

RANDOLPH COUNTY BOARD OF EDUCATION
Regular Monthly Meeting
Monday, May 21, 2018
Minutes

On Monday, May 21, 2018 at 6:30 p.m., the Randolph County Board of Education met for their regular monthly Board of Education meeting in the Central Services Board Room at the 2222-C S. Fayetteville Street Office in Asheboro. Board Members in attendance: Gary Cook (Chairman), Brian Biggs, Fred Burgess, Emily T. Coltrane, and Sharon P. Farlow. Superintendent Stephen Gainey, Leadership Team, and Attorney Elizabeth Troutman also were present at the meeting.

Open Session

Call to Order

Chairman Cook called the meeting to order at 6:30 p.m.

Moment of Silence

A moment of silence was observed.

Pledge of Allegiance

The Pledge of Allegiance was led by the Board of Education.

Comments by Superintendent

The Superintendent shared that during the past month, he had attended numerous events at the schools. A special thanks went to all staff members throughout the school system for their great efforts to showcase our students and to make these events possible. As part of the “Leadership Reads” program, the Superintendent had the opportunity to visit several classrooms throughout the school system during the past month. Special thanks to the teachers at Franklinville Elementary, Liberty Elementary, Trinity Elementary and Southmont Elementary for allowing him to be a part of their classrooms.

May 8 –Attended Teacher of the Year Banquet. Congratulations to Angela Hunt, 1st grade teacher at Trinity Elementary, for being named as the school system’s 2018-2019 “Teacher of the Year.” Congratulations went to all of the finalists and all who represented the individual schools.

May 17 – Attended the Randolph Early College High School graduation. Special thanks to the maintenance department, transportation department and Marty Trotter for all of their hard work in preparing for this event.

May 17 – Retirement/Years of Service Banquet. Congratulations to all of the retirees as well as those employees who were recognized for their years of service to the school system.

In the Superintendent’s final comments, he wished all of the students, teachers, principals and parents good luck on the closing of the school year.

Dr. Gainey distributed a schedule of events to each of the Board members.

Approval of Minutes

Brian Biggs moved to approve the minutes for the meeting held on 4/17/18. The motion was seconded by Emily T. Coltrane and the motion passed unanimously.

Recognitions

1. Outstanding Secondary Math Teacher of the Year

Holly Grissom, 6th grade teacher at Braxton Craven School, was recognized for being selected as the “Outstanding Secondary Math Teacher of the Year” for the Randolph County School System.

2. Southwestern Randolph High School students’ artwork awarded

Dakota McPherson’s was recognized for being awarded 2nd place in the Congressional Institute’s nationwide high school visual art competition along with Jesenia Montes-Aviles who was awarded 3rd place. In the Congressional Art Competition in North Carolina’s 6th congressional district, Dakota McPherson’s artwork was selected for the 2018 State Superintendent’s Arts Initiative. Dakota’s artwork will be displayed permanently at the North Carolina Department of Public Instruction (NCDPI) building in Raleigh.

3. Battle of the Books Winners

Southmont Elementary School and Southwestern Randolph Middle School were recognized for winning the Randolph County School System’s 2018 “Battle of the Books” competitions.

4. Career and Technical Student Organizations-National Qualifiers

The Randolph County School System’s Career and Technical Education Department recognized the following national qualifiers and state officers for 2018:

Future Business Leaders of America (FBLA): Competing in Baltimore, Maryland – June 2018

Wheatmore High School – Advisor: Jason Metters

- Emma Godwin, Rachel Halcomb, Isaac Seagle, Paige Shores, and Luke Smith – 1st place – Parliamentary Procedure
- Emma Godwin - State Officer: NC FBLA Parliamentarian

SkillsUSA: Competing in Louisville, Kentucky – June 2018

- Southwestern Randolph High School – Advisors: Jeff Perry, Jeff Flecken, and Tommy Daniel Maddi Wiles – 3rd place – Nursing Assistant
- Ashley Hill and Patrick Collins – State Officers

Trinity High School – Advisors: Lewis Dorsett, Venus Chapman, Cheri Conner, and Jandra Dillon

