

# OAK VALLEY UNION ELEMENTARY SCHOOL DISTRICT

## REGULAR MEETING of the GOVERNING BOARD

Tuesday, August 25, 2020

### AGENDA

**TIME: 4:00pm    PLACE: Teleconferencing via Zoom**

<https://us04web.zoom.us/j/76488957564?pwd=UnFwdGdkUVZhWW9jV0hBeVJyTGVoZz09>

Meeting ID: 764 8895 7564

Passcode: 6B833F

### **CALL TO ORDER AND ROLL CALL**

### **BOARD MEMBERS:**

Mr. Doug Mederos, President

Mr. John Mendonca, Clerk

Mr. Joey Benevedes, Trustee

Mr. Mark Nunes, Trustee

Mr. Joseph Meneses, Trustee

### **PLEDGE OF ALLEGIANCE**

### **(1.0) APPROVAL OF MINUTES**

1. The minutes of the regular meeting held on August 11, 2020 are presented for Board approval.

Motion by \_\_\_\_\_ Second \_\_\_\_\_ ACTION (      )

### **(2.0) QUESTIONS FROM THE FLOOR AND INTRODUCTIONS OF GUESTS**

At this time, any person wishing to speak to any item not on the agenda for this meeting may be granted **(5) minutes** to speak to the Board with a maximum time of 15 minutes per item, unless otherwise extended by the board.

**(Action cannot be taken on anything that is not already on the agenda).**

### **(3.0) CORRESPONDENCE:**

None

### **(4.0) ADMINISTRATORS' REPORTS**

1. *Superintendent's Report*
  - *Modernization Update*
2. *Principal's Report*
  - A. *Enrollment update*

**(5.0) BUSINESS SERVICES**

- 1.) Approve authorization to pay vouchers as presented.

Motion by \_\_\_\_\_ Second \_\_\_\_\_ ACTION (     )

- 2.) Approve budget revision as presented.

Motion by \_\_\_\_\_ Second \_\_\_\_\_ ACTION (     )

**(6.0) DISTRICT ADMINISTRATION**

- 1.) Approval of Subject Matter Verification Committee  
Costs: None

Motion by \_\_\_\_\_ Second \_\_\_\_\_ ACTION (     )

- 2.) Approval of District Plan for Committee on Assignments  
Costs: None

Motion by \_\_\_\_\_ Second \_\_\_\_\_ ACTION (     )

- 3.) Approval of Inter-District Transfer Renewals  
Tulare City: 1-K, 1-1<sup>st</sup>, 2-4<sup>th</sup>, 2-5<sup>th</sup>, 1-8<sup>th</sup>  
Pixley: 1-2<sup>nd</sup>  
Costs: None

Motion by \_\_\_\_\_ Second \_\_\_\_\_ ACTION (     )

**(7.0) CLOSED SESSION**

- 1.) Employment, Resignations, Transfers, etc. of Certificated and Classified  
Personnel (Gov. Code, § 54957)

**(8.0) RECONVENE IN REGULAR SESSION**

**(9.0) ACTION RELATED TO PERSONNEL**

- 1.) Employment, Resignations, Transfers, etc. of Certificated and Classified  
Personnel (Gov. Code, § 54957)

Motion by \_\_\_\_\_ Second \_\_\_\_\_ ACTION (     )

**(10.0) ORGANIZATIONAL BUSINESS**

(Consideration of any item any member of the Board wishes to place on the  
Agenda for the next meeting.)

**11.0) ADJOURNMENT**

Motion by \_\_\_\_\_ Second \_\_\_\_\_ ACTION (      )

**ANNOUNCEMENT OF NEXT REGULAR BOARD MEETING**

**September 8, 2020 @ 4:00 pm Virtually via Zoom**

This agenda may be made available in an appropriate alternative format for a person with a disability, upon request. If a disability-related modification or accommodation, including auxiliary aids or services, is needed, please contact **Heather Pilgrim, Ed.S., Superintendent**, at least one week in advance of the meeting, at **688-2909**. Requests made closer to the meeting may not be able to be accommodated.

1.1

**OAK VALLEY UNION ELEMENTARY SCHOOL DISTRICT**  
**REGULAR MEETING of the GOVERNING BOARD**  
Tuesday, August 11, 2020  
Minutes

**TIME: 4:00pm    PLACE: Teleconferencing via Zoom**

Meeting ID: 767 8411 2099  
Passcode: 0QUMyN

**CALL TO ORDER AND ROLL CALL @ 4:03pm**

**BOARD MEMBERS:**

Mr. Doug Mederos, President	Present
Mr. John Mendonca, Clerk	Present
Mr. Joey Benevedes, Trustee	Present
Mr. Mark Nunes, Trustee	Present
Mr. Joseph Meneses, Trustee	Arrived Late

**PLEDGE OF ALLEGIANCE**

**(1.0) APPROVAL OF MINUTES**

1. The minutes of the regular meeting held on July 28, 2020 are presented for Board approval.

Motion by M. Nunes Second J. Mendonca ACTION ( 4-0 )

**(2.0) QUESTIONS FROM THE FLOOR AND INTRODUCTIONS OF GUESTS**

At this time, any person wishing to speak to any item not on the agenda for this meeting may be granted **(5) minutes** to speak to the Board with a maximum time of 15 minutes per item, unless otherwise extended by the board.

**(Action cannot be taken on anything that is not already on the agenda).**

**(3.0) CORRESPONDENCE:**

1. **School Inspection Form Results conducted by Central Tulare County Schools Property & Liability Joint Powers Authority**  
*Supt. Pilgrim shared with the board the results of the school inspection conducted by our liability company. The only finding was the bark under the playground pieces needed to be added to in order for the drop distance from the slide to meet code.*

**(4.0) ADMINISTRATATORS' REPORTS**

1. **Superintendent's Report**
  - **State and Federal additional COVID19 funds**

*Supt Pilgrim presented to the board the state and federal one time monies that the district will be receiving and briefly discussed what the money can be spent on.*

**2. Principal's Report**

**A. Update on start of the school year**

*Principal Baxter gave an update on the virtual instructional training the teachers went through during the summer which was very timely due to distance learning. He also discussed the schedule for the start of the year i.e. parent conferences, and onboarding of the instructional program.*

**B. Update on facilities**

*Principal Baxter gave an update on the facilities by explaining the issues we continue to have with our alarming system. Consideration was made to bring in an additional security company to conduct an assessment of the problems.*

**(5.0) BUSINESS SERVICES**

- 1.) Approve authorization to pay vouchers as presented.

