

Southwest Georgia STEM Charter School

Board Meeting Minutes

August 2, 2016

- I. Call to Order – Meeting called to order by Chairman, Paul Langford
- II. Pledge/Moment of Silence
- III. Recognize Visitors
- IV. Approval of Agenda – Motion by Tim Thompson, second by Kenneth Hubbard to approve agenda. Motion carried.
- V. Approval of Minutes from Previous Meeting – Motion by Ottis Griggs, second by Tim Thompson to approve July minutes. Motion carried.
- VI. Finance Report – Motion by Ottis Griggs, second by Tim Thompson to approve the finance report. Motion carried
- VII. Action/Approval Items
 - A. Finance Policy Changes – Motion by Janice Gilbert, second by Tim Thompson to change purchasing policies. Motion carried.
 - B. Nominate Board Treasurer – Motion by Janice Gilbert, second by Linda Bruce to name Janice Brown Board treasurer. Motion carried.
 - C. Insurance
 - D. Board Policies – will be emailed to each Board member, no other action taken
 - E. Faculty Handbook – will be emailed to staff, no other action taken
- VIII. Information Items
 - A. Facilities – Inmates have completed work and building is operational. Power bills discussed as there was a significant increase in the last bill. Field house does not have power at this time, but was used by the Fire Department for a fundraiser which most likely caused increase in bill.
 - B. Work Day/Clean up Day – August 20 from 8:00 am until Noon
 - C. Student Orientation – September 1 at 6:00 pm
 - D. PTO – A meeting date will be set for parents and teachers to meet to organize and elect officers.

- E. Special Education Director – full-time
- F. Pre-K teacher opening
- G. Orientation for students set for September 1, 2016
- H. Family Handbook – Still working on copy to present to Board.
- I. Chain of Command – copy will be distributed to staff and Board.
- IX. Director’s Report
- X. Academic Report
- XI. Directors Reports
 - A. Update on Finance Training – Gina Schlumbrecht gave a report on her recent finance training from GADOE. Changes need to be made to financial policies to comply with requirements.
- XII. Executive Session
- XIII. Adjourn – Motion by Tim Thompson, second by Ottis Griggs. Motion carried.