

1 **OFFICIAL MINUTES**

2  
3 of the **REGULAR MEETING** of the Greenwich Township Board of Education held  
4 Tuesday, August 15, 2006 in the Nehaunsey Middle School library.

5  
6 The meeting was called to order by President Frank J. Minniti at 7:03 pm.

7  
8 **Roll Call:**

- 9
- 10 Frank J. Minniti
- 11 Robyn Glocker Hammond
- 12 Patrick Lani, Jr.
- 13 Michael Myers
- 14 James Sorbello
- 15 Susan Vernacchio
- 16

17 Also present were Dr. Francine Marteski, Superintendent and Scott A. Campbell,  
18 School Business Administrator/Board Secretary.

19  
20 \*Board President Frank J. Minniti asked for a moment of silence remembering board  
21 member JoAnne Caira.\*

22  
23 As required under the guidelines of the Open Public Meeting Law, notice of this meeting  
24 was sent to the Courier Post, The Philadelphia Inquirer and the Township Clerk. It was  
25 also posted in the Greenwich Township School Buildings. (Optional: Videotaping  
26 Regulations – “The proceedings of this meeting are being videotaped and anyone  
27 wishing to discuss an individual child should so note.”)

28  
29 Flag Salute

30  
31 **1. MINUTES**

32  
33 Motion: (Glocker Hammond/Sorbello) to approve the minutes:

- 34
- 35 June 12, 2006 - Workshop Meeting
- 36 June 12, 2006 - Caucus
- 37 June 20, 2006 - Regular Meeting
- 38 June 20, 2006 - Caucus
- 39 July 25, 2006 - Special Meeting
- 40 July 25, 2006 - Caucus
- 41

42 Motion carried by unanimous roll call vote.

1 **2. SUPERINTENDENT'S REPORT**

2  
3 Motion: (Sorbello/Vernacchio) to approve the following:

4  
5 A. Administrative Reports

- 6  
7 1. Enrollment Statistics, Fire Drills and Suspensions, as of June 30,  
8 30, 2006 (Attachment - EXHIBIT B1)  
9  
10 2. School Health Services Monthly Reports as of June 30, 2006  
11 (Attachment - EXHIBIT B2)  
12  
13 3. School Health Services Annual Reports for the 2005-2006 school  
14 year (Attachment - EXHIBIT B3)  
15  
16 4. 2005-2006 Violence & Vandalism Report as of June 30, 2006  
17 (Attachment - EXHIBIT B4)  
18  
19 5. Monthly Report of Attendance Officer as of June 30, 2006  
20 (Attachment - EXHIBIT B5)  
21

22 Motion carried by unanimous roll call vote.

23  
24 **3. PERSONNEL**

25  
26 Motion: (Glocker Hammond/Sorbello) to approve the following as one, A-J4:

27  
28 A. The retroactive approval to increase the substitute rate of pay as follows:

29  
30

	<u>From:</u>	<u>To:</u>
31 Bus Drivers	\$12.00	\$14.00
32 Kitchen Workers	\$ 7.75	\$ 8.00
33 Cafeteria/Lunchroom Aides	\$ 7.75	\$ 8.00
34 Non-Instructional Aides	\$ 7.75	\$ 8.00
35 Bus Aides	\$ 7.75	\$ 8.00
36 Custodians	\$ 8.00	\$ 8.50
37 Secretaries	\$ 8.00	\$ 8.50

38

39 B. The retroactive approval to extend the hours of Donna Young, Part-Time  
40 Secretary, for the 2005-2006 and 2006-2007 school years on an as-  
41 needed basis.  
42  
43

