

**PORTAGE AREA SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
REGULAR MEETING
SEPTEMBER 11, 2013**

<u>Mr. JT Bandzuh</u>	2015_____
<u>Mrs. Cindy Brickley, Secretary</u>	2015_____
<u>Mr. Jason Corte</u>	2013_____
<u>Mr. Matthew Decort</u>	2013_____
<u>Mrs. Kathy Hough</u>	2015_____
<u>Mr. John Jubina</u>	2013_____
<u>Mr. Christian Smith</u>	2013_____
<u>Mr. Dennis Squillario, Treasurer</u>	2015_____
<u>Mr. Erik Thrower</u>	2015_____
<u>Mr. Richard J. Bernazzoli</u> Superintendent of Schools	_____
<u>Mr. Ralph J. Cecere</u> Junior-Senior High School Principal	_____
<u>Mr. Christian Serenko</u> Elementary School Principal	_____
<u>Mr. Pete Noel</u> Supervisor of Special Education	_____
<u>Mr. Eric Zelanko</u> Technology and Curriculum Director/Grant Writer	_____
<u>Mr. Michael Kunko</u> Business Manager	_____
<u>Mrs. Denise Moschgat</u> Recording Secretary	_____
<u>Dennis McGlynn, Esquire</u> Solicitor	_____
<u>Leaana Fordick</u> Student Representative	_____
<u>Richard Wolford</u> Student Representative	_____

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I. CALL TO ORDER

The meeting of the Portage Area Board of School Directors will please come to order. Pledge of Allegiance and a moment of silence will be led by the board Vice-President.

II. ROLL CALL

The Recording Secretary will please call the roll.

III. RECOGNITION OF VISITORS

Those who wish to speak should limit their remarks to three but no longer than five minutes.

IV. THIRD READING OF PROPOSED DISTRICT POLICIES

- 103.1 Non-Discrimination – Qualified Students with Disabilities
- 113.1 Discipline of Students with Disabilities
- 113.2 Behavior Support
- 123.2 Sudden Cardiac Arrest
- 209.1 Food Allergy Management
- 805.1 Relations with Law Enforcement Agencies

V. ROUTINE MATTERS

1. NEXT REGULAR MEETING

The Committee of the Whole Meeting will be held November 13, 2013 beginning at 6:30 p.m. in the elementary school auditorium with the Regular Meeting immediately following.

2. APPROVING THE MINUTES

Motion_____Second_____Vote_____

The Administration recommends approving the September board meetings minutes. A copy of the minutes was distributed with the advance agenda.

3. REPORTS

Appalachia Intermediate Unit 08 Board Director **Kathy Hough**

Vo-Tech Operating Committee representative **JT Bandzuh**

Superintendent **Richard J. Bernazzoli**

High School Principal **Mr. Ralph Cecere**

Elementary School Principal **Mr. Christian Serenko**

Supervisor of Special Education **Mr. Pete Noel**

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Director of Technology and Curriculum / Grant Writer **Mr. Eric Zelanko**

School Solicitor **Dennis McGlynn, Esquire**

Business Administrator **Michael J. Kunko**

Student Representatives:

Points of Discussion by Board Members:

4. REPORTS: A. FINANCIAL, B. INVOICES (GENERAL FUND, CAFETERIA FUND AND ATHLETIC FUND), C. TAX COLLECTORS

Motion _____ Second _____ Vote _____
(Roll Call Vote)

A. Treasurers' Reports

A. General Fund	Page 2
B. Cafeteria Report	Page 3
C. School Wage Tax Financial Report	Page 4
D. Elementary School Activity Fund	Page 5
E. Junior / Senior High School Activity Fund	Page 6
F. Petty Cash (A – B – C)	Page 7
G. Payroll Financial Report	Page 8
H. Athletics	Page 9
I. General Fund	Page 10
J. Capital Reserve Fund	Page 10.1
K. Capital Projects Fund	Page 10.2
L. Investments/Pledged Collateral Report	Page 11

B.

General Fund Invoices (Page 10)	\$
Cafeteria Fund Invoices (Page 3B)	\$
Elementary Activity Fund Expenditures (Page 5)	\$
Athletic Fund Invoices (Page 9)	\$
Junior/Senior High School Activity Fund Expenditures (Page 6A)	\$
Capital Reserve Fund Invoices (10.1)	\$
Capital Projects Fund Invoices (10.2)	\$
Total Invoices paid	\$

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C.

Mrs. Chappell - Cassandra Boro – Property, Per Capita, Occupation	\$
Mrs. Redfern - Portage Boro – Property, Per Capita, Occupation	\$
Mrs. Chappell Portage Township – Property, Per Capita, Occupation	\$
Mrs. Mandichak - Portage Area School District – EIT (Delinquent)	\$
Berkheimer Tax Administrators PASD – EIT (Current)	\$
Total Taxes	\$

5. APPROVING MIDAMERICA AGREEMENT UPDATES FOR 401(a) PLAN

Motion _____ Second _____ Vote _____
(Roll Call Vote)

The Administration recommends updating its 401(a) Agreements with MidAmerica, which includes the 401(a) Adoption Agreement, 401(a) Basic Plan Document and G80409 New Business Agreement.

