

RANDOLPH COUNTY BOARD OF EDUCATION
Regular Monthly Session

Monday, November 24, 2014
Minutes

The Randolph County Board of Education met in a regular monthly session on Monday, November 24, 2014 at 6:30 p.m. in the Central Services Boardroom at the 2222 S. Fayetteville Street Office in Asheboro. Board Members in attendance were as follows: Emily Coltrane-Board Chair, Todd Cutler-Vice Chair, Tracy Boyles, Gary Cook, Matthew Lambeth, Tommy McDonald and Gary Mason. Also present were Superintendent Stephen Gainey, Leadership team, and the Board Attorney.

Call to Order

The Board Chair Emily T. Coltrane called the meeting to order at 6:30 p.m.

Moment of Silence

A moment of silence was observed.

Pledge of Allegiance

The pledge of allegiance was led by the Board of Education.

Comments by Superintendent

Dr. Gainey highlighted the following events:

- 1) On 10/23/14, he participated in an all-day instructional walkthrough at Liberty Elementary.
- 2) On 10/27/14, he attended the Randolph Sports Council's Fall banquet.
- 3) On 10/28/14, he attended the All-County Chorus event at Eastern Randolph High.
- 4) On 10/31/14, the annual Endowment Golf Tournament was held at Pinewood Country Club.
- 5) On 11/4/14, the superintendent attended the Randolph County Marching Band Invitational at Randleman High.
- 6) On 11/10/14, he attended a Veteran's Day Assembly at Randleman High.

The superintendent commended Colonel Michael Humphrey and the Air Force JROTC unit from Trinity High for their presentation of colors at the annual North Carolina School Boards Association meeting in Greensboro.

Congratulations to Stephanie Soper, Art teacher at Providence Grove High, and her students for winning a statewide art contest sponsored by the North Carolina High School Athletic Association.

Congratulations to Jeff Moss, Principal of Seagrove Elementary, and the school's students and staff of their recent selection for a grant, Using the Outdoors to Teach Experiential Science (UTOTES).

Upon conclusion, Dr. Gainey thanked several schools and classroom teachers for allowing him to be a part of their classroom through the "Leadership Reads" program.

RANDOLPH COUNTY BOARD OF EDUCATION
Regular Monthly Session

Monday, November 24, 2014
Minutes

The superintendent distributed to the board members a schedule of special events involving our schools through the month of December.

Approval of Minutes

Tracy Boyles made a motion to approve the minutes as presented for the meeting held on October 20, 2014. The motion was seconded by Gary Mason and the motion passed unanimously.

Recognitions

1. STAR³ students

The following STAR³ students were recognized and presented with a plaque:

Coleridge Elementary School - Fallon Cain - 5th Grade
Eastern Randolph High School - Brittany Sykes - 10th Grade
Farmer Elementary School - Reese Martin - 4th Grade
Seagrove Elementary School - Kayla Spencer - 5th Grade
Southeastern Randolph Middle School - Reyna Carrillo Diaz - 6th Grade
Southmont Elementary School - Rogelio Fuentes - 1st Grade
Southwestern Randolph High School - Ethan Simmons – 11th Grade
Southwestern Randolph Middle School - Ryan Gilmore - 8th Grade
Tabernacle Elementary School - Angel Sanchez – 4th Grade
Uwharrie Middle School - Tyler McLeod – 8th Grade

2. BB&T sponsorship of Ramseur Elementary zoo trip

James Gouty with BB&T was recognized for the recent sponsorship of the zoo trip.

3. Courier-Tribune recognition for “Newspapers in Education

Circulation Director Jeff West and The Courier-Tribune were recognized for providing free newspapers to the Randolph County School System’s classrooms.

4. Recognition of “Superior Performance” and “Positive Performance” schools

The following schools that exceeded growth expectations and posted double digit grade level proficiency gains were recognized for “Superior Performance” schools: Trindale Elementary, Hopewell Elementary, New Market Elementary, Franklinville Elementary, Trinity Elementary, Coleridge Elementary, Ramseur Elementary, Randolph Early College, Trinity High, and Providence Grove High.

5. Shayla Savage, Principal of Braxton Craven was recognized for her selection as President-Elect of NCPAPA.

RANDOLPH COUNTY BOARD OF EDUCATION
Regular Monthly Session

Monday, November 24, 2014
Minutes

6. Angie Mitchell from Level Cross Elementary was recognized for receiving the NC School Library Media Association scholarship

The Board members and the Superintendent recognized board members Tommy McDonald and Gary Mason for their service and dedication. These two board members will be retiring on December 15, 2014.

