

BALLARD COUNTY BOARD OF EDUCATION

2021 - 2022

- 1 Certified/Classified employees ARE TO SUBMIT A PROPOSED WORKING CALENDAR TO THE CENTRAL OFFICE INDICATING PLANNED WORKING DAYS. Please plan non-working days on non-school days when possible.
- 2 The SIX paid holidays included in the year are: Jul. 5, Sep. 6, Nov. 25, Dec. 24, Dec.31, 2021; May 30, 2022.
- 3 Your supervisor (principal, etc.) must approve days employee does not work.

	OD / CD - Opening / Closing day					FS / LS - First / Last day students					PD - Professional Dev					FB - Fall break			SB - Spring break			NS - No School							
	H - Holiday																												
	M	T	W	TH	F	M	T	W	TH	F	M	T	W	TH	F	M	T	W	TH	F	M	T	W	TH	F	# DAYS			
JUL				1	2	H 5	6	7	8	9	12	13	14	15	16	19	20	21	22	23	26	27	28	29	30	22			
AUG	2	PD 3	PD 4	PD 5	PD 6	OD 9	FS 10	11	12	13	16	17	18	19	20	23	24	25	26	27	30	31				22			
SEP			1	2	3	H 6	7	8	9	10	13	14	15	16	17	20	21	22	23	24	27	28	29	30		22			
OCT					1	FB 4	FB 5	FB 6	FB 7	FB 8	11	12	13	14	15	18	19	20	21	22	25	26	27	28	29	21			
NOV	1	2	3	4	5	8	9	10	11	12	15	16	17	18	19	22	23	PD 24	H 25	NS 26	29	30				22			
DEC			1	2	3	6	7	8	9	10	13	14	15	16	17	NS 20	NS 21	NS 22	NS 23	H 24	NS 27	NS 28	NS 29	NS 30	H 31	23			
JAN	3	4	5	6	7	10	11	12	13	14	NS 17	18	19	20	21	24	25	26	27	28	31					21			
FEB		1	2	3	4	7	8	9	10	11	14	15	16	17	18	PD 21	22	23	24	25	28					20			
MAR		1	2	3	4	7	8	9	10	11	14	15	16	17	PD 18	21	22	23	24	25	28	29	30	31		23			
APR					1	SB 4	SB 5	SB 6	SB 7	SB 8	11	12	13	14	15	18	19	20	21	22	25	26	27	28	29	21			
MAY	2	3	4	5	6	9	10	11	12	LS 13	CD 16	17	18	19	20	23	24	25	26	27	H 30	31				22			
JUN			1	2	3	6	7	8	9	10	13	14	15	16	17	20	21	22	23	24	27	28	29	30		22			

TOTAL # DAYS WORKED FOR YEAR: _____

TOTAL # OF DAYS POSSIBLE TO WORK: **261**

Employee's Signature _____ DATE: _____

Position: _____

Supervisor's Signature _____ DATE: _____

of days employed: _____

