**Paulsboro Public Schools**

**Monday, August 28, 2017**

**Minutes**

**regular meeting**

Mr. Ridinger reading the following called a Regular Meeting of the Paulsboro Board of Education to order on the above date. “As required by the Open Public Meetings Act as presiding officer, I announce that adequate notice of this meeting has been provided by mailing on Thursday August 3, 2017 to the Paulsboro Clerk, Greenwich Township Clerk, Courier Post, South Jersey Times and Secretary of Greenwich Township Board of Education a notice of this meeting and by posting a notice of this meeting in public place reserved for such announcements by the Board of Education.”

The meeting was called to order at approximately 7:03 PM by pledging allegiance to the flag with the following members present: Barbara Dunn, Joseph L. Lisa, Lisa L. Lozada-Shaw, William S. MacKenzie, Lisa Priest, Thomas C. Ridinger, Irma R. Stevenson, James J. Walter, II. Mr. John Hughes was absent. Also present were Dr. Laurie Bandlow, Superintendent, Ms. Jennifer Johnson, Business Administrator/Board Secretary.

**Upcoming Scheduled Events**

***Staff Opening In-Service:*** 8:30 a.m. on Tuesday, September 5, 2017

at Paulsboro High School Cafeteria

12:30 p.m. Luncheon Paulsboro High School Gymnasium

***Paulsboro Day:*** Saturday, September 9, 2017. Please contact Deborah Kappra at the Administration Building if you would like to spend time at the Administration Booth

***Back to School Nights***: 7:00 p.m. on Thursday, September 14, 2017 at

Billingsport Early Childhood Center

7:00 p.m. on Thursday, September 21, 2017 at

Loudenslager Elementary School

7:00 p.m. on Thursday, October 5, 2017 at

Paulsboro Junior / Senior High School

***Reading Garden Dedication***: 11:00 a.m. on Wednesday, September 27, 2017 at

Loudenslager Elementary School

**Resolutions**

Motion made by Walter, seconded by Lozada-Shaw to adopt the Resolution Honoring Spring 2017 Student Athletes who were awarded First Team Colonial Conference All Stars.

1. Recommend adoption of the Resolutions Honoring *Student Athletes Spring 2017 Season for earning First Team Colonial Conference All Stars:*

**Boys Track and Field Girls Track and Field:**

Emmanuel Simon - Graduated June 2017 Amaya Reed-Clark – Grade 11

Eric Diaz - Grade 12

Edgar Rosa Rodriguez - Graduated June 2017

**Softball**

Selena Chila - Grade 10

ROLL CALL

Roll call vote: Mrs. Dunn, Mr. Hamilton, Mr. Lisa, Ms. Lozada-Shaw, Mr. MacKenzie, Mrs. Priest, Mr. Ridinger, Mrs. Stevenson, Mr. Walter, II, 9 YES

Motion Carried

**PUBLIC COMMENTS AND PETITIONS**

## None

## OLD BUSINESS

**BOARD OF EDUCATION - SELF EVALUATION**

The Board of Education should conduct a self-evaluation annually. One method of doing this is to use the materials available via New Jersey School Boards Association (NJSBA). This is the evaluation instrument that the Board used last year. The evaluations are submitted to NJSBA online.

Once the evaluations have been submitted, they will be compiled by the NJSBA staff. The Field Representative for NJSBA will then meet to review the evaluations as well as discuss the path forward. Due date is **September 30, 2017.**

**NJSBA 2017 Conference**

*Education for a Common Purpose* is Monday, October 23, 2017 to Thursday, October 26, 2017. Hotel reservations will be made at Harrah’s Resort, Conference Headquarters.

ROLL CALL

Roll call vote: Mrs. Dunn, Mr. Hamilton, Mr. Lisa, Ms. Lozada-Shaw, Mr. MacKenzie, Mrs. Priest, Mr. Ridinger, Mrs. Stevenson, Mr. Walter, II, 9 YES, absent Hughes

Motion Carried

**Committee Of The Whole**

**Negotiations Committee**:

Superintendent, Dr. Laurie Bandlow following the June meeting approval of the Paulsboro Education Association contract from July 1, 2016 through June 30, 2021, compiled the changes and will present to the Board of Education President to sign along with the Paulsboro Education Association President.

**Construction Committee**:

Business Administrator updated the Board on Bond Sale Authorized at the July 31, 2017 meeting and the progress of the Paulsboro High School roof project.

Ted Stephens, Senior Relationship Manager with LTW discussed the security system recommended this meeting for approval, *Construction Item A*.