Public Comments (G.S. 115C-51)

Donna Coco, representing the Randolph County Association for Educators (RCAE) presented Tommy McDonald and Gary Mason with certificates of appreciation from RCAE for their service to the Randolph County School System.

Adoption of Agenda

Tommy McDonald moved to adopt the agenda and Matthew Lambeth seconded the motion and the motion passed unanimously.

Information Items

Curriculum and Instruction

1. American College Test (ACT) and Scholastic Assessment Test (SAT) improvement plans
Catherine Berry, Assistant Superintendent for Curriculum and Instruction, presented the ACT/SAT plans as part of the School Improvement Plans that were approved at the October Board of Education meeting.

Consent Items

Matthew Lambeth made a motion and the motion was seconded by Gary Cook to approve the following consent items as presented. The motion passed unanimously.

Finance and Budget

1. Budget amendment #3
2. Audit contract extension

Operations

1. Recommendation to revise Board Policy 4150–School Assignment (Second Reading)
2. Recommendation to adopt Board Policy 4720–Surveys of Students (Second Reading)

Action Items

Superintendent's Office/Board of Education

1. Recommendation for response to General Assembly's request for proposal for differentiated pay for highly effective teachers

RANDOLPH COUNTY BOARD OF EDUCATION
Regular Monthly Session

Monday, November 24, 2014
Minutes

Dr. Gainey presented a recommendation for response to the General Assembly's request for proposal for differentiated pay for highly effective teachers. He presented that if the school system does not choose to submit a plan, we have the option of declining by sending a letter. The superintendent recommended to the board a request to decline this plan and to submit a letter to the General Assembly. Todd Cutler made a motion and the motion was seconded by Tommy McDonald to approve the superintendent's recommendation as presented. Motion passed unanimously.

Curriculum and Instruction

1. Recommendation to revise Board Policy 3410--Testing and Assessment Program (First Reading)
Catherine Berry, Assistant Superintendent for Curriculum and Instruction, presented a recommendation to revise Board Policy 3410. Tracy Boyles made a motion and the motion was seconded by Gary Mason to approve the first reading of Board Policy 3410 as presented. Motion passed unanimously.

Human Resources

1. Recommendation for administering the requirement for classified employees to obtain a bus license and drive a bus as a substitute
Cathy Brady, Assistant Superintendent for Human Resources, presented the information to the board that was shared during the 10/20/14 work session. A list of classified positions was presented to be exempt from the requirement to obtain bus license and to drive as a substitute driver, along with reasons supporting the recommendation for exemptions. After the board's review and discussion, Matthew Lambeth made a motion and the motion was seconded by Emily Coltrane to approve the recommendation as presented. The motion carried with a 4-3 vote (T. Boyles, G. Cook, and T. Cutler)

Operations

1. Recommendation to revise Board Policy 4125--Transfer of Students To/From Other School Districts/Homeless (First Reading)
Marty Trotter, Assistant Superintendent for Operations, presented the recommended revisions to Board Policy 4125. After review, Todd Cutler made a motion and the motion was seconded by Tracy Boyles to approve the revisions as presented. The motion passed unanimously.

2. Recommendation to adopt Board Policy 5024/6127/7266--Emergency Epinephrine Auto-Injector Devices (First Reading)

Marty Trotter presented the recommendation to adopt Board Policy 5024/6127/7266. After review, Matthew Lambeth made a motion and the motion was seconded by Gary Mason to adopt the first reading as presented. Motion passed unanimously.

3. Recommendation to revise the 2015-2016 school calendar

RANDOLPH COUNTY BOARD OF EDUCATION
Regular Monthly Session

Monday, November 24, 2014
Minutes

Marty Trotter reviewed the revisions. After review, Tommy McDonald made a motion and the motion was seconded by Gary Mason to approve the revisions as presented. The motion passed unanimously.

4. Recommendation for the 2016-2017 school calendar (First Reading)

Marty Trotter reviewed the recommendation for the first reading of the 2016-2017 school calendar based on the recommendations from the calendar committee. The first reading of the calendar will be posted on the RCSS webpage for public comments through the month of December. The committee will meet to review the comments and to make any final changes. After the board's review and discussion, Gary Mason made a motion and the motion was seconded by Matthew Lambeth to approve the first reading of the 2016-2017 school calendar as presented. The motion passed with a vote of 6-1 (Cutler)

5. Recommendation to revise the student reassignment guidelines

Marty Trotter presented the revised student assignment guidelines. After review and discussion Tommy McDonald made a motion and the motion was seconded by Tracy Boyles. The motion passed unanimously.

