Superintendents’ Workshop

January 18, 2018

8:30-10:30

East Peoria Central Junior High PD Room

**Sign up for Remind® for secure text reminders from ROE 53:**

Principals: <https://www.remind.com/join/pdurle?utm_medium=ios>

Supt’s: <https://www.remind.com/join/pdurl?utm_medium=ios>

**Follow us on…**

Twitter: @mtwroe53

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8:00 Doors open for coffee, snacks and networking

8:30 Meeting

8:45 Jimmy Dillon & Clint Drury - West Central Building Trades

9:00 Brent Appell Q&A

9:15 AA & PD Updates: Courtney Lyons

10:00 ROE Info & Updates

**Next Meeting:**

March 15

8:30-10:30 East Peoria Central JH PD Room

**Updated Mandates** (Full Document: *District Compliance* page on the website or link below)

* + [Mandated Trainings](http://www.roe53.net/Download.asp?L=0&LMID=831830&PN=DocumentUploads&DivisionID=&DepartmentID=&SubDepartmentID=&SubP=Documents&Act=Download&T=1&I=665579)
  + ***\*\*NEW\*\**** STUDENT DISCIPLINE TRAINING: 105 ILCS 5/10-22.6(c-5) - School districts shall make reasonable efforts to provide ongoing professional development to teachers, administrators, school board members, school resource officers, and staff on the adverse consequences of school exclusion and justice system involvement, effective classroom management strategies, culturally responsive discipline, and developmentally appropriate disciplinary methods that promote positive and healthy school climates. (effective 1/1/18)
  + ***\*\*NEW\*\**** CULTURAL COMPETENCY AND RACIAL BIAS: 105 ILCS 5/10-20.60 – (all personnel at least once): Effective July 1, 2017, in-service training required for school personnel to include training to develop cultural competency, including understanding and reducing implicit racial bias, including affective, behavioral, and cognitive bias.
  + AMERICANS WITH DISABILITIES ACT (ADA): 105 ILCS 5/3-11 – (mandated at least every 2 years for teachers and administrators): Beginning with the 2016-2017 school year, the teachers institutes shall include, at least once every two years, instruction on the federal Americans with Disabilities Act as it pertains to the school environment.
  + [Mandated Units of Study](http://www.roe53.net/Download.asp?L=0&LMID=831830&PN=DocumentUploads&DivisionID=&DepartmentID=&SubDepartmentID=&SubP=Documents&Act=Download&T=1&I=665132)

**Paper Bids**

* + **End of January:**
    - Invitation to districts to participate in the Paper Coop along with an order form to be completed and a sample of the letter the ROE will send out to paper vendors.
  + **Week of March 5th:**
    - Order deadline from schools
    - We send out letters to paper vendors requesting bids
  + **Friday, April 6th:**
    - Deadline for vendors to send in bids and samples.
  + **Monday, April 9th:**
    - Bids will be opened.
    - Winning vendors will be notified immediately so that orders can be placed.
    - Schools will be notified of winning vendors and provided with their contact info.
  + Delivery to schools between *June 11th* and *June 22nd*
  + You will be billed by the vendor after *July 1*

**Requirements for Districts as PD Providers**

Can I issue activity hours for it?

* [**Use this as a guide and for each activity (73-58)**](https://goo.gl/NBQoht) – have teacher/s complete for workshops or coursework.
* [**PD Activity Guidelines for Renewal**](http://www.roe53.net/Download.asp?L=0&LMID=831830&PN=DocumentUploads&DivisionID=&DepartmentID=&SubDepartmentID=&SubP=Documents&Act=Download&T=1&I=677428) **–** What counts and how do I do it?

What evidence does the recipient need to count if audited? They need either…

* Evidence of Completion form [**77-21B**](https://www.isbe.net/Documents/77-21B_evidence_completion.pdf#search=77%2D21b) OR
* Transcript from IL college or university with an ISBE approved teacher prep program

\*\* **The District can issue** 77-21B for coursework from another college/university

*Districts are providers so they can issue 77-21B for things staffers do outside of the district if you warrant that it is good PD.*

**What a district should do** for each activity they provide…

* ISBE Evaluation [**77-21A**](https://www.isbe.net/Documents/77-21A_evaluation.pdf#search=77%2D21a) from each recipient – either paper/pencil or [**electronic version**](https://docs.google.com/forms/d/1GACLJ7iYUEze9KC3D2_4_elY-Xgjhj8AoBqnGzO_MEU/edit?usp=sharing) mirroring the ISBE form (ex. Google Form)
* Summary of responses for each item on 77-21A
* Sign-in sheet for participants
* Regular, ongoing related PD events (groups) should keep date and activity log
* You can lump regular, ongoing related PD events together and issue one 77-21B but don’t forget the ISBE evaluation 77-21A
* ISBE Year-End Approved Provider Report (June)

**District Audits as PD Providers**

* ROE responsible to audit at least once every 5 years – **will do with compliance visit**
* District submits a list to the ROE of the activities they provided for during the selected audit year.
* ROE is required to audit 10% of the activities or a minimum of 12, whichever is greater – unless of course you offered less than 12.
* Required Data from the District for each activity:
  + [**73-58 Activity Summary Form**](https://goo.gl/NBQoht)
  + [**73-59**](https://www.isbe.net/Documents/73-59-annual-approved-provider-rpt.pdf#search=73%2D59) if applicable (if you paid any subcontractors to provide PD)
  + [**77-21A Evaluation Data**](https://www.isbe.net/Documents/77-21A_evaluation.pdf#search=77%2D21a) for each activity
  + Attendance Data
    - Activity name
    - Date/s of activity
    - Begin/End times of activity
    - Participant names
    - Participant IEIN numbers
    - Sign-in sheets
    - Number of hours of attendance
    - An explanation of how the provider verifies attendance
* ROEs are **required** to use the [**ISBE Rubric**](https://www.isbe.net/Documents/ROE-ISC-FY-2017-Provider-Audit-Rubric.pdf#search=audit%20rubric) to audit district PD data
* District submits an Action Plan to ROE if not in compliance.
* ISBE will follow up with District 3 months after implementation of Action Plan
* ***ISBE retains the right to revoke a Districts ability to provide PD hours to staff if they do not adequately comply (but they do not plan on imposing sanctions this year)***