- Charity Cohen – 1st place – Job Interview

5. STAR³ Students

- Coleridge Elementary School - Farrah Oates - 5th Grade
- Eastern Randolph High School - Malcolm Mason - 12th Grade
- Farmer Elementary School - Gracie Byrd - 3rd Grade
- Seagrove Elementary School - Kempton McKee - 5th Grade
- Southeastern Randolph Middle School - David Suits - 8th Grade
- Southmont Elementary School - Jake Gainey - 5th Grade
- Southwestern Randolph High School - Dylan Harvel - 12th Grade

- Southwestern Randolph Middle School - Jesus Dominguez Arroyo - 8th Grade
- Tabernacle Elementary School - Jonathan Gallimore - Kindergarten
- Uwharrie Ridge Six-Twelve - Stephanie Segura Aguilar - 9th Grade

Public Comments (G.S. 115C-51)

There were no public comments.

Adoption of Agenda

Brian Biggs made a motion and the motion was seconded by Emily T. Coltrane to adopt the meeting agenda for the 5/21/18 Board of Education meeting as presented. The motion passed unanimously.

Consent Items

Superintendent Gainey requested to remove Board Policy 9125 from the consent items. Fred Burgess made a motion and the motion was seconded by Emily T. Coltrane to approve the consent items as presented with the removal of Board Policy 9125. The motion passed unanimously. The following are the consent items approved by the Board of Education.

Superintendent's Office/Board of Education

1. Approved recommendation to revise Board Policy 1200-Governing Principle-Student Success (First Reading/Waive Second Reading)
2. Approved recommendation to revise Board Policy 1700-Governing Principle-Removal of Barriers (First Reading)
3. Approved recommendation to revise Board Policy 1710/4021/7230-Prohibition Against Discrimination, Harassment, and Bullying (First Reading)
4. Approved recommendation to revise Board Policy 1720/4015/7225-Discrimination, Harassment, and Bullying Complaint Procedure (First Reading)
5. Approved recommendation to revise Board Policy 3200-Selection of Instructional Materials (First Reading)
6. Approved recommendation to revise Board Policy 3565/8307-Title I Program Comparability of Services (First Reading)
7. Approved recommendation to revise Board Policy 3640/5130-Student Voter Registration and Preregistration (First Reading)
8. Approved recommendation to revise Board Policy 4400-Attendance (First Reading)
9. Approved recommendation to revise Board Policy 5010-Parent Organizations (First Reading)
10. Approved recommendation to revise Board Policy 5030-Community Use of Facilities (First Reading)
11. Approved recommendation to revise Board Policy 5070/7350-Public Records Retention, Release, and Disposition (First Reading)
12. Approved recommendation to revise Board Policy 5071/7351-Electronically Stored Information Retention (First Reading)
13. Approved recommendation to revise Board Policy 6220-Operation of School Nutrition Services (First Reading)
14. Approved recommendation to revise Board Policy 6420-Contracts with the Board (First Reading)
15. Approved recommendation to revise Board Policy 6442-Vendor Lists (First Reading)
16. Approved recommendation to revise Board Policy 7100-Recruitment and Selection of Personnel (First Reading)

17. Approved recommendation to revise Board Policy 8300-Fiscal Management Standards (First Reading)
18. Approved recommendation to revise Board Policy 8510-School Finance Officer (First Reading)
19. Approved recommendation to revise Board Policy 9120-Bidding for Construction Work (First Reading)
20. Approved recommendation to revise Board Policy 4270/6145-Concussion and Head Injury (Second Reading)
21. Approved recommendation to revise Board Policy 7335-Employee Use of Social Media (Second Reading)

Finance and Budget

1. Approved budget amendment #9

Action Items

Operations

1. Recommended School Nutrition Meal Prices for 2018-2019

Marty Trotter, Assistant Superintendent, shared that due to a positive balance, the school system’s meal prices would remain the same for the 2018-2019 school year. After review, Emily T. Coltrane made a motion and the motion was seconded by Brian Biggs to approve the recommended School Nutrition Meal Prices for 2018-2019. The motion passed unanimously.