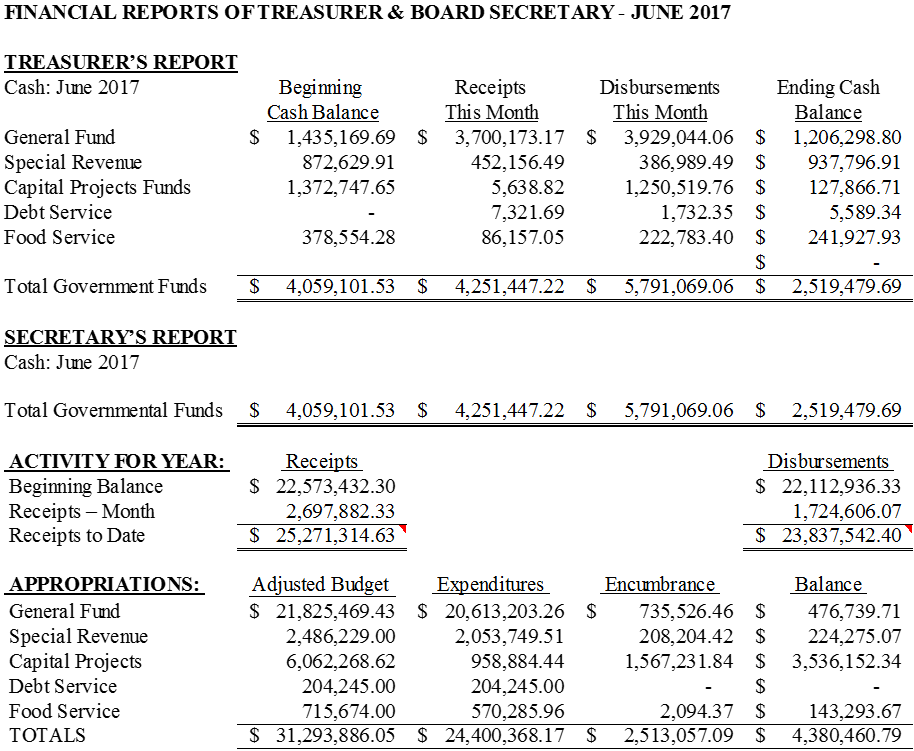
## REPORT OF THE BOARD SECRETARY/BUSINESS ADMINISTRATOR

Motion made by Dunn, seconded by Lozada-Shaw to approve the recommendations of the Board Secretary/Business Administrator items A-D.

**Recommend Approval of A – D:** The Greenwich Township Representative may vote on items in this section of the agenda.

Informational: The Report of the Treasurer of School Monies and Report of Secretary to the Board of Education as well as associated accounts are available by contacting the Business Administrator Jennifer Johnson.

1. Approval of the Cash Receipts Report (**Attachment**)
2. Approval of the budget transfers (**Attachment**)
3. Approval for payment of bills that are duly signed and authorized. (**Attachment**)
4. Resolution: Be It Resolved, pursuant to NJAC 6A:23-2-11(c)4, we, the members of the Paulsboro Board of Education, certify that as of June 30, 2017, after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of NJAC 6A:23-2.11(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.



**Business Administrator Certifications**

***Pursuant to NJAC 6A:23-2.ll (c)3***, I Jennifer Johnson, Business Administrator to the Board of Education, certify that as of June 30, 2017, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district Board of Education pursuant to NJAC 6A:23-2-2.11(a).



Monday, August 28, 2017



***Pursuant to NJAC 6A:23A-16.10(c)2***, I, Jennifer Johnson, Business Administrator to the Board of Education certify that anticipated revenue is as follows as of June 30, 2017.



Monday, August 28, 2017

ROLL CALL

Roll call vote: Mrs. Dunn, Mr. Hamilton, Mr. Lisa, Ms. Lozada-Shaw, Mr. MacKenzie, Mrs. Priest, Mr. Ridinger, Mrs. Stevenson, Mr. Walter, II, 9 YES, absent Hughes

Motion Carried

## REPORT OF THE SUPERINTENDENT

**New Business**

**Pegasus Education Foundation**

The Pegasus Education Foundation has requested that the Superintendent put together a proposal for a S.T.E.A.M. Academy. The president of the foundation has asked the Superintendent to present this proposal on Tuesday, October 10, 2017 at 6:30 p.m.

**Preschool Development Grants**

Preschool Development Grants: *Making a Difference for New Jersey’s Young Learners* from Advocates for Children of New Jersey. Attached please find a press release from Advocates for Children of New Jersey regarding the success of the Paulsboro Public Schools Preschool Program. **(Attachment)**

**Report Of The Superintendent**

Motion made by Walter, seconded by Lozada-Shaw to approve the recommendations of the Superintendent items B-N.

**Personnel B – N:** The Greenwich Township Representative may vote on items in this section of the agenda.

1. Informational: All people being recommended for employment must have completed Criminal History Background Review and met certificate / license requirements along with all necessary paperwork prior to board action unless otherwise noted.
2. Recommend approval of the substitute teachers on the attached list from Source 4

Teachers. (**Attachment)**

Informational: The Board of Education has a contract with Source 4 Teachers to provide substitute teachers for the district. Source 4 Teachers verifies proper certification, Criminal History Background checks, etc. The Paulsboro Board of Education must then approve the names of the substitute teachers in order for them to work within the district.

**Doctrine of Necessity** read by the Superintendent resolution # 08-17-001

1. Recommend approval of the Memorandum of Agreement with the Paulsboro Education Association.
2. Recommend appointment of the following teachers to co-curricular and class advisor positions at Paulsboro High School for the 2017-2018 school year. Stipends are as per agreement with the Paulsboro Education Association.