Motion by M. Nunes Second J. Mendoca ACTION ( 5-0 )

**(6.0) DISTRICT ADMINISTRATION**

- 1.) Board Policy Updates May 2020

Costs: None

BP 0430 Comprehensive Local Plan for Special Education

OPTION 1: ☐

OPTION 2: ☐

OPTION 3: ☒

AR 0430 Comprehensive Local Plan for Special Education

BP 1312.3 Uniform Complaint Procedures

AR 1312.3 Uniform Complaint Procedures

Fill in Blanks

Heather Pilgrim

OVUESD

24500 RD 68, Tulare, CA 93274

559-688-2908

OPTION 1: ☐

OPTION 2: ☒

E(1) 1312.3 Uniform Complaint Procedures NEW EXHIBIT

E(2) 1312.3 Uniform Complaint Procedures NEW EXHIBIT

AR 1312.4 Williams Uniform Complaint Procedures

E(3) 1312.4 Williams Uniform Complaint Procedures Delete E ☒ Yes ☐ No

E(4) 1312.4 Williams Uniform Complaint Procedures Delete E ☒ Yes ☐ No

BP 1340 Access to District Records

AR 1340 Access to District Records

BP 4112.9  
     4212.9  
     4312.9     Employee Notifications  
 E 4112.9  
     4212.9  
     4312.9     Employee Notifications  
 BP 4113     Assignment  
 AR 4113     Assignment  
 BP 4119.42  
     4219.42  
     4319.42     Exposure Control Plan for Bloodborne Pathogens  
 AR 4119.42  
     4219.42  
     4319.42     Exposure Control Plan for Bloodborne Pathogens  
 E 4119.42  
     4219.42  
     4319.42     Exposure Control Plan for Bloodborne Pathogens  
 BP 4119.43  
     4219.43  
     4319.43     Universal Precautions  
 AR 4119.43  
     4219.43  
     4319.43     Universal Precautions  
 BP 4151  
     4251  
     4351     Employee Compensation  
 BP 5141.5     Mental Health NEW POLICY  
 BP 5145.3     Nondiscrimination/Harassment  
 AR 5145.3     Nondiscrimination/Harassment

**Fill in Blanks**

Superintendent  
 Heather Pilgrim  
 24500 RD 68, Tulare, CA 93274  
 559-688-2909  
[h.pilgrim@oakvalleyschool.org](mailto:h.pilgrim@oakvalleyschool.org)

BP 6020     Parent Involvement  
 AR 6020     Parent Involvement  
 BP 6115     Ceremonies and Observances  
 AR 6115     Ceremonies and Observances

*Supt Pilgrim presented the board policies that needed updating.*

Motion by \_\_\_J. Meneses\_\_\_ Second \_\_\_J. Benevedes\_ ACTION ( 5-0 )

- 2.) Approval of Construction Liaison, Luke Smith, contract of services to aide in the Modernization Project.

Costs:

Funding Source: Modernization Funds

*Supt. Pilgrim presented the need for a Construction Liaison to assist with the modernization project. Luke Smith worked previously with Supt. Pilgrim on a new construction project and modernization project in a previous district and was very pleased.*

Motion by \_\_\_ J. Meneses \_\_\_ Second \_\_\_ J. Benevedes \_\_\_ ACTION ( 5-0 )

- 3.) Approval of purchase of additional Chromebooks for student use.

Costs: 10,252.69

Funding source: LLMF

*Due to distance learning, more chromebooks are needed for 1:1 virtual learning for students and to keep on hand for repairs.*

Motion by \_\_\_\_\_ Second \_\_\_\_\_ ACTION ( 5-0 )

- 4.) Approval of purchase of new teacher laptops.

Costs: 73,795.50

Funding Source: LLMF

*Teachers are in need of new laptops due to their current laptops getting older and running slowly. Distance Learning also requires for their devices to have more capacity.*

Motion by \_\_\_ J. Mendonca \_\_\_ Second \_\_\_ M. Nunes \_\_\_ ACTION ( 5-0 )

- 5.) Approval of MOU between OVUESD and OVTA.

Costs: none

*Supt Pilgrim presented a MOU with OVTA which highlights: the ability to video tape lessons, flexible on-site instructional hours, and health and safety standards.*

Motion by \_\_\_ M. Nunes \_\_\_ Second \_\_\_ J. Meneses \_\_\_ ACTION ( 5-0 )

#### **(7.0) ORGANIZATIONAL BUSINESS**

(Consideration of any item any member of the Board wishes to place on the Agenda for the next meeting.)

#### **(8.0) ADJOURNMENT @ 5:10pm**

Motion by \_\_\_ J. Meneses \_\_\_ Second \_\_\_ J. Mendonca \_\_\_ ACTION ( 5-0 )

#### **ANNOUNCEMENT OF NEXT REGULAR BOARD MEETING**

**August 25, 2020 @ 4:00 pm Virtually via Zoom**

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SAB Meeting: June 26, 2019

Modernization - Separate Design

**SCHOOL DISTRICT DATA**

Application No: 5772017-00-003

County: Tulare

School District: Oak Valley Union Elementary

School Name: Oak Valley Elementary

**PROJECT DATA**

Type of Project: Elementary School

Application Filing Basis:

Site Specific

Pupils Assigned Under 50 Yrs: K-6: 225

7-8:

9-12:

Non-Severe:

Severe:

Financial Hardship Requested: Yes

**GRANT DATA**Estimated Total GrantSeparate Design Grant

Modernization Grant \$ 1,044,900.00

Total Design (25% of Grant) \$ 261,225.00

Total State Share (60%) 1,044,900.00

Design State Share (60%) 156,735.00

Total District Share (40%) 696,600.00

Design District Share (40%) 104,490.00

Total Estimated Grant \$ 1,741,500.00

District Cash Contribution \$ 58,347.00

Financial Hardship \$ 46,143.00

**DESIGN PROJECT FINANCING**State Share

Modernization Design \$ 156,735.00

District Share

Cash Contribution 58,347.00

Financial Hardship 46,143.00

Total Design Cost \$ 261,225.00

**HISTORY OF PROJECT COST AND APPORTIONMENT**

	Fund Code	Proposition	Previously Authorized	Authorized This Action	Unfunded Approval This Action
<u>State Share</u>					
Modernization Design Grant	951-570	51	\$	\$ 156,735.00	\$ 156,735.00
<u>District Share</u>					
Cash Contribution				58,347.00	
Financial Hardship	951-570	51		46,143.00	46,143.00
Total			\$	\$ 261,225.00	\$ 202,878.00

Funding Source: Proposition 51 Bonds/2016-Nov.

