

Wyoming Area School District
Combined Work Session/Regular Meeting
Wyoming Area Board of Education
252 Memorial Street, Exeter, Pennsylvania, 18643
Tuesday, November 15, 2016, 7:00 p.m.

Agenda

Pledge of Allegiance

Roll Call

Communications Report

Approval of Minutes: Regular Meeting Minutes of October 25, 2016

Superintendent's Report

Student Representative's Report

Treasurer's Report

New Business

Finance Report

Education Report

Activities Report

Building Report

Policy Report

Police Report

Open Discussion

Adjournment

Wyoming Area School District
Combined Work Session/Regular Meeting
Wyoming Area Board of Education
252 Memorial Street, Exeter, Pennsylvania, 18643
Tuesday, November 15, 2016, 7:00 p.m.
Communications Report

1. Luzerne Intermediate Unit's regular meeting minutes of September 28, 2016.
2. Michele Wroblewski, President of the Wyoming Area Wrestling Parents Association, requesting permission to use the Secondary Center gym, concession stand and gym hallway for wrestling meets.
3. Shea Riley, Marching Band Director, requesting permission to use the stadium and all athletic fields for a Drum Corps Show.
4. Nancy Alberigi and Nick Guska, Senior Parents, requesting permission to use the Secondary Center cafeteria/kitchen for a bingo fundraiser.
5. Cathy White, President of the Wyoming Area Swim Parents Association, requesting permission to use the Secondary Center cafeteria for "Meet the Warriors".
6. Dawn Fasciana, Level I Secretary, submitting her letter of resignation.
7. Carol Reilly, Part-time Cleaner, submitting her letter of retirement.
8. Carrie Jackson, Special Education Aide, submitting her letter of resignation.
9. Joanne Lavelle, Kindergarten Aide, requesting permission to take a consecutive twelve week unpaid leave.
10. Victoria Webb, Senior, requesting permission to use the Secondary Center stadium for Powder Puff Football and Carmen Latona, Senior Class Advisor, requesting to use the cafeteria for an after party.

Summary of Applications Received

Library Aide - 6

WYOMING AREA SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF EDUCATION

TUESDAY, NOVEMBER 15, 2016 7:00 P.M.

SUPERINTENDENT'S REPORT

1. Winter sports will start on November 18th. Winter sports include boys and girls basketball, swimming, winter track and wrestling.
2. Fourth grade students at the Intermediate Center were treated to a guest speaker, Mae Thomas, a child of a Titanic survivor. Thomas shared her mother and infant brother's survival story aboard the Titanic along with many other tales. Her uncle did not survive.

Bill Lewis of the Luzerne County Historical Society gave a very interesting Power Point presentation.

3. Student Council at the Intermediate Center sponsored a coin drive and raised over \$1500 for the fellow student who was a fire victim this past month.
4. The Intermediate Center Student Council sponsored a spirit walk to the football stadium the night of the Dallas vs WA Game. Over 300 parents and students participated including the band, cheerleaders, spirit squad and student council from the secondary center.
5. Student Council at the Intermediate Center will be sponsoring a Holiday canned food drive. The drive will begin November 16th and continue to December 16th. All food will be donated to the local food pantries.
6. Student Council at the Intermediate Center has been requested to help ring the bell for the Salvation Army. They will be volunteering at a location and date TBA.

7. The PTO treated the Kindergarten students to a fieldtrip to Hillside Farms. They learned about greenhouses, peafowls, sheep and alpacas, the calf nursery, Otis the pig. When everyone returned the students were able to choose a pumpkin and take it home with them.



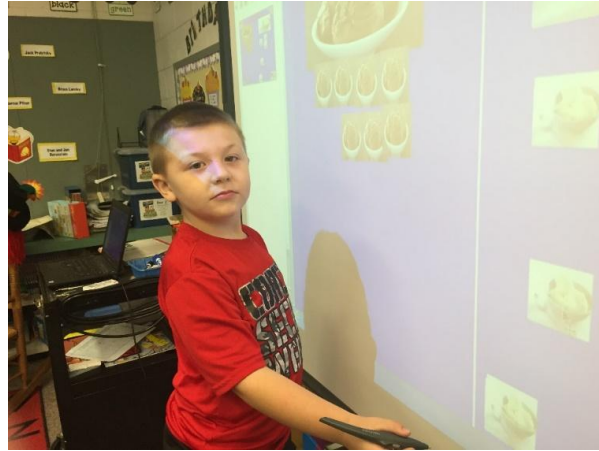
8. The kindergarten students were treated to their first ever pep rally. Football players, cheerleaders, band members, and student council students came over to help cheer on our football team to beat Pittston Area.



