

**MANNINGTON TOWNSHIP BOARD OF EDUCATION MINUTES Tuesday, March 10, 2020**

The Regular Meeting of the Board of Education of the Township of Mannington, County of Salem, New Jersey, was held at 6:30 p.m. on Tuesday, March 10, 2020.

Mr. Buzby, Vice President, called the meeting to order at 6:45 p.m.

Mr. Buzby led the group in the pledge to the flag.

Mr. Buzby read the New Jersey Open Public Meetings Law. Notice of this meeting was published in the South Jersey Times and the Elmer Times, as well as posted in the Municipal Building and the Mannington Township School.

Members Present: Mr. Bower, Mr. Buzby, Mr. DiGregorio, and Mr. Poole.

Members Excused: Mrs. Cooper, Mrs. Patrick, and Ms. Porter Members Absent: None

Also Present: Ms. Williams, Chief School Administrator and Mrs. Mathews, Board Secretary  
A list of the public attending is on file in the board office.

**PRESENTATIONS**

1. Student of the Month Recognitions

AUDIENCE PARTICIPATION I - None

**APPROVAL OF MINUTES**

Motion by Mr. Bower and seconded by Mr. DiGregorio that the Board of Education table the motion to approve the regular meeting minutes of February 11, 2020.

*Unanimously approved by voice vote. Motion Carried.*

**FINANCIAL**

Motion by Mr. Bower and seconded by Mr. Poole that the Board of Education approve the following financial items:

1. **Board Secretary Certification**

Board's Certification:

Pursuant to **N.J.A.C. 6A:23A-16.10(c) 4**, the Mannington Township Board of Education certifies that as of January 31, 2020 and after review of the Secretary's Monthly Financial Reports and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of **N.J.A.C. 6A:23A-16.10(a)1** and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Board Secretary's Certification:

Pursuant to **N.J.A.C. 6A:23A-16.10 (c) 3**, I certify that as of January 31, 2020, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Mannington Township Board of Education pursuant to **N.J.S.A. 18A:22-8.1** and **N.J.S.A. 18A:22-8.2** and no budgetary line item account has been over-expended in violation of **N.J.A.C. 6A:23A-16.10 (c) 4**. And, in accordance with **N.J.A.C. 6A:23A-16.10(c) 2**, it is certified that there are no changes in anticipated revenue amounts and sources for the month ending January 31, 2020. *(Pages 7020-7037)*

2. **Cash Reconciliation Report** - Approve the cash reconciliation report for the month of January 2020. *(Pages 7038-7040)*
3. **Transfers** – Approve the transfer list for the month of February 2020. *(Page 7041)*
4. **Bills To Be Paid** – Approve payroll and agency for the months of February 2020 and the bills list for the month of March 2020. *(Pages 7042-7046)*

5. **Preliminary Budget Submission** – After finance committee review of the proposed 2020-2021 budget and upon discussion with the full board, it is recommended that the Mannington Board of Education approve by Resolution the submission of the 2020-2021 budget to the Salem County Office of Education for Executive County Superintendent approval, noting that the budget is within the statutory cap and reflects a 2% increase in the Tax Levy.

Budget Resolution - Budget Highlights - Budget Summary - Revenues - Appropriations

Further, to approve scheduling the public hearing on the 2020-2021 budget for Tuesday, May 5, 2020 at 6:30 p.m. with the regular monthly meeting to follow.

(Note: 1st Tuesday of May to comply with the Public Hearing date requirements)

(Page 7047)

6. **Parent Paid Tuition Rates** – Approve Regular Education Non-Resident (Parent Paid) Tuition Rates for the 2020-2021 school year as follows:
- \$3,060 for the first child;
  - \$2,550 for the second child;
  - \$2,040 for each additional child in the same family (existing tuition students only)

No third tier for new tuition student applications as of this meeting date.

Further, approve Special Education Non-Resident (Parent Paid) Rates at the Regular Education Non-Resident (Parent Paid) Tuition Rates plus additional amounts for Special Education Services provided.

2019-2020 Rates are as follows:

- \$3,000 for the first child;
- \$2,500 for the second child;
- \$2,000 for each additional child in the same family.

7. **SCSSSD Tuition - Daretown Campus** - Approve the Salem County Special Services School District - Daretown Campus Tuition Contract for the 2019-2020 school year for student #5380132875 from March 16, 2020 to June 30, 2020 at an annual cost of \$51,866 (to be prorated for this contract).
8. **SCSSSD Transportation - Daretown Campus** - Approve the transportation for one student to attend Salem County Special Services School District - Daretown Campus effective March 16, 2020 through June 30, 2020 at an estimated daily cost of \$49.
9. **HACCP Based Standard Operating Procedures** - Approve the updated HACCP Based Standard Operating Procedures Manual on file in the Cafeteria Kitchen.
10. **Access Control System** - Approve the award of the Access Control System project to Independent Alarm at a total cost of \$18,500.  
Further, approve, by resolution, the withdrawal from the Capital Reserve Account for the total cost of the project.