| **Position** | **Advisor** | **2017-2018**  **Salary**  **(in $)** |
| --- | --- | --- |
| A.V. Coordinator | Michael Calabrese | $2,812.00 |
| Assistant Band Director | Wendy Stocker | $2,170.00 |
| Band Director | Jenna Ouellette | $5,498.00 |
| Choral Director | Aaron Krasting | $1,579.00 |
| Jazz Band Director | Wendy Stocker | $1,984.00 |
| 7th Grade Advisor | Barbara Cangelosi | $1,354.00 |
| 8th Grade Advisor | Judy Hathaway | $1,354.00 |
| 9th Grade Advisor | Christine O’Malley | $1,535.00 |
| 10th Grade Advisor | Rachel Wulk | $1,535.00 |
| 11th Grade Advisor | Andrea Lilley | $2,453.00 |
| 12th Grade Advisor | Brenda Caltabiano | $2,594.00 |
| Senior Fund Raising Advisor (Note 3) | Monica Garner | $1,071.00 |
| Gallery Advisor | Wendy Stocker | $410.00 |
| Key Club (Note 2) | Christine O’Malley | $1,000.00 |
| National Honor Society Advisor | Gina Morina | $2,004.00 |
| National Jr. Honor Society Advisor | Jean Brown | $2,004.00 |
| Newspaper Advisor (*Paulsentinel*) | Holly Klein | $1,569.00 |
| Play Director | Barbara Thomson | $6,737.00 |
| Assistant Play Director | To Be Determined | $2,219.00 |
| Play Business Advisor (Note 1) | Barbara Thomson | $339.00 |
| Student Council Advisor | Margaret LaDue  Christine O’Malley | $1,061.00  $1,061.00 |
| Yearbook Advisor | Gina Morina | $2,589.00 |
| Yearbook Business Advisor | Patricia DellaVecchia | $1,658.00 |
| Stage & Set Crew Advisor | Margaret LaDue  Steve Smeresky | $2,154.00  $2,154.00 |
| S.U.R.E.-Students United for Respect and Equality | Margaret LaDue | $851.00 |
| School Supply Room (Note 2) | Patricia DellaVecchia | $500.00 |

Note 1: Advisor earns the stipend listed plus 10% of revenues from advertisement book as per agreement with the Paulsboro Education Association.

Note 2: These positions are not part of the agreement with the Paulsboro Education Association.

Note 3: These stipends are paid from the profits of the fundraising activities as per agreement with the Paulsboro Education Association.

Informational: The above recommendation was tabled at the July 31, 2017 Board of Education meeting. During the public portion of the agenda Mrs. Caltabiano and Mrs. Garner requested the Board of Education provide an opportunity for the Principal of the High School to explain why as advisors for 10 plus years they are not being recommended for the 12th grade Advisor. A meeting took place with the Superintendent, PEA President JoAnne Gayeski, the advisors, and Paul Morina Principal of the High School. Concerns were discussed and expectations for the upcoming year explained. Going forward, these positions will be advertised prior to the close of the school year.

1. Recommend approval (via letter of intent issued by the Board of Education on May 8, 2017) to appoint Sarah Mervine to the position of School Nurse at Paulsboro High School effective September 1, 2017. Ms. Mervine will earn Step K – BA - $57,696.00 as per agreement with the Paulsboro Education Association. This recommendation is contingent on successful completion of criminal history background review.

Informational: Interviews were conducted by Paulsboro High School Principal, Mr. Paul Morina, Paulsboro High School Assistant Principal, Mr. James Pandolfo, and Superintendent of Schools, Dr. Laurie Bandlow. Mr. Morina checked references.

1. Recommend approval of FY 2017-2018 salary for the Athletic Trainer, Kyle Nicastro at Step J – MA - $54,984 as per agreement with the Paulsboro Education Association. Mr. Nicastro worked for three days in August and will be paid a prorated salary of $824.76.

Informational: Mr. Nicastro resignation was approved at the June 29, 2017 meeting pending his replacement. His replacement, Gabrielle Prendergast was approved at the July 31, 2017 meeting pending fingerprinting. The new Paulsboro Education Association contract in effect from July 1, 2016 through June 30, 2021 eliminated the athletic trainer salary guide and included this position in the teacher’s guide.

1. Recommend approval of the following pay rates for substitutes during the 2017-2018 school year effective September 1, 2017:

**Substitute Category 2017 - 2018**

Custodians

Regular $ 8.44

After 10 years’ service $10.00

Cafeteria Workers $ 8.44

Classroom and Playground / Cafeteria Aides $ 8.44

Bus Drivers $12.00

1. Recommend approval (via letter of intent issued by the Board of Education on May 8, 2017) to appoint Tahje Thomas to the position of Part Time Clerk for the Junior - Senior High School for the 2017-2018 school year effective September 11, 2017 – June 30, 2018. Mr. Thomas will earn $10.00 per hour not to exceed 20 hours per week for the 2017-2018 school year. Funding through ESSA Every Student Succeeds Act.

Informational: Mr. Thomas will work directly with the Paulsboro High School Principal, Paul Morina to establish a weekly work schedule. This position does not include benefits and is not represented by the Paulsboro Education Association.

1. Recommend approval to appoint the following aides for the 2017-2018 school year. All appointments are contingent on enrollments.

| **Aide** | **School** | **Position** | **2016-2017** | | | **2017-2018** | | |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Hours/Day | Salary/Hour | Step | Hours/Day | Salary/Hour | Step |
| Benne, Joseph | PHS | Special Education | 5.83 | 20.69 | 10 | 6.0 | 23,195 | 3 |

1. Recommend approval (via letter of intent issued by the Board of Education on May 8, 2017) to appoint Michael Kiley to the position of Paulsboro Junior High School Social Studies Teacher effective September 1, 2017. Mr. Kiley will earn Step D - M.A. $47,267.00 as per agreement with the Paulsboro Education Association. This recommendation is contingent on successful completion of criminal history background review.

Informational: Interviews were conducted by Paulsboro High School Principal, Mr. Paul Morina, Paulsboro High School Assistant Principal, Mr. James Pandolfo, and Superintendent of Schools, Dr. Laurie Bandlow. Mr. Morina checked references.

1. Recommend approval (via letter of intent issued by the Board of Education on May 8, 2017) to appoint Beth Beals to the position of Loudenslager Elementary School Special Education Teacher effective September 1, 2017. Ms. Beals will earn Step C - B.A.+30 $45,867.00 as per agreement with the Paulsboro Education Association. This recommendation is contingent on successful completion of criminal history background review.