- 1 C. The retroactive approval of Janine Harris as Substitute Teachers for the  
 2 2005-2006 Extended Summer School Program. Substitute rate will be  
 3 \$13.33 per hour.  
 4
- 5 D. The retroactive approval for the reappointment of Anne Barnas as  
 6 Substitute Teacher for the 2006-2007 school year. Substitute rate will be  
 7 \$70.00 a day, up to and including ten (10) days. After ten (10) days, the  
 8 rate increases to \$75.00 a day.  
 9
- 10 E. The approval for the appointment of Nancy Butler as Substitute  
 11 Cafeteria/Lunchroom Aide for the 2006-2007 school year. Substitute rate  
 12 of pay will be \$8.00 per hour.  
 13
- 14 F. The approval for the reappointment of Enid Colon-Allen as Guidance  
 15 Counselor at Broad Street School for the 2006-2007 school year at an  
 16 annual salary of \$44,463.00 (Step 2, MA degree) with benefits. (Mantua  
 17 Township School District will share this position and pay one-half of the  
 18 cost.)  
 19
- 20 G. The approval for the resignation of Nicole Dixon effective July 11, 2006 as  
 21 per the attached. (Attachment - EXHIBIT C)  
 22
- 23 H. The approval for the resignation of Deborah Eiserman effective July 26,  
 24 2006 as per the attached. (Attachment - EXHIBIT D)  
 25
- 26 I. The approval for the resignation of Linda Maull effective July 26, 2006 as  
 27 per the attached. (Attachment - EXHIBIT E)  
 28
- 29 J. The resolution herein seeking permission of the Commissioner to employ  
 30 the below recommended certificated and support staff applicants on an  
 31 emergent basis for a period not to exceed three (3) months pending a  
 32 positive Criminal History check and/or completion of required paperwork:  
 33

- 34 1. The approval for the appointment of Kimberly Morgan for the  
 35 following substitute positions for the 2006-2007 school year:  
 36

	<u>Rate of Pay:</u>
38 Substitute Bus Aide	\$8.00 per hour
39 Substitute Cafeteria/Lunchroom Aide	\$8.00 per hour
40 Substitute Custodian	\$8.50 per hour
41 Substitute Kitchen Worker	\$8.00 per hour
42 Substitute Secretary	\$8.50 per hour
43 Substitute Non-Instructional Aide	\$8.00 per hour

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- 2. The approval for the appointment of Bryan Cicone as Substitute Teacher for the 2006-2007 school year. Substitute rate will be \$70.00 a day, up to and including ten (10) days. After ten (10) days, the rate increases to \$75.00 a day.
- 3. The approval for the appointment of Rabecca Cotton as Special Education Teacher at Nehaunsey Middle School for the 2006-2007 school year, at an annual salary of \$44,663.00, Step 3, (MA), with benefits, as per the GTEA Agreement.
- 4. The approval for the appointment of Kiley Barker as Grade 6 Teacher at Nehaunsey Middle School for the 2006-2007 school year at an annual salary of \$42,463.00, Step 1, (BA), with benefits, as per the GTEA Agreement.

Motion carried by unanimous roll call vote.

Motion: (Vernacchio/Minniti) to approve the following:

- K. The approval for the resignation of Lisa Maden, Cafeteria/Lunchroom Aide, effective August 28, 2006 as per the attached. (Attachment - EXHIBIT P)

Motion carried by unanimous roll call vote.

**4. CURRICULUM & INSTRUCCION**

Motion: (Myers/Sorbello) to approve the following as one, A-C:

- A. The retroactive approval for out-of-district student placement of A.D. at Watch Me Grow Summer Camp for July 2006 at a tuition rate of \$480.00.
- B. Out-of-District Placements
  - 1. The approval of the following listed out-of-district student recommendation for the 2006-2007 school year. Also, permission is granted for the Board President and Business Administrator to execute the corresponding contract.