2. School fees and community use of facility fees for the 2018-2019 school year

Mr. Trotter presented the fees for the 2018-2019 school year. Fred Burgess made a motion to approve the school fees and the community use of facility fees for the 2018-2019 school year as presented. Sharon P. Farlow seconded the motion and the motion passed unanimously.

Closed Session

Tracy Boyles moved that the Randolph County Board of Education enter into closed session to preserve the attorney-client privilege, and to discuss confidential personnel matters protected by state as provided in NC General Statute § 143-318.11. Brian Biggs seconded the motion and the motion passed unanimously.

Return to Open Session

The Board returned to open session at 7:35 p.m.

Human Resources

1. Action items

Certified Personnel Report

Brian Biggs made a motion and the motion was seconded by Fred Burgess to approve the following certified personnel employment actions. The motion passed unanimously.

| Name | Position | Work Location | Date Effective |
|-----------------------------|---------------------|---------------|-----------------------|
| Temporary Employment | | | |
| Anne Kratzer | 25% English Teacher | RHS | 04/30/18- 06/08/18 |

Information Items

Transfer

| | | | |
|----------------|--------------------------------|-----------------------------------|------------|
| Lauren Osborne | Career Development Coordinator | Uwharrie Ridge Six-Twelve to ERHS | 04/09/2018 |
| Lora Hill | Career Development Coordinator | ERHS to Uwharrie Ridge Six-Twelve | 04/09/2018 |

Temporary Employment Ending

| | | | |
|-------------------|---------------------|------------------|------------|
| Caroline Hill | EC Facilitator | Central Services | 06/08/2018 |
| Tiffany Blackburn | Interventionist | Level Cross | 06/08/2018 |
| Joy Haithcock | Interventionist | Liberty | 06/08/2018 |
| David Brown | EC Resource Teacher | NERMS | 05/08/2018 |
| Hope Haywood | Interventionist | Ramseur | 06/08/2018 |
| Martin Collinson | Science Teacher | RHS | 06/13/2018 |
| Robin Croom | English Teacher | RHS | 06/13/2018 |
| Anne Kratzer | English Teacher | RHS | 06/08/2018 |
| Meredith Ridge | EC Resource Teacher | RMS | 06/08/2018 |
| Linda Hornaday | Interventionist | SERMS | 06/08/2018 |
| Gaye Sartin | Interventionist | SERMS | 06/08/2018 |
| Judy Freeman | School Counselor | SWRHS | 06/13/2018 |
| Cynthia Neal | English Teacher | SWRHS | 06/13/2018 |

Resignation

| | | | |
|---------------------|------------------------------|---------------------|------------|
| Kelly McEvoy | EC Resource Teacher | AES | 06/13/2018 |
| Chloe Mintel | Art Teacher | AES, Trindale & TES | 06/13/2018 |
| Laura Galvin | EC Resource Teacher | Coleridge | 06/13/2018 |
| Carolina Perez | Band Teacher | ERHS | 06/13/2018 |
| Misty Owens | EC Resource Teacher | Farmer | 06/13/2018 |
| Allissa Gore | Grade 1 Teacher | Franklinville | 06/13/2018 |
| Jennifer Rock | Grade 2 Teacher | Franklinville | 06/13/2018 |
| Tiffany Mathison | EC Cross Categorical Teacher | New Market | 06/13/2018 |
| Kaye Williams | Media Specialist | New Market | 06/13/2018 |
| Suzanne Strelko | Science Teacher | NERMS | 06/13/2018 |
| Lindsay Armfield | EC Resource Teacher | PGHS | 06/13/2018 |
| Austin Davis | Health/PE Teacher | PGHS | 06/13/2018 |
| Walter Hessenthaler | Intervention Teacher | PGHS | 06/13/2018 |