Closed Session

Todd Cutler moved that the Randolph County Board of Education enter into closed session to preserve the attorney-client privilege and to discuss confidential personnel matters as protected by state law; and to discuss student matters protected by state and federal law; and to receive advice and instruction from our attorney regarding the proposed disposition of real estate as provided in North Carolina General Statute §143-318.11. Tommy McDonald seconded the motion and the motion passed unanimously.

Return to Open Session

The Board returned to open session at 9:24 p.m.

Human Resources

1. Action items

Matthew Lambeth made a motion and the motion was seconded by Tommy McDonald to approve the following certified personnel report as presented. The motion passed with a 5-2 vote (Boyles/Cutler).

RANDOLPH COUNTY BOARD OF EDUCATION
Regular Monthly Session

Monday, November 24, 2014
Minutes

Certified Personnel Report

| Name | Position | Work Location | Date Effective |
|------------------------------------|---|------------------|-----------------------|
| <u>Employment</u> | | | |
| Nancy Cross | CTE Administrator | Central Services | TBD |
| Adam Hurley | CTE Carpentry Teacher | ERHS | 10/10/14 |
| Heidi Fields | Grade 1 Teacher | Lawrence | 11/12/14 |
| Keri Williamson | Substitute to Kindergarten Teacher | Lawrence | 10/20/14 |
| Sarah Dycus | Grade 4 Teacher | Level Cross | 10/31/14 |
| Linda Younts | Kindergarten Teacher | Trindale | 11/17/14 |
| <u>Temporary Employment</u> | | | |
| Patricia Byrd | Remediation/Tutor | New Market | 11/03/14- 04/24/15 |
| Alisa Cashatt | Remediation/Tutor | New Market | 11/03/14- 11/25/14 |
| Alisa Cashatt | Remediation/Tutor | New Market | 01/05/15- 05/22/15 |
| Denise Kelly | Remediation/Tutor | New Market | 11/03/14- 04/24/15 |
| Heather Fearnside | Substitute/Interim for Kindergarten Teacher | Seagrove | 12/01/14- 12/17/14 |
| <u>Temporary Employment Ending</u> | | | |
| Karen Hayworth | Substitute/Interim for Spanish Teacher | ATMS | 10/30/14 |
| Elizabeth Walters | Substitute/Interim for CTE Ag Teacher | ATMS | 12/02/14 |
| Carol Cable | Substitute/Interim for Grade 1 Teacher | Lawrence | 11/11/14 |
| Dawn Betts | Substitute/Interim for Grade 4 Teacher | Level Cross | 10/30/14 |
| <u>Resignation</u> | | | |
| Angelia George | Grade 3 Teacher | New Market | 12/19/14 |
| Lindsay Hylton | EC Resource Teacher | RMS | 11/10/14 |
| Brooke Sides | Art Teacher | THS | 12/05/14 |

RANDOLPH COUNTY BOARD OF EDUCATION
Regular Monthly Session

Monday, November 24, 2014
Minutes

Retirement

| | | | |
|---------------|------------------|------------------|----------|
| Paula Trivett | EC Coordinator | Central Services | 02/01/15 |
| Linda Smith | School Counselor | Grays Chapel | 01/01/15 |
| Eva Lamb | CTE FACS Teacher | PGHS | 01/01/15 |

Matthew Lambeth made a motion and the motion was seconded by Tracy Boyles to approve the following classified personnel report as presented. Motion passed: 7-0

Classified Personnel Report

| Name | Position | Work Location | Date Effective |
|-------------------|-------------------------|------------------|----------------|
| <u>Employment</u> | | | |
| Grace Brantley | CN Assistant (rotating) | Central Services | 11/01/14 |
| Vivian Hunt | Lead Custodian | Central Services | 11/03/14 |
| Eddie Glasgow | Custodian | Grays Chapel | 11/10/14 |
| Haley Dunn | Bus Driver | New Market | 10/21/14 |
| Michael Miller | Custodian/BD | SWRMS | 10/22/14 |
| Danielle Conn | CN Assistant Manager | THS | 10/27/14 |
| Brian Mills | Custodian | Wheatmore | 10/20/14 |