9. Kindergarten also got to celebrate Halloween. They paraded down to the Exeter gazebo where members from the Exeter Lions gave them some Halloween treat bags.



10. The Kindergarten students got to participate in **Election Day**. They learned all about voting and who is allowed to vote and some of the things you can vote on. Kindergarten decided they would rather vote on their favorite kind of ice cream this year. They got to come up to the Promethean boards in their rooms and pick either chocolate or vanilla ice cream. The final results were: Chocolate 71- Vanilla 59.





11. Our younger students were asked to create some patriotic posters or pictures to honor our veterans and celebrate **Veteran's Day**. The students also learned about what a veteran is and why and how we can honor them.



12. The students in First, Second and Third grades at the Primary Center discussed several autumn topics in September and October. As a culminating activity, the students participated in an Apple Celebration on Tuesday, November 8th. The local business, Brace's Orchard, set up a farmer's market at the school where students had the opportunity to see and talk to employees, as well purchase apples and various apple products.

Brace's Orchard made a \$150 donation to the school that will be used to support the School Wide Positive Behavior Program at the Primary Center.

Wyoming Area School District
Combined Work Session/Regular Meeting
Wyoming Area Board of Education
252 Memorial Street, Exeter, Pennsylvania, 18643
Tuesday, November 15, 2016, 7:00 p.m.
Treasurer's Report

First National Community Bank	General Fund	11,253,858.83
First National Community Bank	Payroll Account	5,200.20
First National Community Bank	Cafeteria Account	25,796.37
First National Community Bank	Student Activities Account	128,216.75
First National Community Bank	Athletic Fund Account	18,109.61
First National Community Bank	Purchasing Account	500.00
Pennsylvania Local Government Investment Trust	Earned Income Tax Revenue	311,242.59

Wyoming Area School District
Combined Work Session/Regular Meeting
Wyoming Area Board of Education
252 Memorial Street, Exeter, Pennsylvania, 18643
Tuesday, November 15, 2016, 7:00 p.m.
Finance Report

1. Received the following checks:

Berkheimer

Earned Income Tax	99,580.14
Local Service Tax	524.03
Per Capita Tax	3,702.20
Delinquent Per Capita	<u>6,059.63</u>
Total:	109,866.00

2016 Real Estate Taxes

Paul Konopka – Wyoming Borough	622,814.82
Ann Marie Farley – Exeter Twp., Wyoming County	17,135.16
Tom Polacheck – Exeter Borough	94,323.09
George Miller- West Pittston Borough	95,080.61
Wayman Smith – Exeter Twp., Luzerne County	73,427.79
Robert Connors – West Wyoming Borough	<u>51,113.13</u>
Total:	953,894.60

Tuition Refund

Quakertown Community School District	53.73
--------------------------------------	-------

Luzerne Intermediate Unit

ESL Supplies Reimbursement	765.90
----------------------------	--------

State & Federal Subsidy Payments

Title I – Improving Basic Programs	52,433.54
Medical Assistance-Access	20,306.30
Basic Education Funding	1,143,764.00
Property Tax Relief Payment	<u>233,677.48</u>
Total:	1,450,181.32

Local Realty Transfer Tax

Wyoming County	592.90
----------------	--------

Miscellaneous

District Court 11-2-01	105.91
------------------------	--------

Wyoming Area School District
Combined Work Session/Regular Meeting
Wyoming Area Board of Education
252 Memorial Street, Exeter, Pennsylvania, 18643
Tuesday, November 15, 2016, 7:00 p.m.
Finance Report