NAME	PROGRAM	PLACEMENT	TYPE	TUITION	YEAR
AL	BD	East Mountain	Private	\$53,146.80	12 month

1 C. The approval for acceptance of the 2006-2007 Italian Funding Agreement  
2 from the Italian American Committee on Education in the amount of  
3 \$10,000.00 as per the attached. (Attachment - EXHIBIT F)  
4

5 Motion carried by unanimous roll call vote.  
6

7 **5. BUSINESS & FINANCE**  
8

9 Motion: (Vernacchio/Glocker Hammond) to approve the following:  
10

11 A. Bills Lists  
12

13 1. Resolution  
14

15 Recommend approval of the Travel and Related Expense Reimbursement  
16 resolution as follows:  
17

18 **WHEREAS**, the Greenwich Township Board of Education  
19 recognized school staff and Board members will incur travel expenses  
20 related to and within the scope of their current responsibilities and for  
21 travel that promotes the delivery of instruction or furthers the  
22 efficient operation of the school district; and  
23

24 **WHEREAS**, N.J.A.C. 6A:23B-1.1 et seq. requires Board members  
25 to receive prior approval of these expenses by a majority of the full voting  
26 membership of the Board and staff members to receive prior approval of  
27 these expenses by the Superintendent of Schools and a majority of the full  
28 voting membership of the Board; and  
29

30 **WHEREAS**, a Board of Education may establish, for regular district  
31 business travel only as described in NJOMB Circular Letter 06-02,  
32 including amendments or revisions thereto, a threshold amount below  
33 which Board approval is not required; and  
34

35 **WHEREAS**, the Board of Education establishes, for regular district  
36 business travel only, an annual school year threshold of \$1,000.00 per  
37 staff/Board member where prior Board approval shall not be required  
38 unless this annual threshold for a staff/Board member is exceeded in a  
39 given school year (July 1 through June 30); and  
40

41 **WHEREAS**, travel and related expenses not in compliance with  
42 N.J.A.C. 6A:23B-1.1 et seq., but deemed by the Board of Education to be

1 necessary and unavoidable are excluded from the requirements of  
2 N.J.A.C. 6A:23B-1.1 et seq.; and  
3

4 **THEREFORE, BE IT FURTHER RESOLVED**, the Board of  
5 Education approves all travel not in compliance with N.J.A.C. 6A:23B-1.1  
6 et seq. as being necessary and unavoidable as per noted on the attached  
7 Board of Education Approval of Travel and Related Expense  
8 Reimbursement Form; and  
9

10 **BE IT FURTHER RESOLVED**, the Board of Education approves  
11 the travel and related expense reimbursements as listed on the attached  
12 Board of Education Approval of Travel and Related Expense  
13 Reimbursement Form.  
14

15 Motion carried by unanimous roll call vote.

16  
17 Motion: (Sorbello/Minniti) to approve the following as one:

- 18  
19 2. The bills as presented by the Board Secretary in the following  
20 amounts are ordered paid. (Attachment - EXHIBIT G1)  
21

P92	\$105,445.37
P93	\$63,619.14
P94	\$6,918.92
P95	\$529.30
P96	\$84,672.46
P97	\$35,932.82
P98	\$21,813.22
P99	\$25.66
P100	\$9,295.17
P101	\$2,276.91
P1	\$91,688.83
P2	\$76,057.82
P3	\$48,574.00
P4	\$3,399.33
P5	\$2,707.63
P6	\$73,445.39
P7	\$46,293.24

22  
23 Motion carried by unanimous roll call vote.

24  
25 Motion: (Glocker Hammond/Myers) to approve the following:

- 1                   3.     The approval for the following check to be voided (Attachment -  
2                   EXHIBIT G2)  
3

3729	\$100.00
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4  
5     Motion carried by unanimous roll call vote.  
6

7     Motion:       (Glocker Hammond/Myers) to approve the following as one, B-E:  
8

9     B.     Student Activities Account

- 10  
11           1.     The approval of the Student Activities Account Monthly Bank  
12           Reconciliation for the month of June, 2006.  
13           (Attachment - EXHIBIT H)  
14