Temporary Employment

| | | | |
|-----------------|----------------------|---------------|-----------------------|
| Bonita Price | Technology Assistant | Franklinville | 11/20/14- 06/11/15 |
| Creath Brown | Tutor (DSSF) | Liberty | 12/01/14- 01/06/15 |
| Creath Brown | Tutor (Remediation) | Liberty | 01/07/15- 05/29/15 |
| Ted Crutchfield | Tutor | Liberty | 12/01/14- 05/29/15 |
| Nichole Goedeck | 3/4 Math Tutor | Liberty | 11/12/14- 06/09/15 |
| Lannie Simmons | Teacher Assistant | New Market | 11/10/14- 06/11/15 |
| Mary Wilson | 5th Math Tutor | New Market | 11/10/14- 04/16/15 |
| Brandon Turner | 3/4 Math Tutor | New Market | 11/10/14- 04/16/15 |
| Angela Taylor | 3/4 Math Tutor | New Market | 11/12/14- |

RANDOLPH COUNTY BOARD OF EDUCATION
Regular Monthly Session

Monday, November 24, 2014
Minutes

| | | | |
|-----------------------------|---|---|-----------------------|
| | | | 04/01/15 |
| Kelly Palmer | Teacher Assistant Exceptional Children | SERMS | 10/15/14- 06/11/15 |
| <u>Transfer</u> | | | |
| Darrel Jensen | Custodian/BD to Custodian Child Nutrition/BD to CN | Grays Chapel to PGHS | 11/10/14 |
| Christy Kearns | Assistant Manager | Randleman Elementary Randleman Middle to | 11/03/14 |
| Pamela Coltrane | Bus Driver | SWRMS Seagrove to Grays | 11/20/14 |
| Michael Inman | Custodian/BD | Chapel | 11/03/14 |
| Stacy Thomas | Custodian/BD to Custodian | SERMS | 10/22/14 |
| Cody Williams | Custodian to Custodian/BD | SERMS | 10/22/14 |
| Jenna Showers | Custodian to Custodian/BD | SWRMS | 10/22/14 |
| <u>Transfer (temporary)</u> | | | |
| Tina Blankenship | CN Manager to CN Training Manager | RHS to Central Services | 10/27/14- 12/11/14 |
| Rena Cockerham | CN Assistant Manager to CN Manager | Randleman High | 10/27/14- 12/11/14 |
| <u>Change of Service</u> | | | |
| Angela Wilson | Inventory/Market Order Specialist 75% to 100% (10 month to 11 month) | Central Services | 11/01/14 |
| Sunya Junod | Instructional Assistant 5 hours to 5.75 hours | Grays Chapel | 11/15/14- 06/09/15 |
| Deborah Watson | ASC Director 6 hours to 4.5 hours | Lawrence | 11/01/14 |
| Wendy Owen | Custodian 8 hours to 6 hours | Randleman Elementary | 11/03/14 |
| Jamie Coward | Child Nutrition/BD 3.5 hours to 3.75 hours CN | Randleman Middle | 11/01/14 |
| <u>Change of Service</u> | | | |
| Robin Davis | CN Assistant Manager | Randleman Middle | 11/01/14 |

RANDOLPH COUNTY BOARD OF EDUCATION
Regular Monthly Session

Monday, November 24, 2014
Minutes

| | | | |
|-----------------------|----------------------------|------------------|----------|
| | 7 hours to 7.5 hours | | |
| Kathy Hayes | CN Assistant | Randleman Middle | 11/01/14 |
| | 7 hours to 7.25 hours | | |
| Jessica Webb | Child Nutrition/BD | RMS | 11/01/14 |
| | 3.5 hours to 3.75 hours CN | | |
| Vondena Whitley | CN Assistant | RMS | 11/01/14 |
| | 6.5 hours to 7 hours | | |
| Nancy York | CN Assistant Manager | SERMS | 11/01/14 |
| | 7.5 hours to 7 hours | | |
| Pamela Hurley | CN Assistant | SWRHS | 11/01/14 |
| | 6 hours to 7 hours | | |
| Tammy Millikan | CN Assistant | SWRHS | 11/01/14 |
| | 6.5 hours to 7 hours | | |
| Carol Scott | CN Assistant | SWRHS | 11/01/14 |
| | 3.75 hours to 3.5 hours | | |
| Mary "Louise" Parrish | General Office Assistant | Tabernacle | 08/15/14 |
| | 4 hours to 5.75 hours | | |
| Paul Kirk | Mechanic I | Transportation | 10/01/14 |
| | 100% to 75% | | |