(Page 7048)

Roll Call vote: Ayes (4) Mr. Bower, Mr. Buzby, Mr. DiGregorio, Mr. Poole.  
Nays (0). Abstain (0). Motion carried.

**BOARD OF EDUCATION BUSINESS**

1. Committee Reports
  - a. Salem High School Representative - Bethanne Patrick - None
  - b. Township Committee Meeting - Bethanne Patrick - None
  - c. Finance Committee Meeting (2020-2021 Budget) - Eric Buzby, Chair
2. Unfinished Business
  - a. Online Ethics Financial Disclosure Forms
    - i. Reminder to complete (1 member) and revise (2 members)
3. New Business – None
4. Other -
  - a. Superintendent Update

(Pages 7049-7052)

**SUPERINTENDENT'S RECOMMENDATIONS**

Motion by Mr. Bower and seconded by Mr. DiGregorio that the Board of Education approve the following items:

**A. Professional Personnel**

1. Approve the following substitutes at the board approved rates:
  - Danielle Sharp - teacher and aide
  - Shannon Westfield - teacher, aide, & secretary

**B. Support Personnel**

1. Approve Katie Ridgway as a long-term substitute aide at the rate of \$85 per day on Thursdays and Fridays from February 27, 2020 to June 30, 2020.

**C. Other**

1. Field Trips - Approve the field trip requests. (Page 7053)
2. Facilities Use – Approve the following request(s):

ORGANIZATION	DATE(S)	TIME	ROOM/AREA	EVENT	REQUESTOR
7th Grade Parents	3/10/20	7pm-9pm	All Purpose Room	Meeting	Kristi Hunter

3. Workshops - Approve the following request(s):

STAFF	LOCATION	WORKSHOP	DATE	COST	MILEAGE	ANTICIPATED SUB COST
Ms. Davis	Woodstown High School	MV Training Session	3/13/2020	\$0	yes	\$80
Ms. Williams	Camden County College	Sharpening Teacher Evaluations and Reviews for Administrators	March 20, 2020	\$149	yes	\$0
Mr. Stamm	Cherry Hill	Helping Struggling ELA Students	5/11/2020	\$279	yes	\$85

Mrs. Mathews	NJASBO	NJASBO Annual Conference	June 3 & 4, 2020	\$275	yes	\$0
--------------	--------	--------------------------	------------------	-------	-----	-----

5. **School Calendar** - Approve the 2020-2021 School Calendar.

(Page 7054)

6. **Student Admissions** - Approve the following non-resident (parent paid) tuition students for the 2020-2021 school year (returning students):

Student	Grade	Student	Grade	Student	Grade
Dawson Fogg	K	Jordana Cooper	3	Brayden Call	6
Jaxson Fogg	K	Bryce Painter	3	Alyssa DiCarolis	6
Max Hewitt	K	Hunter Widen	3	Olivia Foster	6
Olivia Painter	K	Andrew Derrick	4	Xavier Jones	6
Madison Derrick	1	Wesley Hewitt	4	Anabel Schaal	6
Addison Painter	1	Bethany Mason	4	Joshua Widen	6
Brynlee Chafin	2	Matthew Mason	4	Mary Griffith	7
Gia Gibison	2	Logan Schaal	4	Jacey Beal	8
Bryanna Giogianni	2	Avinn Esposito	5	Jason Derrick	8
Lilianna Sample	2	Mallor Paulding	5	Jacob Ferrell-Tomarchio	8
Gracelyn Wood	2	Makenzie Widen	5	Andrew May	8

(Letters of request have been received from these families)

7. **Summer SACC** - Approval to establish a Summer SACC program. Rates and additional details to be provided in April.
8. **HIB** - Approve, as per the NJDOE, HIB reporting requirements, the second reading of the Superintendent's monthly report for the period of January 8, 2020 to February 11, 2020.
9. **HIB** - Approve, as per the NJDOE, HIB reporting requirements, the first reading of the Superintendent's monthly report for the period of February 12, 2020 to March 10, 2020.

Roll Call vote: Ayes (4) Mr. Bower, Mr. Buzby, Mr. DiGregorio, Mr. Poole.  
Nays (0). Abstain (0). Motion carried.

FOR YOUR INFORMATION

1. School Report
2. Fire Drill - 2/18/2020                      Security Drill - 2/28/2020
3. Noteworthy Items:
  - a. Courtney Dorrell - Cat in the Hat visit
4. Important Dates:
  - a. Regular Monthly Meeting - Tuesday, April 14, 2020 at 6:30 pm

(Page 7055)

b. SCSBA 8th Grade Dialogue - Wednesday, March 24, 2020 at 5:30 pm

AUDIENCE PARTICIPATION II - None

ADJOURNMENT

Motion by Mr. Bower and seconded by Mr. Poole that the Board of Education meeting be adjourned at 7:36 p.m.

*Unanimously approved by voice vote. Motion Carried.*

Respectfully Submitted,

A handwritten signature in cursive script that reads "Karen Mathews". The signature is written in black ink and is positioned above the typed name and title.

Karen Mathews  
Business Administrator/Board Secretary