

# CENTENNIAL BOARD OF COOPERATIVE EDUCATIONAL SERVICES BOARD OF DIRECTORS

**May 15, 2008  
MINUTES**

## **OPENING OF MEETING**

The Board of Directors of the Centennial Board of Cooperative Educational Services met for a Special Meeting on May 15, 2008 at the Greeley Centennial BOCES Office - 2020 Clubhouse Drive - for a face-to-face meeting.

## **1.1 CALL TO ORDER**

Mr. John Dudley, Board President, called the meeting to order at 6:35 p.m.

## **1.2 SELF INTRODUCTIONS**

## **1.3 ROLL CALL**

### **Board Members (or alternates) present:**

- 1) Don Abbott – Thompson R-2J
- 2) Connie Allmer – Briggsdale RE-10
- 3) Milton Beydler – Wiggins RE-50J
- 4) John Dudley – Ault / Highland RE-9
- 5) Don Dillehay – Brush RE-2J
- 6) Donald Johnston – Pawnee RE-12
- 7) Marianne Kaiser – Prairie RE-11
- 8) Pat Montoya – LaSalle, Gilcrest, Platteville Weld RE-1
- 9) Bob Richardson – Park R-3
- 10) Roger Segura – Morgan RE-3
- 11) Tim Swain – Eaton RE-2
- 12) Don Wilson – Alternate RE-5J (Available for Agenda Item 3.4 forward)
- 13) Kathy Wood – Weldon Valley RE-20J

### **Board Members absent:**

- 1) Ron Pfleiderer - RE-7 (no alternate present)
- 2) Sandi Searls – St Vrain RE-1J (no alternate present)

### **Superintendents present:**

1. Dr. Marty Foster
2. Dr. Sharol Little
3. Mr. Bret Miles
4. Dr. Randy Miller

**BOCES Staff present:**

Jack McCabe, Executive Director  
Melony Sandquist, Executive Administrative Assistant  
Terry Buswell, Chief Financial Officer / HR Director  
Deniece Cook, Principal – Weld Opportunity High School  
Denise Atkinson/Shorey – Chief Technology Officer  
Tresban Rivera – Director of Learning Services  
Marietta Sears, Director of Special Education  
Mary Ellen Good, Director of Federal Programs

**1.4 APPROVAL OF AGENDA**

**Ms. Kathy Wood moved to approve the Agenda as presented. Seconded by Ms. Marianne Kaiser.**

**The motion passed by a unanimous roll call vote: [Don Abbott, yes; Connie Allmer, yes; Milton Beydler, yes; John Dudley, yes; Don Dillehay, yes; Donald Johnston, yes; Marianne Kaiser, yes; Pat Montoya, yes; Bob Richardson, yes; Roger Segura, yes; Tim Swain, yes; Don Wilson, not present for vote; Kathy Wood, yes]**

**1.5 APPROVAL OF MINUTES**

**Ms. Marianne Kaiser moved to approve the Minutes as presented. Seconded by Mr. Milton Beydler.**

**The motion passed by a majority roll call vote: [Don Abbott, yes; Connie Allmer, yes; Milton Beydler, yes; John Dudley, yes; Don Dillehay, yes; Donald Johnston, abstain; Marianne Kaiser, yes; Pat Montoya, yes; Bob Richardson, yes; Roger Segura, yes; Tim Swain, yes; Don Wilson, not present for vote; Kathy Wood, abstain]**

**2.0 CONSENT AGENDA**

- 2.1 Approve Personnel Items as presented
- 2.2 Approve Special Ed Contracts as presented
- 2.3 Approve Supplemental Appropriation as presented

**Mr. Bob Richardson moved to approve the Consent Agenda Items as presented. Seconded by Ms. Marianne Kaiser.**

**The motion passed by a unanimous roll call vote: [Don Abbott, yes; Connie Allmer, yes; Milton Beydler, yes; John Dudley, yes; Don Dillehay, yes; Donald Johnston, yes; Marianne Kaiser, yes; Pat Montoya, yes; Bob Richardson, yes; Roger Segura, yes; Tim Swain, yes; Don Wilson, not present for vote; Kathy Wood, yes]**

**3.0 REPORTS / DISCUSSION**

**3.1 Financial Reports**

- Mr. Terry Buswell reported. No Questions – No Discussion

**3.2 Report on Senate Bill 38**

- Mr. Jack McCabe reported. No Questions – No Discussion

### 3.3 Report on BOCES Executive Director Salary & Benefits Survey

- Mr. Bob Richardson requested this item be moved forward and discussed in Executive Session in conjunction with Agenda Item 4.3

### 3.4 Discussion on Board Retreat

- Discussion:
  - Determine a purpose and a strong agenda with goals and future planning in mind
  - Anyone requesting Agenda topics for the Retreat, contact Mr. McCabe
  - Board members agreed to consider dates for a retreat and arrive at a decision for a place and time at the June 19<sup>th</sup> Board Meeting

### 3.5 Program Directors' Reports

- **Terry Buswell – Business Services / HR**
  - IFAS Training going well and moving forward. More internal BOCES staff are beginning the basic training. Training happens in several different segments
    - July 1<sup>st</sup> is the “go live” date for financial services
    - January 1<sup>st</sup> is the “go live” date for HR / Payroll
  
- **Tresban Rivera – Learning Services**
  - Enrollment for Summer Projects are picking up
    - June Educator Training – approximately 12 classes to choose from
    - Summer Literacy Institute will be in August
  
