



Workforce

If you plan to enter the workforce immediately after high school graduation, then this checklist is for you! Section 6 has resources to help determine a career pathway.

My career interest areas or job prospects include:

1. _____
2. _____
3. _____

ACTION STEPS	RECOMMENDED TIMELINE	MY DATE	NOTES
Research training required for field of interest	Fall/Winter		
Research community college and TCAT options	Fall/Winter		
Ask two to three people to serve as references	Winter/Spring		
Create/update resumé (See Section 6)	Winter/Spring		
Research job openings	Winter/Spring		
Prepare for job applications by completing form in Section 6	Winter/Spring		
Apply for jobs	Spring		
Request letters of recommendation	As required for application		
Inform your college/career counselor of job placement	As soon as you're hired (no later than May)		
Other			
Other			

MORE INFO

If you need more information about the career you want to pursue and the education that is required, visit www.CollegeforTN.org to learn more about educational requirements, pay, and the outlook for the profession.