Informational: Interviews were conducted by Loudenslager Elementary School Principal, Mr. Matthew Browne and Superintendent of Schools, Dr. Laurie Bandlow. Mr. Browne checked references.

1. Recommend approval to accept the resignation of Billingsport Early Childhood Center Basic Skills Instructional Aide, Cheryl Schoppy effective August 9, 2017.
2. Recommend approval to accept the resignation with the intent to retire of Billingsport Early Childhood Center Aide, Judith Burlingame effective January 1, 2018.

Informational: Judith Burlingame has served our district for 27years.

1. Recommend approval to appoint the following aides for the 2017-2018 school year. All appointments are contingent on enrollments.

| **Aide** | **School** | **Position** | **2016-2017** | | | **2017-2018** | | |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Hours/Day | Salary/Hour | Step | Hours/Day | Salary/Hour | Step |
| Brennan, Leone | PHS-JR | Two-on-One | 5.83 | 20.69 | 11 | 6.0 | 23,195 | 3 |
| Burlingame, Judith | B | Kindergarten | 5.83 | 15.5 | 15 | 6.0 | 17,465 | 12 |
| Colanero, Teresa | PHS-JR | Special Education | 5.5 | 20.69 | 10 | 6.0 | 23,195 | 3 |
| Constantino, Jayna\* | L | Special Education – Grade 4 | 19/Wk | 20.58 | 1 | 6.0 | 23,129 | 2 |
| Cooper Keri Lyn, | B | Kindergarten | 5.83 | 20.69 | 5 | 6.0 | 23,195 | 3 |
| Costa, Mary Ann | B | Special Education / 2 | 5.83 | 20.69 | 11 | 6.0 | 23,195 | 3 |
| Doran, Danielle | B | Preschool Disabled | 5.83 | 20.69 | 3 | 6.0 | 23,195 | 3 |
| Glocker, David | PHS-JR | Special Education | 5.5 | 20.69 | 3 | 6.0 | 23,195 | 3 |
| Hoehn, Alison | B | Special Education - 1:1 | 5.83 | 20.58 | 1 | 6.0 | 23,129 | 2 |
| Johnson, Evelyn | B | Kindergarten | 5.83 | 20.58 | 1 | 6.0 | 23,129 | 2 |
| Laborde, Jessica | L | Special Education - Grade 3 | 5.83 | 20.58 | 1 | 6.0 | 23,129 | 2 |
| Lexa, Marie | B | Special Education 1:1 | 5.83 | 20.69 | 10 | 6.0 | 23,195 | 3 |
| Lord, June | L | Special Education - Grade 5&6 | 5.83 | 12.07 | 8 | 6.0 | 14,286 | 9 |
| Madison, Tara | B | Kindergarten | 5.83 | 20.58 | 1 | 6.0 | 23,129 | 2 |
| Martin, Romell | B | Special Education - 1:1 | 5.83 | 15.5 | 12 | 6.0 | 17,465 | 12 |
| Melchiore, Gloria | L | Special Education - Grade 5 | 5.83 | 20.69 | 11 | 6.0 | 23,195 | 3 |
| Melis, Dawn | B | Special Education - 2:1 | 5.83 | 15.5 | 15 | 6.0 | 17,465 | 12 |
| Muraca, Alexa | B | Special Education - MD Class | 5.83 | 20.58 | 1 | 6.0 | 23,129 | 2 |
| Oswald, Lorraine | B | Preschool | 5.83 | 15.5 | 15 | 6.0 | 17,465 | 12 |
| Painter, Angela | B | Preschool | 5.83 | 14.34 | 11 | 6.0 | 17,465 | 12 |
| Palmisano, Dottie | B | Preschool | 5.83 | 14.34 | 11 | 6.0 | 17,465 | 12 |
| Parks, Heather | L | Basic Skills | 5.83 | 20.69 | 11 | 6.0 | 23,195 | 3 |
| Relation, Danielle | L | Special Education | 3.8 | 20.63 | 1 | 6.0 | 23,129 | 2 |
| Relation, Marietta | L | Basic Skills | 5.83 | 20.69 | 11 | 6.0 | 23,195 | 3 |
| Scott, Erica | L | Special Education | 5.83 | 20.69 | 4 | 6.0 | 23,195 | 3 |
| Sierocinski, Cheryl | B | Basic Skills Reading | 5.83 | 20.69 | 11 | 6.0 | 23,195 | 3 |
| Smith, Beth Ann | PHS-JR | Special Education | 5.5 | 20.63 | 2 | 6.0 | 23,195 | 3 |
| Relation, Michele | L | Special Education | 19/Wk | 20.58 | 2 | 3.9 hrs./day  19hr./Wk.  Not to exceed 37 Weeks | 20.95 | 2 |

ROLL CALL

Roll call vote: Mrs. Dunn, Mr. Hamilton, Mr. Lisa, Ms. Lozada-Shaw, Mr. MacKenzie, Mrs. Priest, Mr. Ridinger, Mrs. Stevenson, Mr. Walter, II, 9 YES, absent Hughes

**Report Of The Superintendent**

Motion made by Walter, seconded by Hamilton to approve the recommendations of the Superintendent items A-F.

**Staff and Curriculum Development A - F:** The Greenwich Township Representative may vote on items in this section of the agenda.

1. Recommend approval of the Paulsboro Public Schools Strategic Plan.

Informational: All Board Members received a copy of the plan at the July 31, 2017 meeting.

