

SEASIDE SCHOOL DISTRICT 10  
School Construction Citizen Oversight Committee  
Tuesday, March 12, 2019 – 3:00 pm  
Seaside School District Office  
1801 S Franklin Street, Seaside, OR 97138

**PRESENT:**

Committee Members: Chair Egrane Brown, Nathan Crater, Margene Ridout, Parker McCarthy, Lori Lum, Mark Winstanley

Administration: Superintendent Sheila Roley, Business Manager Justine Hill

Others: Jim Henry, RJ Marx

**CALL TO ORDER**

Chair Egrane Brown called the March 12, 2019 meeting of the School Construction Citizen Oversight Committee to order.

**ESTABLISH QUORUM**

A quorum of the Committee was present.

**DELEGATIONS/GUESTS**

None present.

**APPROVAL OF MINUTES**

A motion to approve the minutes of the February 12, 2019, meeting of the School Construction Citizen Oversight Committee, with corrections, was made by Nathan Crater and seconded by Lori Lum. The motion carried unanimously.

**REPORTS**

Schedule Update/Monthly Project Report

Jim Henry reported that an application for an early start to in-water-work was submitted last week. Contingent on the weather, the early work has been approved. This is very good news! The Kaufman and Hoffman teams did a great job with setting the groundwork for success.

Work continues with the City of Seaside on the water reservoir.

Work continues on meeting with subcontractors for value engineering on the new building.

Work is continuing on the Heights project. A plan is almost ready to submit for a cost estimate. The best placement for the new gym building is being considered so that as much playground equipment as possible can be retained.

Mark Winstanley asked when the city will see the Heights plans. He has some concern about getting things approved and permitted in time to begin construction.

Sheila mentioned that construction will begin on June 17 if all goes as planned. She also mentioned that traffic on Spruce will be busy this summer and that the Hoffman team will be visiting with property owners on the street to help mitigate any issues. The crew will be working a schedule of six ten hour days per week.

Mark Winstanley requested information on the full trucking routes for the summer.

Jim Henry continued, reporting that the Furniture, Fixtures and Equipment (FFE) coordination has begun. On Friday, March 15, an inventory of current FFE will be taken to access what can be re-used.

Also on March 15, there will be a meeting with the real estate brokers to tour the properties.

Generally, part of a project managers job it to help with coordinating the move from old buildings to new. The planning for that process has begun.

Jim Henry showed the most recent drone video.

### Financial Report

Business Manager Justine Hill reviewed the financial report. Twelve checks were written for the project last month. Investments continue to mature and we continue to transfer them to the investment pool.

### Discussions and Recommendations

Next meeting – April 9, 2019 at the Hoffman offices at Seaside Heights Elementary.

There being no further business, the meeting was adjourned.

Leslie Garvin  
Executive Assistant