6. APPROVING PROPOSAL TO RESTRIPE TRACK

Motion _____ Second _____ Vote _____
(Roll Call Vote)

The administration recommend approving the proposal of Stadium Care in the amount of \$8,500 to restripe all lines and markings on the running track surface. This would be paid from the Capital Reserve account.

7. APPROVING THE 2014-2015 BUDGET CALENDAR

Motion _____ Second _____ Vote _____

The Administration recommends approving the 2014-2015 budget calendar as presented with the advance agenda.

8. APPROVING POLICY REVISIONS

Motion _____ Second _____ Vote _____

The Administration recommends approving revisions to Policy 707 Use of Facilities as presented with the advance agenda.

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9. APPROVING ATHLETIC TRAINER SHADOWING

Motion_____Second_____Vote_____

The Administration recommends granting Emily McCabe permission to perform an athletic trainer shadowing for 50 hours as a requirement for the athletic training program at Slippery Rock University. Ms. McCabe will get her hours in as possible and will coordinate

VI. PERSONNEL MATTERS

1. ADDITIONS AND REMOVALS TO THE SUBSTITUTE LISTS

Motion_____Second_____Vote_____

(Roll Call Vote)

The Administration recommends adding the following to the substitute teachers list:

Gabrielle Bilchak	Substitute Teacher (Health and Phys. Ed.)
Molly Scaglione	Substitute Teacher (Elementary)
Thomas Mourey	IU 08 Substitute Teacher
Laurie Campbell	IU 08 Substitute Teacher
Jared Grassi	IU 08 Substitute Teacher
Jan Brennish	IU 08 Substitute Teacher

The Administration recommends removing the following from the substitute teachers list:

Cindy Acker	Substitute Teacher
Shasta Meixelsberger	Substitute Teacher
Christine Long	Substitute Teacher
Jaclyn Winters	Substitute Teacher
Mary Hyland	Substitute Teacher
Brittany Brunett	Substitute Teacher
Linda Pepley	Substitute Teacher
Teressa Sullivan	Substitute Teacher
Kelsie Bumbarger	Substitute Teacher
Sasha McCreary	Substitute Teacher
Krista Sossong	Substitute Teacher
Andrew Gruse	Substitute Teacher
Joelle Knopp-Hanlon	Substitute Teacher
Carmilla Williams	Substitute Teacher
Lindsey Griffith	Substitute Teacher
Rick Westover	Substitute Teacher

2. REQUESTING PERMISSION TO ADVERTISE FOR WRESTLING COACH

Motion_____Second_____Vote_____

The Administration requests permission to advertise for a junior high assistant wrestling coach.

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3. APPROVING REQUEST FOR A MEDICAL LEAVE OF ABSENCE

Motion _____ Second _____ Vote _____

The Administration recommends approving a staff members request for a medical leave of absence for an indefinite period of time.

IX. BOARD REQUESTS / USE OF FACILITIES

Motion _____ Second _____ Vote _____
(Roll Call Vote)

Request for Approved Travel:

Requester	Destination	Date(s)	Approximate Cost
Susan Shevock	Attend 3 Title I Rural Capacity Consortium meetings at the IU in Altoona.	October 23, 2013 February 6, 2014 April 6, 2014 8:00 a.m. to 1:30 p.m.	\$255.00
Lisa Civis and Mary Ann George	SAP Networking Day	October 22, 2012 7:30 a.m. to 3:30 p.m.	\$141.50
Laura Glass	Attending CPR Instructor Class Renewal	October 22, 2013 8:00 a.m. to 12:00 p.m.	\$88.25 (Substitute and Travel)
Amanda Morningstar	Attend Similarities and Variations in Stuttering Therapy teleconference at the Duncansville IU	November 1, 2013 9:00 a.m. – 3:45 p.m.	\$13.56 (Travel)

Request for Approved Field Trip:

Requester	Destination	Date(s)	Approximate Cost
Ray Trybus and Mary Kenny	Take 42 students to the annual HealthQuest program at Mount Aloysius	October 24, 2013 9:00 a.m. to 2:00 p.m.	\$223.58
Floyd Rousell, III	Take 11 students to district chorus pre-auditions in Northern Bedford	October 20, 2013 11:30 a.m. to 7:00 p.m.	\$202.37

Requests for Use of Facilities:

Requester	Purpose	Facility	Date(s)
Tina Yingling and Alysia Delasio	Crocheting/knitting/craft club	HS Classroom	Dates to be determined. Once a week until 4:00 p.m.
Travis Kargo	Portage Stallion End of Year Get Together	EMS Gym Lobby and Gym	October 13, 2013 3:00 – 7:00 p.m.
Brian Randall	Varsity Basketball Training Camp	Len Chappell Gymnasium, Wellness Center, Auditorium	November 22-23, 2013

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X. MOTION TO MAKE THE AGENDA PART OF THE MINUTES

Motion_____Second_____Vote_____

XI. MOTION SHOULD BE MADE TO ADJOURN THE MEETING

Motion_____Second_____Vote_____

Time: _____