15     C.     Board Secretary's Report

- 16  
17           1.     The acceptance of the Board Secretary's Report for the months of  
18           May, 2006 and June, 2006. (Attachment - EXHIBIT I)  
19

20                   Pursuant to N.J.A.C.6A:23-2.11(c)4, the Greenwich Township  
21                   Board of Education certifies by a roll call vote that as of May  
22                   31, 2006 and June 30, 2006, after review of the Board Secretary's  
23                   Report for May 2006 and June 2006, and upon consultation with  
24                   the district officials, to the best of our knowledge no major account  
25                   or fund has been over expended in violation of N.J.A.C.6A:23:23-  
26                   2.11(b) and that sufficient funds are available to meet the district's  
27                   financial obligation for the remainder of the fiscal year.  
28

29     D.     Treasurer's Report

- 30  
31           1.     The approval of the Treasurer's Report in accordance with  
32           18A:17-36 and 18A:17-9 for the months of May, 2006 and  
33           June, 2006. The Treasurer's Report and Secretary's Report  
34           are in agreement for the months of May, 2006 and June,  
35           2006. (Attachment - EXHIBIT J)  
36

37     E.     Transfer List

- 38  
39           1.     The ratification of transfers, authorized by the Superintendent, for  
40           the months of May, 2006 and June 2006, to give balances to new  
41           accounts and to balance existing accounts. (Attachment - EXHIBIT  
42           K)

1 Motion carried by unanimous roll call vote.

2  
3 Motion: (Sorbello/Minniti) to approve the following:

4  
5 F. Contracts

- 6  
7 1. The approval to participate in the 2006-2007 Drug/Alcohol Testing  
8 for bus drivers with Life Care Medical Center through the  
9 Gloucester County Consortium. Life Care was the low bidder.  
10 Testing costs are as follows:

11

12	5-Panel	\$42.00
13	Breath Alcohol	\$24.00
14	DOT Physical	\$35.00

15

16 Motion carried by unanimous roll call vote.

17  
18 Motion: (Myers/Minniti) to approve the following:

- 19  
20 2. Gloucester County Special Services School District for Chapters  
21 192 and 193 Services

- 22  
23 a. The approval of the Nonpublic Services Agreement between  
24 Greenwich Township Board of Education and Gloucester  
25 County Special Services District for the 2006-2007 school  
26 year as per the attached resolution. (Attachment - EXHIBIT  
27 L)

28  
29 Motion carried by unanimous roll call vote.

30  
31 Motion: (Sorbello/Vernacchio) to approve the following as one, F3-F5:

- 32  
33 3. The approval for the Greenwich Township School District to  
34 contract with Paulsboro Public Schools for shared Business Office  
35 services provided by Lisa Capasso on an emergency as-needed  
36 basis for the 2006-2007 school year at a salary of \$18.52 per hour  
37 including up to ten (10) hours for orientation and hands-on  
38 experience with district payroll processing procedures.  
39  
40 4. The approval for the Greenwich Township School District to  
41 contract with the Mantua Township Public Schools for shared  
42 Occupational Therapy Services to be provided by Kimberly Scola  
43 for the 2006-2007 school year at an annual salary of \$40,798.00



1 (Step 4, BA degree) with benefits. (Greenwich Township School  
2 District will pay one-half of the cost which will be adjusted once  
3 contract settlement is reached between the Mantua Township  
4 Public Schools and their Association.)  
5

- 6 5. The approval of the agreement between Greenwich Township  
7 School District and Follett Software for the library computer  
8 software program for the 2006-2007 school year as per the  
9 attached. (Attachment - EXHIBIT M)

10  
11 Motion carried by unanimous roll call vote.

