

**CALIFON BOARD OF EDUCATION
REGULAR MEETING MINUTES
December 16, 2020
7:00 p.m. Virtual (link on website)**

***I. CALL TO ORDER – OPENING STATEMENT**

This meeting was called to order at 7:03 p.m. with the following opening statement read by Mr. Keiser:

“I would like to announce and have placed in the minutes that adequate notice of this meeting of the Califon Board of Education has been provided in accordance with the Open Public Meetings Act. Proper notice of this Regular Meeting was provided to Hunterdon County Democrat and Hunterdon Review. A copy of this notice has also been posted on the public bulletin board in the Municipal Building and filed with the Borough Clerk. The agenda of this meeting has been posted at the Califon School and on the district’s website.

***II. THE PLEDGE OF ALLEGIANCE**

All in attendance pledged to the flag.

***III. ROLL CALL**

Mr. Christopher Keiser - President	Present - Remote
Mr. Michael Reaves - Vice President	Present - Remote
Ms. Rebecca Kipp-Newbold	Present - Remote
Ms. Rita Lemley	Present - Remote
Mr. Netz Sacro	Present - Remote

Also present

Dr. Michele Cone, Superintendent	Present - Remote
----------------------------------	------------------

***IV. PUBLIC COMMENT (resolutions only; time limits: 3 min. /person)**

At this time, comment is invited on any matter relating to the resolutions on tonight’s agenda.

Anyone wishing to speak before the Board concerning these resolutions may do so during this public commentary portion of the agenda. The presenter shall give his/her name and address and make the presentation as brief as possible. Unless an extension of time is given, each speaker shall be limited to 3 minutes.

Speakers may offer suggestions or express their concerns. However, in public session, the Board will not discuss concerns about individual students or staff members. Other, more appropriate, channels are available for expressing concerns about individual students or staff members.

**CALIFON BOARD OF EDUCATION
REGULAR MEETING MINUTES
December 16, 2020
7:00 p.m. Virtual (link on website)**

Written comments may be submitted in writing prior to the meeting via email to boardsecretary@califonschool.org or via mail to Califon Public School, 6 School Street, Califon, NJ 07830. Correspondence must be received no later than 12:00 noon on the day of the meeting.

Both written and verbal comments must adhere to the 3 minute rule. Written correspondence will be read aloud until the time limit has been reached.

Duplicate comments will not be read but will be noted during the meeting.

The Board President may terminate the remarks of any individual, when they do not adhere to the rules established above.

None

***V. APPROVAL OF MINUTES**

Motion by Mrs. Lemley and Seconded by Mr. Reaves to approve the November 18, 2020 Regular Session and December 7, 2020 Special Meeting Regular and Executive Session minutes.

Motion approved on unanimous roll call vote.

***VI. WRITTEN COMMUNICATIONS**

- Mrs. Thall - Remote Learning

***VII. CHIEF SCHOOL ADMINISTRATOR'S REPORT**

Dr. Cone shared the following updates:

- **Recognition of GEOY**
- **Strategic Planning Updates**
- **Update on Remote Instruction**
- **State Assessment Calendar**
 - NJSLA- ELA & MATH, Grades 3-8, March 15-June 11, 2021
 - NJSLA- SCIENCE, Grades 5 & 8, March 15-June 11, 2021
- **HIB Report- none**
- **Enrollment - 90**
- **Virtual Sin-A-Long December 17, 2020**

**CALIFON BOARD OF EDUCATION
REGULAR MEETING MINUTES
December 16, 2020
7:00 p.m. Virtual (link on website)**

***VIII. BOARD COMMITTEE REPORTS**

Curriculum & Instruction Committee: Met and reviewed the 21/22 calendar, virtual professional development, remote learning and the tuition program.

Policy & Legislation Committee: Met and reviewed policies on this agenda for first reading.

Finance, Facilities, & Transportation Committee: Did not meet.

Personnel Committee: Met and reviewed compensation for the school nurse, Google Admin and guide moves.

Negotiations Committee: Met, ongoing. Moving forward in process.

Long Range Planning, Shared Services: Did not meet.

***IX. CONSENT AGENDA**

Matters listed within the consent agenda have been referred to members of the Board of Education and/or its standing committees, for reading and study and will be enacted with one motion. The Personnel items on the consent agenda are recommended by the Superintendent. If separate discussion is desired, the item may be removed from the consent agenda by Board action.

Motion made by Mr. Keiser and seconded by Mr. Reaves to discuss the Consent Agenda.

Motion approved on unanimous roll call vote.

Motion made by Mr. Keiser and seconded by Mr. Reaves to approve the consent agenda.

Motion approved on unanimous roll call vote.