1. Recommend approval for Assistant Superintendent, Paul Bracciante to attend the Special Education Medicaid Initiative Meeting (SEMI) in the 2017-2018 school year (spring and fall) location to be determined. There is no cost to the Board of Education.

Informational: The Special Education Medicaid Initiative Meetings (SEMI) are technical in nature and ensure accuracy of information.

1. Recommend approval for Assistant Superintendent, Paul Bracciante to attend the Gloucester County Special Education Directors Meeting held at Bankbridge Development School for the 2017-2018 school year. There is no cost to the Board of Education.
2. Recommend approval for Assistant Superintendent, Paul Bracciante to attend the annual McKinney-Vento (Homeless) Meeting for the 2017-2018 school year, meeting location will be at Gloucester County Institute of Technology. There is no cost to the Board of Education.
3. Recommend approval for Assistant Superintendent, Paul Bracciante to attend meetings as required by the New Jersey Department of Education for the 2017-2018 school year.

Informational: Meetings could involve Least Restrictive Grant, and other Department of Education required meetings throughout the 2017-2018 school year.

1. Recommend approval of the 2017-2018 Comprehensive Equity Plan and Annual Statement of Assurance. A copy will be sent to the Gloucester County Superintendent of Schools.

ROLL CALL

Roll call vote: Mrs. Dunn, Mr. Hamilton, Mr. Lisa, Ms. Lozada-Shaw, Mr. MacKenzie, Mrs. Priest, Mr. Ridinger, Mrs. Stevenson, Mr. Walter, II, 9 YES

**Report Of The Superintendent**

Motion made by Walter, seconded by Hamilton to approve the recommendations of the Superintendent item A.

**Instructional Services A**: The Greenwich Township Representative may not vote on items in this section of the agenda.

1. Recommend a courtesy approval for Antwyon Hodges (Clearview Regional High School) to attend Paulsboro High School (Grade 12) during the 2017-2018 school year. Antwyon started his education in Paulsboro and has recently moved. He would like to complete his senior year at Paulsboro High School. If approved this student will be attending Paulsboro High School as a courtesy. The parents will be responsible for transportation to and from school.

Informational: The Paulsboro Board of Education has approved a policy for the acceptance of courtesy students if board approved.

ROLL CALL

Roll call vote: Mrs. Dunn, Mr. Hamilton, Mr. Lisa, Ms. Lozada-Shaw, Mr. MacKenzie, Mrs. Priest, Mr. Ridinger, Mrs. Stevenson, Mr. Walter, II, 9 YES, absent Hughes

**Report Of The Superintendent**

Motion made by Hamilton, seconded by Walter to approve the recommendations of the Superintendent items A-C.

**Student Activities A – C:** The Greenwich Township Representative may vote on items in this section of the agenda.

1. Recommend approval for Board of Education Member, Ms. Irma Stevenson to ride the bus and serve as a volunteer for Varsity Field Hockey away games for the fall season for the 2017-2018 school year.
2. Recommend approval of the following athletic coaches for Paulsboro Senior High School for the 2017-2018 school year with stipends as per agreement with the Paulsboro Education Association.

|  |  |  |  |
| --- | --- | --- | --- |
| **Position** | **Staff Member** | **2017-2018 Salary** | **Step** |
| Asst. Football Coach | Jonathan Musso | $5,662.00 | 3 |
| Asst. Football Coach | Karron Whitsett | $4,893.00 | 1 |
| Asst. Field Hockey Coach | Stacy Anuszewski | $3,653.00 | 1 |

Informational:  The fall Assistant Cheerleading Coach, Assistant Coaches for Boys and Girls Tennis, and the 7th and 8th grade field hockey coach will not be appointed based on student participants.  This allows funding to be made available to restore the assistant coach for football and wrestling which were reduced during the 17-18 budget process.  In addition, teams staffed with assistant coaches will be evaluated for participation to determine if an assist is warranted.  Assistant coaches if released will be prorated for their time as a coach.

1. Recommend approval of the attached Fall Season Athletic Schedule for Paulsboro High School teams during the 2017-2018 fall sports season **(Attachment)**:

Varsity Cross Country (Coed) Varsity Football

Varsity Boys Soccer Varsity Girls Soccer

Varsity Girls Tennis Varsity Girls Field Hockey

ROLL CALL

Roll call vote: Mrs. Dunn, Mr. Hamilton, Mr. Lisa, Ms. Lozada-Shaw, Mr. MacKenzie, Mrs. Priest, Mr. Ridinger, Mrs. Stevenson, Mr. Walter, II, 9 YES, Stevenson abstain A, absent Hughes

**Report Of The Superintendent**

Motion made by Walter, seconded by Lozada-Shaw to approve the recommendations of the Superintendent items A-B.

