

COTTONWOOD UNION SCHOOL DISTRICT

20512 West First Street
Cottonwood, California 96022

AGENDA FOR Tuesday, November 14, 2017, 6:30 P.M.

Regular Board Meeting, West Cottonwood Library

Rules and Procedures

The Cottonwood Union School District Board desires that its meetings be conducted in an open fashion and encourages public participation. Persons attending a meeting who wish to speak concerning an agenda item should notify the Board Chairperson of their desire to speak prior to the start of the meeting and should come forward during the time set aside for public comment and communication. It may be necessary, at times, for the Chairperson to limit discussions due to time considerations.

Arrangements to place an item on the agenda and make a presentation concerning said item must be established with the Superintendent, or any Board Member, at least ten calendar days in advance of the meeting. The request to address the Board shall be submitted in writing and the proposed stated in, or with, the request.

1.0 Call Regular Meeting to Order at 6:30 p.m.

2.0 Pledge of Allegiance

3.0 Approval of Agenda

4.0 Recognition (Students, Staff, Curriculum)/Curriculum Review – -Star Performers- North Cottonwood -Student of the Month- West Cottonwood

5.0 Public Forum/Hearing of Persons Wishing to Address the Board

In order to conduct district business in an orderly and efficient manner, the Board requires that public presentations to the Board comply with the following procedures:

At a time so designated on the agenda at a regular meeting, members of the public may bring before the Board matters that are not listed on the agenda. The Board shall take no action or discussion on any item not appearing on the posted agenda, except as authorized by law. (Education Code [35145.5](#), Government Code [54954.2](#)) Without taking action, Board members or district staff members may briefly respond to statements made or questions posed by the public about items not appearing on the agenda. Additionally, on their own initiative or in response to questions posed by the public, a Board or staff member may ask a question for clarification, make a brief announcement, or make a brief report on his/her own activities. (Government Code [54954.2](#))

Furthermore, the Board or a Board member may provide a reference to staff or other resources for factual information, ask staff to report back to the Board at a subsequent meeting concerning any matter, or take action directing staff to place a matter of business on a future agenda.

Comments shall be limited to 3 minutes per person and 20 minutes for all comments, unless different time limits are set by the Chairman subject to the approval of the Board.

6.0 Consent Agenda

6.1 Review of Consent Agenda

6.1.1 Approval of Board Meeting Minutes for:

Regular Board Meeting held on October 17, 2017 (pg. 4-7)

6.1.2 Approval to hire: **Aurora King- Cafeteria Assistant**

6.1.3 Approval of the Following Contracts

Total Compensation Systems, Inc- Actuarial Report as of 7/1/2017 (pg. 8-17)

Shasta Family YMCA- Collaborative ASES Afterschool Program for 2017/18 (pg. 18-19)

6.2 Approval of Consent Agenda

7.0 Discussion/Action Items:

7.1 Consider approval of the Commercial Warrants. (pg. 20-42)

7.2 Consider Approval of Resolution #2017-12 and attached Purchase and Sale Agreement (Exhibit A) authorizing the Superintendent to execute Purchase and Sale and related documents with Cottonwood Creek Charter School for the Charter School's purchase of district surplus property. (pg. 43-72)

7.3 Consider Approval: Board Policies/ Administrative Regulations (pg. 73-74)

BP 0400- Comprehensive plans (pg. 75-76)

BP/AR 0460- Local Control and Accountability Plan (pg. 77-90)

BP 0500- Accountability (pg. 91-94)

BP/AR- 0520.2 Title I Program Improvement Schools

BP/AR- 0520.3 Title I Program Improvement Districts

BP/AR 1113 - District and School Web Sites (pg. 95-102)

BP 3280 - Sale or Lease of District-Owned Real Property (pg. 103-108)

BP 3513.4 - Drug and Alcohol Free Schools (pg. 109-111)

AR 3515.6 - Criminal Background Checks for Contractors (pg. 112-114)

BP 4140/4240/4340 - Bargaining Units (pg. 115-120)

7.4 Consider approval to Surplus:

1- Forklift- Komatsu FG20 S/N 11106 M007

1- 8'x40' Matson Ocean Container with Freezer

7.5 Consider approval of the following Personnel Request Forms:

7.5.1 Health Clerk (2)- Reclassification of Health Aide to Health Clerk (pg. 121-123)

7.5.2 West Cottonwood Site Clerk (1)- Increase to Full Time-
5.75hrs to 8hrs per day- 210 days (pg. 124-127)

7.5.3 Modification to Job Description for School Secretary at West Cottonwood (pg. 128-130)

7.5.4 Fourth Grade Instructional Assistant (1)- 5.75hrs- Temporary through 6/7/2017 (pg. 131)

7.5.5 TK Instructional Assistant (1)- 5.75hrs- Temporary through 6/7/2017 (pg. 132)

8.0 Informational Items:

8.1 CTA Report

8.2 Superintendent's Report
-Report out of the Local Indicators Results

8.3 Principal's Reports

9.0 Information/Communication Items.

9.1 Enrollment Report (pg. 133)

9.2 Shasta County Pooled Investment Report for September 29, 2017 (pg. 134-135)

10.0 Governing Board Discussion and Suggested Agenda Items.

11.0 Future Meetings:

11.1 Regular Board Meeting, **Tuesday, December 12, 2017, 6:30 p.m.** in the West Cottonwood School Library, 20512 W. First Street, Cottonwood, CA 96022.
(This will be the Annual Organizational Meeting of the Board)

12.0 Closed Session: Adjournment to Closed Session during this meeting to consider and/or take action upon the following items:

- 12.1 Pursuant to Government Code section 54957.6
Conference with Labor Negotiator: District Negotiator: Superintendent Geren
Re: Unrepresented Employees
- 12.2 Pursuant to Government Code Section 54957.6
Conference with Labor Negotiator: District Negotiator: Superintendent Geren
RE: Cottonwood Teachers' Association
- 12.3 Pursuant to Government Code section 54957
Public Employee / Discipline / Dismissal / Release

Public Notice of Action Taken in Closed Session

13.0 Adjournment

AMERICAN WITH DISABILITIES ACT NOTICE

In compliance with the Americans with Disabilities Act, those requiring special assistance to access the Board of Trustees meeting room, to access written documents being discussed at the Board meeting, or to otherwise participate at Board meetings, please contact the District Office at (530) 347-3165. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting and to provide any required accommodation, auxiliary aids or services.

DOCUMENT AVAILABILITY

Documents provided to a majority of the Governing Board regarding an open session item on this agenda, including documents distributed to the board less than 72 hours in advance of a board meeting are available for public inspection at the District office located at 20512 West First Street, Cottonwood, CA 96022 during normal business hours.

NOTE: Copies of the agenda, approved board minutes and board packets may be reviewed/downloaded on the Cottonwood Union School District's website at www.cwusd.com Each month's board packet will be available on the website after 3:00 p.m. on the Friday prior to the Regular Board Meeting.

To review and/or print a board packet:

Go to www.cwusd.com

Click on [Board of Trustees](#) in the right hand column

Click on [Board Meeting Documents](#) in the left hand column, and

Click on [Meeting Agendas, Minutes, or Board Meeting Packets](#) to review or download as you would like.