Finance/Facilities/Transportation/Personnel

Finance:

1. Motion to approve the bills list dated November 19, 2020 through December 16, 2020 in the amount of \$ 216,329.75.

**CALIFON BOARD OF EDUCATION
REGULAR MEETING MINUTES
December 16, 2020
7:00 p.m. Virtual (link on website)**

2. Motion to accept, certify and file the Treasurer’s and Board Secretary report for November 2020 and note that sufficient funds are available to meet the district’s financial obligation and that no major account has been over-expended in accordance with N.J.A.C 6A:23A:16.20.
3. Motion to approve the transfers for November 2020.
4. Motion to accept the approval from the Hunterdon County Executive Business Official for a transfer request of greater than 10%.

Transportation:

Facilities:

1. Motion to approve documentation of mandated Security/Fire/Emergency and Evacuation Drills

Date of Drill	Type of Drill
November 17, 2020	Phase 1 Fire Drill
November 18, 2020	Phase 2 Fire Drill
December 7, 2020	Phase 1 Fire Drill- scheduled drill was canceled due to remote instruction
December 8, 2020	Phase 2 Fire Drill - scheduled drill was canceled due to remote instruction
December 9, 2020	Lockout Security Drill - scheduled drill was canceled due to remote instruction

2. Motion to approve the completed Statement of Assurance for Health and Safety Evaluation of School Buildings Checklist for file as required by the NJDOE.

Personnel:

1. Motion to approve the following Substitute Teacher for the 2020-2021 school year.
 - Lindsey Knipe
2. Motion to approve additional hours for Linda Patterson, School Nurse, at the rate of \$47.90 per hour for Covid related contact tracing duties performed outside regular school hours.

**CALIFON BOARD OF EDUCATION
REGULAR MEETING MINUTES
December 16, 2020
7:00 p.m. Virtual (link on website)**

3. Motion to approve the following stipend position for the 2019-20 school year.

Title	Compensation
Google System Administrator	\$500

4. Motion to approve a staff guide move for the following staff members:

Christine Sullivan	From Level MA	To Level MA+30	Effective September 2021
Alison DeMarco	From Level MA	To Step 16 MA +15	Effective upon verification of course completion via official transcripts from institution according to current teacher contract
AnnMarie DeAngelo	From Step BA	To Step7-8 BA+15	Effective upon verification of course completion via official transcripts according to current teacher contract

C. Curriculum and Instruction

1. Motion to accept the Health Report for November 2020.
2. Motion to approve a Draft of the Califon Public School District Calendar for the 2021-2022 school year.

X . POLICY

Motion made by Mrs. Kipp-Newbold and seconded by Mr. Reaves to approve the motions under Policy.

Motion approved on unanimous roll call vote.

**CALIFON BOARD OF EDUCATION
REGULAR MEETING MINUTES
December 16, 2020
7:00 p.m. Virtual (link on website)**

1. Motion to approve Califon Public School District first reading for the following policies:

- Policy 1620 Administrative Employment Contracts (M) *Revised*
- Policy 2431 Athletic Competitions (M) *Revised* and 2431.1 Reg *Revised*
- Policy & Regulation 5330.05 Seizure Action Plan (M) *Revised*
- Policy 8420 Emergency & Crisis Situations (M) *Revised*

***XI. OLD BUSINESS**

- Mr. Reaves owes Mrs. Zarra a revised site plan for the application for a fence on school property.

***XIII. NEW BUSINESS**

None

***XIV. PUBLIC COMMENT (all school-related topics; 3 min. /person)**

At this time, comment is invited on any matter relating to the school district.

Anyone wishing to speak before the board may do so during the public comment portion of the agenda. The presenter shall give his/her name and address and make the presentation as brief as possible. Unless an extension of time is given, each speaker shall be limited to 3 minutes.

Speakers may offer suggestions or express their concerns. However, in public session, the board will not discuss concerns about individual students or staff members. Other, more appropriate, channels are available for expressing concerns about individual students or staff members.

The Board President may terminate the remarks of any individual, when they do not adhere to the rules established above.

Mrs. Thall read her written communication letter aloud.

- Mr. Keiser thanked her and acknowledged her thoughts.

Mr. Cusack spoke about middle school communication and Google classroom. He also suggested half day in-school sessions with no interactions.

Mrs. Thall suggested student emails.

- Mrs. Kipp-Newbold noted that Google Admin can address other ways to communicate.

**CALIFON BOARD OF EDUCATION
REGULAR MEETING MINUTES
December 16, 2020
7:00 p.m. Virtual (link on website)**

Mrs. Keiser noted professional development for remote learning for teachers
Mrs. Reaves mentioned Teacher to Teacher.

Mrs. Thall inquired about staff attendance.

***XV. EXECUTIVE SESSION - None**

Motion made by Mr. Keiser, seconded by Mr. Reaves to adjourn the meeting at 7:58 pm.

Motion approved on a unanimous roll call vote.

Respectfully submitted

Dr. Michele Cone
Chief School Administrator
Acting Board Secretary