**Facilities A - B**: The Greenwich Township Representative may vote on items in this section of the agenda.

1. Recommend approval to dispose of the following: **(Attachment)**

|  |  |  |  |
| --- | --- | --- | --- |
| **Quantity** | **Item** | **Reason for Disposal** | **Method of Disposal** |
| Multiple | See attached list from  Technology Dept. | Not Using | Trash |

1. Recommend authorization for the Superintendent to approve the following organizations to use school facilities as listed for the 2017-2018 school year. This recommendation is contingent on each group filing the appropriate request and verification of insurance.

| **Organization/**  **Person** | **Activity** | **Facility** | **Contact** |
| --- | --- | --- | --- |
| Borough of Paulsboro | Mayor’s Town Forum | Paulsboro High School (PHS) Cafeteria | Mayor Stevenson |
| Municipal Alliance | Meetings  Evening activity program for children | Loudenslager All-Purpose Room | Councilperson Joseph Kidd |
| Billingsport School and Community Association | Santa’s Workshop & Breakfast | Billingsport All-Purpose Room | Mildred Tolbert |
| Paulsboro Education Association | Meetings | PHS Auditorium | JoAnne Gayeski |
| Elementary Schools |  |
| Teacher Reception | Teacher of the Year | PHS Cafeteria | Terry Croce |
| Paulsboro Recreation Commission | Children’s Christmas Party | PHS Auditorium | Patty Farrow |
| Black History Month Program | PHS Auditorium & cafeteria | Jennifer Turner |
| Basketball Tournament | Loudenslager Basketball Court |
| Paulsboro Junior Wrestling | Jr. High Colonial Conference Wrestling Tournament | PHS Cafeteria, Kitchen, Gymnasium, Weight Room, Wrestling Room, Basement Hallway | Paul Morina  Rick Eli |
| Parents United | Meetings  Events | PHS | Roseanne Lombardo |

|  |  |  |  |
| --- | --- | --- | --- |
| **Organization/**  **Person** | **Activity** | **Facility** | **Contact** |
| Hill Studio and  All Ages Productions | Filming | All schools and fields | John Burzichelli  Michael Lucas |
| Paulsboro Wrestling Association | Pancake Breakfast | PHS Cafeteria | Paul Morina |
| Monthly Meetings | PHS Classroom |
| Paulsboro High School (PHS) Wrestling Club | Media Night | PHS Gymnasium | Paul Morina |
| Alumni Meet | PHS Gymnasium |
| South Jersey Wrestling Clinic –Instruction, Tournament | PHS Cafeteria, Gymnasium, Wrestling Room |
| Tournament-National State Qualifier, Junior High Tournaments, Freestyle Tournament | PHS Cafeteria, Gymnasium |
| Meetings | PHS Classroom |
| District 29 Seeding Meeting | PHS Parenting Center or Classroom |
| PHS Girls Soccer Association | Monthly Meetings | PHS Classroom | Adina Giovannitti |
| Cow Plot Fund Raiser | PHS Football Field |
| Soccer Camp | PHS Football Field |
| Banquet | PHS Cafeteria |
| PHS Sports Hall of Fame | Monthly Meetings  Honoring Inductees | PHS  Administration Building | Steven Anuszewski |
| Paulsboro Day Committee | Paulsboro Day  Flea Market | PHS Parking Lot, Gator, Tables, Chairs, White Cargo Truck | Marc Kamp |
| Meetings and Dinner | PHS Library, Parenting Center |
| Independent Umpires Association | Baseball Umpire Field Clinic, Cadet Training | PHS Baseball Field | Alan Zeidler |
| Paulsboro Little League | Practices | PHS Softball Fields | Darrell DeBerry |
| Girl Scouts of Central & Southern Jersey, Brownies, and Daisy Girl Scouts | Activities – arts/crafts, educational projects, games, learning about different cultures, meetings, recognition ceremony, babysitting course, investiture ceremony, trips, recruitment, parent meetings | Billingsport All-Purpose Room  Loudenslager All-Purpose Room and Classroom  PHS Auditorium | Jodie Loufik |
| South Jersey & New Jersey Officials Association | Meetings | Classrooms, Cafeteria, Football Field | Mark Wood  Scott Campbell |
| New Beginnings Assembly of God of Paulsboro | Weekly Meetings  Royal Rangers | PHS Auditorium | Jack Henderson |
| Billingsport All-Purpose Room |
| Gloucester County Health Dept. | Flu Clinic Site | PHS Parenting Center | Elizabeth Grant RN |
| Red Cross | Blood Drive | Gym | Sarah Mervine |
| Paulsboro Youth Basketball | Basketball, Dance, Practices | Billingsport/Loudenslager All-Purpose Rooms | Erica Scott |
| Banquet | PHS |
| Borough of Paulsboro | July 4th Parade | Front Lawn PHS  Restrooms | Marc Kamp |
| Paulsboro Police Department | Meetings | PHS Classroom | Chief Morina |
| Physical Assessment Test | PHS Weight Room, Track |
| Rapid Response Training | PHS Library and Classroom |