Resignation

| | | | |
|-----------------|-------------------------------|---------------|----------|
| Donna Langley | Teacher Assistant | Franklinville | 11/20/14 |
| Robyn McDonald | Technology Assistant | Franklinville | 10/24/14 |
| Margaret Becker | Secretary/Treasurer | Hopewell | 11/18/14 |
| Jimmy Campbell | Custodian | PGHS | 10/24/14 |
| Ted Smith | Head Custodian | RHS | 10/24/14 |
| George Jones | Bus Driver | RMS | 11/10/14 |
| Nancy Ellis | Secretary/Treasurer | SERMS | 10/31/14 |
| | Teacher Assistant Exceptional | | |
| Tammera Maness | Children | SERMS | 11/09/14 |
| Michael Miller | Custodian/BD | SWRMS | 11/17/14 |
| Melissa Rose | Custodian | SWRMS | 11/28/14 |
| Sheila White | Student Advocate | Trinity High | 10/31/14 |

Other

| | | | |
|----------------------|----------------------------------|-------|-----------|
| | | | 10/21/14- |
| James Williamson, Jr | Child Nutrition/BD (bus only) | SWRMS | 10/22/14 |

RANDOLPH COUNTY BOARD OF EDUCATION
Regular Monthly Session

Monday, November 24, 2014
Minutes

Retirement

| | | | |
|----------------|---------------------|------------------|----------|
| Wanda Sullivan | Payroll Supervisor | Central Services | 01/01/15 |
| Terrie Allred | CN Training Manager | Central Services | 01/01/15 |
| Vickie Landrum | Teacher Assistant | Lawrence | 12/01/14 |
| Janis Key | Child Nutrition/BD | Wheatmore | 03/01/15 |

Substitute Teachers

| Name | Grades | Schools | Pay Level |
|-------------------|--------|-----------------------------|---------------|
| Angela Moore | K-5 | AT Area | STET |
| Johnna Padgett | K-5 | AT Area | Non Certified |
| Ping Seawell | 1-12 | AT Area | Non Certified |
| Kenneth Willard | 6-12 | AT Area | Certified |
| Crystal Carpenter | K-5 | Eastern Area | Non Certified |
| Dulcie DeForge | K-12 | Eastern Area | STET |
| Brynn DeFriess | K-5 | Eastern Area | STET |
| Kathryn Atkins | K-5 | Ramseur | STET |
| Jeanette Fuller | K-12 | Randleman Area | Non Certified |
| Betsy Rumley | K-5 | Randleman Area | Non Certified |
| Glenda Cannon | K-12 | Randleman/AT Area | Non Certified |
| Robin Trogdon | K-5 | Seagrove | Certified |
| Lee Barbara | K-5 | Southwestern Area | Certified |
| Jacob Blum | K-12 | Southwestern Area | Non Certified |
| Doyle Rouse | K-12 | Southwestern Area | Non Certified |
| Faith Buffong | 6-12 | Southwestern/Randleman Area | Certified |

Administrative Appointments

Gary Mason made a motion and the motion was seconded by Tommy McDonald to approve the administrative appointments as presented. The motion passed unanimously. The following are the administrative appointments approved by the Board of Education.

- 1) Michelle Ford – Assistant Principal at Southwestern Randolph Middle to Interim Principal at Southeastern Randolph Middle effective 1/1/15-6/30/15
- 2) Michelle Maxfield – Assistant Principal at Grays Chapel Elementary (50%)/Liberty Elementary (50%) to Interim Principal at Grays Chapel Elementary effective 12/15/14-6/30/15

RANDOLPH COUNTY BOARD OF EDUCATION
Regular Monthly Session

Monday, November 24, 2014
Minutes

- 3) Holly Embree – Retiree to Interim Assistant Principal at Liberty Elementary (50%) effective 1/2/15-6/11/15
- 4) Lynn Smith – Retiree to Interim Assistant Principal at Grays Chapel Elementary (50%) effective 1/2/15-6/11/15

Administrative Transfer

Matthew Lambeth made a motion and the motion was seconded by Gary Mason to approve the administrative transfer as presented. The motion passed unanimously. The following is the administrative transfer approved by the Board of Education.

- 1) Larry Chappell – Principal at Southeastern Randolph Middle to Interim Principal at Trinity High effective 1/1/15-6/30/15

Adjournment

With no further business, Tracy Boyles made a motion and a second was made by Gary Mason to adjourn the meeting at 9:30 pm. The motion passed unanimously.

Board Chair

Board Secretary