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|--------------------|---|-----------|------------|
| Erin Presnell | Grade 5 Teacher | RMS | 06/13/2018 |
| Melody McNeill | Grade 2 Teacher | Seagrove | 06/13/2018 |
| Brandy Beck | Grade 2 Teacher | Southmont | 06/13/2018 |
| Andrea Brookshire | Kindergarten Teacher | Southmont | 06/13/2018 |
| Kimberly Brown | Grade 1 Teacher | Southmont | 06/13/2018 |
| Courtney Howard | EC PreK Teacher | Southmont | 06/13/2018 |
| Darby Kennedy | Math Teacher | SWRHS | 06/13/2018 |
| Chrissy Neelon | Art Teacher | SWRHS | 06/13/2018 |
| Hannah Henschel | EC Functional Skills Teacher | Trindale | 06/13/2018 |
| Caitlin Lineberger | Grade 2 Teacher | TES | 06/13/2018 |
| Sarah Luz | EC Occupational Course of Study Teacher | THS | 06/13/2018 |
| Michelle Giehl | Science Teacher | WHS | 06/13/2018 |
| Crystal Good | English Teacher | WHS | 06/13/2018 |

Retirement

| | | | |
|-----------------|-----------------------|----------|------------|
| Amy Caputa | Media Specialist | Braxton | 07/01/2018 |
| Janet Rodriguez | School Counselor | NERMS | 07/01/2018 |
| Beverly Allman | Media Specialist | SWRMS | 08/01/2018 |
| Diana Frazier | Kindergarten Teacher | Trindale | 07/01/2018 |
| Lewis Dorsett | CTE Carpentry Teacher | THS | 07/01/2018 |

Classified Personnel Report

Fred Burgess made a motion and the motion was seconded by Sharon P. Farlow to approve the following classified personnel employment actions. The motion passed unanimously.

| Name | Position | Work Location | Date Effective |
|------|----------|---------------|----------------|
|------|----------|---------------|----------------|

| | | | |
|-----------------|--------------|-----------|----------|
| Lauren Jarrell | Data Manager | Coleridge | 08/17/18 |
| David McCormack | Bus Driver | RHS | 04/30/18 |

Temporary
Employment

| | | | |
|----------------|-----------------------------|---------------|-----------------------|
| Lauren Jarrell | Teacher Assistant | Coleridge | 05/01/18- 06/08/18 |
| Shirley Glass | After School Care Director | Franklinville | 06/14/18- 08/16/18 |
| Amber Owen | After School Care Assistant | Franklinville | 06/14/18- 08/16/18 |

| | | | |
|--------------------|-----------------------------|----------|-------------------|
| Victoria Patterson | Teacher Assistant | Hopewell | 04/20/18-06/08/18 |
| Stephanie Cooke | Custodian | Hopewell | 06/14/18-07/27/18 |
| Tangela Miller | Custodian | Hopewell | 06/19/18-08/01/18 |
| Sherri Idol | Data Manager | Trindale | 7/1/2018-08/17/18 |
| Glenda Childress | After School Care Director | Trindale | 06/14/18-08/16/18 |
| Carolyn Thompson | After School Care Assistant | Trindale | 06/14/18-08/16/18 |

Substitute Teachers

| Name | Grades | Schools | Pay Level |
|--------------------|--------|---------------------------|-----------|
| David Latva | 9-12 | All high schools | Certified |
| Hannah Fulp | 6-8 | All middle schools | STET |
| Trudy Carrion | K-12 | AT area | Certified |
| Hannah Davis | K-5 | AT area | STET |
| Danielle Renfrow | K-5 | AT area | STET |
| Heather Dixon | K-5 | AT/Eastern area | STET |
| Mattison Callahan | K-12 | Eastern/Southwestern area | STET |
| Allison Muir | K-5 | Franklinville | Certified |
| Tria Cope | K-5 | Grays Chapel | STET |
| Victoria Patterson | K-5 | Hopewell | STET |
| Suzanne Strelko | 6-8 | NERMS | Certified |
| Bryan Greene | 6-12 | Uwharrie Ridge | Certified |
| Noel Reese | 6-12 | Uwharrie Ridge | Certified |

Information Items

Transfer

| | | | |
|----------------------|---|-----------------------|-------------------|
| Mindy Kinley-Surratt | Temp TA to Temp General Office Assistant | Hopewell | 04/20/18-06/13/18 |
| Heather Chavis | School Nutrition/BD to SN Assistant Manager | NERMS to Liberty | 08/15/18 |
| Anna Ainsworth | School Nutrition to School Nutrition/BD | Southmont | 04/23/18 |
| Hina Fayaz | School Nutrition to School Nutrition/BD | Trinity Elementary | 04/26/18 |
| Michelle Markham | School Nutrition/BD to SN Assistant | Uwharrie Ridge to RMS | 05/21/18 |

