

SUGAR VALLEY RURAL CHARTER SCHOOL

POLICY NUMBER: 704
SECTION: PROPERTY
TITLE: **MAINTENANCE**
DATE ADOPTED: NOVEMBER 2008
DATE LAST REVISED:

MAINTENANCE

PURPOSE

Adequate maintenance of buildings, property and equipment is essential to fiscal responsibility and efficient management of school facilities.

AUTHORITY

The Board directs that a continuous program of inspection and maintenance of all school buildings, property and equipment be established and implemented. Wherever possible, maintenance shall be preventive.

DELEGATION OF RESPONSIBILITY

The CEO or designee shall develop guidelines necessary for maintenance, repair and improvement of physical facilities.

Administration, in conjunction with the building maintenance employee, shall conduct a physical inspection of the building on a periodic basis and return a written report to the CEO as to the findings of that inspection.

The CEO shall report to the Board regarding the current maintenance and improvement program.