Albuquerque Talent Development Academy (ATDA)

Governing Council (GC) Meeting Minutes

5/18/21

GC Members: Jose Scott, President (**Present**)

Frank A. Berged III, Vice President (**Present**)

Rommie Compher, Secretary (**Present**)

Brian Jones, Member (**Present**)

Others Present: Lucinda Montano-Molina, Principal

Michael Davis, Assistant Principal/Technology

Whitney Galindo, Business Manager

Melissa Mendonca, GEARUP Coordinator

Constance Dove, Owner/Broker of DPA, LLC.

Lavinia Fenzi, GC Member Candidate

Cathy Bullock, Grandparent

Call to Order and Pledge of Allegiance @ 5:40 PM: Jose Scott

**[Open Session]**

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| **Approval of Agenda** |
| Motion to ApproveRommie Compher | Motion SecondedFrank A. Berged III |
| VoteJose Scott – Approved Frank A. Berged III – ApprovedRommie Compher – Approved Brian Jones – Approved |

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| **Approval of 4/20/21 Minutes –** The minutes were approved on the condition that the statue under which the Closed Session was conducted be added to the record. |
| Motion to ApproveRommie Compher | Motion SecondedBrian Jones |
| VoteJose Scott – Approved Frank A. Berged III – ApprovedRommie Compher – Approved Brian Jones – Approved |

**Public Input –** NONE

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| **Motion to Enter Closed Session –** The entry into closed session was approved with confirmation that only the item to be discussed is the Real Property Acquisition pursuant to § 10-15-1(H)(8) of NMSA 1978. Connie Dove was invited into the closed session by the council to provide input on the Real Property Acquisition item. |
| Motion to ApproveRommie Compher | Motion SecondedBrian Jones |
| VoteJose Scott – Approved Frank A. Berged III – ApprovedRommie Compher – Approved Brian Jones – Approved |

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**[Closed Session]**- Entered @ 5:47 PM

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| **Motion to Enter Open Session –** The entry into open session was approved with confirmation that only the item discussed in Closed Session was the Real Property Acquisition pursuant to § 10-15-1(H)(8) of NMSA 1978.  |
| Motion to ApproveRommie Compher | Motion SecondedBrian Jones |
| VoteJose Scott – Approved Frank A. Berged III – ApprovedRommie Compher – Approved Brian Jones – Approved |

**[Open Session]**- Entered @ 6:13 PM

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**Financial Information Items –** Presented by Whitney Galindo

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| **BARs –** There was one BAR for the month of April. The BAR involved an increase of $5,000 to Fund 24101, which is the Title I Fund. This BAR helped to cover payment to contract services staff under Title I for the month of April. More BARs for this will not be needed, as the budget will cover these contracts after adjustment for the upcoming school year. |
| Motion to ApproveBrian Jones | Motion SecondedFrank A. Berged III |
| VoteJose Scott – Approved Frank A. Berged III – ApprovedRommie Compher – Approved Brian Jones – Approved |

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| **Payroll & Accounts Payable Vouchers** |
| Motion to ApproveFrank A. Berged III | Motion SecondedRommie Compher |
| VoteJose Scott – Approved Frank A. Berged III – ApprovedRommie Compher – Approved Brian Jones – Approved |

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| **Warrants over $5,000.00 –** There was one warrant over $5,000.00 for the month of April. This warrant was #15418 to the Saylor Family Trust for the school site. The warrant was approved by the council. |
| Motion to ApproveFrank A. Berged III | Motion SecondedRommie Compher |
| VoteJose Scott – Approved Frank A. Berged III – ApprovedRommie Compher – Approved Brian Jones – Approved |

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| **Bank Reconciliation** |
| Motion to ApproveRommie Compher | Motion SecondedFrank A. Berged III |
| VoteJose Scott – Approved Frank A. Berged III – ApprovedRommie Compher – Approved Brian Jones – Approved |

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| **Motion to Table IT Services Proposal Discussion/Approval –** The IT Services Proposal Discussion/Approval was tabled to allow all companies to fully submit their proposals and for Whitney Galindo and Michael Davis to evaluate proposals for financial viability and technical requirements, respectively, before a decision is made by the council. |
| Motion to ApproveRommie Compher | Motion SecondedFrank A. Berged III |
| VoteJose Scott – Approved Frank A. Berged III – ApprovedRommie Compher – Approved Brian Jones – Approved |

**[Personnel Items]** – NONE

**[Staff/Committee Briefings] GEARUP/AVID NM –** Presented by Melissa Mendonca: ATDA will be participating in GEARUP New Mexico for the 2021-2022 school year. This program offers various services and resources to help students and their families pursue post-secondary programs. Some of the specific actions that will take place at the school include the ordering of SAT Test Prep materials, including TI-84 Calculators, events that promote college readiness including signing days and application events, college visits, and leadership conferences for students. ATDA will also become an AVID School as a result of this grant. As the coordinator for the program, Melissa will work with Mr. Hillmeyer, the AVID teacher, and will arrange for associated training and events.

**[Staff/Committee Briefings] Principal’s Report –** Presented by Lucinda Montano-Molina: All teachers will be trained on AVID in June to learn about the program and its implementation. The school is looking to hire an English teacher to replace Ms. Romano, who will be going to Alaska, as well as a Science/Math teacher to replace Mr. Hillmeyer, who will be moving into his role with AVID. Teacher Appreciation Week was celebrated at the school and the teachers were treated to a lunch. There are multiple changes coming to platforms for next year, including changing regulations on the structures for online learning, a new teacher evaluation system through Canvas, and modifications to reporting through NM DASH. Administrative training on these changes is already in progress.

**Additional Final Action Items**

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| **Approval to Amend 2021-2022 Calendar from 8 Additional Days to 10 Additional Days –** The calendar modification with all extra days included was approved on the condition that the additional 10 days be preserved for full instruction with required student attendance. |
| Motion to ApproveFrank A. Berged III | Motion SecondedBrian Jones |
| VoteJose Scott – Approved Frank A. Berged III – ApprovedRommie Compher – Approved Brian Jones – Approved |

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| **Discussion/Approval of New GC Member –** Ms. Lavinia Fenzi was approved for addition to the ATDA Governing Council with the condition that any future vacancies on the council be filled by the parent of an ATDA student. |
| Motion to ApproveFrank A. Berged III | Motion SecondedRommie Compher |
| VoteJose Scott – Approved Frank A. Berged III – ApprovedRommie Compher – Approved Brian Jones – Approved |

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| **Approval of Attorney Professional Service Agreement** |
| Motion to ApproveRommie Compher | Motion SecondedBrian Jones |
| VoteJose Scott – Approved Frank A. Berged III – No VoteRommie Compher – Approved Brian Jones – Approved |

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| **Scheduling of Next ATDA Governing Council Meeting*** The June 2021 GC Meeting has been scheduled for 6/15/21 @ 5:30 PM.
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| Motion to ApproveRommie Compher | Motion SecondedBrian Jones |
| VoteJose Scott – Approved Frank A. Berged III – No VoteRommie Compher – Approved Brian Jones – Approved |

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| **Motion to Adjourn @ 7:39 PM** |
| Motion to ApproveRommie Compher | Motion SecondedBrian Jones |
| VoteJose Scott – Approved Frank A. Berged III – No VoteRommie Compher – Approved Brian Jones – Approved |