- **Denise Atkinson-Shorey – Technology Services**
  - Technology staff have been highly focused on the IFAS Training
  - EAGLE Net moving forward – many positive things in the works
  - Working on Infinite Campus Implementation – technology staff getting certified and better trained to assist districts with troubleshooting efforts
  
- **Mary Ellen Good – Federal Programs**
  - Reported on the 9<sup>th</sup> Annual Migrant Graduation that took place on May 9<sup>th</sup>. Many graduated with honors
  - Federal Programs staff is gearing up for the Summer Literacy Program. There will be 5 locations for this program during the month of June
  - Reported there will be a Federal Programs Audit happening on June 4 – 6, 2008

- **Deniece Cook – Weld Opportunity High School**
  - Weld Opportunity High School last day will be May 21<sup>st</sup>
  - Many of the WOS Teachers will take advantage of the summer classes offered by the BOCES Learning Services Department
  
- **Marietta Sears – Special Education**
  - Has been working on Highly Qualified requirements – all Special Education teachers will soon be Highly Qualified status
  - Staff has been preparing for the Extended School Year
  - Training for the new IEP system coming up in June
  - Transition House will graduate 2 students on May 21<sup>st</sup> – Really Good News!
  
- **Jack McCabe – Executive Director**
  - People Skills Institute presented workshops for BOCES Central Office Staff on April 29<sup>th</sup> & 30<sup>th</sup> and for BOCES Directors, Coordinators and district Superintendents on May 1<sup>st</sup> & 2<sup>nd</sup>. Reviews have all been very positive
    - Mr. McCabe reported that he plans to bring a contract forward to the Board in June that will allow the Centennial BOCES to have access to all People Skills class materials and program support at no cost. This program is sponsored by Ridge, Associates and is a program that Mr. McCabe worked with at the Wayne Finger Lakes BOCES
    - Mr. McCabe reported that his goal is to train internal BOCES Staff to move forward with the People Skills program and become trainers. These services would eventually become available to districts
  - Mr. McCabe met with Ken Turner from CDE recently to discuss the Commissioner’s plan to partner with BOCES and move technology efforts forward. Mr. McCabe was invited to be part of a group developed by CDE to pursue statewide technology initiatives. More information will follow as the process moves forward

#### **4.0 ACTION ITEMS**

##### **4.1 Approve 2008-09 Draft Budget**

- The Board agreed that approval of the draft budget is not necessary. Approval of the final budget will take place at the June 19<sup>th</sup> meeting. No Motion – No Action

##### **4.2 Approve CBOCES 2008-2009 Meeting Calendar**

- Mr. Don Dillehay asked if the video conference equipment was in working order and if it would be possible to hold at least one meeting via video conference next year
- Several Board Members offered that they feel it is important to meet face-to-face since there are only 7 meetings a year. Greeley is a central location for the meetings and the calendar is set for 7 face-to-face meetings at the Greeley BOCES office
- Mr. McCabe and Ms. Shorey will check into the possibility of a video conferencing scenario if the Board decides to go this route

Mr. Bob Richardson moved to approve the Centennial BOCES Meeting Calendar as presented. Seconded by Ms. Kathy Wood.

The motion passed by a unanimous roll call vote: [Don Abbott, yes; Connie Allmer, yes; Milton Beydler, yes; John Dudley, yes; Don Dillehay, yes; Donald Johnston, yes; Marianne Kaiser, yes; Pat Montoya, yes; Bob Richardson, yes; Roger Segura, yes; Tim Swain, yes; Don Wilson, yes; Kathy Wood, yes]

#### 4.3 Approve Executive Director 2008-2009 Contract / Salary & Benefits

Ms. Marianne Kaiser moved to go into Executive Session for the purpose of discussing the Executive Director Contract including Salary and Benefits according to statute C.R.S. 24-6-402(4)(f). Seconded by Mr. Tim Swain.

7:59 p.m. Mr. John Dudley, Board President, called the regular meeting back to order and requested a Motion consistent with what had been decided in Executive Session

Mr. Bob Richardson moved to approve Mr. Jack McCabe's 2008-2009 Contract with a 3.2% increase in salary and one additional vacation day. Seconded by Mr. Tim Swain.

The motion passed by a unanimous roll call vote: [Don Abbott, yes; Connie Allmer, yes; Milton Beydler, yes; John Dudley, yes; Don Dillehay, yes; Donald Johnston, yes; Marianne Kaiser, yes; Pat Montoya, yes; Bob Richardson, yes; Roger Segura, yes; Tim Swain, yes; Don Wilson, yes; Kathy Wood, yes]

#### 5.0 PUBLIC COMMENT

- None

#### 6.0 ANNOUNCEMENTS – UPCOMING MEETINGS

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| <p style="text-align: center;"><u>Board of Directors Meetings</u></p> <p style="text-align: center;">June 19, 2008<br/>August 21, 2008</p> |
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#### 7.0 CORRESPONDENCE

- None

#### 8.0 ADJOURNMENT

Mr. Tim Swain moved to adjourn the meeting at 8:10 p.m. Seconded by Ms. Kathy Wood.

The motion passed by a unanimous roll call vote: [Don Abbott, yes; Connie Allmer, yes; Milton Beydler, yes; John Dudley, yes; Don Dillehay, yes; Donald Johnston, yes; Marianne Kaiser, yes; Pat Montoya, yes; Bob Richardson, yes; Roger Segura, yes; Tim Swain, yes; Don Wilson, yes; Kathy Wood, yes]

Respectfully Submitted,

Melony Sandquist  
Executive Administrative Assistant