Pursuant to the Board's action on March 11, 2009, this application has been approved and placed on the Unfunded List (Lack of AB 55 Loans).

This approval does not constitute a guarantee or commitment of future State funding.

Amounts shown for financial hardship assistance are subject to adjustment as a result of a review of the district's financial records pursuant to Regulation Section 1859.81(h) at the time of apportionment.

The District shall ensure that it is in compliance with all applicable laws, regulations and certifications it made on the program forms.

Based on the Board's action on June 5, 2017, this project is subject to the Grant Agreement submittal pursuant to School Facility Program Regulation Section 1859.90.4.

The District qualifies for financial hardship pursuant to SFP Regulation Section 1859.81(c)(4). The District has demonstrated it is financially unable to provide all or part of the matching funds and is levying the developer fees or equal alternative revenue source justified by law. The District's total bonding capacity (as of May 16, 2019) is \$5 million or less.

The District is responsible for ensuring that the project is compliant with Prevailing Wage Monitoring and/or Labor Compliance Program requirements at the time construction contracts are executed and/or construction commenced.



## Accounts Payable Final PreList - 8/6/2020 6:16:13PM

\*\*\* FINAL \*\*\*

Batch No 325

Audit

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
013817	CENTRAL VALLEY REFRIGERATION	PV-210053	8/6/2020		32299-393		010-00000-0-00000-82000-56000-0-0000	\$524.56		
	CENTRAL VALLEY REFRIGERATION		8/6/2020		32299-393		SERVICE WALK IN'S IN KITCHEN 130-53100-0-00000-37000-56000-0-0000	\$231.14		
							2-milk boxes / ice machine Total Check Amount:	\$755.70		
013678	MID VALLEY DISPOSAL	PV-210054	8/1/2020		1903560-AUG		010-00000-0-00000-82000-55000-0-0000 6YED TRASH 1X WK	\$368.56		
							Total Check Amount:	\$368.56		
012481	OAK VALLEY UNION SCHOOL DIST	PV-210055	8/4/2020		NONE		010-00000-0-00000-72000-59000-0-0000 MAILING OF STU CUMS/ 6 ROLLS FOR PARENT MAILING	\$364.35		
							Total Check Amount:	\$364.35		
013829	SISC III	PV-210056	8/4/2020		AUGUST		010-00000-0-00000-00000-95024-0-0000 HEALTH INS EMPLOYEES, RETIREE, BOARD	\$56,483.61		
	SISC III		8/4/2020		AUGUST		010-00000-0-00000-00000-95028-0-0000	\$942.40		
							Total Check Amount:	\$57,426.01		
013932	U.S. BANK CORPORATE PAYMENT	PV-210057	7/27/2020		NONE		010-03210-0-00000-82000-43000-0-0000 CARES/LLM/TITLE IV/ OPERATIONS SUPPLIES	\$2,043.67		
	U.S. BANK CORPORATE PAYMENT		7/27/2020		NONE		010-03210-0-11100-10000-43000-0-0000	\$1,046.62		
	U.S. BANK CORPORATE PAYMENT		7/27/2020		NONE		010-41270-1-11100-10000-43000-0-0000	\$1,203.31		
	U.S. BANK CORPORATE PAYMENT		7/27/2020		NONE		010-00000-0-00000-82000-43000-0-0000	\$710.93		
	U.S. BANK CORPORATE PAYMENT		7/27/2020		NONE		010-00000-0-11100-10000-43000-0-0000	\$40.92		
	U.S. BANK CORPORATE PAYMENT		7/27/2020		NONE		010-00000-0-00000-72000-58000-0-0000	\$14.99		
							Total Check Amount:	\$5,060.44		
013710	USBANCORP EQUIPT. FINANCE, INC	PV-210058	7/27/2020		JULY/AUG		010-00000-0-11100-10000-56000-0-0000	\$212.27		
	USBANCORP EQUIPT. FINANCE, INC		7/27/2020		JULY/AUG		COPIER LEASE AGREEMENT 010-00000-0-11100-10000-56000-0-0000	\$212.27		
	USBANCORP EQUIPT. FINANCE, INC		7/27/2020		JULY/AUG		010-00000-0-00000-72000-58000-0-0000	\$19.70		
							Total Check Amount:	\$444.24		

## Accounts Payable Final PreList - 8/6/2020 6:16:13PM

\*\*\* FINAL \*\*\*

Batch No 325

Audit

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
013862	VAST NETWORKS	PV-210061	8/1/2020		22953		010-00000-0-00000-72000-59000-0-0000 5 GBPS WAN USAC 90% DISCOUNT	\$147.50		
Total Check Amount:								\$147.50		
013634	VISALIA UNIFIED SCHOOL DIST.	PV-210060	6/30/2020		643		010-07230-0-00000-36000-58000-0-0000	\$4,505.60		
	VISALIA UNIFIED SCHOOL DIST.		6/30/2020		LB: 200041	2019-2020	TRANSPORTATION CONTRACT W/DISCOUNT	\$4,505.60		
	VISALIA UNIFIED SCHOOL DIST.		6/30/2020		643		010-07230-0-00000-36000-58000-0-0000	(\$3,600.00)		
					200041					
Total Check Amount:								\$5,411.20		
013634	VISALIA UNIFIED SCHOOL DIST.	PV-210059	6/30/2020		NONE		* 010-00000-0-00000-72000-58000-0-0000	\$1,995.27		
					LB: 200040	2019-2020	PRINTING OF PARENT PACKETS			
Total Check Amount:								\$1,995.27		
013708	WIZIX TECHNOLOGY GROUP, INC.	PV-210062	7/30/2020		168963/168965/168964		010-00000-0-11100-10000-56000-0-0000	\$10.78		
							COPIERS USAGE 6/11-7/10/2020			
	WIZIX TECHNOLOGY GROUP, INC.		7/30/2020		168963/168965/168964		010-00000-0-11100-10000-56000-0-0000	\$277.36		
	WIZIX TECHNOLOGY GROUP, INC.		7/30/2020		168963/168965/168964		010-00000-0-11100-10000-56000-0-0000	\$511.43		
Total Check Amount:								\$799.57		
013708	WIZIX TECHNOLOGY GROUP, INC.	PV-210063	8/1/2020		26444		* 010-00000-0-11100-10000-64000-0-0000	\$10,259.94	F	
							TOSHIBA ES8518A BLAK/WHITE COPIER.STAPLE/HOLE PUNC			
Total Check Amount:								\$10,259.94		

## Accounts Payable Final PreList - 8/6/2020 6:16:13PM

\*\*\* FINAL \*\*\*

Batch No 325

Audit

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
Total District Payment Amount:								\$83,032.78		

## Accounts Payable Final PreList - 8/6/2020 6:16:13PM

\*\*\* FINAL \*\*\*

Batch No 325

Audit

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
Batch No 325								Total Accounts Payable:	\$83,032.78	

The School District hereby orders that payment be made to each of the above vendors in the amounts indicated on the preceding Accounts Payable Final totaling 83,032.78 and the County Office of Education transfer the amounts from the indicated funds of the district to the Check Clearing Fund in order that checks may be drawn from a single revolving fund (Education Code 42631 & 42634).