Change of Service

| | | | |
|--------------|---|-------|----------|
| Hunter Ridge | EC Teacher Assistant 9 months to 10 months | SWRMS | 02/01/18 |
|--------------|---|-------|----------|

Temporary Employment ending

| | | | |
|--------------------|----------------------------|--------------------|----------|
| Lauren Jarrell | TA | Coleridge | 06/08/18 |
| Karen Miller | TA EC Language Facilitator | Coleridge | 06/08/18 |
| Brittany Whitley | TA | Franklinville | 06/08/18 |
| Victoria Patterson | TA | Hopewell | 06/08/18 |
| Kristen Werner | TA | Level Cross | 06/08/18 |
| Natasha Hamlet | PreK TA | Liberty | 06/13/18 |
| Logan Rodriguez | ISS Coordinator | NERMS | 06/13/18 |
| Geri Bressler | ISS Coordinator | PGHS | 06/13/18 |
| Kayla Holcomb | TA | Southmont | 06/08/18 |
| Ashley Albertson | TA | Tabernacle | 06/08/18 |
| Laura Weil | TA | Tabernacle | 06/08/18 |
| Anna Cathell | Student Advocate | THS | 06/13/18 |
| Carol Thompson | TA | Trindale | 06/08/18 |
| Angela Moore | TA | Trinity Elementary | 04/17/18 |
| Kristina Decker | EC TA | Trinity Elementary | 06/08/18 |
| Andreau Burgess | EC TA | Wheatmore | 06/08/18 |

Resignation

| | | | |
|------------------|---------------------------------------|--------------|----------|
| Grace Brantley | School Nutrition Assistant Manager | Archdale | 06/11/18 |
| Cheryl Eads | Custodian/BD | ATMS | 06/13/18 |
| Kathleen Wyatt | Custodian/BD | ATMS | 05/04/18 |
| Cheryl Gaines | Bus Driver | ERHS | 05/03/18 |
| Lisa Murray | EC Teacher Assistant | Farmer | 06/13/18 |
| Randy York | Custodian | Ramseur | 05/25/18 |
| Rachel LeMarier | EC Teacher Assistant | Trinity High | 06/13/18 |
| Jane Braswell | Student Advocate | SWRMS | 06/13/18 |
| Jessica Fountain | EC Teacher Assistant | Wheatmore | 05/04/18 |

Retirement

| | | | |
|------------------|--------------------------|--------------------|----------|
| Douglas Perryman | SN Maintenance Foreman | Central Services | 08/01/18 |
| Lisa Kidd | Data Manager | Coleridge | 07/01/18 |
| Brenda McGee | School Nutrition Manager | John Lawrence | 07/01/18 |
| Edwin Morphis | Energy Manager | Maintenance | 08/01/18 |
| Charlotte Sigmon | EC Teacher Assistant | Randleman Middle | 07/01/18 |
| Darrell Echerd | Head Custodian | Trinity Elementary | 08/01/18 |

Administrator Contracts

Brian Biggs made a motion; motion was seconded by Emily T. Coltrane to approve the administrator contracts based on the terms and conditions as presented. Motion passed unanimously.

Administrative Appointment

Brian Biggs made a motion and the motion was seconded by Sharon P. Farlow to approve the following administrative appointment:

- Anthony Warden–Interim Principal at John Lawrence Elementary School to Principal at John Lawrence Elementary School effective 5/22/18

The Board requested information about the number of personal leaves taken on May 16, 2018, and Dr. Gainey provided information regarding the personal leave policy and the number of employees taking personal leave on May 16, 2018.

Adjournment

Emily T. Coltrane made a motion to adjourn the meeting; motion was seconded by Fred Burgess and the motion passed unanimously. The Board adjourned at 7:50 p.m.

Board Chair

Board Secretary