12  
13 Motion: (Glocker Hammond/Minniti) to approve the following:

14  
15 G. Transportation

- 16  
17 1. The approval of the Greenwich Township School District bus routes  
18 and bus routes for Paulsboro High School for the 2006-2007 school  
19 year as follows:

20		
21	GRP1, GRP2, GRP3, GRP4	Paulsboro High School
22	GRN1, GRN2, GRN3, GRN4, GRN5	Nehaunsey Middle School
23	GR01, GR02, GR04, GR05, GR06	Broad Street School
24	GPS1, GPS2 (AM & PM Preschool)	Broad Street School
25	GRNL (Nehaunsey/LARC School)	Wheelchair Bus Route
26		Students
27		

28 Motion carried by unanimous roll call vote.

29  
30 Motion: (Myers/Sorbello) to approve the following:

- 31  
32 2. The approval of the 2006-2007 Joint Transportation Agreement  
33 between the West Deptford Board of Education (Joiner) and  
34 Greenwich Township Board of Education (Host). The Joiner district  
35 agrees to pay the Host district \$17,500.00 which may be adjusted  
36 based on changes to the route.  
37

38 Motion carried by unanimous roll call vote.

39  
40 Motion: (Vernacchio/Minniti) to approve the following:

41  
42 H. Cafeteria Prices  
43

1           1.     The approval of the Greenwich Township School District's cafeteria  
2           prices for the 2006-2007 school year as follows:

3					
4		<u>Breakfast:</u>		<u>Lunch:</u>	
5		Student: Paid	\$1.25	Student: Paid	\$2.25
6		Reduced	\$ .40	Reduced	\$ .40
7					
8		Adult:	\$1.75	Adult:	\$3.50
9					

10           Motion carried by unanimous roll call vote.

11  
12           Motion:       (Glocker Hammond/Sorbello) to approve the following:

13  
14           I.     Resolution

15  
16           1.     The approval of the Resolution to Join the Educational Risk  
17           Insurance Consortium-South as per the attached. (Attachment -  
18           EXHIBIT N)

19  
20           Motion carried by unanimous roll call vote.

21  
22           **6.     USE OF FACILITIES**

23  
24           Motion:       (Sorbello/Minniti) to approve the following as one, A-D:

25  
26           A.     The approval for the Gibbstown Boys Basketball Organization to use the  
27           Broad Street School gymnasium and Nehaunsey Middle School  
28           gymnasium from November 2, 2006 through March 9, 2007 from 6:00 p.m.  
29           to 8:00 p.m. as per the attached. (Attachment - EXHIBIT O)

30  
31           B.     The approval to use the Broad Street School Gymnasium for a Physical  
32           Education County In-Service on November 8, 2006 from 8:00 a.m. to 2:00  
33           p.m.

34  
35           C.     The approval for the Greenwich Township PTA to use the Broad Street  
36           School teacher's lounge for PTA meetings beginning 6:30 p.m. on the  
37           following dates:

38			
39	September 28, 2006	February 22, 2007	
40	October 19, 2006	March 15, 2007	
41	November 16, 2006	April 19, 2007	
42	January 18, 2007		
43			

1 D. The approval for the Greenwich Township PTA to use the Broad Street  
2 School gymnasium and kitchen on March 2, 2007 from 3:00 p.m. to 11:00  
3 p.m. for a Chinese Auction Fundraiser.  
4

5 Motion carried by unanimous roll call vote.  
6

7 **7. OLD BUSINESS**

8  
9 None at this time.  
10

11 **8. NEW BUSINESS**

12  
13 None at this time.  
14

15 **9. CORRESPONDENCE**

16  
17 None at this time.  
18

19 **10. BOARD OF EDUCATION COMMITTEE REPORTS**

20  
21 None at this time.  
22

23 **11. PUBLIC - AGENDA/NON-AGENDA ITEMS**

24  
25 This is the time when anyone from the public who wishes to speak to the Board  
26 may do so. Please state your name, address and phone number. The Board will  
27 hear your concerns. The Board may or may not take action this evening. You  
28 will be notified either at this meeting, by letter or telephone of any action the  
29 Board does take.  
30

31 Lee Lucas, 361 Democrat Road, Gibbstown, NJ (856) 224-0599, commented  
32 that he has a problem with the flat funding for school districts and the inequities  
33 between the Abbott Districts and the other districts. He also added that he has a  
34 problem with the state bail out of the teachers' pension fund which was a result of  
35 money lost on the stock market.  
36

37 Board President Frank J. Minniti thanked him for his comments  
38

39 **12. CLOSED SESSION**

40  
41 Pursuant to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-  
42 6, et seq., which provides that an Executive Session, not open to the public, may  
43 be held for certain specified purposes when authorized by Resolution.