Authorizing Signature

Date

8-10-2020

Fund Summary	Total
010	\$82,801.64
130	\$231.14
Total	\$83,032.78

## Accounts Payable Final PreList - 8/6/2020 6:16:13PM

\*\*\* FINAL \*\*\*

Batch No 325

Audit

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
Total District Payment Amount:								\$83,032.78		

## Accounts Payable Final PreList - 8/6/2020 6:16:13PM

\*\*\* FINAL \*\*\*

Batch No 325

Audit

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
Batch No 325								Total Accounts Payable:	\$83,032.78	

The School District hereby orders that payment be made to each of the above vendors in the amounts indicated on the preceding Accounts Payable Final totaling 83,032.78 and the County Office of Education transfer the amounts from the indicated funds of the district to the Check Clearing Fund in order that checks may be drawn from a single revolving fund (Education Code 42631 & 42634).

  
Authorizing Signature

Date

8-10-2020

Fund Summary	Total
010	\$82,801.64
130	\$231.14
Total	\$83,032.78

## Accounts Payable Final PreList - 8/13/2020 8:48:39PM

\*\*\* FINAL \*\*\*

Batch No 326

Audit

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
014006	AMS.NET, INC.	PV-210064	8/13/2020		SO-0043295 PO#4086		010-00000-0-00000-72000-58000-0-0000 E-RATE23- PROJ#0209-20C.1 48XGOG SWITCH/ 5YR LIC	\$7,581.80		
							<b>Total Check Amount:</b>	<b>\$7,581.80</b>		
013293	ASSOCIATION OF SCHOOL ADMINIST	PV-210065	7/27/2020		2020-2021		010-00000-0-00000-27000-53000-0-0000	\$863.55		
	ASSOCIATION OF SCHOOL ADMINIST		7/27/2020		2020-2021		DIST PAID SUPT/PRINC MEMBERSHIP DUES 010-00000-0-00000-71500-53000-0-0000	\$1,575.00		
							<b>Total Check Amount:</b>	<b>\$2,438.55</b>		
013075	CALIF.TURF EQUIPT. & SUP.. INC	PV-210066	8/12/2020		467158		010-00000-0-00000-82000-43000-0-0000 8-LAWN WHEEL/ TRIMMER LINE	\$312.19		
							<b>Total Check Amount:</b>	<b>\$312.19</b>		
013911	CALIFORNIA WATER SERVICES	PV-210067	7/31/2020		0043986-IN		010-81500-0-00000-81100-58000-0-0000 WATER TREATMENT ROUTINE MAINT.	\$2,881.93	L	
							<b>Total Check Amount:</b>	<b>\$2,881.93</b>		
013390	ENVIRO CLEAN	PV-210068	8/5/2020		012-8067-7941		010-32100-0-11100-10000-43000-0-0000 COVID-19 SANITIZER/ REFILL/ HK SUPPLIES	\$782.27		
	ENVIRO CLEAN		8/5/2020		012-8067-7941		010-00000-0-00000-82000-43000-0-0000	\$414.29		
							<b>Total Check Amount:</b>	<b>\$1,196.56</b>		
013975	ESGI, LLC	PV-210069	7/27/2020		30794		010-07200-0-11100-10000-58000-0-0102 2020-21 12 MO. LICENSE	\$796.00		
							<b>Total Check Amount:</b>	<b>\$796.00</b>		
013760	EWING IRRIGATION PRODUCTS, INC	PV-210070	8/11/2020		12349383		010-07200-0-11100-10000-43000-0-0107 AG CLASS GARDEN HOSE/ HERBICIDE	\$223.68		
							<b>Total Check Amount:</b>	<b>\$223.68</b>		
014035	FIRST QUALITY PRODUCE	PV-210071	8/10/2020		1147766		130-53100-0-00000-37000-47000-0-0000 FRESH FRUIT AND VEGETABLES	\$597.30		
							<b>Total Check Amount:</b>	<b>\$597.30</b>		

## Accounts Payable Final PreList - 8/13/2020 8:48:39PM

\*\*\* FINAL \*\*\*

Batch No 326

Audit

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
012973	FOLLETT SCHOOL SOLUTIONS, INC.	PV-210072	8/1/2020		1408454		010-07200-0-11100-10000-58000-0-0102	\$1,042.50		
							2020-21 SINGLE SITE HOST/SUPPORT LIBRARY			
							<b>Total Check Amount:</b>	<b>\$1,042.50</b>		
012434	GRISSOM-WALLACE	PV-210073	8/5/2020		42133		010-00000-0-00000-82000-43000-0-0000	\$420.00		
							4 TOSHIBA PHONES			
							<b>Total Check Amount:</b>	<b>\$420.00</b>		
013783	HEARTLAND SCHOOL SOLUTIONS	PV-210075	7/31/2020		9761A		130-53100-0-00000-37000-43000-0-0000	\$497.50		
							2020-21 NUTRIKDIS MENU PLANNING AND PRODUCTION RE			
							<b>Total Check Amount:</b>	<b>\$497.50</b>		
012486	HOUGHTIN MIFFLIN HARCOURT PUBL	PV-210076	8/5/2020		710193477		010-63000-0-11100-10000-41000-0-0000	\$2,878.86		
							2020-21 ENGLISH 3D TECHNOLOGY RENEWAL-ELA			
							<b>Total Check Amount:</b>	<b>\$2,878.86</b>		
012699	LOZANO SMITH	PV-210074	8/10/2020		2115259		010-00000-0-00000-72000-58000-0-0000	\$24.68		
							LEGAL ON PUBLIC RECORDS			
							<b>Total Check Amount:</b>	<b>\$24.68</b>		
013152	OFFICE DEPOT	PV-210088	8/7/2020		NONE		010-11000-0-11100-10000-43000-0-0000	\$472.90		
	OFFICE DEPOT		8/7/2020		NONE		CLASSRM LIBRARY SHELVES/ INST/ ADMIN / TRANSP SU			
	OFFICE DEPOT		8/7/2020		NONE		010-11000-0-11100-10000-43000-0-0000	\$620.60		
	OFFICE DEPOT		8/7/2020		NONE		010-00000-0-00000-72000-43000-0-0000	\$396.60		H
			8/7/2020		NONE		010-07230-0-00000-36000-43000-0-0000	\$71.14		H
							<b>Total Check Amount:</b>	<b>\$1,561.24</b>		
014039	P&R PAPER SUPPLY COMPANY, INC	PV-210077	8/10/2020		10859501		130-53100-0-00000-37000-43000-0-0000	\$276.47		
							PAPER PRODUCTS/ FOOD BAGS FOR DISTANCE LEARNING			
							<b>Total Check Amount:</b>	<b>\$276.47</b>		
013511	RENAISSANCE LEARNING, INC.	PV-210078	7/30/2020		4468-705152		010-07200-0-11100-10000-58000-0-0102	\$7,223.50		
							2020-21 STAR/ ACCELERATED READER			



