

**BITTERROOT VALLEY EDUCATION COOPERATIVE  
MANAGEMENT BOARD**

Tuesday, April 24, 2018  
9:00 a.m. – Cooperative Office

**MINUTES**

**1. Call to Order**

Loyd Rennaker called the meeting to order at 9:06. Attending: Loyd Rennaker, Bud Scully, Bob Moore, Lance Pearson, Tim Miller, Maggie Nelson and Candace Briggs.

**2. Introduce Staff Representative**

Candace Briggs, BVEC Preschool Teacher

**3. Consent Agenda**

A. Minutes – None

B. Warrants – March and April 2018

C. Financial Report - April 2018

D. New Hires - None

E. Resignations

1. Chereese Jennings, CSCT BC, Darby

2. Michelle Blair, CSCT Therapist, Stevensville

3. Alisa Martin, Speech-Language Pathologist, Lone Rock/Florence

F. Next Meeting – May 22

Bud Scully motioned to approved consent agenda as presented, Bob Moore seconded. Motion carries, 3-0.

**4. Public Comment**

Candace Briggs stated they are using Zone of Regulation in the preschool. She gave an example of seeing the progress with two of the students from using this program.

**5. Correspondence – Letter of Appreciation**

Tim Miller reviewed the letter of appreciation sent to Alana Lopez Johnson, CSCT Behavior Consultant, and her efforts along with her additional work while her team member was out on maternity leave.

**6. Board Action**

**A. Discipline Policy 4.43 – 2nd<sup>st</sup> Reading –**

Miller reviewed the policy for disciplinary action and stated a staff member had contacted him with concerns regarding a conflict between this policy and the Collective Bargaining Agreement. Copies of the CBA and the policy were distributed to the Board members for review. Unanimously, the Board understood this to be routine in school district policies and did not see any conflict between the proposed policy and CBA language. Discussion followed regarding a situation in which the employer may need to by-pass progressive discipline, in

accordance with state law, due to severity of incident. This is implicit in both CBA and policy language. Moore motioned to approve policy as presented. Scully seconded, motion carries unanimously.

**B. 2018-19 Proposed BVEC Calendar –**

Miller presented a draft calendar for 2018-19 BVEC itinerant staff to follow. Lance Pearson motioned to approve BVEC calendar as presented. Moore seconded, motion carries unanimously.

**C. Contract Renewals for Licensed and Non-Licensed Staff under CBA**

Miller presented the Licensed and Non-Licensed staff for contract renewals for 2018-19. Bud Scully motioned to approve contract renewals for licensed and non-licensed staff as presented. Moore seconded, motion carries unanimously.

**D. Rehire Classified Staff in CSCT Program –**

Miller presented CSCT classified staff for rehire for 2018-2019. Other classified staff will be recommended for rehire at a later date. Moore motioned to approve rehire of CSCT classified staff as presented. Pearson seconded, motion carries unanimously.

**7. Information and Discussion**

**A. Training and Implications for Prior Written Notice (PWN) Requirements –** Miller stated that the new requirements to comply with PWN will require additional time and paperwork for special education teachers. He is meeting with district staff to review procedures and discuss tracking process for PWN.

**B. Special Education Records – Annual Notice of Destruction –** Miller stated the notice was sent out to districts in March and the paper published the notification for the public. Districts can proceed with destruction of records.

**8. Adjourn**

Rennaker adjourned the meeting at 9:35.