2. Approve the November payment of \$128,799.85 to the Luzerne Intermediate Unit in accordance with the terms of the approved contract for programs and services for the 2016-2017 school year. The payment will be reduced by IDEA Pass Thru Funding of \$24,227.08 from the Luzerne Intermediate Unit resulting in a net payment of \$104,572.77.
3. Approve the November payment of \$43,077.00 to the West Side Career & Technology Center for the 2016-2017 school year.
4. Approve payment to the Luzerne Intermediate Unit for providing Special Education services to the Wyoming Area School District for the 2015-2016 school year in the amount of \$237,966.00.
5. Approve a credit from the Luzerne Intermediate Unit for providing services related to the Alternate Learning Center for the 2015-2016 school year in the amount of \$66,708.00.
6. Approve a credit from the Luzerne Intermediate Unit for Lynnwood Academy Services for the 2015-2016 school year at an annual district charge of \$23,909.40.
7. Approve the payment to the Luzerne Intermediate Unit for providing Social Work Services for the 2015-2016 school year to the Wyoming Area School District at a charge of \$87,076.68.
8. Approve the payment to the Luzerne Intermediate Unit for providing services related to the Partial Hospitalization Program for the 2015-2016 school year in the amount of \$14,335.76.
9. Approve the payment to the Luzerne Intermediate Unit for providing services related to the Service Learning Program for the 2015-2016 school year in the amount of \$464.00.
10. Approve the New Story Tuition Agreements that will provide classroom and related services to eight students at a rate between \$230.00 and \$325.00 per student per day for the 2016-2017 school year. The rate is dependent on the level of service provided to the district.
11. Approve the Final Tax Collector Report of the tax collectors at Wyoming Area School District for the years ended December 31, 2014 and December 31, 2015 as prepared by the independent auditing firm of Rainey and Rainey, CPA.

Wyoming Area School District
Combined Work Session/Regular Meeting
Wyoming Area Board of Education
252 Memorial Street, Exeter, Pennsylvania, 18643
Tuesday, November 15, 2016, 7:00 p.m.
Finance Report

12. Approve the request of the Wyoming Area School District Tax Collectors to receive compensation regarding collection of installment payments for the 2016 for real estate taxes in the amount of \$2,460.00.

13. Approve the agreement between The Graham Academy and Wyoming Area School District for the 2016-2017 school year. The Graham Academy will provide classroom and related services for students at a per diem rate of \$155.00 per student. Speech and Occupational and Physical Therapy will be provided through a contract with Encore Therapy Services, Inc. at the rate of \$115.00 per hour. If additional services are requested, the rates are as follows:

- | | |
|-------------------------------------------------------|------------------|
| • Crisis Intervention Services | \$60.00 per hour |
| • Board Certified Behavior Analyst | 80.00 per hour |
| • Applied Behavior Analysis | 40.00 per hour |
| • Licensed Professional Counseling Services | 85.00 per hour |
| • Toilet Training | 40.00 per day |
| • One-time New Student Enrollment Fee | 10.00 |
| • Extended School Year (ESY) Program
(Summer 2017) | 78.00 per day |

14. Approve the General Ledger Sheet:

Bill Listing: November 2016	825,185.88	
Prepays: October 2016	<u>233,032.37</u>	1,058,218.25
Cafeteria Account:	85,299.53	
Athletic Account:	<u>9,725.45</u>	<u>95,024.98</u>
	Total: 1,153,243.23	

Motion by _____, second by _____, to accept the finance report.

Roll Call:

Wyoming Area School District
Combined Work Session/Regular Meeting
Wyoming Area Board of Education
252 Memorial Street, Exeter, Pennsylvania, 18643
Tuesday, November 15, 2016, 7:00 p.m.
Education Report

1. Reporting as per Federal Regulations Requirement that the District's Federal Programs (Title I, Title II, and Drugs and Alcohol) have been planned for the 2016-2017 school year. Anyone desiring information regarding these programs, contact Janet Serino, Superintendent, at the District's Business Office.
2. Approve the revised professional substitute list for the 2016-2017 school year.

Motion by _____, second by _____, to accept the education report.

Roll Call:

Wyoming Area School District
Combined Work Session/Regular Meeting
Wyoming Area Board of Education
252 Memorial Street, Exeter, Pennsylvania, 18643
Tuesday, November 15, 2016, 7:00 p.m.
Activities Report

1. Approve the appointment of Randy McDermott as 7th grade boys basketball coach at a salary of \$1,677.00 for the 2016-2017 winter sports season.
2. Approve the appointment of Kelly Pullen as a volunteer junior high/elementary wrestling coach for the 2016-2017 winter sports season.
3. Approve the appointment of Larry Koretz as a volunteer girls basketball coach for the 2016-2017 winter sports season.
4. Approve the appointment of the following head coaches for the 2017 spring season:

Softball Coach	John McNeil	4,598.00
Girls Lacrosse	Carl DeLuca	2,105.00
Boys Lacrosse	Shaun Rohland	2,105.00
Boys Tennis	William Roberts	1,554.00
Track & Field	Joe Pizano	4,598.00
Baseball	_____	4,598.00

Motion by _____, second by _____, to accept the activities report.