## Accounts Payable Final PreList - 8/13/2020 8:48:39PM

\*\*\* FINAL \*\*\*

Batch No 326

Audit

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
Total Check Amount:								\$7,223.50		
012243	SCHOLASTIC INC.	PV-210079	6/20/2020		22940793		010-11000-0-11100-10000-43000-0-0000	\$990.03		
	SCHOLASTIC INC.	PV-210080	6/23/2020		M6721043		LLM NATIONAL GEOGRAPHIC PRE-K			
					LB: 200042		010-11000-0-11100-10000-43000-0-0000	\$18.97		
BALANCE FROM SCHOLASTIC NEWS 2019-20										
Total Check Amount:								\$1,009.00		
014060	SCREENCASTIFY, LLC	PV-210081	8/12/2020		SC-270006		010-32200-0-11100-10000-58000-0-0000	\$1,000.00		
DISTANCE LEARNING RECORD/EDIT SCH PLAN-LLM										
Total Check Amount:								\$1,000.00		
013683	SMART & FINAL	PV-210082	8/12/2020		NONE		130-53100-0-00000-37000-47000-0-0000	\$7.58		
	SMART & FINAL		8/12/2020		NONE		FOOD PRODUCTS AND SUPPLIES			
							130-53100-0-00000-37000-43000-0-0000	\$45.15		
Total Check Amount:								\$52.73		
012478	SoCalGas	PV-210083	8/10/2020		7/8/-8/6/2020		010-00000-0-00000-82000-55000-0-0000	\$30.12		
NATURAL GAS USAGE										
Total Check Amount:								\$30.12		
012489	SOUTHERN CALIF EDISON	PV-210084	8/7/2020		7/7/-8/5/2020		010-00000-0-00000-82000-55000-0-0000	\$10,123.80		
ELECTRICITY USAGE										
Total Check Amount:								\$10,123.80		
013502	SOUTHWEST SCHOOL & OFFICE SUPP	PV-210086	7/31/2020		JULY		010-11000-0-11100-10000-43000-0-0000	\$3,539.73		
STUDENT SUPPLIES										
Total Check Amount:								\$3,539.73		
013676	SPARKLETTS	PV-210085	8/9/2020		080920		010-00000-0-00000-82000-58000-0-0000	\$19.95		
DRINKING WATER SUPPLIER										
Total Check Amount:								\$19.95		
013634	VISALIA UNIFIED SCHOOL DIST.	PV-210087	6/30/2020		NONE		010-00000-0-11100-10000-58000-0-0000	\$38.25		
					LB: 200043		FIELD TRIP BALANCE FROM 2019-20			

**Batch No 326**

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Audit Flag	EFT
<b>Total Check Amount:</b>								<b>\$38.25</b>		

## Accounts Payable Final PreList - 8/13/2020 8:48:39PM

\*\*\* FINAL \*\*\*

Batch No 326

Audit

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
Total District Payment Amount:								\$45,766.34		

## Accounts Payable Final PreList - 8/13/2020 8:48:39PM

\*\*\* FINAL \*\*\*

Batch No 326

Audit

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
Batch No 326								Total Accounts Payable:	\$45,766.34	

The School District hereby orders that payment be made to each of the above vendors in the amounts indicated on the preceding Accounts Payable Final totaling 45,766.34 and the County Office of Education transfer the amounts from the indicated funds of the district to the Check Clearing Fund in order that checks may be drawn from a single revolving fund (Education Code 42631 & 42634).

Authorizing Signature

Date

Fund Summary	Total
010	\$44,342.34
130	\$1,424.00
Total	\$45,766.34

30 Oak Valley Union Elementary School I  
Fiscal Year: 2021

## Budget Revision Report

BGR030  
Rachelall

8/13/2020  
8:26:52AM

Bdg Revision Final

Control Number: 81330409

Account Classification		Approved / Revised	Change Amount	Proposed Budget
Fund: 0100	General Fund			
Revenues				
LCFF Sources				
Secured	010-00000-0-00000-00000-80110-0-0000	\$4,404,889.00	\$666,656.00	\$5,071,545.00
Taxes	010-00000-0-00000-00000-80410-0-0000	\$284,350.00	\$16,853.00	\$301,203.00
	010-14000-0-00000-00000-80120-0-0000	\$676,460.00	(\$220,858.00)	\$455,602.00
Total:		\$5,365,699.00	\$462,651.00	\$5,828,350.00
Federal Revenues				
ESSER	010-32100-0-00000-00000-82900-0-0000	\$0.00	\$62,350.00	\$62,350.00
	010-32150-0-00000-00000-82900-0-0000	\$0.00	\$11,040.00	\$11,040.00
LLM	010-32200-0-00000-00000-82900-0-0000	\$0.00	\$439,370.00	\$439,370.00
Total:		\$0.00	\$512,760.00	\$512,760.00
Other State Revenues				
LLM	010-74200-0-00000-00000-85900-0-0000	\$0.00	\$50,461.00	\$50,461.00
Prop 98				
Total:		\$0.00	\$50,461.00	\$50,461.00
Total Revenues		\$5,365,699.00	\$1,025,872.00	\$6,391,571.00
Expenditures				
Certificated Salaries				
	010-32200-0-00000-31300-12000-0-0000	\$0.00	\$29,250.00	\$29,250.00
	010-32200-0-11100-10000-11000-0-0000	\$0.00	\$36,742.00	\$36,742.00
	010-74200-0-11100-10000-11000-0-0000	\$0.00	\$8,334.00	\$8,334.00
Total:		\$0.00	\$74,326.00	\$74,326.00
Classified Salaries				
	010-32100-0-00000-82000-22000-0-0000	\$0.00	\$17,769.00	\$17,769.00
Total:		\$0.00	\$17,769.00	\$17,769.00
Employee Benefits				
	010-32100-0-00000-82000-32020-0-0000	\$0.00	\$3,678.00	\$3,678.00
	010-32100-0-00000-82000-33022-0-0000	\$0.00	\$1,102.00	\$1,102.00