|  |  |  |  |
| --- | --- | --- | --- |
| **Organization/**  **Person** | **Activity** | **Facility** | **Contact** |
| All Sports Banquet Committee | Monthly Meeting | Administration Building | Adina Giovannitti |
| Guardian Angels Catholic School | Track & Field | PHS Track | Tom Romantini |
| School Play/Spring Musical/  Talent Show | PHS Auditorium | Jen Rieger |
| Boys & Girls Club | Summer Camp  After School Care | Billingsport All-purpose room, Classroom, Library | Gerald Hodges |
| The Raider Nation | Pig Roast Fundraiser | PHS Cafeteria (pig roasted off site) | Patty Farrow |
| Spaghetti Dinner | PHS Cafeteria |
| Concession Stand | Football Field |
| Pancake Breakfast | PHS Cafeteria |
| Football Dinner | PHS Cafeteria |
| Chicken BBQ Dinner | PHS Football Field |
| Camp |
| Gill Memorial Library | Black History Program  Summer Reading Program  Evening use of PHS Library during Gill construction. | Cafeteria & Several Classrooms  Billingsport and Loudenslager  PHS Library | Violet Valentin |
| Mt. Calvary Baptist Church | Benefit Basketball Event  Benefit Softball Event | PHS Gymnasium  Softball Field | Theresa Lane |
| Exxon Mobil | SYSTEM Program | PHS Parenting Center | Dave Platt |
| Paulsboro Midget Football | Games/Practices/Clinics  Parent Meetings | PHS Classroom and Football Field | Patty Farrow/Erica Scott |
| Jersey Defenders | Youth Basketball Girls | PHS | Daryl DeBerry |
| Gospel Tabernacle Church | Zumba | Loudenslager School – All-Purpose Room | Barbara Bryant Moore |
| Paulsboro Men’s Basketball Club | Basketball | Billingsport All-Purpose Room  PHS Gymnasium | Paul Vallandingham |
| Youth Basketball Drills | Drills/Practice | PHS | Keenan Williams  Quincy Lee |
| Sports Outlet Softball | Men’s Slow Pitch Softball | PHS Softball Fields | Tom Cross  Tom Hulmes |
| Sports Outlet Softball | Men’s Slow Pitch Softball | PHS Softball Fields | Brian Oswald |
| South Jersey Hornets | Baseball | Loudenslager Baseball Field | Dan Rappa |
| South Jersey Bull Pen | Baseball (13 U) | Loudenslager Baseball Field | Michael Lucas |
| South Jersey Bull Pen | Baseball (14 U) | PHS Field | Dave Glocker |
| South Jersey Lady Bulls | Softball | PHS Softball Fields | Mandy Thomas |
| Philadelphia Boys Choir | Practice | PHS | Aaron Krasting |
| Youth Advocate Program | YAP | Loudenslager | Jennifer Rodriguez |
| Field Hockey Clinic | Practice | PHS | Monica Koraido |
| Society for Poets for Southern New Jersey | Event | Cafeteria | Lynette Milanese |
| Gloucester County Women’s Softball | Women’s Softball | PHS Softball Fields | Darryl Errickson/  Kate Carroll |

ROLL CALL

Roll call vote: Mrs. Dunn, Mr. Hamilton, Mr. Lisa, Ms. Lozada-Shaw, Mr. MacKenzie, Mrs. Priest, Mr. Ridinger, Mrs. Stevenson, Mr. Walter, II, 9 YES, Stevenson abstain B, absent Hughes

**Report Of The Superintendent**

Motion made by Walter, seconded by Hamilton to approve the recommendations of the Superintendent items A-C.

**Finance A - C:** The Greenwich Township Representative may vote on items in this section of the agenda.

1. Recommend approval to accept the donation of backpacks from the Gloucester County Office of Education for students in the Paulsboro Public Schools. The items are valued at approximately $300.00.
2. Recommend approval to accept the donation of backpacks from the Paulsboro Refinery for students in the Paulsboro Public Schools. The items are valued at approximately $300.00.
3. Recommend approval to submit a grant application for Individuals with Disabilities Education Act (IDEA) Basic and Pre-kindergarten funding to the New Jersey Department of Education for the 2017-2018 school year as follows. This recommendation also includes approval to accept the grant funds when approved by the New Jersey Department of Education:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **IDEA**  **Component** | **Grant Amount**  **2013-2014** | **Grant Amount**  **2014-2015** | **Grant Amount**  **2015-2016** | **Grant Amount**  **2016-2017** | **Grant Amount**  **2017-2018** |  |
| Basic | $292,145.00 | $356,990.00 | $367,343.00 | $359,196.00 | $360,848.00 |  |
| Pre-K | $12,249.00 | $12,811.00 | $13,161.00 | $13,370.00 | $13,371.00 |  |

Informational: The IDEA Basic grant is utilized to fund the salary of the counselor at Loudenslager Elementary School, the summer program grades K-6, and the balance will be utilized for tuition for out of district placement. The IDEA Pre-kindergarten grant is utilized to fund the Pre-K disabled summer school program and partial fund nursing services for the school year. The above amounts include the allocation for Guardian Angels Elementary School.

ROLL CALL

Roll call vote: Mrs. Dunn, Mr. Hamilton, Mr. Lisa, Ms. Lozada-Shaw, Mr. MacKenzie, Mrs. Priest, Mr. Ridinger, Mrs. Stevenson, Mr. Walter, II, 9 YES, absent Hughes

**Report Of The Superintendent**

Motion made by Walter, seconded by Hamilton to approve the recommendation of the Superintendent item A.

**School Safety A:**

1. Semi-Annual Reporting of Harassment, Intimidation and Bullying (HIB) and Violence, Vandalism and Substance Abuse data for the period January 1, 2017 – June 30, 2017 by HIB Coordinator, John Giovannitti. The HIB grades attached were determined through a self-assessment created by the New Jersey Department of Education and completed by each School Safety Team. Based upon the measures outlined in the Anti-Bullying Bill of Rights, there were eight elements factored into the score of each school. A maximum score of 78 would indicate the school “exceeds” expectations for each element. A score of 52 would indicate a school “meets” all state requirements. Paulsboro Public Schools’ five-year average is 85%. **(Attachment)**

ROLL CALL

Roll call vote: Mrs. Dunn, Mr. Hamilton, Mr. Lisa, Ms. Lozada-Shaw, Mr. MacKenzie, Mrs. Priest, Mr. Ridinger, Mrs. Stevenson, Mr. Walter, II, 9 YES, absent Hughes

Informational: Individual HIB as well as Violence and Vandalism cases are included in the monthly Board of Education agenda. Semi-annually information is submitted to the New Jersey Department of Education.