1  
2 The Board of Education for Greenwich Township, assembled in public session on  
3 August 15, 2006 hereby resolves that an Executive Session closed to the public  
4 shall be held on August 15, 2006, at 7:37 p.m. in the Nehaunsey Middle School  
5 library, Room 48, located at 415 Swedesboro Road, Gibbstown, New Jersey, for  
6 discussion of certain matters which relate to items authorized by Open Public  
7 Meetings Act, (N.J.S.A. 10:4-12b) to be discussed in closed session.

8  
9 *Matters Involving Individual Privacy*  
10 *Matters Relating to the Employment Relationship*

11  
12 It is anticipated that such matter may be disclosed to the public upon the  
13 determination of the Board that applicable exception no longer applies and the  
14 public interest will no longer be served by such confidentiality.

15  
16 Motion: (Glocker Hammond/Minniti) to enter into closed session at 7:37 pm to  
17 discuss the following:

18  
19 *Personnel*  
20 *Legal*

21  
22 Motion carried by unanimous voice vote.

23  
24 Returned from closed session at 8:04 p.m.

25  
26 **13. PERSONNEL**

27  
28 Motion: (Vernacchio/Myers) to approve the following:

29  
30 A. The approval for the resignation of Kristine Knorr, Guidance Counselor,  
31 as per the attached. (Attachment)

32  
33 Motion carried by unanimous roll call vote.

34  
35 **14. LEASE RESOLUTION**

36  
37 Motion: (Sorbello/Vernacchio) to approve the following resolution:

38  
39 **BE IT RESOLVED THAT**, the Board having considered the analysis and  
40 recommendations of the Business Administrator, the Board accepts his  
41 recommendations with respect to award of the 2006 Vehicle Lease to Purchase  
42 Agreement and awards the contract **only** under Alternate C to Commerce

1 Commercial Leasing as the lowest responsible and responsive bidder, contingent  
2 upon submission of required documentation and acceptance of all terms and  
3 conditions within the Bid Specification as well as those required by law within the  
4 next 15 days; in the event Commerce Commercial Leasing does not meet the  
5 contingency of this award, then the Board awards the 2006 Vehicle Lease to  
6 Purchase Agreement to the next lowest responsible bidder, Sovereign Bank  
7 subject to the same contingencies.  
8

9 **BE IT FURTHER RESOLVED THAT**, the Board authorizes the Business  
10 Administrator to take all action, conduct all business and execute all documents  
11 necessary on behalf of the Board in connection with the bid award, subject to  
12 review and approval of legal issues by the solicitor, and to administer any  
13 subsequent contracts/lease agreements awarded by the Board as a result of the  
14 public bidding process.  
15

16 **BE IT FURTHER RESOLVED THAT**, the Board authorizes the Business  
17 Administrator to place a public notice of the 2006 Bus and Lease bid awards in  
18 the designated official newspapers and by display of the notice on the public  
19 bulletin board outside of the business office.  
20

21 Motion carried by unanimous roll call vote.  
22

23 **15. ADJOURNMENT**  
24

25 Motion: (Glocker Hammond/Vernacchio) to adjourn the meeting at 8:08  
26 p.m.  
27

28 Motion carried by unanimous voice vote.  
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32

33 Respectfully Submitted,  
34  
35

36  
37  
38 \_\_\_\_\_  
39 Scott A. Campbell, Board Secretary  
40