# Budget Revision Report

BGR030  
Rachelall

8/13/2020  
8:26:52AM

Bdg Revision Final

Control Number: 81330409

Account Classification	Approved / Revised	Change Amount	Proposed Budget
010-32100-0-00000-82000-33023-0-0000	\$0.00	\$258.00	\$258.00
010-32100-0-00000-82000-35020-0-0000	\$0.00	\$9.00	\$9.00
010-32100-0-00000-82000-36020-0-0000	\$0.00	\$252.00	\$252.00
010-32100-0-00000-82000-37020-0-0000	\$0.00	\$164.00	\$164.00
010-32200-0-00000-31300-31010-0-0000	\$0.00	\$4,724.00	\$4,724.00
010-32200-0-00000-31300-33013-0-0000	\$0.00	\$424.00	\$424.00
010-32200-0-00000-31300-34010-0-0000	\$0.00	\$7,365.00	\$7,365.00
010-32200-0-00000-31300-35010-0-0000	\$0.00	\$15.00	\$15.00
010-32200-0-00000-31300-36010-0-0000	\$0.00	\$415.00	\$415.00
010-32200-0-00000-31300-37010-0-0000	\$0.00	\$270.00	\$270.00
010-32200-0-11100-10000-31010-0-0000	\$0.00	\$5,934.00	\$5,934.00
010-32200-0-11100-10000-33013-0-0000	\$0.00	\$533.00	\$533.00
010-32200-0-11100-10000-35010-0-0000	\$0.00	\$18.00	\$18.00
010-32200-0-11100-10000-36010-0-0000	\$0.00	\$521.00	\$521.00
010-32200-0-11100-10000-37010-0-0000	\$0.00	\$339.00	\$339.00
010-74200-0-11100-10000-31010-0-0000	\$0.00	\$1,346.00	\$1,346.00
010-74200-0-11100-10000-33013-0-0000	\$0.00	\$121.00	\$121.00
010-74200-0-11100-10000-35010-0-0000	\$0.00	\$4.00	\$4.00
010-74200-0-11100-10000-36010-0-0000	\$0.00	\$118.00	\$118.00
010-74200-0-11100-10000-37010-0-0000	\$0.00	\$77.00	\$77.00
<b>Total:</b>	\$0.00	\$27,687.00	\$27,687.00
<b>Books and Supplies</b>			
010-32100-0-00000-82000-43000-0-0000	\$0.00	\$14,338.00	\$14,338.00
010-32100-0-11100-10000-43000-0-0000	\$0.00	\$4,780.00	\$4,780.00
010-32150-0-11100-10000-43000-0-0000	\$0.00	\$6,040.00	\$6,040.00
010-32200-0-11100-10000-43000-0-0000	\$0.00	\$139,024.00	\$139,024.00
010-32200-0-11100-10000-44000-0-0000	\$0.00	\$173,796.00	\$173,796.00
010-74200-0-11100-10000-43000-0-0000	\$0.00	\$10,000.00	\$10,000.00
010-74200-0-11100-10000-44000-0-0000	\$0.00	\$15,461.00	\$15,461.00
<b>Total:</b>	\$0.00	\$363,439.00	\$363,439.00
<b>Services, Other Operating Expenses</b>			
010-00000-0-11100-10000-58000-0-0000	\$85,000.00	(\$10,260.00)	\$74,740.00
010-32100-0-00000-82000-58000-0-0000	\$0.00	\$15,000.00	\$15,000.00

Benefits  
for salaries

Budget for  
new revenues

## Budget Revision Report

BGR030  
Rachelall

8/13/2020  
8:26:52AM

Bdg Revision Final

Control Number: 81330409

Account Classification	Approved / Revised	Change Amount	Proposed Budget
010-32100-0-11100-10000-58000-0-0000	\$0.00	\$5,000.00	\$5,000.00
010-32150-0-11100-10000-58000-0-0000	\$0.00	\$5,000.00	\$5,000.00
010-32200-0-11100-10000-58000-0-0000	\$0.00	\$40,000.00	\$40,000.00
010-74200-0-11100-10000-58000-0-0000	\$0.00	\$15,000.00	\$15,000.00
<b>Total:</b>	<b>\$85,000.00</b>	<b>\$69,740.00</b>	<b>\$154,740.00</b>
<b>Capital Outlay</b>			
010-00000-0-11100-10000-64000-0-0000	\$0.00	\$10,259.94	\$10,259.94
<b>Total:</b>	<b>\$0.00</b>	<b>\$10,259.94</b>	<b>\$10,259.94</b>
<b>Total Expenditures</b>	<b>\$85,000.00</b>	<b>\$563,220.94</b>	<b>\$648,220.94</b>
<b>Budgeted Unappropriated Fund Balance before this adjustment:</b>		<b>\$3,812,563.81</b>	
<b>Total Adjustment to Unappropriated Fund Balance:</b>		<b>\$462,651.06</b>	
<b>Budgeted Unappropriated Fund Balance after this adjustment:</b>		<b>\$4,275,214.87</b>	

-

## Budget Revision Report

**BGR030**  
**Rachelall**

**8/13/2020**  
**8:26:52AM**

**Bdg Revision Final**

**Control Number: 81330409**

**Account Classification**

**Approved / Revised**

**Change Amount**

**Proposed Budget**

At a meeting of the school board on \_\_\_\_\_, the  
board approved the above budget account lines change to those  
amounts indicated in the proposed budget column.