1. Informational:

Report of School Security Drills

| **Type of Drill** | **Notation** | **Schools** | | |
| --- | --- | --- | --- | --- |
| **Paulsboro**  **Senior High**  **and**  **Paulsboro**  **Junior High** | **Loudenslager Elementary** | **Billingsport Early Childhood Center** |
| Fire Evacuation | Each school must conduct one per month | 9/15/16  10/21/16  11/28/16  12/14/16  1/31/17  2/8/17  3/31/17  4/28/17  5/31/17  6/15/17 | 9/12/16  10/15/16  11/2/16  12/14/16  1/25/17  2/7/17  3/9/17  4/3/17  5/9/17  6/8/17  7/19/17 | 9/12/16  10/25/16  11/8/16  12/13/16  1/20/17  2/28/17  3/20/17  4/7/17  5/3/17  6/1/17 |
| Evacuation  (Non-Fire) | Each school must conduct two annually | 12/21/16  3/27/17 | 3/16/17 | 11/15/16  4/21/17 |
| Lockdown | Each school must conduct two annually | 9/20/16  1/10/17 | 12/7/16  1/20/17  4/7/17 | 9/19/16  1/5/17 |
| Bomb Threat | Each school must conduct two annually | 11/17/16  4/20/17 | 11/17/16  5/31/17 | 3/6/17  5/31/17 |
| Active Shooter | Each school must conduct two annually | 9/20/16  1/10/17 | 9/19/16  1/10/17 | 1/5/17  6/7/17 |
| Other Drills | Each school must conduct two annually | Shelter in Place  10/5/16  2/28/17 | Shelter in Place 10/5/16  2/14/17 | Shelter in Place 10/5/16  2/8/17 |
| Bus Evacuation | School District (Annually) | 10/13/16  10/14/16 | 10/17/16 | 10/12/16 |
| Bus Evaluation | School Routes  (2 Annually) | 10/13/16  10/14/16 | 10/17/16  5/1/17 | 10/12/16  5/4/17 |
| Test of Emergency Communication System | Not required but conducted as an extra safety measure | Conducted Monthly | Conducted Monthly | Conducted Monthly |

**Report Of The Superintendent**

Motion made by Dunn, seconded by Lozada-Shaw to approve the recommendations of the Superintendent items A-C.

**Policy A - C:** The Greenwich Township Representative may vote on items in this section of the agenda.

A. Recommend the first reading of the following Board Policy: **(Attachment)**

-Rice Notice and Nonrenewal – Policy #4117.41

B. Recommend the first reading of the following Board Policy: **(Attachment)**

- Student Code of Conduct #5131

1. Recommend the first reading of the following Board Policy: **(Attachment)**

- Missing, Abused and Neglected Children #5141.4

ROLL CALL

Roll call vote: Mrs. Dunn, Mr. Hamilton, Mr. Lisa, Ms. Lozada-Shaw, Mr. MacKenzie, Mrs. Priest, Mr. Ridinger, Mrs. Stevenson, Mr. Walter, II, 9 YES, absent Hughes

**Report Of The Superintendent**

Motion made by Stevenson, seconded by Lozada-Shaw to approve the recommendation of the Superintendent item A.

**Construction A:** The Greenwich Township Representative may vote on items in this section of the agenda.

1. Recommend approval to award Physical Security Video and Door Access Control Management System to LTW under NJ NASPO Contract Number 89980 for $331,881.

LTW is proposing a Physical Security System made by a company called Panasonic. Panasonic’s system is a system whose software is loaded onto server(s). Panasonic’s system unlike many of their competitors will never charge the district for cameras or door licenses as well as view client licenses such as thick clients, web clients or mobile clients. Additionally, there will never be a yearly charge for software maintenance fees unlike most of their competitors. In order to get free camera licenses and door licenses, Panasonic cameras must be purchased. When you buy a Panasonic camera you get one (1) free camera license as well as one (1) free door license. With the doors though, you will still need access control hardware such as readers, electric strikes, door contacts and egress hardware.

The system that LTW will install will include cameras, door access control with card readers at certain locations throughout the school and door monitoring outside, so that doors forced open or left open will generate alerts to proper personnel. The storage capacity will be 30 days.

LTW will begin with Paulsboro High School and install wiring and as many cameras as possible prior to the beginning of school. Installation of the remainder of the project at Paulsboro High School will be coordinated with LTW, Paulsboro High School Principal, and Superintendent.

ROLL CALL

Roll call vote: Mrs. Dunn, Mr. Hamilton, Ms. Lozada-Shaw, Mr. MacKenzie, Mrs. Priest, Mr. Ridinger, Mrs. Stevenson, Mr. Walter, II, 8 YES, Mr. Lisa 1 NO

1. Informational: The School Development Authority (SDA) review of the Paulsboro Board of Education ROD Grant reimbursement requests is still in progress. SDA representative, Brian Rogaski, met with the Business Administrator and the Supervisor of Support Staff on Thursday August 10, to review the approved project scope of work. Following this meeting, Mr. Rogaski inspected all three buildings to review the projects submitted for reimbursement. Additional information requested is being gathered and submitted as received. At this time, reimbursement of funds is still pending.

**Public Comments**

None

Motion made by Dunn, seconded by Priest and unanimously carried (9-0) to adjourn the meeting at 8:16 PM

#### Regular Meeting September 25, 2017 -7:00 p.m. -– Billingsport Early Childhood Center Multipurpose Room

* The Board will take official action at this meeting.
* The meeting is open to the public and comments will be solicited from citizens in attendance.

Regular Meeting was call to order at approximately 7:03 PM

Regular Meeting adjourned at approximately 8:16 PM

Respectfully Submitted,



Business Administrator/Board Secretary