Roll Call:

Wyoming Area School District
Combined Work Session/Regular Meeting
Wyoming Area Board of Education
252 Memorial Street, Exeter, Pennsylvania, 18643
Tuesday, November 15, 2016, 7:00 p.m.
Building Report

1. Approve the request of Michele Wroblewski, President of the Wyoming Area Wrestling Parents Association, to use the Secondary Center gym, concession stand and gym hallway for wrestling meets on Sunday, November 20th, Sunday, November 27th and Sunday, December 4, 2016, from 8:00 a.m. for set-up until the end of the meet at approximately 5:00 p.m., pending approval by the building principal and athletic director. (Class A)
2. Approve the request of Shea Riley, Marching Band Director, to use the stadium and all athletic fields for a Drum Corps Show on Saturday, June 24, 2017 from 8:00 a.m. to 9:00 p.m., pending approval by the building principal and athletic director. (Class A)
3. Approve the request of Nancy Alberigi and Nick Guska, Senior Parents, to use the Secondary Center cafeteria/kitchen for a bingo fundraiser on Sunday, March 26, 2017, 10:00 a.m. to 6:00 p.m., pending approval by the building principal and food service director. A fee of \$25.00 per hour may be charged if a custodian or cafeteria worker's services are needed. (Class A)
4. Accept, with regret, the retirement letter of Carol Reilly, Part-time Cleaner, retroactive to October 6, 2016.
5. Approve the appointment of _____ as Library Aide at the Secondary Center.
6. Approve the request of Cathy White, President of the Wyoming Area Swim Parents Association, to use the Secondary Center cafeteria for "Meet the Warriors" on Thursday, December 1, 2016, at 6:30 p.m., pending approval by the building principal and food service director. A fee of \$25.00 per hour may be charged if a custodian or cafeteria worker's services are needed. (Class A)
7. Accept, with regret, Dawn Fasciana's letter of resignation as Level I Secretary effective November 18, 2016.
8. Accept, with regret, Carrie Jackson's letter of resignation as Special Education Aide effective November 23, 2016.

Wyoming Area School District
Combined Work Session/Regular Meeting
Wyoming Area Board of Education
252 Memorial Street, Exeter, Pennsylvania, 18643
Tuesday, November 15, 2016, 7:00 p.m.
Building Report

9. Approve the request of Joanne Lavelle, Kindergarten Aide, to take a consecutive twelve week unpaid leave starting in January 2017.
10. Approve the request of Victoria Webb, Senior, to have Powder Puff Football at the stadium on Saturday, November 19, 2016, at 1:00 p.m. and Carmen Latona, Senior Class Advisor, to have an after party in the cafeteria from 2:30 p.m. to 6:00 p.m., pending approval by the building principal and food service director. A \$25.00 per hour fee may be charged to the organization if a custodian or cafeteria worker's services are needed. (Class A)

Motion by _____, second by _____, to accept the building report.

Roll Call:

Wyoming Area School District
Combined Work Session/Regular Meeting
Wyoming Area Board of Education
252 Memorial Street, Exeter, Pennsylvania, 18643
Tuesday, November 15, 2016, 7:00 p.m.
Policy Report

1. Approve the second reading and adoption of policy #626 Federal Fiscal Compliance and attachments.
2. Approve the second reading and adoption of policy #626.1 Travel Reimbursement – Federal Programs.

Motion by _____, second by _____, to accept the policy report.

Roll Call:

Wyoming Area School District
 Combined Work Session/Regular Meeting
 Wyoming Area Board of Education
 252 Memorial Street, Exeter, Pennsylvania, 18643
 Tuesday, November 15, 2016, 7:00 p.m.
 Police Report

**Wyoming Area Police Department
 Monthly Report for October, 2016
 Total Calls for Service 33**

<u>CODE</u>	<u>COUNT</u>
0000 – Parent Conference	2
0690 – Theft-Reports	1
1890 – Narcotics-Reports	1
2410 – Harassment by Communication	1
2450 - Harassment	2
2664 – All Other Offenses-All Other (Misc.)	4
2690 – All Other Offenses-Reports	6
3900 – Traffic & Parking Problems	2
4010 – Traffic Offenses	2
4090 – Non-Criminal-Reports	8
TRUA - Compulsory School Attendance	4

Total
Monthly Comparison 33

<u>October Calls for Service</u>	<u>September Calls for Service</u>	<u>Plus/Minus Comparison</u>
33	29	+4