Authorized by: \_\_\_\_\_

(County Office Use Only)

Updated at County Office on \_\_\_\_/\_\_\_\_/\_\_\_\_ by \_\_\_\_\_

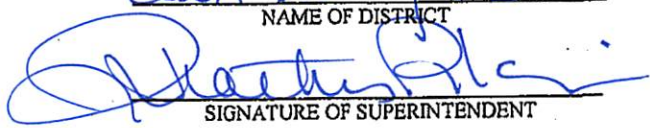


DISTRICT PLAN FOR  
SUBJECT MATTER VERIFICATION COMMITTEE

PURPOSE: A district may establish a Subject Matter Verification Committee as outlined in EC §44258.3 to assign teachers who hold teaching credentials to teach departmentalized classes with their consent in grades K-12, irrespective of the designations on their teaching credentials, as long as the teacher's competence is verified according to policies and procedures established by the governing board consistent with the language of the statute.

Submit this form to the Credentials Department, County Office of Education

1. This is to certify the establishment of our district Subject Matter Verification Committee in accordance with the provisions of EC §44258.3.

Oak Valley UESD  
NAME OF DISTRICT  
  
SIGNATURE OF SUPERINTENDENT

Doug Mederos  
NAME OF PRESIDENT OR CHAIRPERSON OF DISTRICT GOVERNING BOARD  
\_\_\_\_\_  
SIGNATURE OF PRESIDENT OR CHAIRPERSON

2. Effective date of establishment of Subject Matter Verification Committee: Aug. 1, 2020

3. District administrative contact person for the Subject Matter Verification Committee:

NAME: Matt Baxter TELEPHONE: 559-688-2908  
TITLE: Principal


4. Members and Terms of office for Subject Matter Verification Committee members:

REPRESENTATIVES	APPOINTMENT DATE	LENGTH OF TERM
<u>Matt Baxter</u>	<u>Aug. 1, 2020</u>	<u>3 yrs</u>
<u>Heather Pilgrim</u>	<u>"</u>	<u>"</u>
<u>Nancy Garcia</u>	<u>"</u>	<u>"</u>
<u>Kathleen Bartholemey</u>	<u>"</u>	<u>"</u>
<u>Lisa Koontz</u>	<u>"</u>	<u>"</u>
_____	_____	_____

5. Criteria for determining teachers' subject matter competence pursuant to EC §44258.3:  
(If additional space is needed, please attach a separate page)

CSET  
Enrolled in a University Program  
Fingerprinting

6. Verification of notification of representative of the certificated employees:  
(Initialed by principal of the school or appropriate administrator)

  
INITIALS  
Heather Pilgrim  
PRINT NAME

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# DISTRICT PLAN FOR COMMITTEE ON ASSIGNMENTS

**PURPOSE:** A district may establish a Committee on Assignments as outlined in EC §44258.7(c) and (d) to review and approve assignments of teachers employed on a full-time basis in grades K-12 who have special skills and preparation outside of his or her credential authorization, to teach an elective course. An "elective course" is a course other than English, Mathematics, Science, or Social Studies.

**Submit this form to the Credentials Department, County Office of Education**

1. This is to certify the establishment of our District Committee on Assignments in accordance with provisions of EC 44258.7(d).

Oak Valley Union Elem District  
DISTRICT NAME  
[Signature]  
SIGNATURE OF SUPERINTENDENT

\_\_\_\_\_  
SIGNATURE OF PRESIDENT OR CHAIRPERSON  
OF DISTRICT GOVERNING BOARD

2. Effective date of establishment of Committee on Assignments: August 1, 2020

3. District administrative contact person relative to the Committee on Assignments:

NAME: Matt Baxter PHONE: 559-688-2908  
TITLE: Principal

4. Procedures for selection of the committee membership in accordance with EC 44258.7(c) (list or attach):

1. Members selected by bargaining unit  
2. \_\_\_\_\_  
3. \_\_\_\_\_  
4. \_\_\_\_\_

5. Term of office for Committee on Assignments members:

Teacher Representative(s)	Date	Length of Term
<u>Kourtney Shawn</u>	<u>Aug. 10, 2019</u>	<u>3 years</u>

_____	_____	_____
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Administrator Representatives(s)	Date	Length of Term
<u>Matt Baxter</u>	<u>Aug. 10, 2019</u>	<u>3 years</u>

_____	_____	_____
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6. Criteria for determining teachers' qualifications for assignments pursuant to EC 44258.7(c-d) (list or attach):

1. Tenure in district  
2. Full time  
3. Fully Credentialed



## COMMITTEE ON ASSIGNMENTS (COA) ACTIONS

**PURPOSE:** County Offices of Education shall, in an annual report to the Commission on Teacher Credentialing, provide information on actions taken by districts COAs and shall annually monitor and review district employee assignment practices. This form will also be utilized in authorization of pay warrant for affected credential holder. [EC 44258.7 (c) and (d)]

**SUBMIT THIS FORM TO THE CREDENTIALS DEPARTMENT, TULARE CO. OFFICE OF EDUCATION**

DISTRICT: OVUSD SCHOOL: Oak Valley School  
TEACHER: Margaret DeCanto SSN: XXX-XX-  
ASSIGNMENT: Yearbook GRADE(S): 6-8

I hereby certify to all of the following:

- ☒ This course an elective course.
- ☐ Criteria utilized to determine qualifications for assignment is consistent with the district plan on file at the County Office of Education.

If there is a departure from district plan, describe the different criteria utilized to determine qualifications for assignment:

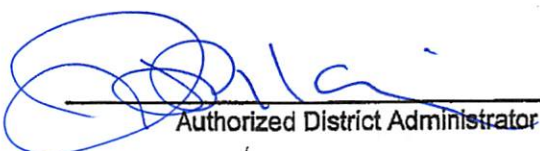
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- ☒ Committee action was taken prior to the assignment or extension of the assignment.
- ☒ (If applicable.) Upon application by the school site administrator and the affected teacher, the committee took action to extend the assignment prior to the effective date of the assignment.
- ☒ The teacher affected has consented to this assignment.

Action approved by Committee on Assignments on 8-1-2020 Date

  
Authorized District Administrator

8.19.2020  
Date

## COMMITTEE ON ASSIGNMENTS (COA) ACTIONS

**PURPOSE:** County Offices of Education shall, in an annual report to the Commission on Teacher Credentialing, provide information on actions taken by districts COAs and shall annually monitor and review district employee assignment practices. This form will also be utilized in authorization of pay warrant for affected credential holder. [EC 44258.7 (c) and (d)]

**SUBMIT THIS FORM TO THE CREDENTIALS DEPARTMENT, TULARE CO. OFFICE OF EDUCATION**

DISTRICT: OUUSD SCHOOL: Oak Valley School  
TEACHER: Stephen Willey SSN: XXX-XX-  
ASSIGNMENT: STEM GRADE(S): 7-8

I hereby certify to all of the following:

- ☒ This course an elective course.
- ☐ Criteria utilized to determine qualifications for assignment is consistent with the district plan on file at the County Office of Education.

