

Stewartstown School Board Meeting Minutes

Date	August 5, 2019
Time	4:15 p.m.
Location	Stewartstown Community School Library
Chairperson	Philip Pariseau

Attendance

Attendance Legend: **P** – Present **A** – Absent

School Board Members				Principals		SAU Members	
P	Kathleen Covell	P	Philip Pariseau	P	Jennifer Mathieu	P	Bruce Beasley
P	Kara Sweatt					P	Cheryl Covill

Public in Attendance: Arlene Allard & Ashley Hodge

Item	Subject	Action
1.	The meeting was called to order at 4:22 pm <ul style="list-style-type: none"> Roll Call – All present 	
2.	Adjustments to the Agenda: None	
3.	Hearing of the Public: Arlene and Ashley were present to report on the GearUp Conference that was held in San Francisco. This was a huge eye opener for Jayden, Ashley's daughter, who also attended. She learned what the rest of the country was like. Homelessness was a big issue at the conference. Ashley attended workshop with other teenagers. More kids and parents need to be exposed to this. Arlene and Ashley left at 4:55 pm.	
4.	Reading of the Minutes: <u>K. Covell/K. Sweatt:</u> To accept the minutes of June 26, 2019, as presented.	Vote: Unanimous
5.	Policy Review (30 Minutes) – Student Handbook: None <ul style="list-style-type: none"> 	
6.	School Administrator's Report: Jennifer Mathieu <ul style="list-style-type: none"> Jenn presented Summer School Data for 2019 The UbD Conference in Maryland was fantastic Jennifer McAllister will be filling in for Sam Stebbins while she is out on maternity leave. Mrs. McAllister filled in as a substitute on a regular basis last year. Jenn wants to setup a Facebook page to share what our kids do. If properly managed, this could be a positive means of spreading the word on all the great things that happen here! Jenn also presented a clarification on Student absences & make-up work expectations. Bruce suggested that she add a disclaimer that if it is a medical situation, this may not apply. Jenn also has some ideas on how to improve the play area. She would like to set up a committee to work on a plan. 	
7	Superintendent's Report: Bruce Beasley <ul style="list-style-type: none"> Next collaborative committee meeting is set for August 1. Bruce attended the Innovative Schools Summit in Las Vegas. He went 	

	<p>from there to San Francisco to attend the GearUp Conference.</p> <ul style="list-style-type: none"> • The Alice training that took place at the end of the school year was great. • Bruce reported that the new hire in the SAU Office is Tori Smart as administrative assistant. • August 19 will be an Administrative retreat • August 22 will be New Teacher Orientation and Staff Training • A woodworking teacher for Pittsburg is coming on August 12 to talk with Elaine Sherry and Bruce. • We have an opening on the Collaborative Committee – Skip Covell has resigned. We can go with just two people. 	
8.	<p>Business Administrator's Report: Cheryl Covill</p> <ul style="list-style-type: none"> • Food Service Costs: Cheryl recommended that the lunch prices be increased by \$.05. <p><u>K. Sweatt/K. Covell:</u> To adopt a \$.05 increase for lunch prices</p> <ul style="list-style-type: none"> • Cheryl received an email from Cheri White that the State is now responsible for breakfast. \$0 cost to participants. • General supplies should be at a minimum this year. The largest items are copy paper and toner, which we generally award to the lowest bidder. Would you be willing to authorize Bruce and I to award the bids once received? <p><u>K. Sweatt/K. Covell:</u> To grant Bruce and Cheryl permission to award the general supplies bid.</p> <ul style="list-style-type: none"> • Fuel Oil & Propane Bids: Bids have been opened and awarded to C N Brown. Last year we paid \$2.429/gallon for fuel oil and \$2.65/gallon for propane. This year the bid for Fuel Oil is \$2.259/gallon and Propane \$1.499/gallon. <p><u>K. Covell/K. Sweatt:</u> To approve the bid award to C N Brown for Fuel Oil and Propane.</p> <ul style="list-style-type: none"> • The DOE has awarded additional funds from carryover IDEA monies. We need board authorization for the district to apply and use these additional funds. Stewartstown has been awarded \$4,048.64. <p><u>K. Sweatt/K. Covell:</u> To accept & expend the additional IDEA Funds.</p> <ul style="list-style-type: none"> • Additional Surveillance and Cameras. Cheryl asked for board approval to move forward. The teachers have requested access to the North End doors. The doors in front are not ideal. We have approximately \$3,494 left under the Infrastructure Grant. Cost for changes will be \$13,956. The balance is to come from the Building Expendable Trust Fund. We will need to hold a public hearing to expend these funds. <p><u>P. Pariseau/K. Sweatt:</u> Approve holding a public hearing to expend monies from the Building Expendable Trust Fund.</p> <ul style="list-style-type: none"> • We have two transportation requests. One is a request to have a student picked up at Sullivan Drive when the bus is going South. We will need to look at this. 	<p>Vote: Unanimous</p> <p>Vote: Unanimous</p> <p>Vote: Unanimous</p> <p>Vote: Unanimous</p> <p>Vote: Unanimous</p>

	<ul style="list-style-type: none"> The second is to have a staff member’s child ride the bus from SCS to Pittsburg along with the 8th grade students. The parent cannot get the student on the Clarksville bus and still get to work on time at SCS. Does the board want to revisit this request? There is room now on the bus, but we don’t know what will happen when we have a double run. There is a monitor on the bus in the morning, but not in the afternoon. We have had requests from other parents/grandparents. Do we have a liability issue? We could try this on a trial basis. <p><u>K. Sweatt/K. Covell:</u> To approve the student riding the bus.</p> <ul style="list-style-type: none"> Bruce mentioned that the walker from last year is now in the 5th grade. We may need to change the policy to age, not grade level. We now have a new bus driver. <p><u>K. Covell/K. Sweatt:</u> To employ Mark Towle as bus driver.</p> <ul style="list-style-type: none"> Facilities: Cheryl plans to put the bid out this fall for work to be done during April vacation to replace the windows. Also wants to start discussion for budgeting purposes over the next couple of years for repair/paving the driveway; tile replacement in the Multipurpose room; install lockers to replace the cubbies; continue window replacement. 	<p>Vote: Unanimous</p> <p>Vote: Unanimous</p>
9.	Unfinished Business:	
10.	<p>New Business:</p> <ul style="list-style-type: none"> School nurse: Kevin Kelly from ISPA met with Bruce. ISPA is going to need additional funds to provide school nurses this year. They aren’t making a profit on this. It will be an additional \$17,000 for Stewartstown. They may also charge for supplies and for crossroads. Steve Applebee from the DOE suggested maybe we could change to an LPN rather than a RN-BSN. Unfortunately, we need to have a RN here. The SAU payroll position has been offered. Program Assurances: We need a copy for federal compliance, and they need signing each year. <p><u>K. Covell/K. Sweatt:</u> Approve Philip signing the assurances.</p> <p><u>K. Covell/K. Sweatt:</u> Give Bruce and Jenn permission to hire any new employee needed before the next meeting.</p> <p>September meeting date on September 9, 2019 at 4:15 pm. Meeting must be over by 5:30 pm so Bruce and Cheryl can get to the Pittsburg meeting on time.</p>	<p>Vote: Unanimous</p> <p>Vote: Unanimous</p>
11.	<p>Meeting adjournment:</p> <p><u>K. Covell/K. Sweatt:</u> Adjourn at 6:12 pm.</p>	<p>Vote: Unanimous</p>
<p>Respectfully Submitted, Patricia E. Grover, Minutes Taker</p>		