	BAZ23143 BOARD OF EDUCATION	55400 ADVERTISING

New Milford PTO
Parent Teacher Organization
PO Box 1343
New Milford, CT 06776

1 April 2019

Dr. Stephen Tracy
Superintendent
50 East Street
New Milford, CT 06776

Dear Dr. Tracy:

The New Milford PTO is pleased to present the following gifts to the Board of Education for approval. Please arrange for these gifts to be placed on the agenda at the next Board of Education meeting.

Hill & Plain Elementary School:

\$1,500.00 for literature enrichment, visit by author, Peter McCarty. Peter will present to all grades.

\$1,552.00 for literature enrichment for a visit by author, Fran Manushkin. Fran will present to all grades.

Sarah Noble Intermediate School:

\$2,400.00 for 3rd and 4th graders to attend a presentation by author Dana Meachen Rau (presentations focusing on Who Was series/non-fiction.)

\$6,072.00 for the 4th grade field trip to the Bronx Zoo.

\$6,075.00 for the 5th Grade Field Trip to SoundWaters.

\$1,430.99 for the 4th/5th grades to NMHS for Musical Performance.

Schaghticoke Middle School:

\$1,540.00 for author, Nora Raleigh-Baskin to present to 8th grade students. Ms. Raleigh-Baskin is the author of *Nine, Ten*, a current Battle of the Books book.

\$20,569.99 Grand Total

Sincerely,
Mandi MacDonald
NMPTO President

NEW MILFORD PUBLIC SCHOOLS 2019 – 2020 School Calendar

DRAFT

DRAFT

DRAFT

August 2019 4 Days

Mon	Tue	Wed	Thu	Fri
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

22 Teacher Work Day
23 Convocation/Prof. Dev.
26 Staff Meetings/K-5 Open House
27 Students Return

September 19 Days

Mon	Tue	Wed	Thu	Fri
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				

2 Labor Day
5 K-12 PD after school
30 Rosh Hashanah
Curriculum Night - date TBD by principal

October 20 Days

Mon	Tue	Wed	Thu	Fri
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

3 K-12 PD after school
4 Prof. Dev.
9 Yom Kippur
14 Columbus Day

November 16 Days

Mon	Tue	Wed	Thu	Fri
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

4 Parent Conferences (see below)
5 Parent Conferences (see below)
7 K-12 PD after school
11 Veterans Day Observed
27-29 Thanksgiving Recess

December 15 Days

Mon	Tue	Wed	Thu	Fri
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

5 K-12 PD after school
23-31 Holiday Recess

January 2020 21 Days

Mon	Tue	Wed	Thu	Fri
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

1 Holiday Recess
2 K-12 PD after school
20 Martin Luther King Day

February 18 Days

Mon	Tue	Wed	Thu	Fri
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

6 K-12 PD after school
17&18 Winter Recess

March 21 Days

Mon	Tue	Wed	Thu	Fri
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

5 K-12 PD after school
11 Parent Conferences (see below)
12 Parent Conferences (see below)

April 16 Days

Mon	Tue	Wed	Thu	Fri
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

10 Good Friday
13-17 Spring Recess

May 20 Days

Mon	Tue	Wed	Thu	Fri
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

7 K-12 PD after school
25 Memorial Day
Spring evening event

June * 11 Days

Mon	Tue	Wed	Thu	Fri
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30			

4 K-12 PD after school
15 Last Day of School (early dismissal for students)

* NMHS Graduation Date will be set by the Board of Education at its September 2019 Meeting.

-  First Day of School
-  Schools Closed
-  Schools Closed for PD or Parent confs.
-  Last Day of School
-  Contingency for snow days

181 Student Days Total
187 Teacher Days Total

After School PD Hours
K-5 3:25 p.m. to 4:35 p.m.
6-12 2:30 p.m. to 3:40 p.m.

Parent Conference Hours

November 4
K-5 3:30 p.m. to 5:30 p.m.
6-12 2:30 p.m. to 4:30 p.m.

November 5
K-12 1:00 p.m. to 8:00 p.m.

March 11
K-5 3:30 p.m. to 5:30 p.m.
6-12 2:30 p.m. to 4:30 p.m.

March 12
K-12 1:00 p.m. to 8:00 p.m.

June 16-19, 22-24 Snow days to be added at end of year (if needed).

Any additional days required will be taken from the April Spring Recess, beginning with April 17 and working back.

Any additional days required in excess of those indicated will be taken from the remaining days in June.

Draft as of April 9, 2019
SUBJECT TO CHANGE

LINE ITEM FOLLOW UP
FROM OPS ON 4.9.19

53200 PROFESSIONAL SERVICES	AMOUNT	COMMENT
PPS	\$80,700	ENCUMBRANCES BEING VERIFIED FOR FISCAL YEAR END PROJECTION.
NMHS	\$38,200	ENCUMBRANCES BEING VERIFIED FOR FISCAL YEAR END PROJECTION.
SPED	\$29,129	ENCUMBRANCES BEING VERIFIED FOR FISCAL YEAR END PROJECTION.
SNIS	\$9,408	ENCUMBRANCES BEING PROOFED FOR FISCAL YEAR END PROJECTION.
SMS	\$7,535	EXPECTED TO BE EXPENDED BEFORE FISCAL YEAR END.
HPS	\$2,334	EXPECTED TO BE RETURNED BEFORE FISCAL YEAR END.
TAG	\$3,324	EXPECTED TO BE EXPENDED BEFORE FISCAL YEAR END.
NES	\$1,686	EXPECTED TO BE RETURNED BEFORE FISCAL YEAR END.
	\$172,316	

53500 TECH SERVICES	AMOUNT	COMMENT
TECHNOLOGY	\$63,754	SOME YEARLY TECH LICENSE RENEWALS DO NOT COME DUE UNTIL MAY/JUNE FOR THE CURRENT YEAR.

54420 LEASE/RENTAL	AMOUNT	COMMENT
FISCAL SERVICES	\$33,382	ENCUMBRANCE FOR COPIER LEASES IS NOT CORRECT AND THIS BALANCE WILL BE PROPERLY ENCUMBERED FOR FISCAL YEAR END AND REPORTED UPON IN THE MAY 2019 FINANCIAL REPORTS.
NMHS	\$25,755	ATHLETIC RENTAL FEES. WE ARE NOT CAUGHT UP ON CURRENT BILLING.
SMS	\$1,800	EXPECTED TO BE RETURNED AT FISCAL YEAR END.
	\$60,937	

57500 FURNITURE AND FIXTURES	AMOUNT	COMMENT
VARIOUS PROGRAMS ACROSS THE DISTRICT	\$7,484	THIS IS ROUGHLY 4% OF THE TOTAL 57500 REQUEST ACROSS THE DISTRICT AND IS THE TOTAL ACROSS ALL OTHER PROGRAMS/LOCATIONS OTHER THEN TECHNOLOGY.
TECHNOLOGY ONLY	\$39,266	THIS IS ROUGHLY 25% OF THE TECH 5 YEAR CAPITAL MONEY APPROVED FOR THIS FISCAL YEAR THAT PURCHASES ARE NOT MADE FOR UNTIL SPRING INCASE THERE ARE TECH EMERGENCY ITEMS THAT MAY EMERGE.
	\$46,750	