If there is a departure from district plan, describe the different criteria utilized to determine qualifications for assignment:

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- ☒ Committee action was taken prior to the assignment or extension of the assignment.
- ☒ (If applicable.) Upon application by the school site administrator and the affected teacher, the committee took action to extend the assignment prior to the effective date of the assignment.
- ☒ The teacher affected has consented to this assignment.

Action approved by Committee on Assignments on 8.1.2020  
Date

  
Authorized District Administrator

8.19.2020  
Date

## COMMITTEE ON ASSIGNMENTS (COA) ACTIONS

**PURPOSE:** County Offices of Education shall, in an annual report to the Commission on Teacher Credentialing, provide information on actions taken by districts COAs and shall annually monitor and review district employee assignment practices. This form will also be utilized in authorization of pay warrant for affected credential holder. [EC 44258.7 (c) and (d)]

**SUBMIT THIS FORM TO THE CREDENTIALS DEPARTMENT, TULARE CO. OFFICE OF EDUCATION**

DISTRICT: OVUSD SCHOOL: Oak Valley School  
TEACHER: Kathleen Barthelmy SSN: XXX-XX-  
ASSIGNMENT: Technology GRADE(S): 6-8

I hereby certify to all of the following:

- ☒ This course an elective course.
- ☐ Criteria utilized to determine qualifications for assignment is consistent with the district plan on file at the County Office of Education.

If there is a departure from district plan, describe the different criteria utilized to determine qualifications for assignment:

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- ☒ Committee action was taken prior to the assignment or extension of the assignment.
- ☒ (If applicable.) Upon application by the school site administrator and the affected teacher, the committee took action to extend the assignment prior to the effective date of the assignment.
- ☒ The teacher affected has consented to this assignment.

Action approved by Committee on Assignments on 8.1.2020  
Date

  
Authorized District Administrator

8.19.2020  
Date



## COMMITTEE ON ASSIGNMENTS (COA) ACTIONS

**PURPOSE:** County Offices of Education shall, in an annual report to the Commission on Teacher Credentialing, provide information on actions taken by districts COAs and shall annually monitor and review district employee assignment practices. This form will also be utilized in authorization of pay warrant for affected credential holder. [EC 44258.7 (c) and (d)]

**SUBMIT THIS FORM TO THE CREDENTIALS DEPARTMENT, TULARE CO. OFFICE OF EDUCATION**

DISTRICT: OVUSD SCHOOL: Oak Valley School  
TEACHER: Ashley Orasco SSN: XXX-XX-  
ASSIGNMENT: Leadership GRADE(S): 10-8

I hereby certify to all of the following:

- ☒ This course an elective course.
- ☒ Criteria utilized to determine qualifications for assignment is consistent with the district plan on file at the County Office of Education.

If there is a departure from district plan, describe the different criteria utilized to determine qualifications for assignment:

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- ☒ Committee action was taken prior to the assignment or extension of the assignment.
- ☒ (If applicable.) Upon application by the school site administrator and the affected teacher, the committee took action to extend the assignment prior to the effective date of the assignment.
- ☒ The teacher affected has consented to this assignment.

Action approved by Committee on Assignments on 8.1.2020  
Date

  
Authorized District Administrator

8.12.2020  
Date

## COMMITTEE ON ASSIGNMENTS (COA) ACTIONS

**PURPOSE:** County Offices of Education shall, in an annual report to the Commission on Teacher Credentialing, provide information on actions taken by districts COAs and shall annually monitor and review district employee assignment practices. This form will also be utilized in authorization of pay warrant for affected credential holder. [EC 44258.7 (c) and (d)]

**SUBMIT THIS FORM TO THE CREDENTIALS DEPARTMENT, TULARE CO. OFFICE OF EDUCATION**

DISTRICT: OVUSD

SCHOOL: Oak Valley

TEACHER: Lauren Fonseca

SSN: XXX-XX-\_\_\_\_\_

ASSIGNMENT: Theatre Arts

GRADE(S): 6-8

I hereby certify to all of the following:

☒ This course an elective course.

☒ Criteria utilized to determine qualifications for assignment is consistent with the district plan on file at the County Office of Education.

If there is a departure from district plan, describe the different criteria utilized to determine qualifications for assignment:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

☒ Committee action was taken prior to the assignment or extension of the assignment.

☒ (If applicable.) Upon application by the school site administrator and the affected teacher, the committee took action to extend the assignment prior to the effective date of the assignment.

☒ The teacher affected has consented to this assignment.

Action approved by Committee on Assignments on 8.1.2020  
Date

  
Authorized District Administrator

8.19.2020  
Date



## COMMITTEE ON ASSIGNMENTS (COA) ACTIONS

**PURPOSE:** County Offices of Education shall, in an annual report to the Commission on Teacher Credentialing, provide information on actions taken by districts COAs and shall annually monitor and review district employee assignment practices. This form will also be utilized in authorization of pay warrant for affected credential holder. [EC 44258.7 (c) and (d)]

**SUBMIT THIS FORM TO THE CREDENTIALS DEPARTMENT, TULARE CO. OFFICE OF EDUCATION**

DISTRICT: OVUSD SCHOOL: Oak Valley School  
TEACHER: Stacie Mattos SSN: XXX-XX-  
ASSIGNMENT: Intro to Ag GRADE(S): 6-8

I hereby certify to all of the following:

- ☒ This course an elective course.
- ☒ Criteria utilized to determine qualifications for assignment is consistent with the district plan on file at the County Office of Education.

If there is a departure from district plan, describe the different criteria utilized to determine qualifications for assignment:

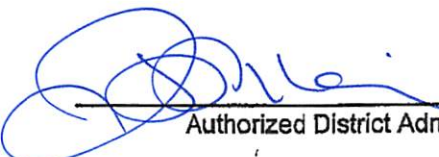
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- ☒ Committee action was taken prior to the assignment or extension of the assignment.
- ☒ (If applicable.) Upon application by the school site administrator and the affected teacher, the committee took action to extend the assignment prior to the effective date of the assignment.
- ☒ The teacher affected has consented to this assignment.

Action approved by Committee on Assignments on 8.1.2020  
Date

  
Authorized District Administrator

8.19.2020  
Date